

# CENTRAL TABLELANDS *Water*



**Business Paper**

**Ordinary Meeting of Central Tablelands *Water***

**9 October 2019**

**Grenfell**



4 October 2019

## Notice to Members

Your attendance is requested at an Ordinary Meeting of Council to be held at the Weddin Shire Council Chambers, Grenfell on Wednesday, 9 October 2019 at 10.30am. Morning tea will be served from 10.00am.

### Agenda

1. Public Forum
2. Apologies for non-attendance
3. Confirmation of Minutes - Ordinary Meeting held on 14 August 2019
4. Disclosures of interests
5. Chairman's Minute
6. Councillor Representation
7. Notices of Motion
8. Reports of Staff
9. Adjourn Meeting and proceed into Committee of the Whole
10. Resume Ordinary Meeting & Report of Committee of the Whole
11. Next Meeting – Canowindra – 11 December 2019

Yours faithfully

G. Rhodes  
**General Manager**

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**HELD ON WEDNESDAY 9 OCTOBER 2019**

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**01) ELECTION OF CHAIRMAN AND DEPUTY CHAIRMAN (GO.CO.2)**

**Author:** General Manager

**IP&R Link:** Strategic Priority 3 – Regional leadership and collaboration

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**RECOMMENDATION:**

That Council adopt the ordinary voting system for election of Chairman and Deputy Chairman.

**REPORT**

The Local Government Regulations (Schedule 8 Parts 1&2) state that ‘an election for chairperson of a county council is to be held: (a) at the first meeting of the county council after an ordinary election of members of the county council, and (b) at the first meeting of the county council after each anniversary of that ordinary election until the next ordinary election of members of the county council is held.’

The procedures for election of the Chairman and Deputy Chairman can be summarised as follows:

- nominations are to be announced and elections are to be conducted at the same council meeting.
- a nomination is to be made in writing by 2 or more councillors, one of who may be the nominee.
- Council must resolve that the election proceed by preferential ballot, ordinary ballot or open voting.
- preferential ballots and ordinary ballots must be secret ballots.

Nomination forms are enclosed with the business paper. Nominations can be made at the meeting, prior to the conduct of elections.

Council has in the past opted to use the ordinary voting system for election of both Chairman and Deputy Chairman.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**02) COUNCIL COMMITTEES (GO.CO.2)**

**Author:** General Manager

**IP&R Link:** Strategic Priority 2 – An efficient, sustainable and customer focussed organisation – 2.3 – Improving performance and managing risk  
Strategic Priority 3 – Regional leadership and collaboration - 3.1 Regional collaboration and partnerships.

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**RECOMMENDATION:**

That Council confirm the Audit Risk and Improvement Committee (ARIC) comprise of the Chairman (or delegate), two (2) external independents, the General Manager and Director Finance and Corporate Services as observers, and the Governance & Executive Support Officer assuming the role of Secretariat to the ARIC (responsible for the coordination of the committee, functions and processes).

**REPORT**

Council has only 1 constituted committee, namely, the Audit Risk and Improvement Committee (ARIC) and is represented by the Chairman and General Manager on the Centroc and Central NSW Joint Organisation Boards.

**Audit Risk and Improvement Committee**

On 10 August 2011, Council resolved that membership of the Audit Committee, as outlined in the Audit Committee Charter, be amended to comprise of the Chairman (or delegate), two (2) external independents, the General Manager as an observer, and the Director Finance and Corporate Services assuming the role of Secretariat to the Audit Committee (responsible for the coordination of the audit committee, functions and processes).

The charter for the ARIC has recently been reviewed with the Director Finance & Corporate Services now an observer with the Governance & Executive Support Officer assuming the role of Secretariat to the ARIC.

**Centroc Board and Central NSW Joint Organisation (JO) Board**

The Centroc and Central NSW JO boards meet three to four times a year. CTW are represented on the boards by the Chairman and General Manager. As a County Council, CTW is an associate member of the Central NSW JO.

**BUDGET IMPLICATIONS**

Operational Plan 19/20

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**03) MEETING TIMES AND DATES (GO.CO.2)**

**Author:** General Manager

**IP&R Link:** Strategic Priority 2 – An efficient, sustainable and customer focussed organisation – 2.5.5 – Good governance in place with timely management of council meetings.

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**RECOMMENDATION:**

1. That Council hold its ordinary meetings for the next 12 months on the following dates:

Wednesday	11 <sup>th</sup> December 2019	-	Canowindra
Wednesday	12 <sup>th</sup> February 2020	-	Blayney
Wednesday	15 <sup>th</sup> April 2020	-	Grenfell
Wednesday	10 <sup>th</sup> June 2020	-	Canowindra
Wednesday	12 <sup>th</sup> August 2020	-	Blayney
Wednesday	14 <sup>th</sup> October 2020	-	Grenfell
2. Council consider the Draft Operational Plan and Budget at the April ordinary meeting each year.

**REPORT****Special Meetings**

Council may hold special or extraordinary meetings as determined by Council, or call of the Chairman, by giving 5 days written notice, or such shorter notice as emergency circumstances dictate.

**Ordinary Meetings**

Council has previously held its ordinary meetings on the 2<sup>nd</sup> Wednesday of alternate months, as follows:

February	-	Blayney
April	-	Grenfell
June	-	Canowindra
August	-	Blayney
October	-	Grenfell
December	-	Canowindra

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**04) DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS  
(GO.CO.3)**

**Author:** General Manager

**IP&R Link:** Strategy Priority 2 – An efficient, sustainable and customer focussed organisation – 2.3 Improving performance and managing risk..

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**RECOMMENDATION:**

That the “Disclosures by Councillors and Designated Persons” Returns for the period ending 30 June 2019, as tabled be received.

**REPORT**

In accordance with Sect 450A of the Local Government Act 1993, all returns disclosing interests of Councillors and designated persons, for the period 1 July 2018 to 30 June 2019, must be tabled at the first meeting of Council following the last day for lodgement of the returns. This date was 30 September 2019.

Accordingly, a copy of the returns will be tabled at this meeting for each Councillor, who held office at 30 June 2019, and the General Manager, Director Finance & Corporate Services, and Director Operations & Technical Services who were all designated persons during that period.

As noted above, this is a requirement of the Local Government Act Sect 450A.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**05) MOTION FOR LGNSW ANNUAL CONFERENCE 2019 (GR.LR.1)**

**Author:** General Manager

**IP&R Link:** Strategy Priority 3 – Regional leadership and collaboration.

**RECOMMENDATION:**

That Council resolve to support and put forward the following motion to the Local Government NSW Annual Conference 2019:

***Motion:***

*THAT LGNSW advocates that local water utilities (LWUs) regulated under the Water Management Act 2000 be afforded the same flexibility in recovering contributions from developers toward the cost of water and sewer works as applies to metropolitan utilities regulated under the Water Industry Competition Act 2006. In particular:*

- 1) LWUs should have the flexibility to recover the cost of existing and new infrastructure (calculated under the utility's Development Servicing Plan):*
  - a) entirely from developers of new developments;*
  - b) entirely from all existing and new customers; or*
  - c) from a combination of both (eg through a cap less than the full developer charge).*
- 2) The manner and extent of the disclosure of any cross subsidy should be at the discretion of the LWU,*

*in both cases without the LWU being in breach of the Best Practice Guidelines for Water and Sewerage.*

**REPORT**

The Chairman mentioned at the August meeting that he had been seeking support from the LGNSW Local Water Utilities Policy Advisory Group (PAG) for a motion to the LGNSW annual conference to lobby for flexibility in setting the level of developer servicing charges for new connections. At a recent PAG meeting the PAG resolved to support the motion. It was agreed that CTW would be the council to submit the motion. Motions have to be submitted with a letter from the mayor (in CTW's case, chairman) and the general manager indicating council support.

**Note from Council:**

Local Water Utilities (LWU) operating in regional NSW (i.e. outside the Sydney Water and Hunter Water regions) service a wide variety of regional communities, from large regional centres to smaller local communities. Each supply area has its own demographics, its own growth patterns, residential and commercial mix, and population demand and property prices. All are required to comply with the same Best Practice Guidelines for Water and Sewerage. This mandates that they calculate developer charges in accordance with a development servicing plan. While this provides flexibility to charge less than the fully calculated developer charge, there are two disincentives to doing so: there are extensive cross-subsidy disclosures required and it will mean the LWU fails to meet best practice guidelines. In addition, failure to



meet best practice means a LWU may not pay a dividend from any surplus, and may find that this is a barrier to grant funding applications.

In contrast, in the Sydney Water and Hunter Water supply areas, developer charges are reduced to zero through a Treasurer's direction. This was done, apparently, to remove what had become a barrier to residential development, thereby compounding Sydney's housing shortage and contributing to the increase in house prices. The same rationale applies in many areas of regional NSW. While land prices are much less, developer charges (as a proportion of the value of a block of vacant land) can be very high particularly in smaller towns and villages, thereby discouraging much needed development to support growth. The aim of this motion is to give regional LWU's the same flexibility as applies in metropolitan NSW, without the current deterrents.

It is important to note that this does not detract from the obligation on all LWU's to fully recover the cost of water and sewerage infrastructure, including incremental costs of servicing new development, to ensure its long term financial sustainability. It simply allows a LWU to do so flexibly, for example through a mix of developer charges (up front, phase in or deferred), usage charges (standard or consumption surcharges) and access charges, without penalty.

This motion is supported by LGNSW's Local Water Utilities Policy Advisory Group.

Noting the information provided in this report, the Chairman and General Manager are seeking Council's support for the proposed motion to be submitted to the 2019 LGNSW annual conference to lobby for flexibility in setting the level of developer servicing charges for new connections.

### **BUDGET IMPLICATIONS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **ATTACHMENTS**

Nil

**06) CENTROC BOARD MEETING AND CENTRAL NSW JOINT ORGANISATION MEETING HELD 22 AUGUST 2019 (CM.CF.3)**

**Author:** General Manager

**IP&R Link:** Strategic Priority 3 – Regional leadership and collaboration.

**RECOMMENDATION:**

That Council note the Centroc and Central NSW Joint Organisation Mayoral Report and associated minutes for the meeting held on 22 August 2019.

**REPORT**

A Centroc Board meeting and Central NSW Joint Organisation meeting were held at the Parkes Services Club on 22 August 2019. The Chairman and General Manager represented CTW at both meetings.

