

CENTRAL TABLELANDS *Water*



Business Paper

Ordinary Meeting of Central Tablelands Water

11th February 2015

Grenfell



4 February 2015

Notice to Members

Your attendance is requested at an Ordinary Meeting of Council to be held at the Weddin Shire Council on Wednesday, 11 February 2015 at 10.30am. Morning tea will be served at 10.00am.

Agenda

1. Public Forum
2. Apologies for non-attendance
3. Leaves of absence granted
4. Confirmation of Minutes - Ordinary Meeting held on 10.12.14
5. Chairman's Minute
6. Councillor Representation
7. Notices of Motion
8. Reports of Staff
9. Adjourn Meeting and proceed into Committee of the Whole
10. Resume Ordinary Meeting & Report of Committee of the Whole
11. Next Meeting – Blayney 8th April 2015

Yours faithfully

A handwritten signature in cursive script, appearing to read 'G. Rhodes', written in black ink.

G. Rhodes
General Manager

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HELD ON WEDNESDAY 11 FEBRUARY 2015

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01) WBC Alliance - Executive Manager's Report (CM.AG.6)

(Donna Galvin)

RECOMMENDATION:

1. That the information be noted.

REPORT**Fit for the Future:**

During December I facilitated a Councillor workshop at Cabonne, a Councillor workshop at Blayney and a Staff workshop at Blayney to consider the options for the future of these councils in response to the Fit for the Future Program.

These workshops were very positive and enabled participants to understand the concepts of strategic capacity, scale and capacity, and the financial indicators of sustainable councils. The options available to the councils in how they will respond to Government by 30 June 2015 were discussed in detail resulting in the following positions being adopted by the Councils:

Blayney –

1. *'That Council has the right scale and capacity to be a Council within the Central West Joint Organisation as recommended by the Independent Panel Review of Local Government and prepare a submission to the Office of Local Government the Council Improvement Proposal (Template 2).'*
2. *That the Mayor and General Manager be authorised to proceed with discussions with neighbouring councils for a new sub-regional alliance within the Central West JO.*

Cabonne -

THAT Council:

1. *Retain Council independence.*
2. *Support, as an alternative to merging with OCC and Blayney Shire, the creation of a joint service delivery entity to be jointly owned/controlled by two or more councils and which provides a range of services to those councils.*
3. *Identify where minor boundary adjustments could improve Council sustainability.*
4. *Acknowledge the outcomes of the community survey carried out in 2013.*
5. *Identify and place on public record the non-negotiable terms should a merger with OCC and/or Blayney Shire occur.*
6. *Authorise the Mayor, Deputy Mayor and General Manager to meet with OCC and other councils to discuss the Fit for the Future proposal.*
7. *Authorise the funding from an additional vote and undertaking of a cost benefit analysis for:*

- a. Establishment of a joint service delivery entity;*
 - b. Merger with OCC and/or Blayney Shire.*
8. Approach OCC and/or Blayney Shire to share the costs of a & b.
9. Authorise the funding from an additional vote for the engagement of consultants to assist with the development and implementation of a communication and engagement strategy to ensure the communities are kept informed and consulted with on any proposed changes to the future governance and operating model of Cabonne Council.

Wellington

Are formulating the process of response which may include the engagement of consultants to assist with preparation of response.

Central Tablelands Water:

As a County Council CTW are not required to respond to Fit for the Future by 30 June. However they are keen to review their strategic plans and future opportunities to secure their future and growth.

Alliance Experience and Achievements recognised – again.

Late last year Graham Sansom (ex-Chair of the Independent Review Panel) approached me to assist coordinate and deliver a 2 day workshop through LG NSW on “Regional Collaboration – What works?”. This is being held in Sydney on 26 and 27 March and our experience and achievements will be highlighted.

Asset Management Software:

In late 2014 a joint tender for the procurement of Asset management software was coordinated through the Alliance with the successful vendor being a company called Assetfinda. Cabonne and Blayney have agreed to purchase the software, Wellington are still considering options and CTW are remaining with their current provider – BizeAssets.

The joint management of the tender and the savings achieved through joint implementation and training (combined rather than separate training events) have resulted in an estimated savings of \$28 000.

Next WBC Board meeting:

The next scheduled meeting of the Board will be 4th March in Cabonne. The Board will need to review the current Operational Plan for the Alliance in consideration of Fit for the Future activities taking more priority.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

Nil

02) Financial Matters (FM.BA.1)

(Raelene Mulligan)

RECOMMENDATION:

1. That the information be noted.

REPORT

Details of all payments made to creditors in the preceding two months are available for inspection at the Blayney office.

The Bank Reconciliation, as at 31st January 2015, together with a Statement of Funds Invested, is attached to the business paper.

Council's Aphex Pacific Capital floating rate CDO investment of \$50,000 matured during this period, with Council receiving the entire original value of the investment. The MAS Parkes investment of \$300,000 was previously written-off in the 2011/2012 Financial Year. Legal action is continuing against Lehman Brothers with an outcome expected later this financial year. Any recovery from this investment will be written-back and will be reflected as an improvement in Council's financial performance at that time.

A new fixed term deposit of \$500,000 was purchased from the Reliance Credit Union at the end of January. Council's investment portfolio is currently \$5.50 million, and is capital guaranteed all in term deposits. All investments are made in accordance with Council's Investment Policy and the Ministerial Investment Order.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

- 1 Bank Reconciliation - January 2015 1 Page

**CENTRAL TABLELANDS COUNTY COUNCIL
STATEMENT OF BANK BALANCES AS AT 31ST JANUARY 2015**

GENERAL FUND

(a) Cash Book Balance	\$ 197,611.43		
(b) Bank Balance	\$ 196,489.85		\$ 196,489.85
(c) Limit of Overdraft (Bank)	Nil		
(d) Limit of Overdraft (Statutory)	\$ 1,130,000.00		

BANK RECONCILIATION

Balance as per Bank Statement	\$ 196,489.85
Add: Outstanding deposits	\$ 2,028.10
	<u>\$198,517.95</u>
Less: Outstanding Cheques	\$ 145.00
Less: Deposits not processed	\$ 761.52
Balance as per Cash Book	<u>\$197,611.43</u>

