

# CENTRAL TABLELANDS Water



Business Paper

Ordinary Meeting of Central Tablelands Water

8<sup>th</sup> April 2015

Blayney





2 April 2015

## Notice to Members

Your attendance is requested at an Ordinary Meeting of Council to be held at the Blayney Shire Community Centre on Wednesday, 8 April 2015 at 10.30am. Morning tea will be served at 10.00am.

### Agenda

1. Public Forum
2. Apologies for non-attendance
3. Leaves of absence granted
4. Confirmation of Minutes - Ordinary Meeting held on 11.02.15
5. Chairman's Minute
6. Councillor Representation
7. Notices of Motion
8. Reports of Staff
9. Adjourn Meeting and proceed into Committee of the Whole
10. Resume Ordinary Meeting & Report of Committee of the Whole
11. Next Meeting – Canowindra 10<sup>th</sup> June 2015

Yours faithfully

G. Rhodes  
**General Manager**



**INDEX OF REPORTS**  
**OF THE ORDINARY MEETING OF CENTRAL TABLELANDS WATER**  
**HELD ON WEDNESDAY 8 APRIL 2015**

<b>CORPORATE &amp; FINANCIAL SERVICES REPORTS</b>	<b>3</b>
01 Central Tablelands Water and Orange City Council water supply pipeline project (WS.AM.1) .....	3
02 Financial Matters (FM.BA.1) .....	7
03 Integrated Planning & Reporting 2015/2016 Management Plan (FM.PL.1).....	9
04 Draft Policies (RM.PO.1) .....	11
05 Audit Committee - February 2015 Meeting Minutes (CM.AU.4).....	24
06 NSW Police - Site Access Eugowra (PM.US.1) .....	28
07 Bland Recreation Reserve Trust - Request for discount for Capital Contribution Charge (CR.SD.1) .....	41
08 Millthorpe Village Committee - Request for support of grant application for Netwaste Initiative (CR.SD.1).....	45
09 Millthorpe Village Committee - Request for support of Millthorpe Garden Ramble (CR.SD.1).....	50
10 Orange City Council - support for the introduction of a State and National container deposit scheme (CM.ES.5) .....	53
11 Centroc Board Meeting held 26 February 2015 at Boorowa (CM.CF.3) .....	56
12 WBC Alliance - Project Officer's Report (CM.AG.6).....	66
<b>ENGINEERING &amp; OPERATIONS SERVICES REPORTS</b>	<b>69</b>
13 Maintenance of Council's Systems (WS.MO.4) .....	69
14 Performance of Council's Systems (WS.MO.4) .....	71
<b>COMMITTEE REPORTS</b>	<b>74</b>
15 Questions on Notice .....	74
16 Water Leakage - Account 1816010001 (CR.EQ.1) Water Leakage - Account 40904000003 (CR.EQ.1).....	75
17 Proceed to Committee of the Whole .....	76
18 Report of the Committee of the Whole.....	77



**01) Central Tablelands Water and Orange City Council water supply pipeline project (WS.AM.1)**

(Gavin Rhodes)

**RECOMMENDATION:**

1. That Council formally approve to proceed with the Central Tablelands Water and Orange City Council Water Supply Pipeline Project under the Restart NSW Water Security for Regions Program.

**REPORT**

Council will recall that the NSW Government in October 2014 invited Expressions of Interest (EOIs) for funding from the Restart NSW Water Security for Regions Program 2014-15, for local infrastructure to improve water security.

A total of \$325 million has been reserved for regional water security in the 2014-15 State Budget.

As a result of the invitation of EOIs for the Restart NSW funding, Orange City Council (OCC) approached CTW to explore the possibility of submitting a proposal linking Orange and Millthorpe via a potable water supply pipeline. This proposal was originally identified under the Centroc Water Security Study as one of the recommended infrastructure strategies to assist in securing water for the Central Western Region.

At the October 2014 Council Meeting it was resolved as follows:

*“That Council formally endorse the letter of support for Orange City Council’s Expression of Interest for funding under the Restart NSW Water Security for Regions Program.”*

As Council are aware, on 8 February 2015, the NSW Deputy Premier and Minister for Regional Infrastructure and Services Troy Grant and Minister for Natural Resources, Lands and Water Kevin Humphries joined Orange MP Andrew Gee at Suma Park Dam to announce the approval of \$21.2 million of funding for the CTW and OCC proposal for a potable water supply pipeline from Orange to Blayney and Carcoar.

Ultimately, the project would connect CTW and OCC water systems and allow the two way movement of water. In times when CTW is short of water, potable supplies could be transferred from Orange. In the event of system failure in the Orange System, potable water could be transferred from the CTW system to Orange.

The cost to CTW for the upgrade of pipelines and pump stations from Millthorpe to Blayney and Carcoar is estimated at \$17.31m with a Council contribution of approximately \$2.5m from forecasted budgeted reserves. Therefore, Council is seeking \$14.81m or 86% from the Restart NSW Funding Program.

As Council has previously only provided support for the initial CTW and OCC Pipeline Project EOI, the General Manager is now seeking formal approval from Council to proceed with this water security project.

A copy of the Central West Water Security Media Release by the NSW Deputy Premier and Minister for Regional Infrastructure and Services and Minister for Natural Resources, Lands and Water is attached to this Business Paper.

**BUDGET IMPLICATIONS**

\$2.5 million FY18/19

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

1 Media Release - Tony Grant MP 2 Pages



**Troy Grant MP**

Deputy Premier of NSW  
Minister for Regional Infrastructure  
and Services

**Kevin Humphries MP**

Minister for Natural Resources,  
Lands and Water  
Minister for Western NSW

---

**MEDIA RELEASE**

---

Monday 9 February 2015

**\$37.9 MILLION FOR CENTRAL WEST WATER SECURITY**

Central West communities will benefit from almost \$38 million in NSW Government funding for two major new projects to increase water security and drought resistance.

NSW Deputy Premier and Minister for Regional Infrastructure and Services Troy Grant and Minister for Natural Resources, Lands and Water Kevin Humphries joined Orange MP Andrew Gee at Suma Park Dam yesterday for the announcement.

Mr Grant said the NSW Government has allocated funding from the Water Security for Regions program to support a new regional distribution network that will provide water security to 27 regional centres, covering a population of 59,000 people.

"In a first for NSW, a new pipeline will provide a means to flow water in both directions between the Macquarie and Lachlan catchments to offset dry localised conditions," Mr Grant said.

"The pipeline will connect these two vulnerable catchments and provide an efficient redistribution of water supply across the Central West.

"The NSW Liberals & Nationals Government has reserved \$366 million under Water Security for Regions to help our communities prepare and respond to drier conditions.

"We are facing the challenge of securing regional water supplies and today's announcement is an example of a responsible Government committed to delivering water infrastructure for towns, farmers and regional industries."

In the Central West, the Water for Security for Regions funding will support the regional pipeline which comprises projects:

- \$21.2 million for Orange Council and Central Tablelands Water's proposal for a potable water supply pipeline from Orange to Blayney and Carcoar Dam in five stages; and
- \$16.7 million for Orange Council and Cabonne Council's proposal for a potable water pipeline from Orange to Molong Dam and then from Molong to Cumnock and Yeoval.

Mr Humphries said he was pleased the funding would be put to good use across the State with regional NSW set to benefit from improved water access and supplies.

"The NSW Government's funding will underpin total investment across these two projects of around \$59 million to improve the overall secure water yield and at the same time help connect water treatment plants and raw water sources to strengthen drought resistance for a large area of the Central West," Mr Humphries said.

"These projects will improve economic growth and productivity, while providing greater access to water."

Mr Gee said he was proud the NSW Government is working in partnership with local councils to provide water security and drought resistance for generations to come.

"Water security is one of the greatest challenges facing regional NSW. If our communities can't source water, they can't grow. This announcement revolutionises water management in the Central West. It's a true game changer," Mr Gee said.

"On top of that it finally connects the two heartland communities of Cumnock and Yeoval to a potable water supply for the very first time. They no longer need to rely on tanks and bores."

Successful projects are selected by a Regional Independent Assessment Panel.

ENDS

**02) Financial Matters (FM.BA.1)**

(Raelene Mulligan)

**RECOMMENDATION:**

1. That the information be noted.

**REPORT**

Details of all payments made to creditors in the preceding two months are available for inspection at the Blayney office.

The Bank Reconciliation, as at 28<sup>th</sup> February 2015, together with a Statement of Funds Invested, is attached to the business paper.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

- 1 Bank Reconciliation and Funds Invested February 2015 1 Page

**CENTRAL TABLELANDS COUNTY COUNCIL  
STATEMENT OF BANK BALANCES AS AT 28 FEBRUARY 2015**

**GENERAL FUND**

(a) Cash Book Balance

\$ 716,893.00

\$ 753,127.04

(c) Limit of Overdraft (Bank)

Nil

(d) Limit of Overdraft (Statutory)

\$ 1,130,000.00

**BANK RECONCILIATION**

Balance as per Bank Statement

\$753,127.04

Add: Outstanding deposits

\$ 23,353.63

\$776,480.67

Less: Outstanding Cheques

\$ 145.00

Less: Deposits not processed

\$ 59,442.67

Balance as per Cash Book

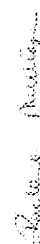
\$716,893.00

**FUNDS INVESTED AS AT 28TH FEBRUARY 2015**

	<b><u>Form of Investment</u></b>	<b><u>Institution</u></b>	<b><u>Amount</u></b>	<b><u>Rate of Interest</u></b>	<b><u>Bank Bill Swap Rate</u></b>
1	Floating Rate CDO	Managed ACES SPC (Parkes AA-)	\$ 300,000.00	N/A	
			\$ 300,000.00		
2	Term Deposit	ING Direct - RIMSEC (180 days)	\$ 500,000.00	3.57%	2.20%
3	Term Deposit	ING Direct - Curve Securities (180 days)	\$ 500,000.00	3.57%	2.20%
4	Term Deposit	ING Direct - Curve Securities (180 days)	\$ 500,000.00	3.56%	2.20%
5	Term Deposit	Reliance Credit Union (180 days)	\$ 500,000.00	3.55%	2.20%
6	Term Deposit	Reliance Credit Union (180 days)	\$ 500,000.00	3.55%	2.20%
7	Term Deposit	ING Direct - RIMSEC (180 days)	\$ 500,000.00	3.52%	2.20%
8	Term Deposit	NAB Term Deposit - Curve Sec (180 days)	\$ 500,000.00	3.47%	2.20%
9	Term Deposit	NAB Term Deposit - NAB Orange (180 days)	\$ 500,000.00	3.45%	2.20%
10	Term Deposit	Reliance Credit Union (180 days)	\$ 500,000.00	3.45%	2.20%
11	Term Deposit	NAB Term Deposit - NAB Orange (90 days)	\$ 500,000.00	3.40%	2.20%
12	Term Deposit	Reliance Credit Union (180 days)	\$ 500,000.00	3.20%	2.20%
			<u>\$ 5,800,000.00</u>		
13	Cheque Account	Reliance Credit Union	\$ 23.26	0.00%	2.20%
14	Cheque Account	Commonwealth Bank	\$ 189,968.47	2.35%	2.20%
15	Business On-line Saver	Commonwealth Bank	\$ 563,135.31	2.25%	2.20%
			<u>\$ 6,553,127.04</u>		

In accordance with the Local Government (Finance Regulations) 1993 (Part 4, Cl. 19), I hereby certify:

The above Investment Summary represents Council's total investments as at 28th February 2015 and that the investments have been made in accordance with the Act, the regulations and Council's investment policies.



Raelene Mulligan

Director Finance & Corporate Services

**03) Integrated Planning & Reporting 2015/2016 Management Plan (FM.PL.1)**

(Gavin Rhodes)

**RECOMMENDATION:**

1. That Council endorses the draft:

- a. Delivery Plan 2015 – 2019
- b. Operational Plan 2015 – 2016 – Part 1 & 2
- c. Workforce Management Plan 2012 – 2016
- d. Asset Management Strategy and Plans
- e. Long Term Financial Plan

To be placed on public display for a period of 28 days.

**REPORT**

In accordance with the legislative requirements for Integrated Planning and Reporting, at its June 2014 meeting, Council considered and adopted the following Plans:

- a. Delivery Plan 2014–2018
- b. Operational Plan 2014–2015 – Part 1 & 2
- c. Workforce Management Plan 2012–2016
- d. Asset Management Strategy and Plans
- e. Long Term Financial Plan

The above Plans have been reviewed and updated by staff and, together with the 2015/2016 Operational Plan – Part 1 & 2 (incorporating the 2015/2016 budget) are now presented in draft for Council's consideration prior to being placed on public exhibition.

It is estimated that 2014/2015 will result in an operating surplus of \$1,330 and an overall budget surplus of \$619,564.

The 2015/2016 Operational Plan estimates an operating surplus of \$145,129, after providing for depreciation and amortisation expense of \$1,883,246, and an overall surplus of \$660,770.

Council resolved in 2006/2007 to effect an annual increase of 8% on the consumption tariff in order to self-fund an extensive capital works programme (\$52.84 million in 2010 \$ terms) over 30 years without the need for loan borrowings or government subsidies. In 2014/2015, Council resolved to end the annual increase of 8% in the consumption tariff in favour of a reduced annual increase of 5%. Availability charges are recommended not to increase and to remain at \$200.00 for a standard 20mm service. The planned increase of 5% in the consumption tariff will result in the tariff increasing from \$2.25kL to \$2.36kL. Without an increase in the availability charge, the overall increase for an average residential bill using 191kL over 12 months will be 3%.