From a regional water perspective, the Board endorsed the Chairs of the Regional Prosperity and Regional Water portfolios working together to optimise opportunities from the Wyangala Dam wall investigations for economic development and urban water security across the Lachlan catchment and to develop further policy in this regard.

A copy of the Mayoral Report and the Minutes from the meeting held on the 22 August are attached to this report.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Mayoral Report and Minutes 22 August 2019

12 pages

## **Report from the Mayor attending the**

### **Centroc Board Meeting and Central NSW Joint Organisation 22 August 2019 Parkes Services Club**

I attended the Board meeting of Centroc and Central NSW Joint Organisation on Thursday 22 August 2019 at the Parkes Services Club in Parkes.

The Board had a demonstration and presentation on the PHYZ x 2U mobile van by Justin Johnson & Angela Hubbard Co-Founders and a presentation was provided by Bruce King, Chief Executive Officer and Brett Dean, Farm Loans Executive Manager (Credit & Risk) from Regional Investment Corporation.

The Board welcomed Special Guest The Hon Mark Coulton – Minister for Regional Services, Decentralisation and Local Government, Assistant Trade and Investment Minister and Federal Member for Parkes. The region raised FAGs grants and opportunities to support decentralization including fuel excise, zonal taxation and child care. The Minister recommended the region undertake follow-up on the Digital Connectivity Discussion Paper.



#### **Reports from Committees**

There were two committees that resolved to adopt the Terms of Reference these were for the Regional Prosperity Subcommittee and the Central NSW Regional Water Subcommittee.

#### **Reports to Joint Organisation**

**Regional Water** - The Board endorsed the Chairs of the Regional Prosperity and Regional Water portfolios working together to optimise opportunities from the Wyangala Dam wall investigations for economic development and urban water security across the Lachlan catchment and develop further policy in this regard. It also resolved to receive a report on the IPART recommendations in the review of reporting and compliance burdens on Local Government where there has been widespread dissatisfaction with the State's administration of Integrated Water Cycle Management plans.

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Advice from the NSW Government is that they are looking to partner with an appropriate JO to pilot the framing and scoping of the first regional town water strategy. Funding proportion under the Safe and Secure Water Program Stream 2 for regional town water strategies will be 75% or the average of the eligible funding proportions of all participating councils, whichever is greater. Further advice is being sought about this offer.

The region is now reviewing a range of emergency short-term infrastructure and non-infrastructure projects needed to further shore up supplies in the unprecedented conditions. A list has been compiled of emergency actions for both infrastructure and non-infrastructure developed in consultation with members to ensure water supply to communities across the Central NSW region. Appreciating the work undertaken in region to assure water in every Council, these projects recognise the need for a multiplicity of water sources and seek where possible to take advantage of thinking around the State on the need for better pipe linkages to the State-owned dams.

Recognising that this is a fast moving environment with funding announcements being made on a regular basis, Crs Somerville and West are providing oversight between Board meetings.

Preliminary strategic work is underway on a potential longer-term solution that could provide urban water security and support for high value agriculture in the Lachlan Valley through the optimisation of the NSW Government's investigations into the raising of the Wyangala Dam wall. Further advice will be provided shortly.

The key messages regarding the current emergency water infrastructure needs of the region are suggested:

- The region is looking for a 50-year plan that will potentially solve drought emergency urban water needs while also delivering a massive economic driver.
- The region has heard what Mr James McTavish has said re emergency projects and the need to ensure projects meet business as usual requirements.
- The region needs a project delivery vehicle that is action oriented to make things happen quickly.
- Local Government is the operational vehicle of choice to deliver urban water in Central NSW.
- The above will inform a revised Advocacy Plan in development.

Administration of GMAC - The draft Terms of Reference for the Administration of GMAC were provided and have been made based on feedback through the JO strategy consultation, discussion with other JOs and feedback from JO staff. This region has worked collegiately and successfully for decades leveraging sound engagement from General Managers.

Despite the strident advocacy undertaken by this region through the Pilot seeking to have recognition of the critical role played by General Managers reflected in the governance arrangements of JOs, the changes to the Local Government Act to enable JOs give General Managers no formal role.

Having said that, General Managers remain staunch in their support of the Board and of delivering value to member Councils. For more advice on value please see advice below.

## Working with other organisations

The Board gave consideration to two proposals. One was for engagement by Councils in the Rural Health Pro developed by a collaboration led by Rural Doctors' Network and the other was for sponsorship for the Big Ideas workshop for the Western Research Institute.

Rural Doctors Network is a not-for-profit non-government charitable organisation and is the Australian Government's designated Rural Health Workforce Agency for health in NSW. RDN has built relationships and connected with key partners including corporations, government departments (federal, state and local), medical workforce services, Aboriginal communities, rural associations, media companies and iconic Australian brands to deliver Rural Health Pro, a first of its kind.



**Rural Health Pro:** is a personalised platform which will offer the user the experience to connect to people and communities who share a goal of keeping rural, remote and indigenous communities healthy.

**Participants:** Rural Health Pro will have a database of approximately 2,000 members being made up of health professionals from the disciplines of Medicine, Nursing, Midwifery, Allied Health professionals, students, registrars, administrators, carers and other specialists with rural interests. After a major promotion and launch, it is envisaged that the database will grow significantly. The unique advantage of Rural Health Pro is that an individual will receive their own applicable content which will support their requirements and connect them to relevant information.

Councils are being asked to provide content to support attraction and retention as their commitment to the partnership where the RDN will maintain the site. Further advice will be provided in due course.

Western Research Institute are celebrating their 20<sup>th</sup> anniversary by holding a Big Ideas for Regional NSW Event on Thursday 26 September at the CSU Engineering Building room 1305 from 1:30-5:30. This will be followed by their 20 year birthday bash at the same venue from 7pm.

## Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2019/2020

The Board endorsed the actions of the JO Chairs with regard to seeking funding and a sustainable framework for Joint Organisations and supported the suggested changes to the Terms of Reference for the JO Chairs Forum seeking to have one Chair elected for up to twelve months.

There was a funding agreement for the \$150K for the Joint Organisation announced by the Minister 30 July which will be negotiated by the Chair between meetings.

The Chair of the CNSWJO has requested a more structured approach to the value to members. The suggested format for this advice is below. It is intended to transition the savings and grant funding across

while drawing a line in the sand and starting afresh for the JO where this report would provide the starting point for the new advice.

Value for members	#	Activity this Quarter
Submissions	2	170619, IPC –Information Commissioner, Information and Privacy Commission NSW, draft revised Guideline1. For local councils on the disclosure of information contained in returns of interest of councillors and designated persons under the Government Information (Public Access) Act 2009 for consultation. 130819 – Funding submission to OEH for Southern Lights Administration/
Plans, strategies and collateral	5	NAMAF – Drafts prepared for Blayney Cowra and Forbes Bridge Assessments – all councils have now received their reports for Tranche 1a and Tranche 2. A draft regional report is being developed. The Regional Food and Fibre Strategy is near completion and should be with members by the Board meeting. Transport Issues Paper developed with TfNSW and circulated for members feedback. Advic will inform TfNSW Integrated Transport Plan. 4 JOs collaborate on a document outlining the vlaue to the State of JOs including a case study on this region’s Bridge Assessment project.
Grants	\$63,118	\$63,118 for training delivered under funding by TAFE NSW to Cabonne Council & Orange City Council for the April to June 2019 quarter. Application to OEH for funding for the Southern Lights Project.
Compliance	3	Compliance training courses delivered across the region: <ul style="list-style-type: none"> <li>• GIPA (Intro and Advanced) - 37 participants</li> <li>• Playground Inspection (Level 1) - 9 participants</li> <li>• Traffic Control Training (TC, ITCP, PWZTMP) - 24 participants</li> </ul>
Data	2	Tourism data project through WRI Transit data through the Inland Rail project has been negotiated for the whole region so Blayney, Oberon, Bathurst and Weddin are now included.
Media including social media	1 plus please request the Excel Spreadsheet on tourism publications	1. 1/8/19 Media Release NSW Rural Fire Service expansion in the region welcomed  Tourism PR for the 6 months January to June 30 2019 <ul style="list-style-type: none"> <li>• The advertising value for the PR media generated in January-June 2019 is \$449,350. Highlights include a high-value broadcast promotion on Channel 7’s ‘Weekender Sunrise’ for Forbes; features and social media with Not Quite Nigella.com; Wine Selector’s Life, Food, Wine; Fairfax Regional Media; Out and About with Kids; Australian Country Magazine and Broadsheet.com</li> <li>• The equivalent public relations value for the media generated in Jan-June 2019 is \$2.3m.</li> </ul> <b>Social Media</b> <ul style="list-style-type: none"> <li>• Central NSW Joint Organisation Facebook Page – 297 likes 391 Followers</li> <li>• Central NSW Tourism Facebook Page – 12,414 likes 12,799 Followers</li> <li>• Screen Central Facebook Page – 294 likes 336 Followers</li> <li>• Central NSW Connex Facebook Page – 625 likes 645 Followers</li> <li>• Beyond the Range Facebook Page – 1,261 likes 1297 Followers</li> <li>• Central NSW Tourism Instagram Page – 4,399 Followers</li> </ul>