FUNDS INVESTED AS AT 31ST JANUARY 2015

<u>Form of Investment</u>	<u>Institution</u>	<u>Amount</u>	<u>Rate of Interest</u>	<u>Bank Bill Swap Rate</u>
1 Floating Rate CDO	Managed ACES SPC (Parkes AA-)	\$ 300,000.00	N/A	
2 Term Deposit	ING Direct - RIMSEC (180 days)	\$ 500,000.00	3.57%	2.69%
3 Term Deposit	ING Direct - Curve Securities (180 days)	\$ 500,000.00	3.57%	2.69%
4 Term Deposit	ING Direct - Curve Securities (180 days)	\$ 500,000.00	3.56%	2.69%
5 Term Deposit	Reliance Credit Union (180 days)	\$ 500,000.00	3.55%	2.69%
6 Term Deposit	Reliance Credit Union (180 days)	\$ 500,000.00	3.55%	2.69%
7 Term Deposit	Reliance Credit Union (180 days)	\$ 500,000.00	3.55%	2.69%
8 Term Deposit	ING Direct - RIMSEC (180 days)	\$ 500,000.00	3.52%	2.69%
9 Term Deposit	NAB Term Deposit - NAB Orange (180 days)	\$ 500,000.00	3.50%	2.69%
10 Term Deposit	NAB Term Deposit - Curve Sec (180 days)	\$ 500,000.00	3.47%	2.69%
11 Term Deposit	Reliance Credit Union (180 days)	\$ 500,000.00	3.45%	2.69%
12 Term Deposit	NAB Term Deposit - NAB Orange (90 days)	\$ 500,000.00	3.40%	2.68%
		<u>\$ 5,800,000.00</u>		
13 Cheque Account	Reliance Credit Union	\$ 23.26	0.00%	2.68%
14 Cheque Account	Commonwealth Bank	\$ 22,735.44	2.35%	2.68%
15 Business On-line Saver	Commonwealth Bank	\$ 173,731.15	2.25%	2.68%
		<u>\$ 5,996,489.85</u>		

In accordance with the Local Government (Finance Regulations) 1993 (Part 4, Cl. 19), I hereby certify:

The above Investment Summary represents Council's total investments as at 31st January 2015 and that the investments have been made in accordance with the Act, the regulations and Council's investment policies.

Raelene Mulligan

Raelene Mulligan
Director Finance & Corporate Services

03) Budget Review Statement - 31 December 2014 (FM.FR.1)

(Raelene Mulligan)

RECOMMENDATION:

1. That the Quarterly Budget Review for the quarter ended 31 December 2014 be accepted and the variations therein be adopted.

REPORT

The Quarterly Budget Review (QBR) for the period ended 31 December 2014 is submitted for examination by Council.

It is estimated that the original budget deficit of \$37,670.97 will improve to a surplus result of \$1,330.

There are seven variations recommended to the operational budget and no variations to the capital budget at this stage, with the variations listed on page 4 of the December 2014 quarterly budget review with variation comments provided on page 5.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

- 1 Quarterly Budget Review Statement - 31st December 2014 5 Pages

Central Tablelands Water

Quarterly Budget Review Statement
for the period 01/10/14 to 31/12/14

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Central Tablelands Water

Quarterly Budget Review Statement
for the period 01/10/14 to 31/12/14

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Central Tablelands Water for the quarter ended 31/12/14 indicates that Council's projected financial position at 30/6/15 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: 

Date: 4/02/2015

Raelene Mulligan
Responsible Accounting Officer

Budget Review Statement as at 31st December 2014

Council's Revised Income and Expenditure for the year 2014/2015

Original Budget	<u>Operating Revenue</u>		
1,207,290	Availability Charges	1,207,290	
3,664,117	Water Charges	3,679,117	
213,000	Interest	213,000	
367,650	Other Revenues	367,650	
55,392	Grants & Subsidies	55,392	
142,135	Developer and Capital Contributions	182,135	
51,700	Gains on Disposal of Assets	51,700	
<u>5,701,284</u>			<u>5,756,284</u>
	<u>Operating Expenses</u>		
1,475,013	Employee Costs	1,483,013	
221,653	Borrowing Costs	221,653	
1,123,039	Materials & Contracts	1,141,539	
8,000	Legal Costs	4,000	
50,000	Consultants	76,000	
980,105	Other Expenses	947,605	
1,881,144	Depreciation - System Assets	1,881,144	
<u>5,738,954</u>			<u>5,754,954</u>
<u>(37,670)</u>	<u>Operating Result for Period</u>	Surplus/(Deficit)	<u>1,330</u>
	<u>Less Non-Operating Expenditure</u>		
2,132,046	Aquisitions of Assets	2,132,046	
359,004	Repayment of Loans	359,004	
142,135	Transfer to Reserves - S64 Developer Charges	182,135	
565,916	Transfer to Reserves - Renewal Reserves	565,916	
58,314	Water Pricing Increase @ 5%	58,314	
620,562	Estimated Budget Surplus/(Deficit)	619,562	
93,515	Transfer to Reserves - Plant	93,515	
58,314	Transfer to Reserves - DA	58,314	
<u>4,029,806</u>		<u>1,577,756</u>	<u>4,068,806</u>
<u>(4,067,476)</u>			<u>(4,067,476)</u>
	<u>Add Non-Operating Revenue</u>		
273,300	Book Value of Assets Sold	273,300	
-	Loan Funds	-	
82,000	Transfer from Reserves - Plant	82,000	
105,986	Transfer from Reserves - ELE	105,986	
1,725,046	Transfer from Reserves - Renewals	1,725,046	
<u>2,186,332</u>		<u>1,725,046</u>	<u>2,186,332</u>
<u>(1,881,144)</u>			<u>(1,881,144)</u>
	<u>Add Expenses not Involving Flow of Funds</u>		
1,881,144	Depreciation		<u>1,881,144</u>
<u>\$ -</u>	Budget Result Surplus/(Deficit)		<u>\$ -</u>

Quarterly Budget Review Statement
for the period 01/10/14 to 31/12/14

Central Tablelands Water
Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2014
Income & Expenses - Water Fund

	Original Budget 2014/15	Approved Changes		Revised Budget 2014/15	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Other than by a QBRS	Sep QBRS					
Income								
Rates and Annual Charges	1,207,290			1,207,290			1,207,290	602,503
User Charges and Fees	3,664,117			3,664,117	15,000	1a	3,679,117	1,427,306
Interest and Investment Revenues	213,000			213,000			213,000	64,654
Other Revenues	367,650			367,650			367,650	175,829
Grants & Contributions - Operating	55,392			55,392			55,392	33,147
Grants & Contributions - Capital	142,135			142,135	40,000	1b	182,135	102,537
Net gain from disposal of assets	51,700			51,700			51,700	22,925
Share of Interests in Joint Ventures								
Total Income from Continuing Operations	5,701,284	-	-	5,701,284	55,000		5,756,284	2,428,901
Expenses								
Employee Costs	1,475,013			1,475,013	8,000	2a	1,483,013	877,217
Borrowing Costs	221,653			221,653			221,653	114,669
Materials & Contracts	1,123,039			1,123,039	18,500	2b	1,141,539	383,920
Depreciation	1,881,144			1,881,144	(4,000)	2c	1,881,144	950,678
Legal Costs	8,000			8,000			4,000	2,139
Consultants	50,000			50,000	26,000	2d	76,000	54,528
Other Expenses	980,105	7,500	10,000	997,605	(50,000)	2e	947,605	360,765
Interest & Investment Losses								
Net Loss from disposal of assets								
Total Expenses from Continuing Operations	5,738,954	7,500	10,000	5,756,454	(1,500)		5,754,954	2,743,916
Net Operating Result from Continuing Operations	(37,670)	(7,500)	(10,000)	(55,170)	56,500		1,330	(315,015)
Discontinued Operations								
Net Operating Result from All Operations	(37,670)	(7,500)	(10,000)	(55,170)	56,500		1,330	(315,015)
Net Operating Result before Capital Items	(179,805)	(7,500)	(10,000)	(197,305)	16,500		(180,805)	(417,553)