Management has also reviewed Council's Long Term Financial Plan (10 years) and the 30 year Capital Works Program and Financial Plan and have estimated that, with an annual tariff increase of 5%, the Capital Works Program can be funded from reserves until 2022/2023 after which it is recommend that Council take out a loan for \$10million to assist with the funding of the remainder of the program.

This action to resort to loan borrowing in 2022/2023 is in line with the view of the NOW *that Water Utilities facing a significant capital investment should be encouraged to make greater use of borrowings to reduce their required Typical Residential Bill (TRB).* NOW further states *that, as most water and sewerage assets are long-lived (eg. water mains have an economic life of 80 years), 20-year loan terms are recommended in order to avoid placing an unfair financial burden on existing customers and to facilitate inter-generational equity.*

In 2015/2016, Council's Section 64 Developer Charge will increase from \$8,557 per ET (equivalent tenement) to \$8,700 per ET in accordance with the adopted 2012 Developer Servicing Plan. The Capital Contribution Plan for in-fill blocks will increase from \$3,974/ET to \$4,040/ET.

The following capital works are planned in 2015/2016:

• Plant & Vehicle Replacements (Net cost)	\$ 82,000.00
• Meter & Services Replacement	\$105,746.00
• Provision for Pump Replacements	\$ 46,350.00
• Low Level Storage at Carcoar Water Filtration Plant	\$445,000.00
• Upgrade/Online Monitoring Blayney Water Filtration Plant	\$300,000.00
• Trunk Main 'K' – preliminary renewal work	\$150,000.00

Council has a dedicated focus on consumer expectations and, through its pricing policy, consumers are receiving a water supply of high quality and reliability and this is wholly attributable to the pricing policy being able to fund an ongoing programme of infrastructure renewal and upgrade.

Fees and Charges for 15/16 are detailed in the attached Operational Plan – Part 2.

### **BUDGET IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **ATTACHMENTS**

Nil

**04) Draft Policies (RM.PO.1)**

(Raelene Mulligan)

**RECOMMENDATION:**

1. That Council endorses the draft:

- a. Risk Management Policy;
- b. Social Media Policy;
- c. Water Meter Policy;

To be placed on public display for a period of 28 days.

**REPORT**

**Draft Risk Management Policy**

Risk Management is the process of identifying potential negative events and the development of plans to mitigate or minimise the likelihood of the negative event occurring and/or the consequences if the risk does occur.

The Draft Risk Management Policy outlines Council's commitment to Risk Management principles as part of operations and decision making. It provides documented evidence of commitment and promotes an atmosphere of risk awareness and a willingness to manage risks at all levels of the organisation.

As part of Council's Continuous Improvement Pathway for 2014/2015, developing and adopting the Risk Management Policy and formation of an associated Risk Management Plan and Appetite, fulfils the strategic criteria in CTW's Risk Management Action Plan (RMAP).

**Draft Social Media Policy**

As the use of social media continues to expand rapidly, a social media policy has been developed to provide guidance to staff and councillors to ensure that social media is used in an appropriate manner, whether for official or personal usage.

The policy's aim is to establish a culture of openness and integrity for the use of online social media.

**Draft Water Meter Policy**

The objective of this policy is to set out both Council's responsibility and Property owner's role in relation to the connection and maintenance of water meters.

Each individual property connected to Council's reticulated potable water supply, will be metered such that water demand can be measured, managed and relied upon as a justifiable basis for water supply charges.

Council does not currently have an established policy in place outlining a customer's role in relation to water meters. It is intended that the Water Meter Policy will avoid any disparities which customers may have in relation to their water meter.

The draft policies are attached for Councillors information and endorsement.

### **BUDGET IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **ATTACHMENTS**

- |   |   |         |
|---|---|---------|
| 1 | Draft Enterprise Risk Management Policy | 3 Pages |
| 2 | Draft Social Media Policy               | 4 Pages |
| 3 | Draft Water Meter Policy                | 4 Pages |



# Central Tablelands *Water*



## Enterprise Risk Management Policy

<b>Policy Number:</b>	1	
<b>Policy Title:</b>	Risk Management Policy	
<b>Responsible Officer:</b>	Director Finance and Corporate Services	
<b>Adopted:</b>	Date:	Minute Number:
<b>Last Reviewed:</b>	Date:	
<b>New Review:</b>	Date:	
<b>Version Number:</b>	v1	

## Policy Purpose

---

The purpose of this policy is to communicate Central Tablelands Water's (CTW) approach for managing organisation wide risks and to establish clear responsibilities for staff. CTW will conduct risk management in keeping with *ISO31000:2009 Risk Management – Principles and Guidelines* and other applicable standards and codes of practice.

## Policy Objectives

---

Risk management is a systematic process that involves establishing the context of risk management, identifying risks, analysing risks, addressing risks, periodic monitoring and communication. CTW recognises that whilst risk is inherent in all activities, the management of risk is good business practice and integral to sound corporate governance.

This policy is designed to promote an atmosphere of risk awareness and willingness to manage risk at all levels of the organisation. All employees are required to be competent and accountable for managing risk, so far as reasonably practicable within their area of responsibility.

## Policy Statement

---

CTW is committed to developing an effective Enterprise Risk Management System that clearly considers all major risks integrated into one common framework.

CTW's enterprise risk management framework comprises the people, systems, policies and processes that are directed towards managing risk. CTW is committed to operating within a control framework that minimises risk. This means identified risks are formally assessed and controls implemented to mitigate the level of risk to within CTW's risk 'tolerance'. The framework is consistent with the International Standard on "Risk Management" – ISO 31000:2009.

CTW is committed to maintain an effective and efficient enterprise risk management framework through:

- establishing an enterprise risk management framework that is relevant to CTW's operating environment as a water utility;
- continued maintenance of CTW's risk register;
- periodic review of CTW's enterprise risk management framework and risk appetite; and
- ongoing consultation with senior management and the Audit Committee

CTW recognises that risk management is an integral part of good management practice and will undertake activities that will safeguard and enhance CTW's assets including people, property, financial resources and reputation. Such activities will include:

- aligning risk management to Councils existing planning and operational processes;
- providing staff with appropriate training – including risk management; and
- including risk management responsibilities in job descriptions and staff performance appraisals.

## Responsibilities

---

### Councillors

Councillors are responsible for the adoption to commitment to this Risk Management Policy and the oversight of CTW's risk management framework

### General Manager

The General Manager is responsible for ensuring that risks are managed across all activities and supporting the implementation of the risk management framework.

### Risk Coordinator

The risk coordinator is responsible for establishing and monitoring the process for the management of risk throughout the organisation. The Director of Finance and Corporate Services is currently the designated risk coordinator.

### Managers and supervisors

Managers and area supervisors are required to create an environment where management of risk is accepted as the personal responsibility of all staff. Managers and supervisors are accountable for the implementation and maintaining sound risk management processes within their area of responsibility.

### Employees

Employees are required to act at all times in a manner which does not place at risk the health and safety of themselves or any other person in the workplace. Employees are accountable for taking practicable steps to minimise CTW's exposure to risks including contractual, legal and professional liability in so far as is reasonable practicable within their area of activity and responsibility.

### Variation

Council reserves the right to review, vary or revoke this policy.

# Central Tablelands *Water*



## Social Media Policy

<b>Policy Number:</b>	3	
<b>Policy Title:</b>	Social Media Policy	
<b>Responsible Officer:</b>	Director Finance and Corporate Services	
<b>Adopted:</b>	Date:	Minute Number:
<b>Last Reviewed:</b>	Date:	
<b>New Review:</b>	Date:	
<b>Version Number:</b>	v1	

## Objective

---

This policy provides guidance to ensure that Central Tablelands Water's (CTW) employees and councillors use social media in an appropriate manner whether for official or personal use. The policy's aim is to establish a culture of openness and integrity for the use of online social media.

## Introduction

---

Social media is a term commonly used to describe internet based discussion forums, in the form of social networking sites such as Facebook and Twitter, blogs, video and photo sharing sites such as Instagram and Youtube and forums and discussion boards.

As the use of social media continues to expand rapidly, this policy and guidelines will promote wider responsible use of these technologies now and into the future. This policy informs employees and councillors of their responsibilities when using social media in a personal capacity whether at work or for private use, and to manage the risks associated with CTW's use of these tools.

## Policy

---

It is essential that employees and councillors understand that comments published or broadcast via social media platforms are public statements and must be made by an official representative in the same way that comments are made in any public forum or to the media. Whether using social media for official or private purposes, employees are reminded that comments will often be permanently available and able to be reproduced.

For the purposes of this policy, the definition of official and private use is as follows:

**Official use:** Using social media when acting as an official representative of CTW, where the employee or Councillor is authorised to comment

**Private use:** Using social media in a personal, private capacity.

### Official use of social media

Before engaging in social media outside of online Council spaces (for instance a Facebook site run by a local group or private resident) as a representative of Council, employees and councillors must be authorised to comment.

To be authorised to comment or to be an official spokesperson, employees and councillors must have the approval of the General Manager.

Official representatives must:

- disclose that they are an employee or councillor of CTW
- disclose and comment only on information classified as public domain information
- ensure that comments are accurate and not misleading
- comment only in their expertise and authority



- ensure that comments are respectful of the community with which they are interacting with online

Official representatives must not:

- post or respond to material that is offensive, defamatory, threatening, bullying, hateful, racist, infringes copyright or is otherwise unlawful
- use or disclose any confidential information
- comment or post any material that might otherwise cause damage to CTW's reputation or bring it into disrepute

#### Private use of social media

This policy does not aim to discourage employees and councillors from using social media for personal expression or pursuing other online activities in their personal lives.

Employees and councillors should be aware of and understand the potential risks and damage to CTW that can arise, either directly or indirectly from their personal use of social media. Employees and councillors should comply with this policy to ensure that the risk is minimised.

Employees and councillors must:

- only disclose and discuss publicly available information
- ensure that they are aware of and understand responsibilities under CTW's code of conduct, which holds employees and councillors accountable for the consequences of their private actions where they may have a bearing on their standing as a public official
- always make sure that you are clear as to whether you are participating in an official or a personal capacity. Expressly state when an opinion is personal, proceed with care regardless of what capacity you are acting in.
- behave politely and respectfully

Employees and councillors must not:

- post or respond to material that is offensive, defamatory, threatening, bullying, hateful, racist, infringes copyright or is otherwise unlawful, is for personal gain or encourages others to break the law
- imply that they are authorised to speak as a representative of CTW, nor give the impression that the views expressed are those of CTW
- use their CTW email address or any CTW logo that may give the impression of official support or endorsement of their personal comment
- use or disclose any confidential information or personal information obtained in their capacity as an employee
- post material that is, or may be interpreted as, threatening, harassing bullying or discriminatory towards another employee
- comment or post any material that might otherwise cause damage to CTW's reputation or bring it into disrepute.

#### Reasonable and unreasonable personal use

When accessing social media during work hours employees must use these resources 'reasonably', in a manner that does not interfere with work, and is not inappropriate or excessively accessed as per CTW's email and internet policy which states "The private use of I-Phones, Tablets and accessing social media such as 'Facebook' etc is restricted to tea breaks and lunch breaks and should not interfere with employees' duties during working hours".

#### **Compliance**

Non-compliance with this policy may constitute a breach of CTW's Code of Conduct. This may result in disciplinary action which may include written warnings or dismissal from CTW's employment.

#### Identifying and reporting inappropriate use

Where an employee, councillor or member of the public becomes aware of inappropriate or unlawful online content that relates to CTW, or content that may otherwise have been published in breach of this policy, the situation or circumstances should be reported immediately to the General Manager for resolution.

#### **References**

---

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Coffs Harbour City Council – Social Media Policy

#### **Variation**

---

Council reserves the right to review, vary or revoke this policy.

# Central Tablelands *Water*



## Water Meter Policy

<b>Policy Number:</b>	2	
<b>Policy Title:</b>	Water Meter Policy	
<b>Responsible Officer:</b>	Director Operations and Technical Services	
<b>Adopted:</b>	Date:	Minute Number:
<b>Last Reviewed:</b>	Date:	
<b>New Review:</b>	Date:	
<b>Version Number:</b>	v1	



## Objective

---

The objective of this policy is to set out both Council's responsibility and Property owner's role in relation to the connection and maintenance of water meters.

Each individual property connected to Council's reticulated potable water supply, will be metered such that water demand can be measured, managed and relied upon as a justifiable basis for water supply charges.

## Introduction

---

A water meter measures the amount of water used. This measurement helps to accurately charge customers for the water they've used. It also helps customers to gauge their water use.

Most houses have their own meter, which is usually located towards the front of the property near the boundary. In duplexes, flats or strata titled properties, there may be only one meter servicing all of the dwellings or one for each building.

Council owns the water meter but it is the responsibility of the property owner to ensure that it is not damaged and accessible for reading.