		<ul style="list-style-type: none"> <li>Central NSW JO Twitter – 928 Followers</li> </ul>
Cost Savings	\$1.1m	<p>See cost savings table below for details.</p> <p>New contracts for the quarter include:</p> <ol style="list-style-type: none"> <li>1. Dam Surveillance</li> <li>2. Employee Assistance Program</li> <li>3. Restocking of First Aid Kits</li> <li>4. Supply and Delivery of Bulk Fuel</li> </ol> <p>4 JOs collaborate on the procurement of a Best Practice in aggregated procurement project reducing direct costs and adding collaborative value.</p>
Representation	29	<p>240519 - Opportunity for workshop with renowned foreign direct investment specialist DPC</p> <p>290519 - Centroc/JO Board meetings including with LGNSW</p> <p>300519 - Round table discussions with Various Ministers</p> <p>120619 – Critical Water advisory Panel</p> <p>130619 – Economic Development Officers forum RDACW</p> <p>130619 – Central NSW Councils Water Utilities Alliance meeting (CWUA)</p> <p>200619 – CEO of LGNSW and EO CNSWJO</p> <p>250619 – Drought Sub-Committee/Regional Drought Emergency Water Supply Assurance Workshop</p> <p>040719 - Transport for NSW L100 workshop: stakeholder engagement panel 'Working in Partnership'</p> <p>050719 - Southern Lights / Essential Energy</p> <p>120719 - Inland Rail Supply Chain Mapping Project Phase 1 – Workshop</p> <p>170719 - Rural Health Pro Introduction and WNSW 2030 Project update.</p> <p>170719 – Emergency Water Solution meeting</p> <p>190719 - Wyangala and CWUA Business Plan</p> <p>240719 - Regional Integrated Transport Group</p> <p>250719 - GMAC</p> <p>260719 – Destination and Country Outback – Tourism Safari</p> <p>290719 – Regional Water Security Strategy</p> <p>300719 – WHS/Risk Management Group meeting</p> <p>310719 – Planners’ Group Meeting</p> <p>010819 – Chair and EO met with The Hon Minister Marshall</p> <p>010819 – Chair and EO – JO Chairs meeting</p> <p>020819 – Southern Lights / Essential Energy</p> <p>050819 – Inception Meeting Orange 360 Bike Project</p> <p>060819 – Tourism Managers’ Meeting</p> <p>070819 – CWUA Meeting</p> <p>080819 – Australian Water Association NSW Branch Conference</p> <p>120819 - Strategic Transport Group meeting</p> <p>140819 - Workshop Regional transport enabling future economic growth</p>
Opportunities councils have been afforded	9	<ul style="list-style-type: none"> <li>Black spot funding support through RDA</li> <li>Emergency water project</li> <li>Two regional water memberships and associated value</li> <li>OEH funding program support</li> <li>Transport for NSW Issues Paper response and associated meetings</li> <li>RMS Live Traffic Pilot</li> <li>Canberra tourism event through Cowra tourism</li> <li>Bridge Assessment workshop and associated next steps</li> <li>Advocacy for Funding for Regional Strategic Planning</li> </ul>

## Spend

The following table reflects the spend by each member council under the various JO contracts. Where most have been included. The breakdown is provided to give members an indication of what is included in the spend table, however will not be broken down for each report in future unless requested. Please note that electricity has not been included at this time as data is still coming in, however it is like to be over \$16m.

SPEND	Water Utilities Alliance Contracts	HR Contracts	WHS contracts	IT contracts	Supply contracts	Roads/ Transport contracts	Energy contracts	RDOCS contracts	Other contracts	Training	Total
Bathurst	\$87,123	\$71,190	\$0	\$0	\$1,095,954	\$48,149	\$0	\$22,698	\$10,576	\$10,038	<b>\$1,345,728</b>
Blayney	\$0	\$10,268	\$0	\$0	\$770,497	\$6,748	\$0	\$3,686	\$10,136	\$1,765	<b>\$803,100</b>
Cabonne	\$0	\$25,985	\$0	\$0	\$1,121,761	\$394,206	\$0	\$0	\$10,056	\$16,685	<b>\$1,568,692</b>
Central Tablelands Water	\$6,223	\$825	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$7,048</b>
Cowra	\$6,223	\$33,525	\$3,000	\$0	\$729,581	\$41,271	\$0	\$0	\$10,576	\$30,110	<b>\$854,285</b>
Forbes	\$750,036	\$31,507	\$600	\$0	\$782,796	\$165,083	\$0	\$5,680	\$10,656	\$15,250	<b>\$1,761,608</b>
Lachlan	\$0	\$21,724	\$0	\$0	\$1,015,562	\$88,740	\$0	\$0	\$10,156	\$15,570	<b>\$1,151,752</b>
Oberon	\$0	\$15,718	\$0	\$0	\$567,927	\$34,392	\$0	\$8,780	\$10,136	\$390	<b>\$637,343</b>
Orange	\$95,040	\$124,948	\$1,780	\$0	\$686,715	\$13,497	\$0	\$16,333	\$10,676	\$29,695	<b>\$978,684</b>
Parkes	\$10,749	\$26,448	\$0	\$0	\$911,412	\$137,569	\$0	\$0	\$10,576	\$11,105	<b>\$1,107,858</b>
Weddin	\$6,223	\$0	\$0	\$0	\$113,581	\$60,996	\$0	\$0	\$0	\$4,270	<b>\$185,070</b>
<b>Total</b>	<b>\$961,617</b>	<b>\$362,137</b>	<b>\$5,380</b>	<b>\$0</b>	<b>\$7,795,786</b>	<b>\$990,651</b>	<b>\$0</b>	<b>\$57,176</b>	<b>\$93,544</b>	<b>\$134,878</b>	<b>\$10,401,168</b>

## Savings

The following table shows the savings achieved by member councils through aggregated procurement and programming. The cost to members is calculated on a percentage of each CNSWJO staff member and their corresponding workload on procurement and contract management. This figure will be updated quarterly in line with the cost savings.

SAVINGS	Water Utilities Alliance Contracts	HR Contracts	WHS contracts	IT contracts	Supply contracts	Roads/ Transport contracts	Energy contracts	RDOCS contracts	Other contracts	Training	Legal advice re Procurement	Participation in regional procurement	Total
Bathurst	\$0	\$35,355	\$0	\$0	\$29,242	\$0	\$0	\$0	\$2,335	\$12,934	\$11,060	\$61,000	<b>\$151,925</b>
Blayney	\$0	\$12,933	\$0	\$0	\$34,929	\$0	\$0	\$0	\$0	\$3,934	\$7,962	\$54,000	<b>\$113,758</b>
Cabonne	\$0	\$14,622	\$0	\$0	\$41,056	\$0	\$0	\$0	\$1,985	\$28,890	\$9,726	\$57,000	<b>\$153,278</b>
Central Tablelands Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,009	\$24,000	<b>\$33,009</b>
Cowra	\$0	\$14,279	\$0	\$0	\$20,446	\$0	\$0	\$0	\$1,985	\$31,601	\$11,060	\$63,000	<b>\$142,371</b>
Forbes	\$0	\$12,569	\$0	\$0	\$43,598	\$0	\$0	\$0	\$1,985	\$18,164	\$7,962	\$58,000	<b>\$142,279</b>
Lachlan	\$0	\$24,700	\$0	\$0	\$38,665	\$0	\$0	\$0	\$1,985	\$3,353	\$7,962	\$62,000	<b>\$138,664</b>
Oberon	\$0	\$16,606	\$0	\$0	\$15,124	\$0	\$0	\$0	\$1,985	\$3,304	\$7,962	\$47,000	<b>\$91,981</b>
Orange	\$0	\$50,977	\$0	\$0	\$28,859	\$0	\$0	\$0	\$2,335	\$13,832	\$10,277	\$55,000	<b>\$161,281</b>
Parkes	\$0	\$10,900	\$0	\$0	\$39,129	\$0	\$0	\$0	\$1,985	\$12,724	\$10,460	\$50,000	<b>\$125,198</b>
Weddin	\$0	\$0	\$0	\$0	\$19,218	\$0	\$0	\$0	\$0	\$3,759	\$10,277	\$45,000	<b>\$78,254</b>
<b>Sub Total</b>	<b>\$0</b>	<b>\$192,940</b>	<b>\$0</b>	<b>\$0</b>	<b>\$310,266</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,580</b>	<b>\$132,495</b>	<b>\$103,717</b>	<b>\$576,000</b>	<b>\$1,331,998</b>
												Cost to members	<b>\$213,034</b>
												<b>Total</b>	<b>\$1,118,964</b>



## Funding

The funding table shown below shows the grant or other funding received by councils where a regional approach has been taken to the application or program. The breakdown is provided to give members an indication of what is included in the grant funding table, however will not be broken down for each report in future unless requested.

GRANT FUNDING	Water Utilities Alliance	Training	WHS	Roads/ Transport	Energy	Tourism	Other	Total
Bathurst	\$0	\$9,000	\$0	\$48,149	\$0	\$3,000	\$30,000	<b>\$90,149</b>
Blayney	\$0	\$0	\$0	\$6,748	\$0	\$3,000	\$30,000	<b>\$39,748</b>
Cabonne	\$0	\$5,400	\$64,086	\$394,206	\$0	\$3,000	\$30,000	<b>\$496,692</b>
Central Tablelands Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0	<b>\$0</b>
Cowra	\$0	\$27,711	\$0	\$41,271	\$0	\$3,000	\$30,000	<b>\$101,982</b>
Forbes	\$0	\$17,550	\$10,615	\$165,083	\$0	\$3,000	\$30,000	<b>\$226,248</b>
Lachlan	\$0	\$11,748	\$47,115	\$68,655	\$0	\$3,000	\$30,000	<b>\$160,517</b>
Oberon	\$0	\$900	\$0	\$34,392	\$0	\$3,000	\$30,000	<b>\$68,292</b>
Orange	\$0	\$22,950	\$9,460	\$13,497	\$0	\$3,000	\$30,000	<b>\$78,907</b>
Parkes	\$0	\$12,600	\$14,245	\$137,569	\$0	\$9,000	\$30,000	<b>\$203,414</b>
Weddin	\$0	\$0	\$0	\$60,996	\$0	\$9,000	\$30,000	<b>\$99,996</b>
<b>Total</b>	<b>\$0</b>	<b>\$107,859</b>	<b>\$145,521</b>	<b>\$970,566</b>	<b>\$0</b>	<b>\$42,000</b>	<b>\$300,000</b>	<b>\$1,565,946</b>

More detail on any of the above tables is available on request.

**Finance and Compliance** - The Audit of both the Centroc and JO accounts were conducted recently. All compliance reporting to the OLG is on track and up to date.

**The next meeting** of the Central NSW JO Board will be 12.00pm Wednesday 27 November in Canberra at the ACT Legislative Assembly. Members have requested a presentation on the City Power Partnerships and Canberra Airport then roundtable discussions with various Ministers at Parliament House Canberra 28 November.

I commend this report to Council.