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2014 and should be read in conjunction with the total QBRS report

Central Tablelands Water

Quarterly Budget Review Statement
for the period 01/10/14 to 31/12/14

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

- | | |
|------|--|
| 1(a) | Private works income is expected to increase by \$15,000 due to increase work |
| 1(b) | It is expected that capital contribution income will increase by \$40,000 with an estimated additional four developer charges to be raised prior to the end of the financial year. |
| 2(a) | An additional \$8,000 is estimated for Employee Costs for further staff training and professional development. |
| 2(b) | A further \$18,500(net) is estimated for Materials & Contracts for additional Private Works (\$13,500) and Blayney Depot expenses (\$5,000) for maintenance work undertaken at the Blayney Depot. |
| 2(c) | There is an estimated \$4,000 decrease due to less legal costs being incurred than originally anticipated. |
| 2(d) | Consultancy costs are expected to increase by \$26,000 for additional work undertaken on the IWCM, development of the new Strategic Business Plan and the delivery of the Lake Rowlands Comprehensive Surveillance report. |
| 2(e) | Other expenses are expected to decrease by \$50,000 due to Phase 3 of the WBC Shared Services Project not proceeding this financial year. |

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Quarterly Budget Review Statement
for the period 01/10/14 to 31/12/14

Central Tablelands Water
Capital Budget Review Statement

Budget review for the quarter ended 31 December 2014
Capital Budget - Water Fund

	Original Budget 2014/15 by a QBRS	Approved Changes		Revised Budget 2014/15	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Sep QBRS	Dec QBRS					
Capital Expenditure								
New Assets								
- Plant & Equipment	407,000			407,000			407,000	162,427
- Land & Buildings								
- Office Equipment								27,591
Renewal Assets (Replacement)								
- Plant & Equipment	27,000			27,000			27,000	24,265
- Land & Buildings	1,698,046			1,698,046			1,698,046	259,113
- Water Supply Network								
- Land & Buildings	359,004			359,004			359,004	175,660
Loan Repayments (Principal)								
Total Capital Expenditure	2,491,050			2,491,050			2,491,050	649,054
Capital Funding								
User Fees & Charges Funding								
Capital Grants & Contributions	359,004			359,004			359,004	175,660
Reserves:								
- External Restrictions/Reserves								
- Internal Restrictions/Reserves	1,725,046			1,725,046			1,725,046	310,968
New Loans								
Receipts from Sale of Assets								
- Plant & Equipment	407,000			407,000			407,000	162,427
- Land & Buildings								
Total Capital Funding	2,491,050			2,491,050			2,491,050	649,054
Net Capital Funding								

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2014 and should be read in conjunction with the total QBRS report

04) Councillor Expenses and Facilities Policy (CM.PO.1)

(Gavin Rhodes)

RECOMMENDATION:

1. That, following the statutory period of public display. Council adopt the draft Councillor Expenses and Facilities Policies as endorsed at the December 2014 Council meeting.

REPORT

Following a report from the General Manager to the December 2014 meeting of Council and in accordance with Sec. 252 of the LG Act 1993, Council resolved to:

“Endorse the draft Councillor Expenses and Facilities Policies as presented in the General Manager’s Report and place them on public display for a period of 28 days with a view to adoption at the February 2015 meeting of Council.”

In accordance with the above resolution, the draft Councillor Expenses and Facilities Policies was placed on public exhibition for the statutory period of 28 days and Council can now proceed to adopt the draft Councillor Expenses and Facilities Policies.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

Nil

05) Central West Joint Organisation (JO) Pilot update (GR.LR.5)

(Gavin Rhodes)

RECOMMENDATION:

1. That Council note the report.

REPORT

To ensure that Central West JO Pilot Member Councils are kept informed with the progress of the Pilot JO, the Executive Officer and Chair of Centroc have developed a communique. This communique provides a background of the JO Pilot process and the steps and progress that has been achieved to date.

The Central West Pilot JO Communique as at 25 January 2015 is attached for Council's information noting that all feedback on the development of the JO Pilot is welcomed via email at jo@centroc.com.au or through the Chairman or General Manager.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

- 1 Central West JO update Communique 23.01.15



Central West Pilot JO (Joint Organisation)

COMMUNIQUE
from the Chair, Councillor Bill West
25 January 2015

To member Councils:

- Bathurst Regional Council
- Blayney Shire Council
- Boorowa Council
- Cabonne Shire Council
- Cowra Shire Council
- Forbes Shire Council
- Lachlan Shire Council
- Lithgow City Council
- Mid Western Regional Council
- Oberon Council
- Orange City Council
- Parkes Shire Council
- Upper Lachlan Shire Council
- Weddin Shire Council
- Young Shire Council
- Central Tablelands Water

Advice:

- Centroc (Central NSW Councils) lodged an Expression of Interest (Eoi) to become a Pilot Joint Organisation of Councils (JO) with the Office of Local Government 17 October 2014. To download the Eoi http://www.centroc.com.au/wp-content/uploads/171014_CENTROC-EOI-for-Pilot-JO.pdf
- The Minister for Local Government, The Hon Paul Toole, announced Centroc was one of 5 successful Pilot JOs on 12 November 2014 <http://www.centroc.com.au/wp-content/uploads/Centroc-JO-media-release.pdf> where 11 regions made application. \$300,000 will be made available by the NSW Government to help fund Pilot JO activities.
- On 17 November 2014, representatives of Centroc, including myself, met in Sydney to join fellow Joint Organisation representatives (Hunter, Illawarra, Namoi and Riverina regions) to start developing the details of the Pilot program where the advice to the meeting was drawn from the final report by the Independent Local Government Review Panel.
- The Central West JO Regional Workshop was held 27 November in the Blayney Community Centre, all Mayors, General Managers, Centroc Staff and key state agencies from the region were in attendance. The workshop progressed the Plan for the JO Pilot.
- Outcomes from the Central West JO Regional Workshop with a draft model and a draft action plan are available at <http://www.centroc.com.au/wp-content/uploads/Central-West-Pilot-JO-Regional-Workshop-Outcomes-Pack19.pdf>
- The Centroc Executive directed the developing a two year management Plan from January 2015-December 2016 for the Pilot and twelve month transition period. The Plan is currently in draft form making the following statement regarding the JO:

Centroc has been selected as a Pilot JO to undertake a series of activities, these being:

- *regional strategic planning*
- *inter-governmental collaboration*
- *regional leadership and advocacy*
- *operational support to member Councils*
- *governance, resourcing and administration*
- *evaluation*

The Pilot itself will:

- *enable different approaches to be tested*
- *help understand the best ways for State and Local Government and other partners to work together and build relationships*
- *develop a suite of information, tools and resources that support successful collaboration*
- *help build the enabling legislative model and identify changes needed in other legislation*
- *inform the implementation of JOs across regional NSW from September 2016.*