Council install water meters for the domestic supply pursuant to the;

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Water Act 2000
- Plumbing & Drainage Regulation 2003
- AS 3500.1.2.1998 (Water Supply) Section 5.3 (reference to proximity to the other services (ie electrical cables, gas pipelines))
- AS 3565 Meters for Water Supply – Cold Water Meters

Under Sections 191, 191A or 192 of the Local Government Act 1993, Council has powers of entry to private property to carry out water supply work such as meter reading, repairs and maintenance. In the case of conducting repairs, Council will first take reasonable steps to contact the property owner. If the owner cannot be contacted, Council may enter the property and carry out the necessary work. In such cases, Council will place a card in the property's letter box advising that council has entered the property

## Policy

---

### Installation

Council is responsible to supply and fit a water meter assembly when installing a connection to Council's water supply, the cost of the meter assembly and installation is borne by the property owner as outlined in councils Fees and Charges.

The size of the connection (and thus the size of the meter) is determined by Council, with reference to guidelines AS 3500 New South Wales code of practice – Plumbing and drainage.

Generally, the water service is to be located in a position determined by council in accordance with existing cross road conduits and mains tapping.

All meters are to be installed above ground. In cases where the Operations Manager determines that an above ground meter will adversely impact on the adequate function of a driveway, formed walkway, gate, fence line or other such immovable structure the meter will be placed in a pit.

Water meters are to be installed, maintained and replaced by Council (staff or contractors). The water supply may be disconnected for a few minutes whilst carrying out this work. Meters will be replaced as soon as possible after having registered 7,500 kilolitres, or as deemed warranted by the Operations Manager.

Only water meters conforming to AS 3565 or having achieved patented approval under the relevant code are to be used in Councils water service connections.

Domestic dwellings are to be serviced by one water meter only, with that connection being a 20mm water connection.

Council's maintenance responsibility of a water services ceases at the outlet of a water meter or the outlet of a backflow device that has been fitted to a water meter by Council staff.

### Alteration

Any alteration to the water service connection from, and including, the water meter back to the water main, is the responsibility of Council. The water service connection and its components (water meter, ball valve and fittings) always remain the property of Council. Council may consider a written request to alter the location or size of a water service connection and if approved the cost of the works will be met by the property owner in advance.

Any alteration to the water service on the property owner's side of the water meter is the responsibility of the owner of the connected property.

It is an offence under Section 636 of Local Government Act, 1993 to tamper or interfere with the normal operation of water meters.

### Meter Readings

Water Meter readings are accepted as final and conclusive as the measurement of water consumed.

**The owner of the property is responsible for all water usage that is recorded on the water meter.**

### Water Meter Testing

A resident who is concerned that their meter is not functioning correctly may lodge a request that the meter be tested. Water meter testing is at the resident's expense.

The fee for testing water meters will be charged in accordance with Council's Fees and Charges Schedule. If the test determines that the meter is not functioning correctly:

- A) The testing fee will be refunded
- B) The meter will be replaced at no cost to the resident
- C) The associated water billing account will be adjusted by the average of the reading recorded during the corresponding period in the previous 3 years

A meter is deemed to be accurate if the reading is within three per cent (3%) (+ or -) of the actual quantity of water passing through it.

Council may at any time disconnect any water meter for the purpose of maintenance or determining its accuracy.

### Accuracy

Council reserves the right to average a customer's water billing account from previous consumption figures where a water meter malfunctions or to estimate an account based on related available information.

### Damage

The property owner will be responsible for the cost to repair or replace damaged water meter, unless the damage is the direct result of council workmanship.

### References

---

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Water Act 2000
- Plumbing & Drainage Regulation 2003
- AS 3500.1.2.1998 (Water Supply) Section 5.3 (reference to proximity to the other services (ie electrical cables, gas pipelines))
- AS 3565 Meters for Water Supply – Cold Water Meters

### Variation

---

Council reserves the right to review, vary or revoke this policy.

**05) Audit Committee - February 2015 Meeting Minutes (CM.AU.4)**

(Raelene Mulligan)

**RECOMMENDATION:**

1. That Council receive and note the February 2015 Audit Committee Meeting Minutes.

**REPORT**

A copy of the Audit Committee February 2015 Audit Committee Meeting Minutes are attached for Councils notation.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

- 1 Audit Committee Minutes February 2015 3 Pages

**Minutes of the Audit Committee Meeting of Central Tablelands Water Held at  
Blayney Community Centre on Wednesday 18<sup>th</sup> February 2015,  
commencing at 11.15am**

**PRESENT:** Mr Steve Kent (Chair - Independent Member - voting)  
Mr Phillip Burgett (Independent Member - voting)

Gavin Rhodes (General Manager - Observer)  
Raelene Mulligan (Director Finance & Corporate Services  
- Secretariat)

**1. Welcome**

The Chair of the Committee Mr Steve Kent welcomed all attendees to the meeting which commenced at 11.15am due to an overrun of the previous Audit Committee Meeting of Blayney Shire Council.

**2. Apologies for non-attendance**

The Audit Committee accepted the apology for non-attendance of Cr David Somervaille.

**3. Declarations of any Conflicts of Interest**

Members declared that they had no conflicts of interest.

**4. Confirmation of Minutes – Audit Committee Meeting 15<sup>th</sup> October 2014**

The Minutes of the Audit Committee Meeting of Central Tablelands Water (CTW), held on 15<sup>th</sup> October 2014 were confirmed by the Audit Committee.

**5. Audit Committee Annual Report 2014**

The Chair of the Committee advised that an Annual Report for the 2014 calendar year will be presented to the next committee meeting.

**6. Internal Audit Committee self-assessment**

The Audit Committee discussed the outcomes of the self-assessment questionnaire which was recently completed by three committee members. Two major issues that were raised in the questionnaire were the lack of an enterprise risk management framework and that CTW has no formalised audit plan.

The audit committee agreed that progressing the risk management framework was a priority, and that any outcomes from the risk profiling will structure a formalised audit plan.

---

This is Page No. 1 of the Minutes of the Central Tablelands Water Audit Committee Meeting held 18<sup>th</sup> February 2015

The Director of Finance and Corporate Services acknowledged that there was some work that needed to be accomplished to improve the effectiveness of the audit committee, and that the results can be used as a benchmark for future self assessments.

**7. Risk profiling project plan**

The Director of Finance and Corporate Services presented an implementation schedule for the development of CTW's enterprise risk management framework. It encouraged all managers to be involved in the development of the risk register. A formalised risk management committee was also discussed, with the General Manager suggesting that a combined WHS and Risk Management Committee be formed to oversee WHS obligations, as well as the risk management framework.

Any updates on the implementation of the risk management framework will be shared with the Audit Committee for discussion prior to the next meeting.

**8. Draft Risk Management policy for review**

The Committee agreed that the draft risk management policy effectively outlines CTW's commitment to risk management, and the policy was approved for adoption by at the next CTW Council meeting.

**9. External Auditor's final management letter**

The external auditor's final management letter for 2013/2014 was presented for comment. It was noted that there was only one matter for discussion, being the previous General Manager listed as an authorised signatory on CTW's three bank accounts. It was noted that this has since been rectified.

**10. Developments regarding Council amalgamations/CENTROC JO pilot**

The General Manager advised the Committee that CTW is currently a full member of the Pilot Central West Joint Organisation and at this stage was not required to submit a 'Fit for the Future' proposal by 30 June 2015.

The General Manager will keep the Audit Committee informed of any future developments regarding the CENTROC pilot joint organisation of Councils.

**11. Any major developments/issues since last meeting**

The General Manager advised that on 8 February 2015, the State Government made two major announcements of great significance to Central Tablelands Water being:

- The approval of the joint Orange/CTW submission for funding totalling \$21million to complete a pipeline linking Orange and Carcoar, and

- The choice of Cranky Rock as the site of a new dam on the Belubula River, subject to satisfactory completion of a \$4million full feasibility study.

The General Manager conveyed his extreme disappointment in that CTW was not invited to the official announcements of these new projects, and advised that the CTW Chairman has written to the member for Orange, Mr Andrew Gee to this effect.

The estimated cost of the CTW section of the pipeline is \$16.9million, of which CTW committed to provide \$2.5million. These two major announcements are great for the Central West as it will further enhance water security for towns and industrial developments and provide potential growth for the region.

**12. Status of prior report recommendations – review of action list**

A status of prior report recommendations was presented to the Audit Committee for review. The Director of Finance and Corporate Services advised that the report had been condensed, with the remaining outstanding recommendations relating to IT Services and procurement and purchasing. It was advised that the IT Services contract will be discussed with Blayney Shire Council within the coming weeks, and that further work will be engaged to develop policies and procedures for procurement and purchasing activities, along with delegations and authorities.

**13. Any other business**

The Committee discussed the need for a Business Continuity Plan to be established, which further follows on from the establishment of the risk management framework. At this stage it was agreed that developing the formalised risk management framework was a priority, and that a commitment to an internal audit plan will follow. Any future work on a Business Continuity Plan will be considered as a joint project between CTW and Blayney Shire Council.

**14. Next meeting – Blayney – 22<sup>nd</sup> July 2015.**

There being no further business, the Chair of the Audit Committee declared the meeting closed at 11.55am.

**06) NSW Police - Site Access Eugowra (PM.US.1)**

(Gavin Rhodes)

**RECOMMENDATION:**

1. That Council endorse the action taken by the General Manager in his communication and negotiations with NSW Police and authorise the Chairman and General Manager to re-sign and re-execute under Council's Common Seal the Deed of Access, granted to NSW Police, over Lots 1-3 DP 383826 Eugowra.

**REPORT**

In June last year, Council endorsed and authorised the Chairman and General Manager to sign and execute under Council's Common Seal the Deed of Access, granted to NSW Police, over Lots 1-3 DP383826 Eugowra. The NSW Police required an access agreement over the Council owned road leading to Council's reservoir site off Nanima Road Eugowra. Access through Council's land, Lots 1-3 DP 383826, is necessary in order to gain access to the NSW Police Force radio communications site which is situated on adjoining land. After Council executed the Deed and Council's Solicitor Arden Law sent the Deed to the NSW Police, their solicitor required more incidental changes to be made, of which the General Manager has been advised by Council's Solicitor that the amendments do not affect the substance of the document.

Accordingly, the revised draft Deed of Agreement has been prepared by the legal representatives of both parties and is attached for Council's endorsement and resolution to re-execute the document under the Common Seal of Council.

**BUDGET IMPLICATIONS**

Included in 2014/2015 Operations Plan

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

- 1 Deed of Access - Eugowra 12 Pages



**DATED**

**2015**

**BETWEEN**

Central Tablelands County Council trading as Central Tablelands Water  
(ABN 43 721 523 632)

"Party A"

**AND**

THE STATE OF NEW SOUTH WALES (MINISTER FOR POLICE)  
C/- NSW POLICE FORCE (ABN 43 408 613 180)

"NSW Police"

**DEED OF ACCESS LICENCE**

**for**

**Land: Lots 1 – 3 DP 383826 Eugowra**

{01394992}

1140563\_1:MJB:MJB V12

**THIS DEED** made the                      day of                      2015  
**BETWEEN**    The party referred to in Item 1 of the Schedule ("Party A");  
**AND**            The State of New South Wales (Minister for Police) c/- NSW Police  
Force (ABN 43 408 613 180), Attention to Derek Manning ("NSW  
Police");

**RECITALS**

- A.      Party A is the registered proprietor of the Land referred to in Item 3 of the Schedule.
- B.      NSW Police requires a licence to access the Land as a means to gain access to the NSW Police radio communications site which is situated on adjoining land (whether or not owned by NSW Police).
- C.      At the request of the NSW Police, Party A has agreed to grant to the NSW Police a licence to access the Land for the purposes of accessing the Site in accordance with the terms and conditions set out in this Deed.

**OPERATIVE PART**

**1.      Access Licence**

- 1.1      Subject to clause 1.3, Party A hereby agrees to grant to NSW Police a licence for the full and free right to officers of the NSW Police (including contractors, employees, invitees and authorised personnel of NSW Police), to pass and repass at all times and for all purposes with or without animals or vehicles and equipment over the Access Route for the Term.
- 1.2      If so requested in writing by the NSW Police, Party A shall at the expense of the NSW Police promptly do and perform such further act or acts (including but not limited to obtaining any necessary consent from a mortgagee, caveator, chargee having a registered interest in the Land) and execute and deliver all further instruments required by law or reasonably requested by the NSW Police to establish, maintain and protect the rights of the NSW Police and to carry out and affect the intent and purpose of this Deed.
- 1.3      This clause 1.3 applies if Item 4 of the Schedule is completed. In consideration for the licence granted under clause 1.1, NSW Police must make payment to Party A of the Fee detailed in Item 4 of the Schedule after receipt of an invoice.
- 1.4      If Items 5 and 6 of the Schedule have been completed, the Fee shall be deemed to be increased by the amount of the Fee Increase upon the Review Date.
- 1.5      If Party A incurs a liability to pay GST in connection with a supply to the NSW Police pursuant to this Deed, the consideration that the NSW Police

{01394992}

1  
1140563\_1:MJB:MJB V12

must pay to Party A for that supply is increased by an amount equal to the GST liability Party A incurs in making the supply and the amount of that GST liability is payable at the same time as the consideration is payable in respect of the supply PROVIDED THAT Party A shall not require payment of any GST by the NSW Police unless Party A provides to the NSW Police a tax invoice as prescribed under the *A New Tax System (Goods and Services Tax) Act 1999 (Cth)*.