Recommendation/s
That the Mayoral Report from the Board meetings for Centroc and Central NSW Joint Organisation Meeting held 22 August 2019 held in Parkes be noted and <ol style="list-style-type: none"> <li>1. Council note the advice regarding the Big Ideas workshop to be held in Bathurst Thursday 26 September; and</li> <li>2. Council engage with the Rural Doctors network regarding Rural Health Pro.</li> </ol>

## Minutes of the Central NSW Joint Organisation meeting 22 August 2019 held in Parkes

### Attendees, voting members in bold.

<b>Cr S Ferguson</b>	Blayney Shire Council	<b>Cr K Sajowitz</b>	Oberon Council
<b>Cr B West</b>	Cowra Shire Council	<b>Cr R Kidd</b>	Orange City Council
<b>Cr P Miller</b>	Forbes Shire Council	<b>Cr K Keith</b>	Parkes Shire Council
<b>Cr P Phillips</b>	Lachlan Shire Council		
Mr D Sherley	Bathurst Regional Council	Cr D Somervaille	Central Tablelands Water
Ms R Ryan	Blayney Shire Council	Mr G Rhodes	Central Tablelands Water
Mr P Devery	Cowra Shire Council	Ms S Harma	RDACW
Mr G Tory	Lachlan Shire Council	Mr K Harrison	DPIE Regional
Mr S Loane	Forbes Shire Council	Mr P Evans	DPIE OLG
Mr G Wallace	Oberon Council	Ms K Purser	DPIE OLG
Mr K Boyd	Parkes Shire Council	Ms J Bennett	Central NSW JO
Mr G Carroll	Weddin Shire Council	Ms Meredith Macpherson	Central NSW JO

- Opening meeting 10.00am**
- Welcome to Country by Parkes Shire Elder Uncle Robert Clegg and Cr Ken Keith**
- Speakers**
  - Justin Johnson & Angela Hubbard Co-Founders of PHYZ X 2U - Mobile Physio Bus.
  - Mr Brett Dean and Mr Bruce King from the Regional Investment Corporation.

#### 4. Election of the Chair for the Joint Organisation Meeting in the absence of Cr Medcalf

<b>Resolved</b>	<b>Cr B West/Cr P Miller</b>
That Cr Scott Ferguson, Mayor of Blayney Shire Council, be the Chair for the meeting of the Central NSW JO Board meeting 22 August 2019.	

#### 5. Apologies applications for a leave of absence by Joint Voting representatives

Cr J Medcalf, Cr G Hanger, Cr K Beatty, Cr M Liebich, Mr B Byrnes, Mr D Waddell, Ms C Weston, Mr A Albury, and Ms K Barker.

<b>Resolved</b>	<b>Cr R Kidd/Cr K Keith</b>
That the apologies for the Central NSW Joint Organisation Board meeting 22 August 2019 listed above be accepted.	

#### 6. Moved forward Disclosures of Interest - Nil Provided

#### 7. Minutes

##### 7a Confirmation of the Minutes of the Central NSW Joint Organisation meeting 28 June 2019 held via teleconference

<b>Resolved</b>	<b>Cr B West/Cr K Sajowitz</b>
That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 28 June 2019 held in Sydney	

**7b Confirmation of the Minutes of the Central NSW Joint Organisation meeting 29 May 2019 in Sydney**

<b>Resolved</b>	<b>Cr K Keith/Cr R Kidd</b>
That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 29 May 2019 held via teleconference	

**8. Business Arising from the Minutes – Matters in Progress**

<b>Resolved</b>	<b>Cr K Keith/Cr P Miller</b>
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.	

**9. Chair's Minute(s) - Nil**

**10. Reports on Committees**

**a. Terms of Reference for the Regional Prosperity Sub-committee**

<b>Resolved</b>	<b>Cr B West/Cr P Miller</b>
That the Board adopt the Terms of Reference for the Regional Prosperity Subcommittee and note the balance of the report.	

**b. Terms of Reference for the Central NSW Regional Water Subcommittee**

<b>Resolved</b>	<b>Cr R Kidd/Cr B West</b>
That the Board adopt the Terms of Reference for the Regional Water Subcommittee and note the balance of the report.	

Cr P Miller encouraged members to attend the upcoming meeting for Region 10 of the Murray Darling Association

**11. Reports to Joint Organisation**

**a. Regional Water**

<b>Resolved</b>	<b>Cr P Miller/Cr B West</b>
That the Board	
1. Endorse the development of policy and advocacy on the identified emergency water security projects (short-term and long term);	
2. Endorse the Chairs of the Regional Prosperity and Regional Water portfolios working together to optimise opportunities from the Wyangala Dam wall investigations for economic development and urban water security across the Lachlan catchment and develop further policy in this regard;	
3. Receive a report on the IPART recommendations in the Review of reporting and compliance burdens on Local Government;	
4. Note work with DPIE-Water and the RLE to integrate town water into the Regional Water Strategy; and	
5. Circulate advice to members monitoring the current opportunities and risks; and	

**11.15am Arrival of Special Guest The Hon Mark Coulton – Minister for Regional Services, Decentralisation and Local Government, Assistant Trade and Investment Minister and Federal Member for Parkes, and his advisor Ms Cathy Heidrich. The region raised FAGs grants and opportunities to support decentralization including fuel excise, zonal taxation and child care. The Minister recommended the region undertake follow-up on the Digital Connectivity Discussion Paper.**

**12.10pm break for morning tea.**

**12.30pm resume meeting**

**b. Administration of GMAC**

<b>Resolved</b>	<b>Cr P Miller/Cr B West</b>
That the Board note the advice regarding the administration of GMAC and	
<ol style="list-style-type: none"><li>1. note the terms of reference for GMAC; and</li><li>2. note that sponsoring General Managers for the priorities of the Joint Organisation Strategic Plan are<ol style="list-style-type: none"><li>a. Inter Council Cooperation – Greg Tory and Brad Byrnes;</li><li>b. Regional Water – Gavin Rhodes, Kent Boyd and David Sherley;</li><li>c. Transport and Infrastructure– Kent Boyd, Gary Wallace and Steve Loane;</li><li>d. Regional Prosperity – Paul Devery, Orange General Manager (TBC), Glenn Carroll and Rebecca Ryan; and</li></ol></li><li>3. note the sponsoring General Managers for the regional teams are as follows:<ol style="list-style-type: none"><li>a. Energy – Brad Byrnes</li><li>b. Transport Technical Group – Kent Boyd</li><li>c. IT – Greg Tory</li><li>d. Tourism – Rebecca Ryan</li><li>e. HR and Training – Dave Sherley</li><li>f. Directors of Corporate Services – Steve Loane</li><li>g. WHS – Paul Devery</li><li>h. Planning – Gary Wallace and General Manager Orange (TBC)</li><li>i. Water Utilities teams – Kent Boyd</li></ol></li></ol>	

**c. Report on Electricity Essential Energy Service levels**

<b>Resolved</b>	<b>Cr P Miller/Cr K Keith</b>
That the Board note the report on Essential Energy service levels and approach Essential Energy:	
<ol style="list-style-type: none"><li>1. seeking regular reporting from Essential Energy about performance in our region against the full range of service levels it is required to meet under the Guaranteed Service Level Scheme and the AER's revised Service Target Performance Incentive Scheme;</li><li>2. Proceed with a workshop with Essential Energy on improved service levels while maintaining current workforce; and</li><li>3. Encourage members to support the Small Business Commissioner in her efforts to address this issue.</li></ol>	

**d. Rural Health Pro Partnership Proposal**

<b>Resolved</b>	<b>Cr R Kidd/Cr B West</b>
That the Board note the Rural Health Pro Partnership Proposal, allow the Joint Organisation logo to be used on the website and commend to members they provide content to promote their communities as a destination of choice for health workforce.	

**e. WRI Sponsorship Proposal**

<b>Resolved</b>	<b>Cr S Ferguson/Cr P Miller</b>
That the Board note the WRI Event Sponsorship Proposal and	
<ol style="list-style-type: none"><li>1. Commend to members they provide attendance to support the event;</li><li>2. Provide in-kind assistance with promotion of the event;</li><li>3. Sponsor the event as a Gold Sponsor at \$2500; and</li><li>4. Under the auspices of the Chair, develop key messages for the event in line with existing policy.</li></ol>	

**f. Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2019/2020**

<b>Resolved</b>	<b>Cr P Miller/Cr B West</b>
That the Board note the report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority; and	
1. Amend the control for Risk 32 in the Risk Management Plan to “work with other JOs and relevant State agencies on a sustainable funding framework for the JO network and advocate as necessary;”	
2. Note that the TOR for the Regional Strategic Transport Group will be reviewed by the Group at their next meeting;	
3. Endorse the actions of the JO Chairs with regard to seeking funding and a sustainable framework for Joint Organisations;	
4. Support the suggested changes to the Terms of Reference for the JO Chairs Forum seeking to have one Chair elected for up to twelve months;	
5. Note that the funding agreement for the \$150K for the Joint Organisation announced by the Minister 30 July will be negotiated by the Chair between meetings; and	
6. Thank the Minister for Local Government for the funding seeking to apprise her of the value of the Joint Organisation to the State.	

**g. Administration Update**

<b>Resolved</b>	<b>Cr P Miller/Cr B West</b>
That the Board note the timeline for the implementation of the JO.	

**h. Financial and Compliance Report**

<b>Resolved</b>	<b>Cr K Keith/Cr P Miller</b>
That the Board note the Finance and compliance report provided late due to late advice from the auditor and gives permission for the audited accounts to be signed under the auspices of the Chair if the final result after audit does not differ greatly from the figures presented in this report.	

**12. Notices of motions/Questions with notice - Nil**

**13. Confidential matters - Nil**

**14. General Business - Forbes - RMS contracts on the Newell and RMCC contracts more broadly – seeking a collective approach to ensuring Councils’ engagement in these programs. Oberon provided advice on their Spartan event for next year – watch this space!**

**15. Conclusion of the meeting - Meeting closed at 1.07 pm**

**The next meeting** of the Central NSW JO Board will be 12.00pm Wednesday 27 November in Canberra at the ACT Legislative Assembly. Members have requested a presentation on the City Power Partnerships and Canberra Airport then roundtable discussions with various Ministers at Parliament House Canberra 28 November.