Recognising the process will be iterative, Centroc has committed to underpinning its work as a Pilot on the following principles:

- *A strong network of Councils working collaboratively across NSW will offer this state competitive advantage;*
- *Frank and fearless advice from experienced practitioners should be proffered to best position the workability of any reforms;*
- *Diversity is critical to regional development and robust decision making;*
- *JO design should be enable Local Government to be nimble and opportunistic;*
- *The process should include significant engagement with and responsiveness to all Pilot JO member Councils; and*
- *The experience of and learnings from the highly successful Centroc Water Utilities' Alliance should be shared across NSW*

- The draft Centroc Management Plan for 2015/2016 will be considered by the Centroc Board in February and identifies the following as priorities:
 1. *Infrastructure*
 - a. *Transport including the Bells Line of Expressway*
 - b. *Water (and sewer)*
 - c. *Telecommunications particularly the NBN*
 2. *Health*
 3. *Regional Development*
 - a. *Including supporting tourism*
 - b. *With a focus on agriculture*
 4. *Planning*
 5. *Emergent Priorities.*
- Centroc continues to build on relationships with State agencies and regional entities through the JO pilot and is developing advice for a funding agreement with State Government.
- Centroc member staff and RDA Central West are working with the Department of Planning and Environment to develop the Regional Growth Plan for the Central West. Various workshops have taken place and an Infrastructure Issues Paper is near completion where at the time most Councils have provided input. Please request the draft which has been provided to planning staff in the Central West Regional Growth Plan footprint.
- A response to the Rural Councils Workshop Outcomes Paper was submitted to the Office of Local Government 7 January. This can be provided on request.
- General Managers met 14 January 2015 to discuss risk management for the JO Pilot. This meeting fleshed out advice to a
 - Risk Management Plan for the JO Pilot
 - Communication Plan for the JO Pilot and
 - Management Plan 2015/2016

Bearing in mind that the Pilot is an iterative and responsive process, these plans will be finalised for the Centroc Board meeting in February.

- Members should have received advice regarding the regional water priority infrastructure where transport is near completion.
- As Chair of Centroc I am arranging meetings with various State representatives and Ministers to advocate key regional priorities to the up coming State election.

I recognise that this is a very important and busy time for local government and our members, and have made myself available to attend council meetings to provide the latest update on where the JO Pilot is up to. Meanwhile Centroc members are continuously updated about the JO Pilot by the Centroc Executive Officer on weekly basis as resolved by members at the November 2014 Board meeting.

Finally, I think it is important to note that Councils have a significant workload as they respond on being fit for the future. This may be both independently or in discussions with other Councils. While it is anticipated that Centroc will be providing some services as part of its operational support it should be noted that current policy does not envisage substantive shared service arrangements. To date the policy has been that the JO be Centroc "Plus" where the plus adds value to the communities of Central NSW and is mindful of costs to Councils.

I welcome all feedback in the development of the JO Pilot. Feedback on the JO pilot program can be provided through your Centroc delegates - your Mayor and General Manager.

All feedback will be considered by the Centroc Board.

06) Grenfell Henry Lawson Festival (CR.SD.1)

(Gavin Rhodes)

RECOMMENDATION:

1. For Council's consideration and determination.

REPORT

The Arts and Events Officer, Ms Diane Donohue from Weddin Shire Council has written to Council seeking support by way of sponsorship for the 2015 Grenfell Henry Lawson Festival which is held annually for five days over the June Long Weekend.

The Festival is offering five levels of sponsorship, namely Major \$10,000, Gold \$3,000, Silver \$1,000, Bronze \$500 or more and Supporter \$499 or less.

A copy of the sponsorship request is provided within this business paper.

BUDGET IMPLICATIONS

Dependent on determination.

POLICY IMPLICATIONS

Nil

Attachments

- 1 Henry Lawson Festival Sponsorship

COI817

*Refer Feb 15 Council Meeting.***Gavin J. Rhodes**

From: Gavin J. Rhodes
Sent: Tuesday, 16 December 2014 12:11 PM
To: 'events@grenfell.org.au'
Subject: COO818 - RE: Request for Sponsorship funding of 2015 Grenfell Henry Lawson Festival

SynergySoft: COO818

Dear Diane,

Further to your email below, I advise that Council has a policy of all requests for donations are considered by Council on application. Council has subsequently considered the case where an appeal for a donation is received between meetings and has decided that all appeals must still come before Council.

Therefore noting Council's policy, your letter will be submitted to Council at its next meeting on 11 February 2015 for consideration.

I will advise you further following Council's February meeting.

Regards

Gavin Rhodes
General Manager
Central Tablelands Water
30 Church Street
BLAYNEY NSW 2799
Ph: 02 6391 7200
Fax: 02 6368 2451
email: grhodes@ctw.nsw.gov.au

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From: CTWater
Sent: Tuesday, 16 December 2014 12:04 PM
To: Gavin J. Rhodes
Subject: FW: COI817 - Attention: Gavin Rhodes (Gen Mgr) and David Somervaille (Board Chairman)

From: Diane Donohue [<mailto:events@grenfell.org.au>]
Sent: Wednesday, 10 December 2014 2:24 PM
To: CTWater
Subject: COI817 - Attention: Gavin Rhodes (Gen Mgr) and David Somervaille (Board Chairman)

Dear Gavin and David,

I am writing to request consideration by CTW for some Sponsorship funding of the 2015 Grenfell Henry Lawson Festival.

This Festival has been running continuously for 57 years, and is probably one of the longest running of its kind in NSW. The event relies entirely on sponsorship, donations and many volunteers to keep going. It is the premium annual event in Weddin Shire and during the June long weekend, attracts many visitors from the region and further afield. The independent crowd estimate from the most recent Festival was 9000 people.

Should CTW consider sponsoring the 2015 Festival, there are considerable opportunities for promotion and participation of your organisation. I have attached a sponsorship prospectus which outlines these possibilities.

I believe our local CTW Board Members, Cr Geoff McClelland and Cr Alan Griffiths would be able to tell you more about our Festival and its importance to Weddin Shire.

Kind Regards

Diane Donohue
Arts and Events Officer
Weddin Shire Council

T: (02) 6343 2053

www.grenfell.org.au

I am in the office **Wednesdays** and **Thursdays** when I can reply to your email.

www.henrylawsonfestival.com.au June long weekend 2015

Refer Feb 15 Council Meeting.