**2. Indemnity**

- 2.1 The NSW Police will at all times be liable for any damage or injury which arises from any negligent act or omission committed by officers of the NSW Police (including contractors, employees, invitees and authorised personnel of NSW Police) whilst on the Land except to the extent caused or contributed to by any negligent act or omission of Party A.
- 2.2 In the event any damage is occasioned to the Land as a result of any negligent act or omission committed by officers of the NSW Police (including contractors, employees, invitees and authorised personnel of NSW Police) whilst on the Land, the NSW Police must make good any such damage within a reasonable time. In the further event the damage is not made good within a reasonable time, then Party A may elect to rectify the damage and demand from the NSW Police all reasonable reimbursement costs incurred by Party A in accordance with this clause 2.2. Such reimbursement costs must be paid by the NSW Police to Party A within 28 days of the date of the demand by Party A and after receipt of an invoice unless otherwise advised or alternate arrangements agreed between the parties.

**3. Insurance**

- 3.1 The NSW Police warrants that it is 'self insured' under the NSW Treasury Managed Fund in the amount of \$20,000,000.00 (Twenty million dollars) for public liability risk with respect to all NSW Police activities. Party A acknowledges having sighted a certificate of currency evidencing such insurance and shall not require the NSW Police to effect any further insurance.

**4. Termination**

- 4.1 During the Term, the NSW Police may, at the NSW Police's sole discretion, elect to terminate this Deed by giving written notice of not less than thirty (30) days to Party A in accordance with clause 8.2 herein.
- 4.2 In the event this Deed is brought to an end prior to the Expiry Date for whatsoever reason, it is acknowledged and agreed by each party that

{01394992}

2  
1140563\_1:MIJB:MIJB V12

neither party shall be liable to the other party to make payment of any compensation for loss or damages as a result of such early termination.

5. **Sale of Land**

- 5.1 If Party A sells, transfers or otherwise disposes of the Land or any part thereof, Party A shall use its best endeavours to have its purchaser or transferee to enter into a deed with NSW Police containing the same terms as the terms contained herein. The NSW Police shall act promptly in the execution of such a deed with any purchaser or transferee of the Land and will not unreasonably hinder Party A's completion of its contract for sale or transfer.

6. **Caveat**

- 6.1 Party A acknowledges and agrees with the NSW Police that the rights created under this Deed grant the NSW Police an equitable interest in the Land and that the NSW Police is entitled to lodge a caveat against the Title to the Land to protect its interests under this Deed.
- 6.2 In the event a caveat is recorded on the Title of the Land in accordance with clause 6.1, and should Party A be desirous to mortgage, charge or otherwise encumber its Land, then the NSW Police shall consent to the registration of any such mortgage, charge or other encumbrance PROVIDED THAT such does not adversely affect the rights and interests of NSW Police under this Deed, such consent including the costs of withdrawing the caveat will be entirely at the expense of the NSW Police

7. **Assignment/Authority**

- 7.1 The NSW Police may assign its rights or authorise the use of its rights under this Deed without the consent of Party A to any other government department, body or authority PROVIDED THAT the NSW Police notifies Party A of any such assignment pursuant to this clause 7.1. If the NSW Police require its rights under this Deed to be assigned to any other third party, the NSW Police must first seek the written consent of Party A which shall not be unreasonably withheld.

8. **Notice**

- 8.1 Any notice required under this Deed required to be served on the NSW Police shall be addressed to the Contact Officer referred to in Item 2 of the Schedule unless otherwise notified in writing to Party A to the contrary.
- 8.2 Any notice required under this Deed required to be served on Party A shall be to the address of Party A referred to in Item 1 of the Schedule unless otherwise notified in writing to the NSW Police to the contrary.

{01394992}

3  
1140563\_1:MIJB:MIJB V12

9. **Contact Officer**

9.1 The role of the Contact Officer referred to in Item 2 of the Schedule on behalf of the NSW Police is as follows:

- (a) ensure that officers of the NSW Police (including contractors, employees, invitees and authorised personnel of NSW Police) abide by any reasonable special directions whilst exercising the rights under this Deed.
- (b) ensure that Party A is delivered a counterpart of this Deed as soon as practicable following the execution thereof.
- (c) address any concerns of Party A in connection with the provisions of this Deed or any other matter arising from this Deed.

10. **Miscellaneous**

10.1 The parties hereto enter into this Deed for themselves, their respective representatives, successors and permitted assigns.

10.2 No addition to or variation of this Deed shall be of any force or effect unless such addition or variation is in writing and signed by the parties.

10.3 A document under or relating to this Deed is:

- (a) signed by a party if it is signed by the party or the party's solicitor;
- (b) served if it is served by the party or the party's solicitor;
- (c) served if it is served on the party's solicitor, even if the party or any of them has died;
- (d) served if it is served in any manner provided in s170 of the Conveyancing Act 1919;
- (e) served if it is sent by fax to the party's solicitor, unless it is not received;
- (f) served on a person if it (or a copy of it) comes into the possession of the person; and
- (g) served at the earliest time it is served, if it is served more than once.

10.4 This Deed shall be construed according to the laws of New South Wales. The parties submit to the non-exclusive jurisdiction of the Courts of New South Wales.

10.5 If any provision of this Deed shall at any time be found to be or become void, voidable or unenforceable, the remaining provisions of this Deed shall continue to be of full force and effect.

10.6 No waiver or indulgence by any party to this Deed shall be binding upon the parties unless in writing and in any event no waiver of one breach of any term or condition of this Deed shall operated as a continuing waiver unless

{01394992}

4  
1140563\_1:MIJB:MIJB V12

so expressed nor operate as a waiver of another breach of the same or any other term or condition of this Deed.

- 10.7 This Deed may be executed in any number of counterparts and all such counterparts taken together shall be deemed to constitute one and the same instrument.
- 10.8 In this Deed words importing the singular shall include the plural and vice versa and any gender shall include any other gender.
- 10.9 Where any party to this Deed consists of more than one person the obligations of that party to the other party or parties shall be joint and several and service on any one of those persons shall be deemed to be service on that party.
- 10.10 In the event a dispute occurs in connection with any matter arising from a party's obligations as set out in this Deed, the parties acknowledge and agree that any such dispute must be dealt with in a timely and amicable manner and failing such an independent arbitrator shall be appointed by the parties (or if an appointment is not made within thirty (30) days from the date one party elects to proceed with arbitration, an arbitrator shall be appointed by the President of the Law Society of New South Wales). The parties acknowledge and agree the Law Society Conveyancing Arbitration Rules shall apply.
- 10.11 If an arbitrator is not appointed within three (3) months from the date the dispute occurs, then the following provisions shall apply:
- (a) if the nature of the dispute is in connection with any obligation under this Deed whereby there is a claim for monetary consideration or reimbursement, then that claim will be deemed lapsed;
  - (b) if the nature of the dispute is in connection with any obligation under this Deed whereby there is a claim for anything other than monetary consideration or reimbursement, then the parties acknowledge that any such dispute shall not lapse and unless the dispute is otherwise amicably resolved between the parties, the requirement for the appointment of an arbitrator in accordance with clause 10.10 shall remain.
- 10.12 The parties acknowledge and agree that the determination by the arbitrator shall be binding on both parties and the costs of the arbitrator shall be shared equally between the parties. In all other respects, each party shall bear and pay its own costs and expenses.

11. **NSW Government Telco Authority**

11.1 Despite any provision to the contrary in this Deed, the NSW Police may at any time during the term of this Deed without the approval of Party A being required, transfer and assign all its right, title and interest and obligations under this Deed to the NSW Government Telco Authority. The NSW Police must notify Party A that this has occurred and Party A will if requested by NSW Police enter into a deed of licence on the same terms as this Deed with the NSW Government Telco Authority.

11.2 The NSW Police is released from its obligations under this Deed from the date of such transfer and assignment.

12. **Term and Holding Over**

12.1 Should the NSW Police continue to access the Land beyond the Expiry Date (without objection on the part of Party A) such occupancy shall be subject to the covenants, terms, conditions and provision of this Deed and the NSW Police shall be deemed to continue to have the right to access the Land on a month by month basis only and being determinable at the will of either Party A or the NSW Police by not less than one calendar month's notice in writing to the other party. The parties acknowledge and agree that subject to prior receipt of the required invoices, the Licence Fee shall then be payable by way of instalments on the 1<sup>st</sup> day of each and every month during the holding over period and calculated as being 1/12<sup>th</sup> of the Licence Fee payable at the Expiry Date increased as applicable in accordance with the formula set out in Item 6 of the Schedule

The payment of any Licence Fee by the NSW Police after the expiration of the Term shall not create or be deemed to create a licence other than a monthly licence.

13. **Definitions**

13.1 Unless the contrary intention appears:

**Access Route** means the route designated over the Land as shown on the Plan attached hereto marked Annexure "A", to enable the NSW Police to access the Site. If such route is not clearly defined on the Plan, then the most direct route available across the Land to access the Site.

**Commencement Date** means the date specified in Item 7 of the Schedule.

{01394992}

6  
1140563\_1:MIJB:MIJB V12

**Dollars** or \$ means the lawful currency of Australia.

**Expiry Date** means the date in Item 8 of the Schedule.

**Fee** means the amount specified in Item 4 of the Schedule.

**Fee Increase** means the amount of increase calculated in accordance with the formula set out in Item 6 of the Schedule.

**GST** has the same meaning as Goods and Services Tax as defined by the *A New Tax System (Goods and Services Tax) Act 1999 (Cth)* or similar or replacement tax applicable in respect of the Licence Fee.

**Land** means the land described in Item 3 of the Schedule.

**Plan** means the plan annexed hereto as Annexure "A" to this Deed.

**Schedule** means the Schedule annexed to this Deed.

**Site** means that part of the land contained in Certificate of Title Folio Identifier 37/750182 which is used by the NSW Police to operate a radio telecommunications facility and network.

**Term** means the period from the Commencement Date until the Expiry Date.

**Title** means Certificate of Title Auto Consol 6732-241.



**SCHEDULE**

Item 1 - Party A	<p>Central Tablelands County Council trading as Central Tablelands Water (ABN 43 721 523 632)</p> <p>Full name of Owner Central Tablelands Water</p> <p>Contact Person Gavin Rhodes (General Manager)</p> <p>Address 30 Church Street Blayney NSW 2799</p> <p>Address for Notices PO Box 61 Blayney NSW 2799</p> <p>Telephone 02 6391 7200 Mobile: 0438 240 775</p> <p>Email <a href="mailto:grhodes@ctw.nsw.gov.au">grhodes@ctw.nsw.gov.au</a></p>
Item 2 – Contact Officer	<p>Derek Manning</p> <p>Address: Commercial Interests Manager (Radio Sites) Commercial and Business Management Finance and Business Services, Corporate Services NSW Police Force Level 15, PEO 201 Elizabeth Street SYDNEY NSW 2000 Phone: 02 8263 6419 Email <a href="mailto:mann1der@police.nsw.gov.au">mann1der@police.nsw.gov.au</a></p>
Item 3 – Land	<p>Lots 1, 2 and 3 in DP383826 at Eugowra.</p> <p>Being described as Lots 1, 2 and 3 in Deposited Plan 383826 and contained in Certificate of Title Auto Consol 6732-241</p>
Item 4 - Fee	<p>\$1,500.00.per annum (plus GST) payable in arrears on 30 June of each and every year (and where applicable on a pro rata basis) until the termination of this Deed in accordance with clause 4 herein. For the purpose of this</p>

Deed, a pro rata calculation shall be made for the following periods:

- (a) on and from the Commencement Date up to and including 30 June 2014; and
- (b) on and from 1 July in each year thereafter until the year clause 4 herein applies up to and including the date which is the last date of the notice of termination in accordance with the said clause 4.

Item 5 – Review Date

- (a) In the event the date of this Deed is on or before 31 March of any given calendar year, the first Review Date shall be the 1<sup>st</sup> July immediately following the date of this Deed and thereafter upon each subsequent 1<sup>st</sup> July until the earlier of the Expiry Date or the date this Deed is terminated in accordance with clause 4.1 herein; or
- (b) In the event this Deed is entered into during the period 1 April and 30 June of any given year, then the first Review Date shall be the 1<sup>st</sup> July of the year following the year this Deed is commenced and thereafter upon each subsequent 1<sup>st</sup> July until the earlier of the Expiry Date or the date this Deed is terminated in accordance with clause 4.1 herein.

Item 6 – Fee Increase

The amount of the Fee Increase shall be 3% per annum.

Item 7 – Commencement Date: 1 July 2013

Item 8 – Expiry Date: 30 June 2033

{01394992}

9  
1140563\_1:MJB:MJB V12

**NSW POLICE FORCE**  
**RADIO COMMUNICATIONS PROJECT (RCPM)**  
**ROUND HILL, ELUDJARA**  
**SITE DEMOL SURVEY**

**ACCESS DIAGRAM**  
 SCALE 1:10 000

**WARNING**  
 THIS DOCUMENT IS THE PROPERTY OF THE NSW POLICE FORCE. IT IS TO BE USED FOR THE PURPOSES OF THE PROJECT ONLY. IT IS NOT TO BE REPRODUCED OR DISTRIBUTED TO ANY OTHER PARTY WITHOUT THE WRITTEN PERMISSION OF THE NSW POLICE FORCE.

10  
1140563\_1:MJB:MJB V12

**EXECUTED AS A DEED.**

[Replace with usual form of attestation by Council]

Authority: Section 400 of the Local Government (General) Regulation 2005

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
General Manager.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Chairman.