**Page 4 is the last page of the Central NSW Joint Organisation meeting 22 August 2019**

## Minutes of the Centroc Board Meeting 22 August 2019 held at Parkes

### Board Delegates in bold

#### 1. Chaired by Cr Scott Ferguson Meeting opened 1.07pm

<b>Mr D Sherley</b>	Bathurst Regional Council	<b>Mr G Wallace</b>	Oberon Council
<b>Cr S Ferguson</b>	Blayney Shire Council	<b>Cr R Kidd</b>	Orange City Council
<b>Ms R Ryan</b>	Blayney Shire Council	<b>Cr K Keith</b>	Parkes Shire Council
<b>Cr D Somerville</b>	Central Tablelands Water	<b>Mr K Boyd</b>	Parkes Shire Council
<b>Mr G Rhodes</b>	Central Tablelands Water	<b>Mr G Carroll</b>	Weddin Shire Council
<b>Cr B West</b>	Cowra Council	Mr S Harma	RDACW
<b>Mr P Devery</b>	Cowra Council	Mr P Evans	DPIE OLG
<b>Cr P Miller</b>	Forbes Shire Council	Ms K Purser	DPIE OLG
<b>Mr S Loane</b>	Forbes Shire Council	Mr K Harrison	DPIE Regional
<b>Cr P Phillips</b>	Lachlan Shire Council	Ms J Bennett	Centroc
<b>Mr G Tory</b>	Lachlan Shire Council	Ms Meredith Macpherson	Centroc
<b>Cr K Sajowitz</b>	Oberon Council		

#### 2. Apologies

Cr J Medcalf, Cr G Hanger, Cr K Beatty, Cr M Liebich, Mr B Byrnes, Mr D Waddell,  
Ms C Weston, Mr A Albury and Ms K Barker

<b>Resolved</b>	<b>Mr D Sherley/Mr S Loane</b>
That the apologies for the Centroc Board meeting 22 August 2019 listed above be accepted.	

#### 3. No Disclosures of interest

#### 4. Minutes

##### 4a Confirmation of the Minutes of the Board Meeting 29 May 2019 at Sydney

<b>Resolved</b>	<b>Mr D Sherley/Mr P Devery</b>
That the Minutes of the Centroc Board Meeting 29 May held at the LGNSW Boardroom Sydney	

#### 5 Business Arising from the Minutes – Matters in Progress

<b>Resolved</b>	<b>Cr B West/Mr D Sherley</b>
That the Board note the Matters in Progress.	

#### 6 Transitioning to the Joint Organisation

<b>Resolved</b>	<b>Mr K Boyd/Cr K Keith</b>
That the Central NSW Councils (Centroc) Board note the report regarding transition to the Joint Organisation and the windup of Centroc as a Section 355 Committee of Forbes Shire Council.	

#### 7 Financial report

<b>Resolved</b>	<b>Mr D Sherley/Cr D Somerville</b>
That the Board note the Financial Report and gives permission for the audited accounts to be signed under the auspices of the Secretary and Treasurer if the final result after audit does not differ greatly from the figures presented in this report.	

The General Meeting of the Centroc Board closed at 1.10pm

Page 1 is the last page of the Centroc Board Minutes 22 August 2019

**07) LGNSW WATER MANAGEMENT CONFERENCE 2019 (CM.CF.1)**

**Author:** General Manager

**IP&R Link:** Strategic Priority 3 – Regional leadership and collaboration – 3.2 Industry and regional leader in the water sector – 3.2.1 – Explore opportunities to influence water industry policy and direction through participation in industry groups and bodies.

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**RECOMMENDATION:**

That Council note the report.

**REPORT**

Cr Somervaille (Chairman), Cr Walker (Deputy Chairman), General Manager and Director Operations & Technical Services attended the 2019 LGNSW Water Management Conference in Albury from 2 September to 4 September 2019.

The annual LGNSW Water Management Conference presents a broad range of information from a local government perspective on water management issues associated with water supply and sewerage services provided by water utilities.

The conference was opened by the Minister for Water, Property and Housing, The Hon Melinda Pavey MP. Minister Pavey expressed a strong commitment to investing in dams to secure water for our communities and minimise the impacts of future droughts.

Minister Pavey's comments were subsequently supported by the Regional Town Water Supply Coordinator, Mr James McTavish's regional drought presentation (Short-term fixes and long-term solutions), emphasising the need to ensure that we undertake water security infrastructure planning and works now that will assist in the management of future droughts.

There were many relevant and informative presentations throughout the conference including: addressing town water supply issues in regional NSW; Bureau of Meteorology's current climate conditions and outlook; building resilience of local government's critical infrastructure; safe & secure water for regional NSW; NSW Water Directorate forum; Hume Dam and Wonga Wetlands site visit; water quality governance; regional water strategies; and urban water policy, management and supply – a councillor's perspective (Cr Somervaille being a panel member). All conference presentations are available on the [LGNSW website](#).

The conference was also a great opportunity to network with fellow water industry colleagues and see the latest technology in water management.

**BUDGET IMPLICATIONS**

Operational Plan 2019/2020

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil



**08) COUNCIL RESOLUTIONS UPDATE REPORT (GO.CO.1)**

**Author:** General Manager

**IP&R Link:** Strategy Priority 2 – An efficient, sustainable and customer focussed organisation – 2.5.5 Good governance in place with timely management of council meetings.

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**RECOMMENDATION:**

That Council note the Council Resolutions Update Report to August 2019.

**REPORT**

The General Manager is responsible for ensuring that Council's resolutions, policies and decisions are implemented in a timely and efficient manner, progress monitored and variances reported.

The General Manager provides the management oversight in relation to all information progressing from appropriate staff to Council for consideration via the Business Paper.

After a Council meeting, each resolution is allocated to the General Manager or responsible officer to action in accordance with the Council resolution. The Senior Management Team (SMT) then discuss the progress of these resolutions at fortnightly SMT meetings.

Council have requested a Resolutions Update Report at each Council meeting.

The Council Resolutions Update Report includes Council Resolutions to August 2019.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

- 1 Council Resolutions Update table 6 Pages

**COUNCIL RESOLUTIONS UPDATE**

<b>Council Resolutions Update – Meeting held 9 October 2019</b>					
<b>Resolution Ref.</b>	<b>Date of Meeting</b>	<b>Subject</b>	<b>Responsible Officer</b>	<b>Decision</b>	<b>Action Taken/Status</b>
17/052	14/6/17	Late Item – NBN Co Ltd – Amended Lease Agreement – Carcoar Reservoir	GM/DOTS	That Council authorise the Chairman and General Manager to sign and execute under Council's Common Seal the amended lease agreement between Council and the NBN Co Ltd for the telecommunications facility on the roof of Carcoar Reservoir, in a form satisfactory to Senior Council staff.	13/2/18 - Awaiting final lease agreement from solicitors containing "third party infrastructure" conditions as per the NSW Water Directorate recommendation. 31/5/18 & 17/7/18 – Follow up emails sent to solicitor regarding progress of lease. 19/7/18 - GM spoke with solicitor's secretary to follow up. 8/8/18 – Solicitor emailed seeking final review of third party infrastructure checklist points to be included in lease. GM and DOTS are reviewing. 5/12/18 – GM met with solicitor to discuss outstanding legal matters. The lease and pipeline project property easements are expected to be completed by the end of the year. 7/2/19 – Third party infrastructure requirements sent to solicitor to finalise NBN Lease. 26/7/19 – CTW's solicitor has requested final amended leases urgently from NBN solicitors to finalise this matter.
17/088	18/10/17	Proposed Boundary Readjustment	DOTS/GM	<ol style="list-style-type: none"> <li>1. That Council approve the proposed boundary readjustment in principle;</li> <li>2. That a plan of the proposed boundary readjustment be</li> </ol>	13/11/17 – DOTS advised Mr Whitehead of Council's resolution. 14/12/17 – Mr Whitehead replied to DOTS accepting Council's in principle support to the boundary adjustment.

				<p>reported to Council once completed, for endorsement, and Council to contribute \$3,000 towards the cost of the boundary adjustment and Mr Whitehead to contribute \$3,000 for the cost of the land.</p> <p>3.</p>	<p>15/12/17 – DOTS resigned from CTW. New DOTS appointed in February 2018, commenced March 2018.</p> <p>27/4/18 – GM &amp; DOTS liaising with Mr Whitehead regarding proposed boundary adjustment.</p> <p>10/8/18 – DOTS is continuing to liaise with Mr Whitehead regarding boundary adjustment.</p> <p>7/12/18 – DOTS is following up on this matter as a priority now that a major capital works project is nearing final completion.</p> <p>12/4/19 – DOTS has been liaising with the Mr Whitehead to finalise this matter.</p> <p>10/6/19 – DOTS has engaged surveyor to survey boundary adjustment.</p>
18/057	8/8/2018	Central Tablelands Water Rebranding Project	GM	<p>That Council approve funding of \$7,000 for Stage 1 (Market Research) to include an estimate of cost for the overall branding project.</p>	<p>25/9/18 – The Chairman &amp; SMT attended Rebranding Briefing meeting at CTW office facilitated by Adloyalty. A Branding Workshop is scheduled for 17 Oct with constituent councils invited to attend.</p> <p>7/12/18 – Awaiting branding costing estimate.</p> <p>13/2/19 – Report being presented to February Council meeting for consideration.</p> <p>18/3/19 – Presentation by Adloyalty to the Chairman and SMT regarding proposed new logos. GM sent an email to all CTW Councillors requesting feedback regarding their preferred logo from the new logo options.</p>

					<p>3/4/19 – Adloyalty were advised of 2 preferred options from the feedback received from those Councillors who responded. These 2 logos were then sent to all CTW staff via an online survey facilitated by Adloyalty. The results of this survey are yet to be received.</p> <p>22/5/19 – Adloyalty presented rebranding logos to staff and sought feedback regarding the process and rebranding preferences.</p> <p>4/6/19 – Adloyalty provided additional logos as a result of staff feedback. These additional logos were provided to all staff for comment.</p> <p>7/6/19 – New logo options provided to all Councillors for consideration prior to meeting on 19 June 2019.</p> <p>19/6/19 – Council resolved to have another presentation on refined logos.</p> <p>6/8/19 – Refined logo options issued to all CTW staff and Councillors for feedback, with a report to be presented to the August meeting for a final decision.</p> <p>14/8/19 – New brand adopted by Council with launch planned for 30 October 2019.</p> <p><b>Action completed.</b></p>
18/098	12/12/2018	75 Year Silver Jubilee of Central Tablelands County Council	GM	That Council authorise the General Manager to plan an official function to commemorate the 75 Year Jubilee of	13/12/18 – GM has commenced initial planning of the official function with SMT and administration staff.