Allison Farr

CP 50-1

From: Diane Donohue <events@grenfell.org.au>
Sent: Wednesday, 10 December 2014 2:24 PM
To: CTWater
Subject: Attention: Gavin Rhodes (Gen Mgr) and David Somerville (Board Chairman)
Attachments: Sponsorship Proposal - 2015 Henry Lawson Festival - FINAL.pdf

COI 217

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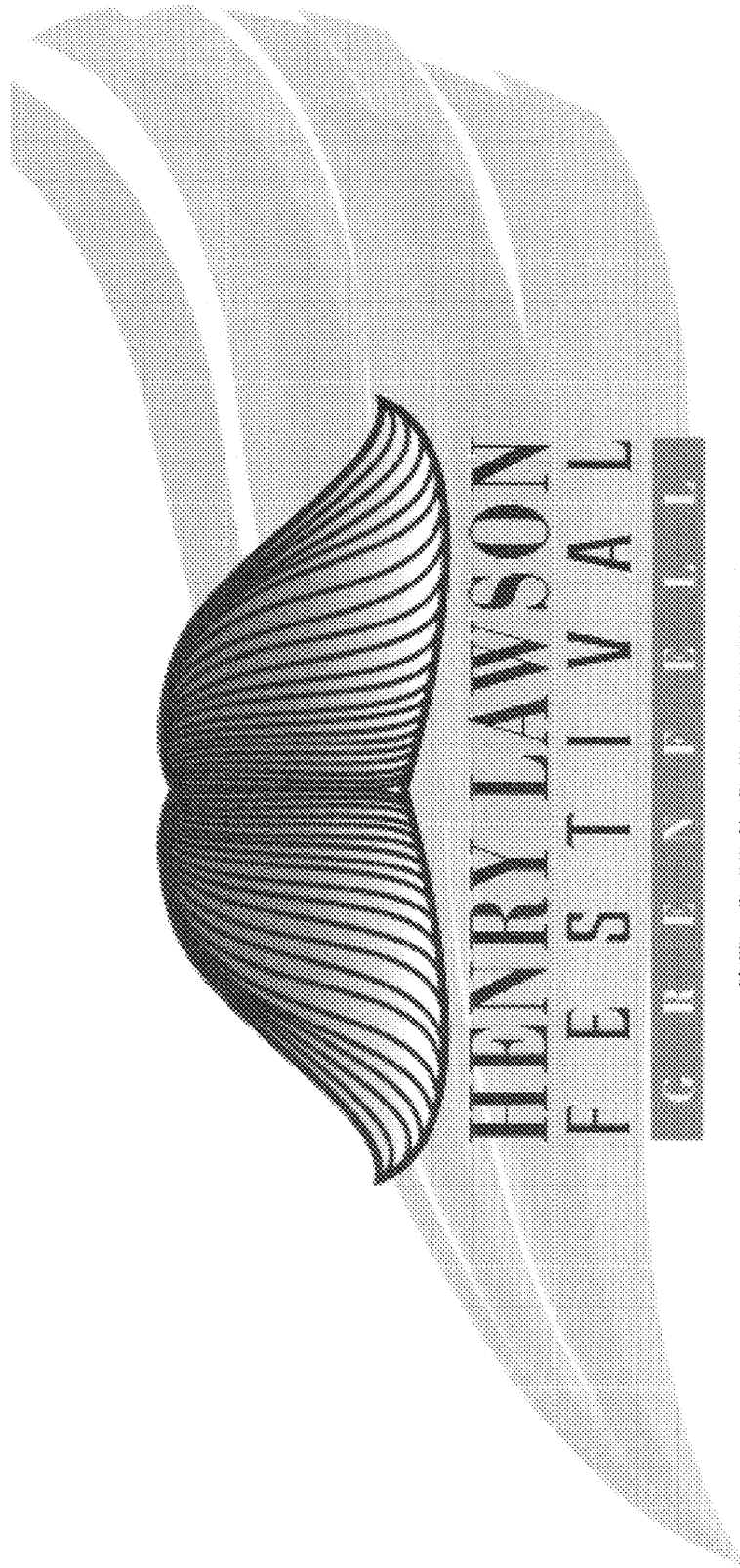
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Kind Regards

Diane Donohue
Arts and Events Officer
Weddin Shire Council
T: (02) 6343 2059
www.grenfell.org.au
I am in the office **Wednesdays** and **Thursdays** when I can reply to your email.

www.henrylawsonfestival.com.au June long weekend 2015



**SPONSORSHIP
2015**

Invitation

The Henry Lawson Festival is the major event of the year for Grenfell. It is held annually for five days over the June Long Weekend and has been running for 58 consecutive years, making it one of the longest running Arts Festivals in NSW.

Our current business plan promotes the Festival and Grenfell as an important midyear destination for travellers and young families.

In recent years the Festival has gained momentum. The last three years have seen the Festival grow, with the 2014 Festival described as the best one yet, attracting over 9000 people, the majority of whom travel over 50 km to attend. This demonstrates the quality of events and attractions that consistently draw a large and loyal crowd.

The Festival Committee would like to invite your organisation to support the ongoing Festival, and help sustain it into the future. This unique country event has evolved and now using social media has revitalised interest in Grenfell and the Weddin Shire, which like many rural events contributes to increased regional tourism.

Details about the sponsorship opportunities are outlined in the following pages. The aim being to seek cash or 'in kind' contributions in return for specific benefits.

If you would like to find out more about the Festival, please feel free to call me on the details below or have a look at our website www.henrylawsonfestival.com.au. The website will shortly be updated for the 2015 festival as organisers finalise their plans over the coming months.

Also, take a look also at the Festival's Facebook page and 'like' it to keep up to date with all the Festival news.

Thank you for considering sponsorship and if you are interested in supporting the 2015 Henry Lawson Festival, please contact me directly.

Yours faithfully

Diane Donohue

Email: events@grenfell.org.au Phone: 02 6343 2059

Sponsorship Opportunities

MAJOR SPONSOR – \$10,000 (one only)

- Exclusive naming rights to the Saturday of the 2015 Festival, with your business banner displayed prominently
- Your business will be recognised in radio commercials
- Your business name and logo will appear in the 4,000 Festival programs printed and distributed throughout the region and ACT
- Your business name and/or logo will appear on printed promotional material
- Your business name and logo will be included on the Festival website with a link to your own website.
- Your business mentioned in Facebook posts as the Major Sponsor of the 2015 Festival
- Your business logo will appear in television advertisements
- Opportunity to have one of the lead floats in the street parade
- Your business name on the "Thank You" board displayed at Festival
- Opportunity to have a stall at the Festival with promotional or sales material
- You will be given two free tickets to attend the Saturday night awards dinner and the opportunity for your business banner and profile to be promoted during the event.

GOLD SPONSOR – \$3,000

- Business naming rights to a Festival event of your choice, with the display of your banner at this event
- Your business will be recognised in radio commercials
- Your business name and logo will appear in the 4,000 Festival programs printed and distributed throughout the region and ACT
- Your business name and/or logo will appear on printed promotional material
- Your business name and logo will be included on the Festival website with a link to your own website
- Your business mentioned in Facebook posts as a Gold sponsor of the 2015 Festival
- Your business logo will appear in television advertisements
- Opportunity to have a float in the beginning of the street parade
- Your business name displayed on the "Thank You" board at the Festival
- You will be given two free tickets to attend the Saturday night awards dinner and the opportunity for your business profile to be read out at the dinner

Sponsorship Opportunities Cont...