**SIGNED** on behalf of **NSW Police Force**  
(ABN 43 408 613 180) an agency of the Crown  
in right of the Her Most Gracious Majesty Queen  
Elizabeth II (Minister for Police) by  
Richard Butler in the presence of:

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Address of Witness

\_\_\_\_\_  
Richard Butler  
General Manager,  
Commercial and Business Management  
New South Wales Police Force Corporate Services  
pursuant to the Instrument of  
Delegation of Authority, issued to the New South  
Wales Police in February 2011 by the Minister for  
Police, for the purpose of incurring expenditure for  
the services provided to NSW Police as specified in  
this Deed (but not so as to incur any personal  
liability)

**07) Bland Recreation Reserve Trust - Request for discount for Capital Contribution Charge (CR.SD.1)**

(Gavin Rhodes)

**RECOMMENDATION:**

1. For Councils consideration and determination.

**REPORT**

Council has received a request from The Bland Recreation Reserve Trust in Quandialla, seeking support by way of a reclassification of the Capital Contribution Charge for the proposed water connection at the Recreation Reserve Ground on Burrengong Lane, Quandialla.

The letter advises that the Recreation Reserve was the venue for the Bland Rodeo in the 1960's and 1970's with profits made where distributed back into local projects such as the Quandialla Hospital. The Trust has been approached by the Quandialla Sports & Events Committee with a request that the Recreation Reserve be established as a permanent horse sport facility to enable the hosting of events such as 'Team Penning' and 'Campdrafts' on an annual basis. Once again, the profits from holding these events would then be distributed back into local committees and projects.

Council has provided a quotation to the Bland Recreation Reserve Trust for a water connection to the Reserve Recreation Ground based on Council's Rural Service Conditions. The Trust is requesting a discount on the Capital Contribution Charge to reflect a Residential Capital Contribution Charge of \$6,032 (\$464 x 13 years), resulting in a \$6,514 reduction to the original quotation.

The Bland Recreation Reserve Trust have also advised that they have been successful in receiving a grant of \$5,135 from the NSW Government's 2014-2015 Public Reserve Management Fund Program.

The letter from the Bland Recreation Reserve Trust is attached for Councillors information.

**BUDGET IMPLICATIONS**

Nil

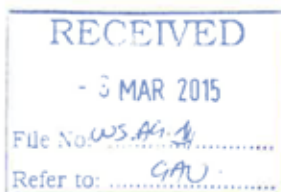
**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

- 1 Letter from Quandialla Recreation Reserve Trust 3 Pages

The General Manager  
Central Tablelands Water  
PO Box 61  
Blayney, NSW, 2799



Bland Recreation Reserve Trust  
'Millara'  
Quandialla, NSW, 2721  
Phone: (02) 6347 2130

24<sup>th</sup> February 2015

Dear Sir,

I am writing on behalf of the Bland Recreation Reserve Trust who obtained a quote for water connection into the Quandialla water scheme on the 2<sup>nd</sup> October 2014.

Our Recreation Reserve ground (Crown Land) Lot 113 DP 750604 Burrengong Lane Quandialla, is approx. 17 acres which was the home ground of the Bland Rodeo in the 1960's and 1970's where profits made were distributed back into local projects such as the Quandialla Hospital. Our aim for the Reserve Ground going forward is similar. Our local Quandialla Sports & Events Committee has approached us and requires our ground to establish permanent horse sport facilities so they can hold events such as Team Penning and Campdrafts (one or two events annually). The profits from these events would then be distributed back into our local committees and projects.

The Bland Recreation Reserve Trust was successful in receiving a grant of \$5135 from the NSW Government's 2014-2015 Public Reserves Management Fund Program.

We note that our quotation to connect into the Quandialla water scheme was \$13,636 on the basis of Rural Land Usage.

The Bland Recreation Reserve Trust is requesting a discount in the connection to reflect a residential charge as outlined below.

Service Connection \$1090.00

Capital Contribution Charge \$6032.00 (\$464 x 13 years)

**Total Cost \$7122.00**

We appreciate your time in considering our request and look forward to hearing from you in the near future with an outcome.

Should you require further information, please do not hesitate to contact me on the above details.



Ruth Penfold

Secretary / Treasurer



Bruce Slade

Chairman



## Central Tablelands Water

Our Reference: WS.AG.1

Contact: D Sligar

2<sup>nd</sup> October 2014

Ms Ruth Penfold  
"Millara"  
Quandialla NSW 2721

Dear Ms Penfold,

**Re: Water Connection to Lot 113 DP 750604 Burrengong Lane Quandialla**

Thank you for your enquiry regarding water connection to the above property.

I confirm a 20mm water connection can be provided to the above property, details as follows:

Service Connection	1090.00
Capital Contribution Charge	12546.00
<b>Total Cost for Water Connection</b>	<b>13636.00</b>

The quotation will remain valid for twelve (12) months from the date of this letter and will be subject to review if not accepted and connected within this period.

Should you wish to accept this quotation, please complete the enclosed application and return with your payment of **\$13636.00**. Connection will normally be completed within 14 days of receipt of payment, providing Council's Rural Service Conditions (enclosed) have been complied with.

Yours faithfully,

D. Sligar

**Director Operations & Technical Services**



**08) Millthorpe Village Committee - Request for support of grant application for Netwaste Initiative (CR.SD.1)**

(Gavin Rhodes)

**RECOMMENDATION:**

1. That Council endorse the letter of support for the Millthorpe Village Committee's application for grant funding under the Village Waste Reduction Challenge – A Netwaste Initiative.

**REPORT**

Council has received a request from the Millthorpe Village Committee, seeking a letter of support for a grant application the committee is submitting to Netwaste as a 'Village Waste Reduction Challenge – A Netwaste Initiative.' The grant application is based on a proposal to install a water bottle refilling station in the main street (Pym Street) of Millthorpe outside the Country Women's Association (CWA) Building.

The Millthorpe Village Committee has advised that the water refilling station in the main street would encourage visitors and locals to refill their reusable water bottles, rather than having plastic water bottles littering the town and increasing landfill.

In 2010, CTW instigated by the General Manager at the time, Mr Tony Perry, resolved to become a member of the Bottled Water Alliance and adopt a policy of promoting the advantages of drinking clean safe tap water against the disadvantages and environmental damage with the use of bottled water. As a result, CTW partnered with Blayney Shire Council and Cabonne Council and have installed four water bottle refilling stations throughout both shire areas over the past 4 years. From all reports these refilling stations have been well received and utilised by the public.

As applications for grant funding through Netwaste officially closed on 30 March 2015, the General Manager provided a letter of support on behalf of CTW to the Millthorpe Village Committee for their water bottle refilling proposal, as it will benefit the environment as well as providing another service for the public to utilise.

The General Manager has been advised by the Millthorpe Village Committee that if the grant application is successful, the funding will be utilised to procure and install the water refilling station.

The letter from the Millthorpe Village Committee and the letter of support from CTW are attached for Councillors information.

**BUDGET IMPLICATIONS**

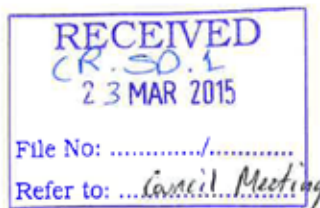
Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

- |   |  |         |
|---|--|---------|
| 1 | Letter from Millthorpe Village Committee | 1 Page  |
| 2 | GM Reply Letter                          | 2 Pages |



P.O.Box 101  
Millthorpe. 2798

Gavin Rhodes  
General Manager  
Central Tablelands Water  
P.O Box 61  
Blayney. 2799  
20<sup>th</sup> March 2015

Dear Gavin

Re: Village Waste Reduction Challenge – A Netwaste Initiative

We are writing on behalf of the Millthorpe Village Committee to request the support for our application for a funding grant from Netwaste.

Our grant proposal is to install a water bottle refilling station in the main street (Pym St) of Millthorpe outside the CWA building. This site is at the half way point of the main street and as such is in close proximity to many of the village attractions.

As Millthorpe village has a large volume of visitors on a regular basis, the amount of litter and land fill created by plastic water bottle disposal is ever increasing.

To reduce this waste, we propose a water refilling station in the main street which will encourage visitors and locals to refill their reusable bottles.

Our research investigations have shown this initiative has proven successful in many other communities.

In order to submit our application we request a letter of support from Central Tablelands Water, signed by yourself before the 30<sup>th</sup> March which is the closing date for the application.

Yours sincerely

Judy Lovenfosse

Lyndall Harrison

Members, Millthorpe Village Committee

cc John Mason

President, Millthorpe Village Committee



## Central Tablelands Water

Our Reference: CR.SD.1

Contact: Gavin Rhodes

23 March 2015

Ms Lyndall Harrison  
Member  
Millthorpe Village Committee  
P.O. Box 101  
MILLTHORPE NSW 2798

Dear Lyndall,

### **Re: Village Waste Reduction Challenge – A Netwaste Initiative**

Thank you for your letter dated 20 March 2015 in seeking support for a funding grant from Netwaste.

Central Tablelands Water (CTW) County Council fully supports the Millthorpe Village Committee application for grant funding under the Village Waste Reduction Challenge – A Netwaste Initiative. The application proposal to install a water bottle refilling station in the main street of Millthorpe is a great initiative.

In 2010, CTW instigated by the General Manager at the time, Mr Tony Perry, resolved to become a member of the Bottled Water Alliance and adopt a policy of promoting the advantages of drinking clean safe tap water against the disadvantages and environmental damage with the use of bottled water. As a result, CTW partnered with Blayney Shire Council and Cabonne Council and have installed four water bottle refilling stations throughout both shire areas over the past 4 years. From all reports these refilling stations have been well received and utilised by the public.

According to the Savewater! Alliance website, below are some key facts regarding bottled water and tap water:

- Each year Australians spend over half a billion dollars on bottled water, which equates to approximately \$20 for every person;
- Tap water is subject to the Australian Drinking Water Guidelines and State legislation and is regularly tested, and
- A recent ABC article (ABC) quoted studies that suggest production of a 1000ml bottle requires nearly 200ml of oil. The bottled water has a carbon footprint at least 300 times more than tap water and requires 2000 times more energy. Similarly, the ABC suggested producing a one litre plastic bottle requires about two litres of water in manufacturing.

Also a National Plastics Recycling Survey was conducted by the Plastics and Chemicals Industries Association (PACIA) in 2011 which indicated that the recycling rate of plastic

Phone: 02 6391 7200 Fax: 02 6368 2451 Email: [water@ctw.nsw.gov.au](mailto:water@ctw.nsw.gov.au) Web: [www.ctw.nsw.gov.au](http://www.ctw.nsw.gov.au)  
30 Church Street P.O. Box 61 BLAYNEY NSW 2799  
Central Tablelands County Council T/A Central Tablelands Water ABN: 43 721 523 632

packaging in 2010–11 was 37.5%. The recycling rate for PET plastic (a major type of plastic used for plastic bottles) was higher at 48.1%. This means, that over half of these plastics are going to litter or into landfill.

Noting the information provided above, CTW reconfirms its support of the Millthorpe Village Committee application for grant funding under the Village Waste Reduction Challenge – A Netwaste Initiative to install a water bottle refilling station in the main street of Millthorpe, as it will benefit the environment as well as providing another service for the public to utilise.

Yours faithfully,



G. Rhodes  
**General Manager**

**09) Millthorpe Village Committee - Request for support of Millthorpe Garden Ramble (CR.SD.1)**

(Gavin Rhodes)

**RECOMMENDATION:**

1. For Council's consideration and determination.

**REPORT**

Council has received a request from the Millthorpe Village Committee, requesting a voucher of \$50 to be deducted from the water accounts of those land owners who prepare their gardens to be opened in the annual Millthorpe Garden Ramble.

The Millthorpe Village Committee advises that each year 10 gardens are open for the Garden Ramble weekend, which according to the committee, attracts several thousand visitors to Millthorpe and the surrounding area. The Committee also explains that to open a garden for public viewing requires considerable time, work and money.

This request involves providing each garden owner who is participating in the Millthorpe Garden Ramble and are connected to the CTW supply network, with a \$50 voucher which would be used to reduce the balance of their water account for the third quarter billing period. The Garden Ramble is scheduled for 31 October to 1 November 2015.

It is to be noted that not all garden owners would be eligible to receive the proposed \$50 voucher as they are not all connected to CTW's water supply network. The General Manager has been advised by Ms Lyndall Harrison, President of the Millthorpe Garden Ramble Committee, that the approximate number of vouchers required would be six (6) or \$300 in total donation terms.

The letter from the Millthorpe Village Committee requesting water payment vouchers for owners of the Gardens in Millthorpe Garden Ramble is attached for Councillors information.

**BUDGET IMPLICATIONS**

FY2015/2016

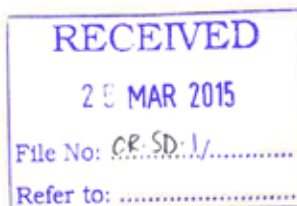
\$300.00

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

- |   |  |        |
|---|--|--------|
| 1 | Letter from Millthorpe Village Committee | 1 Page |
| 2 | GM Reply Letter                          | 1 Page |



Gavin Rhodes  
General Manager  
Central Tablelands Water  
P.O Box 61  
Blayney. 2799  
20<sup>th</sup> March 2015

Dear Gavin

Re: Water Payment Voucher for owners of Gardens in Millthorpe Garden Ramble

I am writing on behalf of the Millthorpe Village Committee, which at a recent meeting discussed the notion of requesting a voucher worth \$50 to be deducted from the water rate notices of land owners who were preparing their gardens to be open in the annual Millthorpe Garden Ramble.