				the proclamation of Central Tablelands County Council in 2019.	21/3/19 – Function date of 31 May proposed and agreed by Councillors. The Jubilee will also coincide with the new CTW website and rebranding launch. 17/4/19 – Jubilee date is to be determined due to proposed date of 31 May clashing with LGNSW Country Mayors. 6/8/19 – Executive and Governance Officer is organising venue for Jubilee and will propose event date(s) following finalisation of rebranding decision. 29/8/19 – 75 <sup>th</sup> Proclamation celebration set for 30 October 2019.
18/103	12/12/2018	Renewable Energy Action Plan	GM	That Council note the report and resolve to undertake further research on the potential costs and benefits of on-site energy generation at the CTW sites of Lake Rowlands, Carcoar Water Filtration Plant and Blayney Water Filtration Plant.	21/3/19 - SMT investigating the potential costs and benefits of on-site energy generation at the CTW sites in consultation with renewable energy professionals. Also investigating potential grant funding opportunities for renewable energy projects, including studies.
19/025	17/4/2019	Customer Satisfaction Survey	GM	That Senior Management review the results of the customer satisfaction survey and provide Council with an action plan to address identified areas for improvement.	21/5/19 – SMT discussed with Chairman and will develop an action plan during upcoming SMT meetings and present to Council. 23/9/19 – Action plan being developed by SMT and Governance & Executive Officer.
19/056	19/6/19	Safe & Secure Water Program Update	GM	2. That Council write to the Minister for Water requesting that the project to supply potable water to	10/7/19 – Letter sent to Minister for Water requesting the project be considered outside IWCM requirements.



				the village of Caragabal be considered outside the Integrated Water Cycle Management (IWCM) requirements for the Safe & Secure Water Program funding guidelines.	6/8/19 – Project discussed with Minister for Water with a follow up letter to be sent as a result of those discussions. 3/9/19 – Response received from Minister for Water via the Member for Cootamundra. A meeting is being scheduled with DPIE Water to discuss next steps in progressing the project.
19/072	19/6/19	Boundary Adjustment at Carcoar Water Filtration Plant	DOTS	That Council:  1. Delegate to the General Manager under Section 377 (h) of the Local Government Act 1993 to purchase the land at the Carcoar Water Filtration Plant at Felltimber Road, and  2. Upon acquisition of the land classify it as operational.	24/7/19 – Solicitors have been engaged to make an application to DPIE Crown Lands for the removal of a subdivision restriction on the land.
19/080	14/8/19	Financial Matters	DFCS	2. A report on possible amendments to the investment policy be presented at a future Council meeting.	4/10/19 – DFCS to provide a report at the December 2019 Council meeting.
19/088	14/8/19	Performance of Council's Systems	DOTS	2. That Council receive a report recommending the adoption of benchmarks for (a) main breaks and (b) service complaints appropriate for CTW.	4/10/19 – DOTS has provided a report to the October 2019 Council meeting for consideration and adoption of benchmarks.

**09) FINANCIAL MATTERS (FM.BA.1)**

**Author:** Director Finance and Corporate Services

**IP&R Link:** Strategic Priority 2 – An efficient, sustainable and customer focussed organisation - Key Result Area 2.3 Improving Performance and Managing Risk – 2.3.1 monitoring of organisational and operational performance is regular, accessible and understandable

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**RECOMMENDATION:**

That the information in relation to Council's investments as at 31 August 2019 be noted.

**REPORT****Cash and Investments**

The investment summary below represents Council's total investments as at 31 August, 2019 in accordance with clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act 1993.

The below investments have been made in accordance with the Local Government Act 1993, the Local Government General Regulation 2005 and Council's Investment Policy.



Peter McFarlane  
Responsible Accounting Officer

		Credit Rating	Term (Days)	Rate	Maturity Date	% of Portfolio
<b>Short Term Deposits</b>	<b>\$ 4,600,000.00</b>					<b>75.19%</b>
NAB - RIM Securities	500,000	AA-	218	2.70%	5/09/19	8.17%
Reliance Bank	500,000	Unrated	182	2.20%	7/02/20	8.17%
AMP - Curve Securities	500,000	A	182	2.00%	26/02/20	8.17%
Reliance Bank	500,000	Unrated	214	2.75%	4/10/19	8.17%
Reliance Bank	500,000	Unrated	183	2.75%	12/09/19	8.17%
ME Bank - Curve Securities	500,000	BBB+	120	2.35%	20/09/19	8.17%
AMP - Curve Securities	500,000	A	211	2.75%	1/11/19	8.17%
BankVic - Curve Securities	500,000	BBB+	212	2.10%	29/01/20	8.17%
NAB - Curve Securities	600,000	AA-	159	1.82%	6/01/20	9.81%

<b>At Call Deposits</b>	<b>\$ 1,517,693.09</b>					<b>24.81%</b>
Commonwealth Bank General Account	\$ 569,637.10	AA-	At Call	0.85%	N/A	
Commonwealth Bank - BOS Account	\$ 947,999.17	AA-	At Call	1.10%	N/A	
Reliance Credit Union - Cheque Account	\$ 56.82	Unrated	At Call	0.00%	N/A	
<b>Total Value of Investment Funds</b>	<b>\$ 6,117,693.09</b>					<b>100%</b>

Average Rate on Term Deposits	
90 Day BBSW for August 2019	0.983%
Average Rate on Term Deposits	2.380%
Margin over 90 day BBSW	1.397%

Average Term - Short Term Deposits (days) 187

<b>Portfolio by Credit Rating</b>	<b>Amount \$</b>	<b>%</b>
AA-	\$ 2,617,636.27	42.80%
A	\$ 1,000,000.00	16.35%
BBB+	\$ 1,000,000.00	16.35%
Unrated	\$ 1,500,056.82	24.52%
<b>Total</b>	<b>\$ 6,117,693.09</b>	<b>100.02%</b>

**BANK RECONCILIATION**

Balance as per Bank Statement	\$ 566,222.38
Less: Outstanding Amount	\$ -
Add: Receipting deposited 02.09.19	\$ 3,414.72
Add: Outstanding Deposit	\$ -
Balance as per Cash Book	<u>\$ 569,637.10</u>

**GENERAL FUND**

(a) Cash Book Balance \$ 1,517,693.09

(b) Bank Balance \$ 1,517,693.09

<b>Short Term Deposits</b>	<b>\$ 4,600,000.00</b>
<b>At Call Deposits</b>	<b>\$ 1,517,693.09</b>





**Investment Commentary**

The Reserve Bank announced a further cut in the cash rate on the 1 October to an historic low of 0.75%. This was in response to slowing economic conditions and cuts in interest rates by overseas Central Banks. It is also notable that inflationary is currently running at a significantly slower rate than the target range of 2 to 3%. Wages growth is also at record low levels which when combined with the high level of household debt is reducing the level of consumption growth throughout the economy.

The decline in interest rates has impacted term deposit rates significantly, with rolled investments for similar terms now being up to 100 basis points (1.00%) less than 6 months ago. This provides significant challenges for Council staff endeavouring to obtain competitive interest rates whilst ensuring that the risk remains at acceptable levels.

This is best achieved through diversification amongst various institutions whilst still maintaining support for local institutions such as Reliance Bank. In this tough investment environment, Council is still achieving good comparative returns compared to the 90 day bank bill swap rate (level at which banks set rates to price securities), however, this margin is expected to decline as interest rates continue to fall.

Council has also approached the NSW Treasury Corporation (TCorp) regarding the possibility of sourcing loan funds from them to undertake major infrastructure works in the future. Council was advised that TCorp's current mandate does not permit lending to water county councils. At this stage it is unlikely that the existing mandate will change.

It should also be noted that borrowing from TCorp also requires Councils to comply with a credit framework for its investments which is significantly different to the Ministerial Investment Order which provides the underlying regulatory framework for investments by Local Government in NSW. Compliance with the TCorp credit framework would reduce the range of investments and institutions currently available to Council. This could impact Council's ability to support local approved deposit institutions that have a presence in the Local Government area such as local banks and credit unions.

Whilst the current TCorp mandate remains the assessment of the impact on Council's investment policies and procedures, it is not a factor to consider. However, if the mandate was changed to make loan funding from TCorp possible then all these issues would need to be assessed by Council.

**BUDGET IMPLICATIONS**

The continuing decline in term deposit rates will significantly reduce expected investment returns in 2019/20. The actual returns against budget will be closely monitored to assess if the estimated interest amount requires variation.

The 19/20 estimate of \$120K was conservative, however, with outlook for future interest rates falls this may need a downward variation when the quarterly budget

review is submitted to Council. It is likely that many Councils would be assessing their interest revenue estimates in the current market.

Council's average level of investments is currently higher than expected due to the deferral of some capital expenditure. This is expected to change over the course of the financial year as these works (Trunk Main K completion and plant purchases in particular) are completed.

### **POLICY IMPLICATIONS**

Council's investment policy requires that at least \$1 million dollars or 10% of the value of total investments, whichever is greater, be available within 7 days to minimise any liquidity risk. Council looks to achieve this through management of its overnight call account and rolling maturities to cover periods of low liquidity.

The investment policy is currently being reviewed, however, it should be pointed out that the existing policy has provided significant strength in returns with an acceptable level of risk.

### **ATTACHMENTS**

Nil

**10) FINANCIAL STATEMENTS CERTIFICATES (FM.FR.1)**

**Author:** Director Finance and Corporate Services

**IP&R Link:** Strategy Priority 2 – An efficient, sustainable and customer focussed organisation – 2.2.2 Complete and report on Quarterly Budget Reviews (Financial Result)

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**RECOMMENDATION:**

1. That Council's Financial Reports be referred to audit in accordance with Section 413(1) of the Local Government Act 1993.
2. That Council notes that the Annual Financial Reports have been compiled in accordance with:
  - a) The Local Government Act 1993 (as amended) and the regulations made thereunder;
  - b) The Australian Accounting Standards and Professional pronouncements; and
  - c) The Local Government Code of Accounting Practice and Financial Reporting.
3. That Council endorses the Annual Financial Reports as fairly presenting the Council's operating result and financial position for the year, and that the Financial Reports accord with Council's accounting and other records.
4. That Council states that it is not aware of any matter that would render this report false and misleading in any way.
5. That Council, in accordance with Section 413 (2) (c) of the Local Government Act 1993 authorises the Chairman, the Deputy Chairman, the General Manager and the Responsible Accounting Officer to sign the required Statements relating to the General Purpose Financial Report and the Special Purpose Financial Report.
6. That Council delegates to the General Manager the authority to issue the Financial Statements upon receipt of the Auditor's Reports.
7. That Council endorse the internal restrictions as listed in Note 6 in the Financial Report.