SILVER SPONSOR – \$1,000

- Your business name will appear in the 4,000 Festival programs printed and distributed throughout the region and ACT
- Your business name will appear on printed promotional material
- Your business name will be included on the Festival website with a link to your own website
- Your business mentioned in Facebook posts as a Silver sponsor of the 2015 Festival
- Opportunity to have a float in the beginning of the street parade
- Your business name on the "Thank You" board displayed at the Festival
- Your business will have the opportunity to supply temporary signage for display at the location of your chosen Festival event in which you co-sponsor

BRONZE SPONSOR – \$500 or more

- Your business name will appear in the 4,000 Festival programs printed and distributed throughout the region and ACT
- Your business name will appear on printed promotional material
- Your business name will be included on the Festival website
- Your business mentioned in a Facebook post as a Bronze sponsor of the 2015 Festival
- Opportunity to have a float in the beginning of the street parade
- Your business name on the "Thank You" board displayed at the Festival

SUPPORTER – \$499 or less

- Your business name will be included on the Festival website
- Your business name on the "Thank You" board displayed at Festival

IN KIND SPONSOR - in kind sponsorship will be matched with the relevant financial equivalent sponsorship level.

Media Coverage

Media coverage likely to be undertaken* at the 2015 festival includes:

- Prime and WIN television (Wagga Wagga),
- Radio 2LF and RoccyFM (Young and Surrounds), 2CA Radio (Canberra),
- The Senior Newspaper (May edition), Grenfell Record (June),
- Henry Lawson Festival website (with links to your business website if applicable), social media (official Henry Lawson Festival Facebook and Twitter accounts) and paid Google adverts,
- Discover Central NSW (May edition),
- 4000 official programs and posters (distributed locally and through Visitor Information Centres around the state and ACT),
- Further promotion of the event will include talk back radio (where possible), television community files and event pages on the internet*

* please note that the media plan, based on what we achieved for the 2014 Festival, is dependent on budget constraints.

^ Please refer to the descriptions of the different levels of sponsorship to see where your organisation will be included.

Sponsorship Booking Form

Support the 58th Henry Lawson Festival by becoming a sponsor today!

I would like to be a sponsor of the 2015 Henry Lawson Festival as indicated below:

Business Name (the name you would like advertised): _____

Business Address: _____ Postal Address: _____

Contact Person: _____ Phone: _____

Fax: _____ Email: _____

Website: _____

Major Sponsor: \$30,000

Gold Sponsor: \$3,000 (Please number 1 to 10 in order of preference the festival event in which you would like to sponsor)

- | | | |
|-----------------------|-----------------------------------|----------------------|
| Main Stage | Verse and Short Story Competition | Art Competition |
| Porcelain Competition | Photography Competition | Poetry on the boards |
| Poetry performance | Busking Competition | Street Entertainment |
| Street Parade | Wood Chop Competition | Concert |
| Car Show | Awards presentation | Media and promotions |

Silver Sponsor : \$1,000 Bronze Sponsor ---\$500 In-Kind --- to the value of \$.....

(please provide a description of in-kind donation)

Cheques Payable to "Grenfell Henry Lawson Festival" and mail to: Henry Lawson Festival, PO Box 77, Grenfell NSW 2810.

Direct Deposits Account Name: Grenfell Henry Lawson Festival of Arts, BSB: 082 610, Account: 509684644, Reference: "SPC" as prefix, then 'your-organisation-name'.

Contacts

Diane Donohue

Art and Events Officer

(Wednesdays and Thursdays only)

P: 02 6343 2059

E: events@grenfell.org.au

Or urgent matters you can also contact:

Auburn Carr

Economic Development and Tourism Officer

P: 02 6343 2855

E: edo@grenfell.org.au

07) Certificate of Appreciation from Blayney High School

(Gavin Rhodes)

RECOMMENDATION:

1. That Council note the report.

REPORT

The General Manager received a Certificate of Appreciation from Blayney High School on 17 December 2014 for the commitment provided by Central Tablelands Water in making a donation towards the Blayney High School Annual Presentation Night.

A copy of the Certificate of Appreciation from Blayney High School is attached to this report.

BUDGET IMPLICATIONS

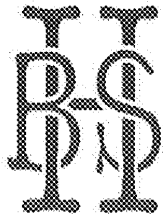
Nil

POLICY IMPLICATIONS

Nil

Attachments

- 1 Blayney High School Certificate of Appreciation



BLAYNEY HIGH SCHOOL

*Quality education opportunities
in a caring environment*

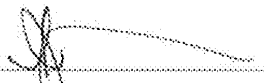
Certificate of Appreciation

With thanks to

Central Tablelands Water

from Blayney High School for

Your commitment in 2014


Principal

17/12/2014

Date

08) Lake Rowlands - 2014 Comprehensive Surveillance Report (WS.SP.4)

(Darrell Sligar)

RECOMMENDATION:

1. That the information be noted.

REPORT

The NSW Dams Safety Committee (DSC) has advised owners of dams prescribed under the Dams Safety Act (1) that it requires Surveillance Reports to be submitted in respect to these dams, at five yearly intervals.

Lake Rowlands has been prescribed under the Dams Safety Act, and in terms of the Committee's definition, the downstream consequence category has been assessed as HIGH C.

On behalf of Central Tablelands Water, CENTROC accepted the offer by State Water Corporation to prepare the fifth Surveillance Report for Lake Rowlands. A visual inspection of Lake Rowlands was carried out by State Water on 9 July 2014.

State Water has written to Council enclosing the 2014 Comprehensive Surveillance Report for Lake Rowlands. State Water advised that the structure is in satisfactory condition with no indication of major distress or movement.

The report states that to ensure the continuing satisfactory performance, safety and integrity of the dam, Council's is required to continually undertake close and careful surveillance of the dam's physical behaviour and performance to ensure the early detection of any defects, changes or unsafe trends that may develop. Council staff meet this requirement by visually inspecting the dam three to four times a week. The staff involved in these inspections have all been trained in dam safety inspections through courses conducted by the NSW Office of Water. It is a requirement that they attend refresher courses every five years.

The *Summary, Conclusions and Recommendations* of the Report is provided as an attachment to this report and a full copy of the Comprehensive Surveillance Report will be tabled at this meeting.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