Each year 10 gardens are open for the Garden Ramble weekend, which attracts several thousand visitors to Millthorpe and the surrounding area. The local businesses of Blayney, Cabonne and Orange Shires profit from these large visitor numbers, many of whom return to the district at other times during the year.

To open a garden for public viewing requires considerable time, work and cost. As recognition of the effort and generosity the garden owners give to this community event, it seemed appropriate that we request some remuneration for them.

Our proposal is the each garden owner who pays water rates would be given \$50 (possibly in the form of a voucher) off their water rates in the third quarter of the year. The Garden Ramble will be held on 31<sup>st</sup> October/1<sup>st</sup> November 2015 and this timing would cover any extra watering in the lead up to the event.

Not all garden owners would receive this rebate, as almost half of them live on properties out of town which are not connected to town water supplies.

If your meeting approves these donations, we would provide the names and addresses of the participating garden owners in good time for the adjustments to be made to their invoices.

If you require further information, please contact me,

Yours sincerely



Lyndall Harrison  
Millthorpe Village Committee member  
President, Millthorpe Garden Ramble Committee

cc John Mason  
President, Millthorpe Village Committee



## Central Tablelands Water

Our Reference: CR.SD.1

Contact: Gavin Rhodes

31 March 2015

Ms Lyndall Harrison  
Millthorpe Village Committee Member  
President, Millthorpe Garden Ramble Committee  
P.O. Box 101  
MILLTHORPE NSW 2798

Dear Ms Harrison,

**Re: Water Payment Voucher for owners of Gardens in Millthorpe Garden Ramble**

Further to your letter dated 20<sup>th</sup> March 2015, I advise that Council has a policy of all requests for donations are considered by Council on application. Council has subsequently considered the case where an appeal for a donation is received between meetings and has decided that all appeals must still come before Council.

Therefore noting Council's policy, your letter will be submitted to Council at its next meeting on 8 April 2015 for consideration.

I will advise you further following Council's April meeting.

Yours faithfully,

G. Rhodes  
**General Manager**



**10) Orange City Council - support for the introduction of a State and National container deposit scheme (CM.ES.5)**

(Gavin Rhodes)

**RECOMMENDATION:**

1. That Council reply to Orange City Council confirming support for the introduction of a State and National Container Deposit Scheme, and
2. That Council write to Members Troy Grant, Andrew Gee, Paul Toole, Andrew Fraser, Premier Mike Baird, Katrina Hodgkinson and Don Page to seek their support in writing for the introduction of a State and National Container Deposit Scheme for beverage containers.

**REPORT**

Orange City Council has written to Council seeking support for both State and National programs and facilities to be in place that will result in a Container Deposit Scheme (CDS) for beverage containers.

Local Government NSW, with the support of Councils and other groups, have participated in letter writing and social media campaigns endeavouring to influence the NSW Government's decision on whether to establish a CDS in NSW. Although progress is being made in the CDS area, in comparison with South Australia and Northern Territory, NSW still has a long way to go.

In a recent CDS Media Release issued by LGNSW, the LGNSW President Cr Keith Rhoades AFSM stated the following:

*“Discarded beverage containers continue to pose a real problem for rural, regional and metropolitan communities – both environmentally and financially.*

*A container deposit scheme will assist in decreasing the number of recyclable containers ending up in landfill, save millions of dollars in clean-up costs for councils and lower greenhouse gas emissions.*

*Importantly, it will help protect local wildlife – particularly marine animals that often get caught in packaging or ingest plastic pollution discarded in our ocean.*

*A CDS will also provide another avenue for local community groups and schools to raise money, as well as educating children from an early age on the environmental benefits of recycling.*

*Container deposit systems are also a cost-effective, high-return system that has proven itself in the US, Canada and Europe, as well as Australia.”*

A CDS will not only ensure that the beverage and packaging industries are more responsible, it should also assist in shifting responsibility to do the right thing environmentally on to the individual who purchases a recyclable container.

The letter from Orange City Council requesting support for the CDS is attached for Councillors information.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

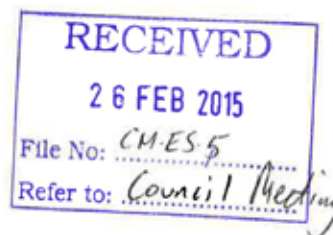
Nil

**ATTACHMENTS**

1 Letter from Orange City Council 1 Page

D15/4611

23 February 2015



The General Manager  
Central Tablelands Water  
PO Box 61  
BLAYNEY NSW 2799

Dear Sir/Madam

**SUPPORT FOR THE INTRODUCTION OF A STATE AND NATIONAL CONTAINER DEPOSIT SCHEME FOR BEVERAGE CONTAINERS**

Orange City Council has for many years supported the introduction of a state and national container deposit scheme. Local Government NSW, with the support of Councils and other groups, has participated in letter writing and social media campaigns endeavouring to influence the NSW Government's decision on whether to establish a CDS in NSW. It is pleasing to hear of the advancements being made in this area, but as you know we fall behind in comparison to efforts achieved by South Australia and Northern Territory.

Orange City Council resolved at its meeting of 3 February 2015 to request fellow CENTROC Councils to write to the following seeking support for both State and National programs and facilities to be in place that will result in a Container Deposit Scheme for beverage containers.

- The Hon. Troy Grant, MP, Deputy Premier, GPO Box 5341, SYDNEY NSW 2001
- Mr Andrew Gee, MP, Member for Orange, 123 Byng Street, ORANGE NSW 2800
- The Hon. Paul Toole, MP, Minister for Local Government, GPO Box 5341, SYDNEY NSW 2001
- Mr Andrew Fraser, MP, Member for Coffs Harbour, 1/9 Park Avenue, COFFS HARBOUR NSW 2450
- The Hon. Mike Baird, MP, Premier, GPO Box 5341, SYDNEY NSW 2001
- The Hon. Katrina Hodgkinson, MP, Member for Burrinjuck, 133 Comur Street, YASS NSW 2582
- The Hon. Donald Page, MP, Member for Ballina, PO Box 1018, BALLINA NSW 2478.

We have also sent a letter of support to The Hon. Rob Stokes, Minister for the Environment, GPO Box 5341, SYDNEY NSW 2001.

I look forward to receiving your reply indicating your support for this initiative.

Yours faithfully

Cr John Davis OAM  
**MAYOR OF ORANGE**

**11) Centroc Board Meeting held 26 February 2015 at Boorowa (CM.CF.3)**

(Gavin Rhodes)

**RECOMMENDATION:**

1. That Council note the report and associated minutes of the Centroc Board Meeting held 26 February 2015.

**REPORT**

A Centroc Board Meeting was held at the Boorowa Ex-Services Club Boorowa on 26 February 2015. The Chairman and General Manager represented CTW at the Board Meeting.

A copy of the Mayoral Report and the Minutes from the Centroc Board Meeting held 26 February 2015 are attached to this report for your information.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

- 1 Centroc Mayoral Board report and minutes 9 Pages



**Report from the Mayor attending the Centroc Board Meeting 26 February 2015 at Boorowa.**

I attended the Centroc Board meeting at the Boorowa Ex Services Club in Boorowa 26 February 2015. I provide the following report for Council's information, along with the draft minutes of the meeting.

**Guest speakers** - were from Charles Sturt University providing advice on economic modelling of Central NSW. Subsequently the Board resolved to progress the next steps in strategy for regional economic development.

**Transport Infrastructure** -the Board resolved to remove the Centroc Weight of Loads Group. Over the years there has been a steady decline in member support for this program. Wellington Council managed this group and have provided advice that they no longer resource this service. The Board approved an Advocacy Plan for Transport Infrastructure. Discussion regarding a new regional roads group is underway.

**Water Security** – A Regional Infrastructure Priority Matrix has been developed by Centroc in conjunction with RDA Central West. It builds on the criteria developed by Infrastructure Australia and Infrastructure NSW to semi-quantitatively rank the infrastructure needs of the region. The Board gave consideration to the priorities for water infrastructure of the region from lists of up to 10 projects from each member council.

The Board also approved an Advocacy Plan for Transport Infrastructure.

On Thursday 19 February a delegation led by the Centroc Centroc Chair met with The Minister for Natural Resources, Lands and Water Senior Policy Advisor Warwick Pelly in Sydney, amongst the topics discussed was the dam consultation process, reducing the compliance burden for Councils and organising a meeting post the election for the Minister for Water to review the region's water infrastructure priorities.

**Health** – The Centroc Health Workforce group held a meeting in Forbes on 12 February. Guest speakers included Mr Stephen Jackson, Acting CEO of Western Medicare Local, Dr Ian Cameron, CEO of NSW Rural Doctors' Network and Dr Estrella Lowe, also from NSW Rural Doctors' Network.

Monday 9 February Centroc met with the Minister for Local Government to discuss various topics, Health infrastructure, was one of the topics and The Minister for Local Government has offered to provide support to the region in its efforts to have federal funding provided specifically for health infrastructure.

On Thursday 19 February the Chair of Centroc led a delegation to meet with the Minister for Health the Hon Jillian Skinner. The Minister undertook to provide advocacy support regarding the need for Local Government to be funded to build infrastructure for health such as doctor's surgeries.



advisors to the Hon Barnaby Joyce seeking to proffer the region's position regarding the need for a more integrated effort regarding agriculture. The work being undertaken in collaboration with the State on the Regional Growth Plan includes the development of strategy around agriculture from a land use perspective.

Chair of RDA Central West, Mr Allan McCormack, was warmly congratulated on his appointment and Centroc is reinvigorating its MoU where both organisations are working very well together.

**Planning** – The region continues its advocacy with regard to the Audit Standards Board and its resource intensive approach to accounting for residual value. The Planners Group are well into developing advice for an Issues Paper to help inform the Regional Growth Plan.

**Operational Report** – Centroc continues to maintain savings for the Region. Since 14 December 2012 a total net savings of \$2,891,935.00 has been achieved for Councils for the operational support program.



The Chair of Centroc has written thanking the staff working across the region to optimise the use of the Centroc WHS Induction Program.

Centroc has been very active in writing responses to the Australian Energy Regulator regarding Essential Energy's submissions to increase electricity pricing, particularly for street lighting.

**Management Plan for 2015/2016** – The Management Plan covering the period of January 2015-December 2016 was adopted along with the budget for the financial year.

#### **JO Update Background**

Centroc lodged an Expression of Interest (Eoi) to become a Pilot Joint Organisation of Councils (JO) with the Office of Local Government 17 October 2014. To download the Eoi:  
[http://www.centroc.com.au/wp-content/uploads/171014\\_CENTROC-EOI-for-Pilot-JO.pdf](http://www.centroc.com.au/wp-content/uploads/171014_CENTROC-EOI-for-Pilot-JO.pdf)

The Minister for Local Government, The Hon Paul Toole, announced Centroc was one of 5 successful Pilot JOs on 12 November 2014: <http://www.centroc.com.au/wp-content/uploads/Centroc-JO-media-release.pdf> where 11 regions made application  
\$300,000 will be made available by the NSW Government to help fund Pilot JO activities.

On 17 November 2014, representatives of Centroc, including the Chair, met in Sydney to join fellow Joint Organisation representatives (Hunter, Illawarra, Namoi and Riverina regions) to start developing the details of the Pilot program where the advice to the meeting was drawn from the final report by the Independent Local Government Review Panel.





all Mayors, General Managers, Centroc Staff and key state agencies from the region were in attendance. The workshop progressed the Plan for the JO Pilot.

Outcomes from the Central West JO Regional Workshop with a draft model and a draft action plan are available at:

<http://www.centroc.com.au/wp-content/uploads/Central-West-Pilot-JO-Regional-Workshop-Outcomes-Pack19.pdf>

The Centroc Executive directed the development of a two year management Plan from January 2015-December 2016 for the Pilot and twelve month transition period. Further advice regarding the Management Plan is provided in another report where it seeks approval from the Board at this meeting. The Management Plan makes the following commentary regarding the Pilot JO

*Centroc has been selected as a Pilot JO to undertake a series of activities, these being:*

- *regional strategic planning*
- *inter-governmental collaboration*
- *regional leadership and advocacy*
- *operational support to member Councils*
- *governance, resourcing and administration*
- *evaluation*

*The Pilot itself will:*

- *enable different approaches to be tested*
- *help understand the best ways for State and Local Government and other partners to work together and build relationships*
- *develop a suite of information, tools and resources that support successful collaboration*
- *help build the enabling legislative model and identify changes needed in other legislation*
- *inform the implementation of JOs across regional NSW from September 2016.*

*Recognising the process will be iterative, Centroc has committed to underpinning its work as a Pilot on the following principles:*

- *A strong network of Councils working collaboratively across NSW will offer this state competitive advantage;*
- *Frank and fearless advice from experienced practitioners should be proffered to best position the workability of any reforms;*
- *Diversity is critical to regional development and robust decision making;*
- *JO design should be enable Local Government to be nimble and opportunistic;*
- *The process should include significant engagement with and responsiveness to all Pilot JO member Councils; and*
- *The experience of and learnings from the highly successful Centroc Water Utilities' Alliance should be shared across NSW*



pilot and is developing advice for a funding agreement with State Government.