**REPORT**

Section 413 (2) (c) of the Local Government Act 1993, requires that Council to prepare Financial Reports and to refer those reports for audit within four (4) months after the end of the financial year (s416 (1)).

Council is completing its draft financial statements for 2018/19 and a copy will be tabled at the meeting. A copy of the draft primary General Purpose Financial Statements being the Income Statement, Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Equity and Statement of Cash Flows are attached to this report.

Given the tight deadline for lodgement of the financial statements with the Office of Local Government, interim work on the final audit was undertaken onsite in September,

2019. It is likely that any outstanding matters can be completed without a further site visit.

There were some delays in finalising the draft reports due to the use for the first time of a cloud based template module that has replaced the many spreadsheets and word documents that were used in the past. This new format has provided some challenges in relation to alignment and formatting of content. In addition, staff had to learn the new processes and procedures (there is a 50 page instruction document with the new templates). Overall, however the use of the cloud based templates provide an opportunity to reduce processing times in future years.

A full copy of the draft accounts including all notes will be forwarded to the members of the Audit Risk and Improvement Committee (ARIC) members as soon as they are available. The Responsible Accounting Officer will assist the ARIC members if they have any specific matters they may wish to raise regarding the accounts.

There has also been added complexities associated with take up of the Council's share of the Carcoar to Orange Pipeline assets together with a revision of previously impaired assets that have been involved in that project. Council's take up of these assets totalled \$14.2M made up as follows:

Non Cash Capital Grant – Restart Funding	\$11.3M
Cash Capital Grant & Project Management – Restart Funding	\$0.5M
Council Cash Contribution – Infrastructure Restriction	\$2.4M
Total	\$14.2M

As the financial statements are only in draft form (unaudited), a full commentary regarding the result will not be presented at this time. This will occur at the December, 2019 meeting where the Audit reports will be presented.

It should be noted, that the draft operating result for 2018/19 before capital is \$82K. This has been achieved after approximately \$600K of additional depreciation, associated with a downward revision of the remaining useful life of the existing Trunk Main K assets. It is also notable that due to the continuing severe drought that water restrictions were implemented for the first time in approximately 13 years from 1 January, 2019, this had a negative impact on water sales.

As part of the Financial Reports, Council is required to present a statement on its opinion on the reports. A copy of the form of the Councillors and Management Statements are attached.

Council's Responsible Accounting Officer and General Manager are also required to endorse the certificates along with the Council members. Both the General Manager and Responsible Accounting Officer will be signing the certificates at the conclusion of the meeting.

Council is also asked to endorse the listing of internal restrictions shown at Note 6. These restrictions have been reconciled after the determination of the cash and investment balances at 30 June, 2019. Council retains an unrestricted cash balance of \$500K to provide working capital for any unplanned operational requirements. Any transfer from restricted funds requires the endorsement of Council through either the adopted budget or through the quarterly budget review process. (QBRs).

Once the auditor has completed the audit and has submitted their report, Council must fix a date for a meeting at which the auditor's report will be presented, and give public notice of the date. This date must be at least seven (7) days after the date on which notice is given, but not more than five (5) weeks after the auditor's reports are given to Council.

The auditor will be presenting their reports to the next meeting of Council, scheduled for 11 December 2019.

### **BUDGET IMPLICATIONS**

Nil.

### **POLICY IMPLICATIONS**

Nil.

### **ATTACHMENTS**

- 1 Financial Statements - Statement by Council 2 Pages
- 2 Note 6 – Internal Restrictions

## Central Tablelands Water

### General Purpose Financial Statements

for the year ended 30 June 2019

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the Local Government Act 1993 (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and professional pronouncements, and
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 09 October 2019.

\_\_\_\_\_  
Cllr David Somerville  
Chairperson  
09 October 2019

\_\_\_\_\_  
Cllr Kevin Walker  
Deputy Chairperson  
09 October 2019

\_\_\_\_\_  
Gavin Rhodes  
General Manager  
09 October 2019

\_\_\_\_\_  
Peter McFarlane  
Responsible Accounting Officer  
09 October 2019

## Central Tablelands Water

### Special Purpose Financial Statements

for the year ended 30 June 2019

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 09 October 2019.

\_\_\_\_\_  
Cllr David Somervaille  
Chairperson  
09 October 2019

\_\_\_\_\_  
Cllr Kevin Walker  
Deputy Chairperson  
09 October 2019

\_\_\_\_\_  
Gavin Rhodes  
General Manager  
09 October 2019

\_\_\_\_\_  
Peter McFarlane  
Responsible Accounting Officer  
09 October 2019

## Central Tablelands Water

### Notes to the Financial Statements

for the year ended 30 June 2019

#### Note 6(c). Restricted cash, cash equivalents and investments – details

\$ '000	2019 Current	2019 Non-current	2018 Current	2018 Non-current
Total cash, cash equivalents and investments	6,129	–	6,817	–
attributable to:				
External restrictions	1	–	–	–
Internal restrictions	5,628	–	6,316	–
Unrestricted	500	–	501	–
	6,129	–	6,817	–

\$ '000	2019	2018
Details of restrictions		
External restrictions – other		
Other	1	–
External restrictions – other	1	–
Total external restrictions	1	–
Internal restrictions		
Plant and vehicle replacement	325	184
Infrastructure replacement	4,353	5,297
Employees leave entitlement	422	359
Development reserve	488	426
Consultancy	40	50
Total internal restrictions	5,628	6,316
TOTAL RESTRICTIONS	5,629	6,316



**11) LEAKAGE ALLOWANCE APPLICATION STATISTICS 2018-2019**  
**(CR.EQ.1)**

**Author:** Director Finance and Corporate Services

**IP&R Link:** Strategy Priority 2 – An efficient, sustainable and customer focussed organisation – 2.2.2 Complete and report on Quarterly Budget Reviews (Financial Result).

---

**RECOMMENDATION:**

That Council note the information regarding leakage allowances approved for 2018-19.

**REPORT**

Council made modifications to its general ledger to capture details of leakage allowances granted from 1 July, 2018 to 30 June 2019. Previously these allowances were processed directly against water sales. The details of allowances granted are also now reported as part of the quarterly budget review process.

The purpose of this report is to inform Council of the applications granted for the 2018/19 financial year. These are shown in the table below:

<b>Consumer Type</b>	<b>No of applications granted</b>	<b>Amount \$</b>
Residential	13	5,718.98
Non Residential	9	6,474.65
Total	22	12,193.63

Over the course of the financial year, 4 applications were not granted due to failure to satisfy the application criteria or failure to provide additional information to support the application when requested.

In addition on some occasions, a consumer requested a leakage allowance application form however upon further investigation of the circumstances, the decision was made not to submit the application.

**BUDGET IMPLICATIONS**

Funds allocated to leakage applications is a cost to Council by way of foregone revenue.

**POLICY IMPLICATIONS**

This is Page No. 27 of the Agenda presented to the Ordinary Meeting of Central Tablelands County Council held at Grenfell on 9 October 2019

The Undetected Water Leakage Allowance Policy is currently being reviewed. Information is being gathered from other Local Water Authorities to assess where the policy can be improved or streamlined.

The General Manager currently has delegation for applications involving applications for allowances up to \$1,000. This delegation will be reviewed as part of the new policy.

The responsibility for leaks on private land is that of the property owner so the approval of a leakage allowance application is at the absolute discretion of Council.

### **ATTACHMENTS**

Nil

**12) WATER SECURITY – DROUGHT IMPACT UPDATE (WS.AM.1)**

**Author:** Director Operations & Technical Services

**IP&R Link:** Strategy Priority 1 – Providing a high quality and reliable drinking water supply – 1.1.1 Deliver capital works program based on asset management data.

---

**RECOMMENDATION:**

That the information be noted.

**REPORT**

Central Tablelands Water (CTW) continues to operate under its Drought Management Plan (DMP) 2012.

In line with this DMP, CTW implemented Level 3 restrictions on 1<sup>st</sup> July 2019 and will closely monitor its effect on Demand of Residence Consumption per Person (DoRCpP).

The target DoRCpP for Level 3 restriction is 211 Litres/person/day.

CTW is closely monitoring the level of its Lake Rowlands Dam (LRD), and comparing its current level against the 2006 drought levels.

LRD is currently 1% lower than its 2006 level.

CTW continues to supplement LRD water by increasing the usage of its Gooloogong bore fields.

CTW has engaged the services of HunterH2O to assist with pre-treatment options necessary to re-introduce Bangaroo Bores, Cudal Bore and Blayney Well into the CTW network. CTW is awaiting drought funding support from NSW State government to assist with these services.

**BUDGET IMPLICATIONS**

Increased Operational Cost in 2019-2020 Financial Year

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**13) TRUNK MAIN K RENEWAL (WS.AM.1)**

**Author:** Director Operations & Technical Services

**IP&R Link:** Strategy Priority 1 – Providing a high quality and reliable drinking water supply – 1.1.1 Deliver capital works program based on asset management data.

---

**RECOMMENDATION:**

That Council approve an additional vote of \$225k from the Infrastructure Restriction to complete the Trunk Main K Project.

**REPORT**

Trunk Main K supplies Grenfell with water from the Central Tablelands Water (CTW) system. Built in 1946, Trunk Main K, and a section referred as “Trunk Main K to Trunk Main C interconnection”, stretches some 39 kilometres from Gooloogong Bridge to Grenfell. The pipeline is cast iron, and while the trunk main has reliably delivered water to the township of Grenfell for the last 70 years, there were numerous areas of the pipeline that had started to fail due to pipe fatigue.

The Capital Works budget for the replacement of Trunk Main K is \$6,182,364 extending originally across the 2015/16 – 2018/19 financial years.

The previous Stage 1 & Stage 2 augmentation of 250mm PVC Class PN20 pipeline was completed in December 2018, however the flushing and disinfecting of this new pipeline into Grenfell North reservoir remains on-hold due to implementation of Level 3 Water restrictions applied across CTW networks.

The remaining section of this project, being the Stage 3 construction of 300mm Ductile Iron (DI) Class PN35 pipeline, is currently deemed to be 85% completed.

CTW has put a hold to this project to late November 2019, to await access through the private properties that have been sown with winter crops.

An additional 2km of 300mm DI pipeline is required to complete the full replacement of TM’K’ to TM’C’.