- 1 Lake Rowlands Dam 2014 Comprehensive Surveillance Report

2 SUMMARY, CONCLUSIONS AND RECOMMENDATIONS

2.1 SUMMARY & CONCLUSIONS

1. Visibly the structure is in satisfactory condition with no indication of major distress or movement.
2. The peak PMF inflow of 7,000m³/s was based on the RORB model convolved with PMPs determined from the Bureau of Meteorology's Generalised Short Duration Storm method and was estimated in 2009. The Dam Crest Flood is approximately 1,500 m³/s and has an AEP of 1 in 6,000 which on a deterministic basis is severely inadequate.
3. The consequence categories (incremental and sunny day) have been assessed as HIGH C and LOW respectively. A dambreak study was carried out in 2009.
4. The 2007 safety review found that the concrete slab and buttress section was stable under the DCF and the Maximum Design Earthquake (MDE). The study did not consider the effects of the 1 in 100,000 AEP flood.
5. The 2009 slope stability analysis of the embankment found that the downstream slope of the embankment did not meet the recommended Factors of Safety criteria for normal operations at FSL or at Dam Crest flood level but is satisfactory under Earthquake loading.
6. No filters are installed in the embankment. The historical method of piping analysis found that there is a relatively low annual frequency of piping failure compared to other homogeneous embankments. This was confirmed by an event tree analysis (Not Tool-box methodology) but this analysis revealed potential problems with piping between the earth embankment and the embankment retaining wall.
7. A Societal Risk Assessment was carried out in 2011 to determine the need for and magnitude of the dam's upgrading. This study found that basically the maximum Loss of Life was 1.9 with an associated probability of 7.67 E-08, for only one failure mode, and was 1 to 1.3 for all other failure modes with annual probability of failure ranging from 6E-04 to 4E-08. When plotted on the DSC's version of the Societal risk curve the dam is clearly well below the DSC's Limit of Tolerability and is on the far left side of the ALARP regime.
8. An options study was carried out in 2013 to investigate ways of upgrading the dam. The study found that the major contributors to the risk of the dam were as in the table below:

Major Contributors to Risk	Percentage
EH1 – Overtopping leading to Breach	17.2%
EH4 – Piping through the upper part of the embankment	30.4%
EH7 – Piping between embankment and retaining wall	51.8%

The study found that the Cost to Save a Statistical life (CSSL), and to address all the risks, was over \$300M. According to the ANCOLD Risk guidelines the rating of the upgrade options is POOR.

9. A design report and a construction report does not exist for the dam.
10. There is a Dam Safety Emergency Plan (DSEP) for the dam.
11. An Operation and Maintenance Manual exists for the dam.
12. A continuous water level recorder exists in the storage with data telemetered to Central Tablelands Water's office in Blayney.
13. There have been 17 seismic events of magnitude greater than 3.0 recorded within about 200 km of the dam in the last 12 years. There has been no damage to the dam as a result of these earthquakes.
14. Monitoring of the seepage and surface survey data indicates no cause for concern.
15. Audit Inspections have in the past been carried out on an almost annual basis by the various incarnations of the NSW Office of Water, and by other engineers as part of Safety Reviews etc. No Comprehensive Surveillance Report was completed between 2002 and 2014 as the DSC waived the need for such a report due to the various safety investigations studies underway during that period. Routine inspections are carried out by CTW staff at a rate of 3 to 4 times per week. These procedures comply with the ANCOLD and DSC requirements.

2.2 RECOMMENDATIONS

Although the dam appears to be performing satisfactorily at present, there can be no guarantee that this will continue into the future. Continual surveillance of its physical behaviour is therefore necessary for early detection of any changes that may occur.

To detect the development of any unsafe trends, Central Tablelands Water (CTW) should continue with the routine inspections of the dam and appurtenant works in addition to the State Water Audit and Surveillance Inspections. CTW inspections should continue to follow a standard format, be recorded on a pro-forma, and should be retained for review at subsequent State Water Audit and Surveillance Inspections.

To ensure the continuing satisfactory performance and future integrity of the Dam and Appurtenant Works, it is recommended that CTW carry out the following:

Outstanding Items from the 2002 Surveillance Report

1. *Review the effectiveness of the subsoil drain along the toe of the embankment dam 2002 Recommendation 7.*
2. *Update the Operation and Maintenance Manual in accordance with the ANCOLD Guidelines 2002 Recommendation 8.*
3. *Carry out a condition assessment on the outlet works including any associated valves and pipework. 2002 Recommendation 9.*

Maintenance and Inspection Items

4. *A wheel rut between 25 and 50mm deep was noted running along the upstream side of the crest about 300mm downstream of the upstream shoulder. This rut is not new and at present is no cause for concern, however if in future it becomes deeper it should be backfilled to the level of the rest of the crest. Refer to Sub-section 5.2.1.*
5. *The length of the vegetation cover above the riprap should be maintained low to aid routine inspections. Refer to Sub-section 5.2.2.*
6. *A depression in the upper level of the upstream slope adjacent to the bulge in the water line was again noted but does not appear to have changed from its previous dimensions of about 2m diameter and about 300mm deep. CTW should visually monitor this area and immediately report any major change to its nominated Dams Engineer for evaluation. Refer to Sub-section 5.2.2.*
7. *The previously recommended 5 yearly testing for AAR in the embankment retaining wall should continue. Refer to Sub-section 5.2.4.*
8. *The 2011 Audit Inspection Report status of 2010 Inspection recommendations indicated that "CTW program is to photograph the cracks annually". It is recommended that as these photos of the cracks in the concrete section slabs and buttresses become available they be submitted to CTW's nominated Dams Engineer for evaluation. Refer to Sub-section 5.3.*
9. *Remove all larger size vegetation growth amongst the buttresses and in close proximity of the dam toe, as part of its regular maintenance program for the dam, to aid in future visual inspections of these areas. Refer to Sub-section 5.3.1.*
10. *Consider draining the ponded seepage water away from the toe area to aid future routine inspections and future monitoring. Refer to Sub-section 5.3.2.*
11. *CTW consider installing a system that would allow access to the interior of the concrete dam bays in compliance with the WHS regulations. Refer to Sub-section 5.3.2.*
12. *A tree was noted on the right side of the upstream end of the entrance channel to the emerging spillway and several others were observed at the top of the emergency spillway's right slope just upstream of the concrete floor sill (see photos 18 to 20). These trees should be removed. Refer to Sub-section 5.4.*
13. *CTW should consider and possibly implement means to regrade the outlet channel to allow the area between buttresses 9 & 10 to drain thereby removing water from around the outlet pipework and valves. Refer to Sub-section 5.6.*
14. *Before the next 5 yearly surveillance report is due (in 2019), CTW should arrange to have the interior and exterior of the intake tower inspected, taking into account all WHS requirements. Refer to Sub-section 5.6.*

Monitoring

15. *Re seepage, CTW should:*

- *Ensure that the seepage measurement system is operational at all times (there was no data October/December 2012).*
- *Check the calibration of the telemetry system to ensure accurate measurement of flow rates.*
- *Increase the 'nappe' over the V-notch by either reducing the RL of the d/s channel or raising the RL of the V-notch or a combination of both.*
- *Protect the telemetry system from damage during major flood events.*
- *Ensure that all debris is kept clear of the V-notch.*

In future, a copy of all seepage results should be forwarded to State Water every 3 months for their records. Any sudden or inexplicable change in flow rate, colour or turbidity should be reported immediately to CTW's nominated Dams Engineer for assessment. Refer to Sub-section 6.3.1.