Centroc member staff and RDA Central West are working with the Department of Planning and Environment to develop the Regional Growth Plan for the Central West. Various workshops have taken place and an Infrastructure Issues Paper is near completion where at the time most Councils have provided input. Please request the draft which has been provided to planning staff in the Central West Regional Growth Plan footprint.

A response to the Rural Councils Workshop Outcomes Paper was submitted to the Office of Local Government 7 January. This can be provided on request.

General Managers met 14 January 2015 to discuss risk management for the JO Pilot. This informed the further refinement of the Management Plan and advice to a Communications Plan which is near completion.

Some of the key risks and mitigations identified included:

- The legislative basis for the Joint Organisations may not be suitable for the region. This will be mitigated through the documentation of a recommended model in the pilot process.
- The State may be insufficiently resourced to effectively participate in regional strategic planning. This will be mitigated by working with the State to identify a committed and designated regional planning project team including Department of Premier and Cabinet.
- The direction of the JO may be at odds with individual councils or councillors. This will be mitigated by developing a Communication Plan that has opportunities for elected representatives and staff of councils to directly participate in and inform the activities of the JO.

Key opportunities include:

- The opportunity to use the Communication Plan to promote the model developed in this region as a leading example
- The opportunity to continue to promote the successes that Centroc has already achieved to decision makers
- The opportunity to lead the development of collaborative relationships with the State.

Members should have received advice regarding the regional water priority infrastructure where transport is near completion.

The first phone hookup of Pilot JOs with the OLG was held Wednesday 11 February. Representatives from the Department of Premier and Cabinet were also in attendance. Advice was provided that the funding agreements were in train as was a template for Regional Strategic Priorities.

A meeting of Pilot JOs west of the Blue Mountains and other ROCs able to attend with the Regional Leadership Group was held 18 February, the work at this meeting began a body of advice informing the optimisation of engagement with the State. This continues with good support from the Department of Premier and Cabinet.





The Centroc Board considered advice on progression of the Pilot 26 February and resolved to progress a draft Evaluation Plan through the Executive once the Office of Local Government has provided feedback. Key messages in a Communication Plan have been circulated to members Councils and the plan itself will be circulated for member feedback in due course.

**Conclusion**

There is a lot of valuable collaborative activity going on in this region, through our JO Pilot program and with state agencies, all activities are tracking well to date. Centroc members, are fully engaged and should be congratulated for their efforts for the Region.

I commend this report to you for noting.

Recommendation/s
That the Mayoral Report from the Centroc Board Meeting 26 February 2015 at Boorowa be noted



**Minutes of the Board meeting 26 February 2015 Boorowa Ex Services Club.**

**Board Members in bold**

<b>Cr G Rush</b>	Bathurst Regional Council	<b>Mr B Cam</b>	Mid Western Regional Council
<b>Mr D Sherley</b>	Bathurst Regional Council	<b>Cr J McMahon</b>	Oberon Council
<b>Cr S Ferguson</b>	Blayney Shire Council	<b>Mr A Cairney</b>	Oberon Council
<b>Cr W Tuckerman</b>	Boorowa Council	<b>Mr G Styles</b>	Orange City Council
<b>Mr A McMahon</b>	Boorowa Council	<b>Cr K Keith</b>	Parkes Shire Council
<b>Mr A Hopkins</b>	Cabonne Council	<b>Mr K Boyd</b>	Parkes Shire Council
<b>Cr D Somervaille</b>	Central Tablelands Water	<b>Cr J Shaw</b>	Upper Lachlan Shire
<b>Mr G Rhodes</b>	Central Tablelands Water	<b>Mr J Bell</b>	Upper Lachlan Shire
<b>Cr B West</b>	Cowra Shire Council	<b>Cr M Liebich</b>	Weddin Shire Council
<b>Mr P Devery</b>	Cowra Shire Council	<b>Mr G Carroll</b>	Weddin Shire Council
<b>Cr P Miller</b>	Forbes Shire Council	<b>Mr G Armstrong</b>	Young Shire Council
<b>Mr B Steffen</b>	Forbes Shire Council		
<b>Cr D Manwaring</b>	Lachlan Shire Council	Ms A Morgan	Dept Premier & Cabinet
<b>Mr A McCormack (Acting)</b>	Lachlan Shire Council	Mr P Mc Millan	RDACW
<b>Cr M Statham</b>	Lithgow City Council	Ms J Bennett	Centroc
<b>Mr R Bailey</b>	Lithgow City Council	Ms M Macpherson	Centroc
<b>Cr D Kennedy</b>	Mid Western Regional Council	Ms R Meacham	Centroc

**1 Meeting opened 10.00am and Chaired by Cr Bill West**

**2 Apologies**

Ms R Ryan, Cr M Hayes, Cr J Davis, Cr J Shaw, Cr J Walker, Mr P Vlatko, Cr B Miller

<b>Resolved</b>	<b>Cr P Miller/Cr D Manwaring</b>
That the apologies for the Centroc Board meeting 26 February 2015 listed above be accepted.	

**3 Welcome by Cr W Tuckerman Mayor of Boorowa**

**4 Presentation by Charles Sturt University of economic modelling of Central NSW**

**5 Minutes**

**5a Confirmation of the Minutes of the GMAC Meeting 5 February 2015**

<b>Resolved</b>	<b>Mr D Sherley/Mr A Hopkins</b>
That the Minutes of the Centroc GMAC Meeting 5 February 2015 held in Orange be confirmed.	

**5b Confirmation of the Minutes of the Board Meeting 27 November 2014**

<b>Resolved</b>	<b>Cr G Rush/Mr J Bell</b>
That the Minutes of the Centroc Board Meeting 27 November 2014 held at Blayney be confirmed.	

**5c Noting of the Minutes of the AGM Meeting 27 November 2014**

<b>Resolved</b>	<b>Cr K Keith/Mr D Sherley</b>
That the Minutes of the Centroc Board Meeting 27 November 2014 held at Blayney be confirmed.	



**6 Business Arising from the Minutes – Matters in Progress**

<b>Resolved</b>	<b>Mr K Boyd/Mr B Steffen</b>
That the Board note the matters in progress, making deletions as suggested and regarding the advice on Coal Seam Gas that this be a matter for individual Council resolve.	

**7 Correspondence**

**7a Correspondence In**

<b>Resolved</b>	<b>Mr D Sherley/Cr S Ferguson</b>
That the Board note the incoming correspondence.	

**7b Correspondence Out**

<b>Resolved</b>	<b>Cr K Keith/ Cr D Manwaring</b>
That the Board note the outgoing correspondence.	

**8 Reports**

**8a Transport Infrastructure including Bells Line of Road**

<b>Resolved</b>	<b>Mr K Boyd/Cr P Miller</b>
That the Board note the Transport Infrastructure report and	
<ol style="list-style-type: none"> <li>1. remove the Centroc Weight of Loads Group as an activity supported by this region;</li> <li>2. adopt the Transport Advocacy Plan</li> <li>3. provide advice to the mooted Regional Roads Group that there is concern in the region regarding over weighted vehicles and their management under Chain of Responsibility legislation;</li> <li>4. include in the Advocacy Plan the prioritisation of a regional airport plan where a comprehensive strategic approach is not warranted at this time and</li> <li>5. the Centroc Management Plan reflect the above advice</li> </ol>	

**8b Water Infrastructure**

<b>Resolved</b>	<b>Mr G Styles/Mr K Boyd</b>
That the Board notes the Water Infrastructure report and:	
<ol style="list-style-type: none"> <li>1. adopts the Advocacy Plan for Water with a review of the key message relating to the support of Alliances;</li> <li>2. changes to the Advocacy Plan be circulated;</li> <li>3. endorses the Centroc/Central West RDA Priority Infrastructure Plan-Water tranche for advocacy purposes in the lead up to the State election;</li> <li>4. endorses an annual review of the matrix to be undertaken in collaboration with RDA Central West, sponsoring General Managers and other interested General Managers and for feedback to be sought from RDA Central West on this proposal and the costs associated;</li> <li>5. advocates against advice from NOW that the Best Practice Framework will become mandatory and penalties be imposed for non-compliance in the review of the Local Government Act scheduled for 2016, particularly in light of current delays in the review of plans by NOW; and</li> <li>6. seeks a prequalification process for review of Best Practice plans to assist with removing the backlog of plans needing State attention.</li> </ol>	

**8c Health Report**

<b>Resolved</b>	<b>Cr P Miller/Mr R Bailey</b>
That the Board	



1. confirm Mr B Steffen as the Sponsoring General Manager for Health;
2. send a letter of thanks to the Minister for Local Government for his offer to provide support to the region in its efforts to have federal funding provided specifically for health infrastructure; and
3. adopt the Health Advocacy Plan.

**8d Telecommunications**

**Resolved** **Mr G Styles/Mr A McMahon**

That the Board note the Telecommunications Report

**8e Regional Development**

**Resolved** **Mr G Styles/Cr K Keith**

That the Board note the Regional Development Report

1. collaboration with RDACentral West and the Department of Premiere and Cabinet on the next steps in strategy for regional development and
2. congratulate Mr Alan McCormack on his appointment as Chair for RDACW.

**8f Planning Report**

**Resolved** **Cr K Keith/Cr M Statham**

That the Board note the Planning Report and determine that JO Pilot resources not be deployed to assist Councils with their individual responses to Fit for the Future.

**8g JO Pilot Progress Report**

**Resolved** **Mr G Styles/Cr P Miller**

That the JO Pilot Update Report be noted and

1. the draft Evaluation Plan be progressed through the Executive and
2. the Communication Plan be circulated upon completion with feedback to inform an Executive approval process and
3. as a matter of urgency write to the Office of Local Government seeking advice as to the status of the Rural Template.

**8h Operation Report**

**Resolved** **Mr R Bailey/Mr P Devery**

That the Board note the Operational Report and

1. appoint Ms Charmaine Bennett and Ms Sally Hall as delegates for the NSW Council Safety Advisory Network and
2. endorse the submission to the Australian Energy Regulator on Street Lighting charges.

**8i Management Plan for 2015/2016**

**Resolved** **Mr R Bailey/Mr J Bell**

That the Board note the Management Plan report and

1. The Management Plan for January 2015-December 2016 be adopted with the change to the Charter at item 12 to "when representing the region, delegates will act in the interest of the region if conflicted by competing interests";
2. circulate advice adding clarity to the application of "binding" in the Charter for feedback from members with the Executive to progress and



3. the Budget for the financial year 2015/2016 be adopted noting the fee increase of 2.4%.

**8j Financial Report**

**Resolved**

**Mr P Devery/Mr K Boyd**

That the Board note the Financial report.

**9 Late Reports - Nil**

**10 Matters Raised by Members**

**Meetings in Sydney and Canberra**

**Resolved**

**Cr K Keith/Cr M Statham**

That the Board seek support from State and Federal Ministers on a rotational basis to assist with the meetings in Canberra and Sydney and for this year request support from Mr Angus Taylor, Members for Hume and the Hon Katrina Hodgkinson Member for Burrinjuck.

**11 Speakers to the next Board meeting**

**12 Next Meetings**

GMAC – 7 May 2015 - Orange

Board – 28 May 2015– TBC- Parliament House

**Meeting closed 12.00pm**

**Page 4 is the last page of the Centroc Board Minutes 26 February 2015**

**12) WBC Alliance - Project Officer's Report (CM.AG.6)**

(Donna Galvin)

**RECOMMENDATION:**

1. That the information be noted.

Report Attached

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

- 1 WBC Alliance Report to Council 2 Pages



### **WBC Alliance Report for Council meeting April 2015**

*(Prepared by the Executive Manager, WBC Alliance)*

#### **Fit for the Future:**

Providing support to the member Councils as they prepare their responses for Fit for the Future continues to be my key focus. Some of the key activities in the last few weeks have included:

- 9 February - Annual presentation to Blayney Council meeting
- 10 February – facilitated meeting FFF Project team - Cabonne
- 11 February – Annual presentation to Central Tablelands Water Council meeting
- 2 March – WBC Board meeting
- March 16/17 – attended the LG NSW FFF Bootcamp which provided very useful tips and resources to prepare responses
- 18 March – meeting OCC re analysis work
- 20 March – FFF project team meeting – Blayney
- 25 March – participant workshop with consultants – Cabonne
- 26 March – meeting Acting GM Wellington to discuss support to be provided
- 30 March – meeting OCC re analysis work
- 31 March – facilitated workshop for Blayney staff on FFF

There are a number of workshops and meetings scheduled during April as well as community consultation events.

#### **Alliance nominated for Award:**

We have nominated the Alliance in the 2015 LG Professionals (NSW) excellence awards in the category of “**PARTNERSHIPS FOR GROWTH**”

*This award highlights genuine and effective partnerships and collaborations that have resulted in better outcomes for council, as well as initiatives that demonstrate a commitment to working with and/or in the community to achieve positive outcomes.*

*This category recognises excellence in cross-council collaboration, community partnerships and partnerships created to provide or improve services that strengthen and enhance the physical or social infrastructure of a region, including integration with other spheres of government. This award recognises individuals, groups or councils who have demonstrated strategic cross-council collaboration or alignment of policies, programmes or frameworks for regional development and growth.*

The winner is announced at a dinner in Sydney on the 23 April. The winner of this category is to then go onto represent NSW at the National Awards being held in Darwin on 1 May.