Procedures and Manuals

16. *Any new CTW dams operations personnel should attend an approved training course (it is understood that CTW's new operator, Mr Joe Fullar has not attended such training but is booked in to attend the next DSC training course), and all other personnel who are involved with the inspection and operation and maintenance of the dam, attend refresher courses at 5 year intervals. Refer to Sub-section 6.4.1.*
17. *CTW arrange to have the O&M manual updated and in particular to reflect the fact that State Water is CTW's Dams Engineer for the next 4.5 years. It is also recommended that CTW engages the service of an expert to review the O&M Manual. Refer to Section 6.5.*
18. *A DSEP has been updated in August 2014 and draft version exists for the dam but an in-depth review of this document was beyond the scope of this surveillance report. It was however noted that State Water who is now CTW's "Dams Engineer" has not been included in the DSEP together with relevant names and contact details and should be the second point of contact after the SES in an alert situation. Also a summary notification chart (over and above the one for contacting the SES) for contacting all relevant parties has not been included." It is therefore recommended that CTW engages the service of an expert to review the DSEP. Refer to Sub-section 6.6.*
19. *It is unclear if the DSEP has been tested yet, and if this is the case, CTW should organise for a testing of the DSEP to be carried out within 1 year of issue of this surveillance report. Refer to Sub-section 6.6.*
20. *CTW arrange for a full WHS audit on the dam, and in particular, but not restricted to, access up the left abutment and access to the downstream side of the face slabs and the buttresses to allow closer inspection of these vital structures to take place in future. Refer to Sub-section 6.7.*

New Dam Safety Issues/Studies

21. *CTW should now consider the merits and costs of the upgrading options presented in the 2013 Options Study Report, and as owner of the dam, considering the existing risk to the dam, in particular, piping along the embankment retaining wall, and overtopping of the embankment dam section, and taking into consideration the possibility that a new dam may be built downstream in future, submit a considered proposal (on the basis of the DSC's Guidance sheet 1B and the risk to the community) on the possible upgrading of the dam to the DSC for their endorsement (or otherwise). As part of the submission it may be worth including a proposal for a smaller partial upgrade within the next 10 years to partially reduce the dam's risk profile. Refer to Sub-section 8.*
22. *CTW should be aware that if no upgrading is proposed, then there will be a need to assess the dam against the DSC's deterministic standards. The 1 in 100,000 AEP flood level would need to be evaluated and then the structural stability of the concrete section would need to be determined under this flood. Also an assessment of the toe erosion potential under the 1 in 100,000AEP flood would need to be made. Also, an assessment would need to be made to determine by how much the embankment section would need to be raised to bring the dam holistically up to the 1 in 100,000 AEP flood level. Refer to Sub-section 8.*
23. *It may be worth CTW's while to make a qualitative assessment of the dam and its components security, vulnerability and then make a decision on whether it is worth carrying out extra security measures. Refer to Sub-section 10.2.*

09) Maintenance of Council's Systems (WS.MO.4)

(Darrell Sligar)

RECOMMENDATION:

1. That the information be noted.

REPORT*a) Meter Reading*

The third meter read for the 2014/15 financial year commenced on the 9th January and was finalised on 28th January, all dead metres found have been replaced.

b) Meter Change Program

The meter change program continued throughout the county area with thirty domestic meters being replaced due to age and consumption.

c) Service Replacement Program

Council staff completed four full and sixteen partial replacements during the past two months.

d) Hydrant and Valve Maintenance

Hydrant and valve maintenance continued throughout the county area with two hydrants being rewashered in Grenfell and one in Manildra.

A new hydrant was installed in Park St in Millthorpe to supply additional fire protection for the Golden Memories Museum.

e) Pump Station Maintenance

Painting was carried out on fascia and guttering on a pump station in the Blayney area during December and January.

f) Trunk Main Maintenance

A damaged section of water main was bypassed with dual 100mm polyethylene lines at "Bingarra" on TM"C" between Lyndhurst and Canowindra in early December.

A 100 meter section will be replaced with 315mm HD polyethylene within the next month.

g) Reticulation Main Maintenance

Two sections of poor quality undersized 65 and 80mm PVC has been replaced at Nyrang Creek with 100mm OPVC, these two sections of main (3200 metres) cause the majority of main failures on this system and also major problems for the land owners with damaged crops and pastures.

h) Filtration Plant Maintenance

Carcoar

A new compressor has been purchased and installed, a replacement for a burnt out unit.

Electromagnetic flow metres have all been recalibrated.

Four sludge lagoons have been cleaned and placed back into operation.

An autodialler and motherboard in the CITECT system has been replaced after a lightning strike on Saturday 24 January.

Blayney

Nozzles and Media have been replaced in No. 4 filter.

Hand rails around the sand filters have been repaired and repainted.

i) Staff Training

The following staff training was completed during the past two months:

1 x Traffic Control (yellow)

2 x Traffic Control (blue)

2 x Confined Spaces

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

Nil

10) Performance of Council's Systems (WS.MO.4)

(Darrell Sligar)

RECOMMENDATION:

1. That the information be noted.

REPORT

j) Main Breaks

The main failures recorded during the past two months are listed in the table below.

Location		Date	Size	Comment
Blayney	Hills Lane	15.11.14	100mm	DNR
	Hills Lane	27.12.14	100mm	DNR
Manildra	Loftus Street	28.11.14	100mm	DNR
Rural Scheme	Nyrang Creek	19.11.14	80mm	DNR
	Nyrang Creek	19.11.14	80mm	DNR
	Nyrang Creek	1.12.14	80mm	DNR
	Nyrang Creek	12.12.14	80mm	DNR
	Trajere	25.11.14	50mm	DNR
	Trajere	28.11.14	50mm	DNR
Trunk Main 'C'	Gooloogong	2.12.14	225mm	Weld
	"Bingarra"	2.12.14	250mm	Excessive Pressure

k) Service Complaints and Requests

A summary of service complaints and requests received for the last two months are as follows:

TOWN / COMPLAINT	Count of Service
BLAYNEY	12
CUSTOMER DAMAGED MAIN	1
DIRTY WATER COMPLAINT	2
LEAKING METER	4
LEAKING SERVICE	3
MAINTENANCE - GENERAL	1
METER NOT SHUTTING OFF	1
CANOWINDRA	9
HYDRANT LEAKING	1

LEAKING METER	1
LEAKING SERVICE	2
MAIN BREAK	4
NO WATER COMPLAINT	1
CARCOAR	1
MAINTENANCE - GENERAL	1
EUGOWRA	8
LEAKING METER	4
LEAKING SERVICE	2
METER NOT SHUTTING OFF	1
NO WATER COMPLAINT	1
GRENFELL	3
LEAKING METER	2
NO WATER COMPLAINT	1
LYNDHURST	2
LEAKING METER	1
NO WATER COMPLAINT	1
MANDURAMA	3
LEAKING METER	1
MAIN BREAK	1
NO WATER COMPLAINT	1
MANILDRA	2
LEAKING SERVICE	1
LOW PRESSURE COMPLAINT	1
MILLTHORPE	2
LEAKING METER	2
QUANDIALLA	1
LEAKING METER	1
Grand Total	43

l) Lake Rowlands

The level of Lake Rowlands has decreased from 88% to its present level of 78% as at 3rd February 2015.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

Attachments

Nil

11) Questions on Notice

(Gavin Rhodes)

No questions on notice were received.

Attachments

Nil