*WBC Executive Manager Report to April 2015 Council Meeting*



**Alliance Experience and Achievements recognised**

I had previously advised that late last year Graham Sansom (ex-Chair of the Independent Review Panel) approached me to assist coordinate and deliver a 2 day workshop through LG NSW on "*Regional Collaboration – What works?*". This was postponed from the original March dates and is now being held in Sydney on 29<sup>th</sup> and 30<sup>th</sup> April where and our experience and achievements will be highlighted.

**Asset Management Software:**

Blayney and Cabonne are progressing the implementation of the new software purchased late last year. There is ongoing cooperation between the two councils with this but we were not able to coordinate joint delivery of training as we had hoped.

**Operator Workshop**

On 31 March we arranged a plant operator workshop as a way of engaging some of the outdoor staff and sharing ideas and practices. Cabonne hosted the day in Cudal with a focus on road compaction techniques and analysis as well as grader navigation technology. We had 12 participants who spent the morning on "theory" and after a BBQ lunch to provide time for networking and yarning the guys went on site for some practical demonstrations. The staff that attended have provided good feedback on the day and we hope to arrange another similar event in a couple of months. Thanks to Bob Cohen, Mick Fitzgerald and Kath Coughlin from Cabonne for organising the day.

**Next WBC Board meeting:**

The next scheduled meeting of the Board will be 4<sup>th</sup> June in Wellington.

**RECOMMENDATION**

THAT the information be noted.

*WBC Executive Manager Report to April 2015 Council Meeting*



**13) Maintenance of Council's Systems (WS.MO.4)**

(Darrell Sligar)

**RECOMMENDATION:**

1. That the information be noted.

**REPORT**

*a) Service Replacement Program*

Council staff completed five full and sixty five partial service replacements over the past two months.

*b) Hydrant/Valve Replacement*

Hydrant and valve maintenance continued throughout the county area over the past two months.

*c) Trunk Main Maintenance*

A trunk main inspection was carried out on TM 'D' Carcoar to Browns Creek and TM 'F' Browns Creek to Millthorpe, no faults were found.

*d) Rechlorination Facility*

A new chlorination facility has been constructed and commissioned at Carcoar reservoir, this will ensure the chlorine residual at Carcoar meets the new 2012 Drinking Water Guidelines.

*e) New Chlorination Trailer*

A new chlorination trailer has been built for the Grenfell area.

*f) Reticulation Air Valves*

Two new air valves have been installed on the Quondong Road line at Grenfell. This should assist with air locking problems on this line.

*g) Reticulation Flushing*

The dead ends in Grenfell and Blayney have been flushed in the past two months

*h) Filtration Plant Refurbishment Blayney*

The No 2 Filter has had all media replaced and placed back into operation.

Two new compressors have been purchased and installed to supply air for pneumatic valves being installed on the backwash automation.

*i) Filtration Plant Maintenance*

Two sludge lagoons have been cleaned and placed back into operation at Carcoar.

A 300mm section of stainless steel pipe has been replaced in the clear water well after a taper failure on the pump.

Blackberry spraying has been carried out at both plants and on “Wallaby”.

*j) Staff Training*

One staff member completed training to obtain his MR Truck Licence.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**14) Performance of Council's Systems (WS.MO.4)**

(Darrell Sligar)

**RECOMMENDATION:**

1. That the information be noted.

**REPORT***k) Main breaks*

The main failures recorded during the past two months are listed in the table below.

Location		Date	Size	Comment
Blayney	Wonga	24.2.15	100mm	DNR
Millthorpe	Victoria St	13.02.15	100mm	S/L
Mandurama	Olive St	19.02.15	150mm	S/L
	Copper St	13.03.15	100mm	S/L
Sth Canowindra	Cowra St	23.01.15	100mm	S/L
Cargo	Pump Shed	30.1.15	100mm	DNR
Grenfell	Bogolong Line	2.2.15	225mm	DNR
Carcoar	Naylor St	16.3.15	100mm	DNR
Trunk Mains	Trunk Main 'K'	13.1.15	200mm	S/L
	Trunk Main 'C'	20.1.15	80mm	Bypass
	Trunk Main 'C'	16.2.15	225mm	Weld
Rural Schemes	Trajere	11.2.15	55mm	Poly DNR
North Canowindra	Traves Lane	2.3.15	55mm	Poly DNR

*l) Service Complaints and Requests*

A summary of service complaints and requests received for the last two months are as follows:

Town	Count
<b>BLAYNEY</b>	<b>15</b>
BURST METER	1
DIRTY WATER COMPLAINT	9
LEAKING SERVICE	1
METER NOT SHUTTING OFF	2
PATHCOCK FAILURE	1
QUALITY COMPLAINT	1

<b>CANOWINDRA</b>	<b>13</b>
LEAKING METER	3
LEAKING SERVICE	2
MAIN BREAK	2
MAINTENANCE - GENERAL	2
METER NOT SHUTTING OFF	1
NO WATER COMPLAINT	3
<b>CARCOAR</b>	<b>1</b>
CUSTOMER DAMAGED METER	1
<b>CUDAL</b>	<b>2</b>
LEAKING METER	2
<b>EUGOWRA</b>	<b>7</b>
LEAKING METER	2
LEAKING SERVICE	3
MAIN BREAK	1
MAINTENANCE - GENERAL	1
<b>GRENFELL</b>	<b>8</b>
DIRTY WATER COMPLAINT	3
LEAKING METER	2
LEAKING SERVICE	1
METER NEW/REPLACEMENT	1
NO WATER COMPLAINT	1
<b>LYNDHURST</b>	<b>3</b>
LEAKING SERVICE	1
METER NOT SHUTTING OFF	1
PATHCOCK FAILURE	1
<b>MANDURAMA</b>	<b>2</b>
MAINTENANCE - GENERAL	2
<b>MANILDRA</b>	<b>1</b>
LEAKING SERVICE	1
<b>MILLTHORPE</b>	<b>2</b>
HYDRANT LEAKING	1
MAIN BREAK	1
<b>Grand Total</b>	<b>54</b>

*m) Lake Rowlands*

The level of Lake Rowlands has decreased from 78% to 68% (30/03/2015)

*n) New Water Services*

During the past two months there have been three new water services connected to Councils mains:

- 1 x 20mm residential connection at Eugowra
- 1 x 20mm residential connection at Carcoar
- 1 x 20mm residential connection at TM 'U'

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**15) Questions on Notice**

(Gavin Rhodes)

No questions on notice were received.

**ATTACHMENTS**

Nil

**16) Water Leakage - Account 1816010001 (CR.EQ.1)**  
**Water Leakage - Account 40904000003 (CR.EQ.1)**

(Gavin Rhodes)

**RECOMMENDATION:**

1. That, as this matter deals with items that are subject to the affairs of an individual, Council consider it in Committee of the Whole and that in terms of Section 10A (2) of the Local Government Act, the press and the public be excluded from the meeting of the Committee of the Whole.

**ATTACHMENTS**

Nil

**17) Proceed to Committee of the Whole**

(Gavin Rhodes)

**RECOMMENDATION:**

1. That, as business for the Ordinary Meeting has now concluded, Council proceed into Committee of the Whole to discuss the items referred to in the report.

*Council should exclude the press and public at this point, for confidential discussion on the items referred to Committee*

**ATTACHMENTS**

Nil



**18) Report of the Committee of the Whole**

(Gavin Rhodes)

**RECOMMENDATION:**

1. That the recommendations of the Committee of the Whole be adopted.

**ATTACHMENTS**

Nil

**Minutes of the Ordinary Meeting of Central Tablelands Water held at Weddin Shire Council, on Wednesday, 11 February 2015, commencing at 10.30am**

<b><u>Present</u></b>	Cr. David Somervaille	(Chairman)	Blayney
	Cr. Geoff Braddon OAM		Blayney
	Cr. Anthony Durkin		Cabonne
	Cr. Alan Griffiths		Weddin
	Cr. Geoffrey McClelland		Weddin
	Gavin Rhodes	(General Manager)	
	Darrell Sligar	(Director Operations & Technical Services)	
	Raelene Mulligan	(Director Finance & Corporate Services)	
	Donna Gavin	(Executive Officer – WBC Alliance)	

**APOLOGIES**

**15/001 RESOLVED:**

That leave of absence be granted to Cr. Walker following receipt of his apology for non-attendance.

(Cr. Braddon/Cr. McClelland)

**CONFIRMATION OF MINUTES**

**15/002 RESOLVED:**

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 10 December 2014, being minute numbers 14/097 to 14/116 inclusive, be confirmed.

(Cr. Durkin/Cr. Griffiths)

*Donna Galvin, WBC Executive Officer presentation on WBC Annual Report 2013/14.*

**01) WBC ALLIANCE - EXECUTIVE MANAGER'S REPORT (CM.AG.6)**

**15/003 RESOLVED:**

That the information be noted.

(Cr. Griffiths/Cr. Durkin)

**CHAIRMAN'S MINUTE**

Two days ago the State Government made two major announcements of great significance to Central Tablelands Water:

- The approval of the joint Orange/CTW submission for funding totalling \$21million to complete a pipeline linking Orange and Carcoar, and
- The choice of Cranky Rock as the site of a new dam on the Belubula River, subject to satisfactory completion of a \$4million full feasibility study

It was extremely disappointing that CTW was not asked to be present at the announcements of these new projects, and I have written to the member for Orange, Mr Andrew Gee to this effect.

This is the first major step in delivering the recommendations from the Centroc Water Security Study of 2010. The significance for CTW is that, as Water Minister Kevin Humphries said on Sunday, the new dam at Cranky Rock “will allow Carcoar Dam to be networked into Central Tablelands Water”. It is, in effect, an alternative to the augmentation of Lake Rowlands, which was the centrepiece of the water security study. The linkage of Orange into the CTW system was also one of the key recommendations of the study. As our general manager will report later in this meeting there are also moves afoot to link Trunk Main “K” from Gooloogong to the Forbes bore field only 7 kilometres away. Minister Humphries alluded to this on Sunday when he said that the additional water supply would allow CTW “to extend the network and provide backup drought supplies and secure water to a number of towns beyond the current network.”

The estimated cost of the CTW section of the pipeline is \$16.9million, of which CTW committed to provide \$2.5million. The approved State funding was only some 75% of that sought, so we will now have to revisit our capital expenditure plans to accommodate these projections. We already have \$5.5million in the 30 year financial plan and capital works program for the upgrade of the Carcoar to Millthorpe pipeline in 2026/2030. This needs to be brought forward and we need to assess whether any borrowings will be required.

All of this is great news for the Central West: secure water for towns and industrial developments removes a barrier to the growth potential for the region.

It is now up to CTW to grasp this opportunity and demonstrate to our fellow Centroc councils that we have the capacity and the will to be a central player in water storages, water treatment and distribution facilities for the region. This was in fact the original vision which underpinned the establishment of CTW and it still remains valid today.

**15/004 RESOLVED:**

That the Chairman and General Manager be authorised to discuss the implications for CTW of future water security announcements and the future role of CTW, in the context of the Fit for the Future reforms, with relevant stakeholders and convene a workshop for Councillors, if deemed necessary.

(Cr. McClelland/Cr. Durkin)

**15/005 RESOLVED:**

That the Chairman’s Minute, as read, be accepted and the contents therein be noted and endorsed.

(Cr. Durkin/Cr. Braddon)

**02) FINANCIAL MATTERS (FM.BA.1)**

**15/006 RESOLVED:**

That the information be noted.  
(Cr. McClelland/Cr. Griffiths)

**03) BUDGET REVIEW STATEMENT - 31 DECEMBER 2014 (FM.FR.1)**

**15/007 RESOLVED:**

That the Quarterly Budget Review for the quarter ended 31 December 2014 be accepted and the variations therein be adopted.  
(Cr. McClelland/Cr. Braddon)

**04) COUNCILLOR EXPENSES AND FACILITIES POLICY (CM.PO.1)**

**15/008 RESOLVED:**

That, following the statutory period of public display. Council adopt the draft Councillor Expenses and Facilities Policies as endorsed at the December 2014 Council meeting.  
(Cr. Braddon/Cr. McClelland)

**05) CENTRAL WEST JOINT ORGANISATION (JO) PILOT UPDATE (GR.LR.5)**

**15/009 RESOLVED:**

That Council note the report.  
(Cr. Griffiths/Cr. McClelland)

**06) GRENFELL HENRY LAWSON FESTIVAL (CR.SD.1)**

**15/010 RESOLVED:**

That Council contribute \$250.00 as a supporter towards sponsorship of the 2015 Grenfell Henry Lawson Festival.  
(Cr. McClelland/Cr. Braddon)

**07) CERTIFICATE OF APPRECIATION FROM BLAYNEY HIGH SCHOOL**

**15/011 RESOLVED:**

That Council note the report.  
(Cr. Griffiths/Cr. Durkin)

**08)      LAKE ROWLANDS - 2014 COMPREHENSIVE SURVEILLANCE  
REPORT (WS.SP.4)**

**15/012    RESOLVED:**

That the information be noted.

(Cr. Durkin/Cr. Griffiths)

**09)      MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**15/013    RESOLVED:**

That the information be noted.

(Cr. Griffiths/Cr. Durkin)

**10)      PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**15/014    RESOLVED:**

That the information be noted.

(Cr. McClelland/Cr. Braddon)

**11)      QUESTIONS ON NOTICE**

No questions on notice were received.

**Next Meeting:** The next meeting of Central Tablelands Water will be held in Blayney on 8<sup>th</sup> April 2015

There being no further business, the Chairman declared the meeting closed at 11.51am.