**BUDGET IMPLICATIONS**

Nil – Original Capex budget,

The additional vote of \$225k from the Infrastructure Restriction, is still within the original budget of \$6.182m.

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**14) LAKE ROWLANDS DAM SAFETY UPGRADE (WS.SP.4)**

**Author:** Director Operations & Technical Services

**IP&R Link:** Strategy Priority 1 – Providing a high quality and reliable drinking water supply – 1.1.1 Deliver capital works program based on asset management data.

---

**RECOMMENDATION:**

That the information be noted.

**REPORT**

In 2013, Council engaged consultants GHD to undertake the Lake Rowlands Safety Upgrade Options Study and prepare a report for the NSW Dam Safety Committee (DSC).

Following deliberation with GHD and another independent consultant engineer with dam expertise, Council submitted its recommendation for Option 1b of this study to the DSC.

In February 2015, DSC noted Option 1b was in line with DSC's risk based approach and requested CTW submit and undertake a program to ensure these works would be completed by March 2021.

Council have currently re-engaged consultants GHD to assist with firming up cost estimates of the original options plus undertake further option studies and costings that would not restrict the opportunity to raise the dam wall.

A letter was forwarded to the DSC by Council, recommending CTW undertake a staged approach to address each of the three risks previously identified.

DSC has advised they have no objection to CTW's recommended staged approach and the proposed timelines for completion of each stage.

CTW's consultant has completed 90% of the design to address the highest risk.

CTW will proceed with seeking funding assistance through the NSW State government for all stages.

**BUDGET IMPLICATIONS**

\$30,000.00 as per the March 2019 QBRS.

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**15) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**Author:** Director Operations & Technical Services

**IP&R Link:** Strategy Priority 1 – Providing a high quality and reliable drinking water supply – 1.1.2 Develop and deliver maintenance program. 1.1.4 Undertake regular water meter replacement program.

---

**RECOMMENDATION:**

That the information be noted.

**REPORT**

- a) *Meter Reading*  
The second meter read for the 2019/20 financial year will commence on 8<sup>th</sup> October as per the meter reading schedule. CTW is implementing a new software package and smart devices to strengthen and improve this process.
- b) *Meter Change Program*  
There have been 26 meter changes undertaken since the previous reporting period.
- c) *Water Filtration Plants*  
Both Blayney and Carcoar Water Treatments Plants operations have continued unabated.
- d) *Pump Stations*  
Cleaning of Pump Stations listed under general maintenance has continued throughout our network over the past 3 months.
- e) *Drinking Water Quality*  
No reportable incidences of exceeding our Critical Control Points for delivery of drinking water from our Water Treatment Plants.
- f) *Trunk Mains*  
Ongoing inspections continue to be carried out on Trunk Mains and Rural supplies during the previous three months.
- g) *Hydrants*  
Ongoing inspections and maintenance requirements have continued to be carried out on hydrants throughout all towns (including Quandialla) on the CTW supply network during the previous three months.
- h) *Rural Scheme renewals*  
Trunk Main 'P' - Somers Lane. Approx. 2km of 100mm Blue PVC pipeline. Completion of the laying of this new main and changeover of all rural connections is expected by December 2019.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**16) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)****Author:** Director Operations & Technical Services

**IP&R Link:** Strategy Priority 1 – Providing a high quality and reliable drinking water supply – Strategy Priority 2 – An efficient, sustainable and customer focussed organisation – 2.1.4 Establish service levels and monitor and report on performance.

**RECOMMENDATION:**

1. That the information be noted.
2. Council adopt a benchmark for Main Breaks of 9.0 breaks per 100km /year rolling across consecutive years. This value is in-line with 2017/18 NSW State median of 9.0.
3. Council adopt a benchmark for Complaints of 5.0 complaints per 1000 properties /year rolling across consecutive years. This value is in-line with 2017/18 NSW State median of 5.0.
4. Council adopt a benchmark for Service Activities and Requests below 5% across all townships. This value reflects the impact on field staff outside their normal planned maintenance activities.

**REPORT***a) Main Breaks*

Location		Date	Size / Type	Comment
Blayney	Binstead St	20/08/2019	100mm AC	R&RP
Blayney	Burton St	05/09/2019	100mm AC	R&RP
Canowindra	Rivers Rd	02/09/2019	200mm Steel	DNR
Eugowra	Casuarina Dr	02/08/2019	150mm AC	DNR
Lyndhurst	Mt McDonald Rd	18/08/2019	100mm UPVC	R&RP
Millthorpe	Victoria St	07/08/2019	100mm AC	DNR
Millthorpe	Park St	20/08/2019	100mm AC	R&RP

Note 1.

CTW Mains Break score 7/425km == 1.65 /100km.

*b) Service Activities and Requests*

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Customers
	2016	2017	2018	2019	% of Total customers	
<b>BLAYNEY</b>	<b>18</b>	<b>17</b>	<b>24</b>	<b>13</b>	<b>0.90%</b>	<b>1440</b>
BURST METER	0	4	2	0	0.00%	
CHECK METER READING	0	2	0	2	0.14%	
DIRTY WATER COMPLAINT	0	1	0	0	0.00%	
HYDRANT LEAKING	0	0	0	0	0.00%	
LEAKING METER	7	3	11	5	0.35%	



LEAKING SERVICE	4	1	0	0	0.00%	
LOW PRESSURE COMPLAINT	1	1	1	1	0.07%	
MAIN BREAK	0	0	1	2	0.14%	
MAINTENANCE - GENERAL	1	0	1	0	0.00%	
METER NEW / REPLACEMENT	1	0	0	1	0.07%	
METER NOT SHUTTING OFF	3	2	6	2	0.14%	
NO WATER COMPLAINT	1	0	0	0	0.00%	
PATHCOCK FAILURE	0	1	1	0	0.00%	
QUALITY COMPLAINT	0	2	1	0	0.00%	

Total Complaints =1

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Customers
	2016	2017	2018	2019	% of Total customers	
<b>CANOWINDRA</b>	<b>15</b>	<b>22</b>	<b>21</b>	<b>9</b>	<b>0.81%</b>	<b>1115</b>
BURST METER	1	1	1	1	0.09%	
CHECK METER READING	0	1	1	2	0.18%	
LEAKING METER	2	8	10	0	0.00%	
LEAKING SERVICE	9	1	2	1	0.09%	
LOW PRESSURE COMPLAINT	0	0	0	1	0.09%	
MAIN BREAK	1	3	3	1	0.09%	
MAINTENANCE - GENERAL	0	5	1	0	0.00%	
METER NEW / REPLACEMENT	0	0	0	2	0.18%	
METER NOT SHUTTING OFF	2	2	0	0	0.00%	
NO WATER COMPLAINT	0	1	3	1	0.09%	
PATHCOCK FAILURE	0	1	0	0	0.00%	

Total Complaints =2

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Customers
	2016	2017	2018	2019	% of Total customers	
<b>CARCOAR</b>	<b>5</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>0.00%</b>	<b>133</b>
HYDRANT LEAKING	1	0	0	0	0.00%	
LEAKING METER	0	0	1	0	0.00%	
LEAKING SERVICE	2	3	0	0	0.00%	
MAIN BREAK	0	0	0	0	0.00%	
METER NOT SHUTTING OFF	1	0	0	0	0.00%	
QUALITY COMPLAINT	1	0	0	0	0.00%	

Total Complaints =0

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Customers
	2016	2017	2018	2019	% of Total customers	
<b>CARGO</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>159</b>
LEAKING SERVICE	1	0	0	0	0.00%	

Total Complaints =0

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Customers
	2016	2017	2018	2019	% of Total customers	
<b>CUDAL</b>	<b>0</b>	<b>2</b>	<b>5</b>	<b>2</b>	<b>0.88%</b>	<b>226</b>
LEAKING METER	0	1	4	1	0.44%	
LEAKING SERVICE	0	0	1	0	0.00%	
METER NEW / REPLACEMENT	0	1	0	0	0.00%	
PATHCOCK FAILURE	0	0	0	1	0.44%	

Total Complaints =0

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Customers
	2016	2017	2018	2019	% of Total customers	
<b>EUGOWRA</b>	<b>6</b>	<b>5</b>	<b>1</b>	<b>2</b>	<b>0.52%</b>	<b>382</b>
CHECK METER READING	1	1	0	0	0.00%	
HYDRANT LEAKING	1	0	0	0	0.00%	
LEAKING METER	3	3	1	0	0.00%	
LEAKING SERVICE	1	0	0	0	0.00%	
MAIN BREAK	0	0	0	1	0.26%	
METER NOT SHUTTING OFF	0	1	0	0	0.00%	
METER NEW / REPLACEMENT	0	0	0	1	0.26%	

Total Complaints =0

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Customers
	2016	2017	2018	2019	% of Total customers	
<b>GRENFELL</b>	<b>4</b>	<b>17</b>	<b>7</b>	<b>9</b>	<b>0.68%</b>	<b>1315</b>
BURST METER	0	0	1	0	0.00%	
CHECK METER READING	0	0	1	1	0.08%	
DIRTY WATER COMPLAINT	0	0	0	1	0.08%	
HYDRANT LEAKING	1	0	0	0	0.00%	
LEAKING METER	1	7	1	1	0.08%	
LEAKING SERVICE	2	1	2	2	0.15%	
MAIN BREAK	0	1	2	0	0.00%	
MAINTENANCE – GENERAL	0	4	0	3	0.23%	
METER NOT SHUTTING OFF	0	2	0	1	0.08%	
NO WATER COMPLAINT	0	2	0	0	0.00%	
PATHCOCK FAILURE	0	0	1	0	0.00%	
QUALITY COMPLAINT	0	0	2	0	0.00%	

Total Complaints =1

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Customers
	2016	2017	2018	2019	% of Total customers	
<b>LYNDHURST</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>2.61%</b>	<b>153</b>
BURST METER	0	1	0	0	0.00%	
CHECK METER READING	0	0	0	1	0.65%	

HYDRANT LEAKING	1	0	0	0	0.00%	
LEAKING METER	0	1	1	1	0.65%	
MAIN BREAK	0	0	0	1	0.65%	
MAINTENANCE – GENERAL	0	0	1	1	0.65%	
METER NOT SHUTTING OFF	1	0	0	0	0.00%	
NO WATER COMPLAINT	0	1	0	0	0.00%	
QUALITY COMPLAINT	0	0	1	0	0.00%	

Total Complaints =0

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Customers
	2016	2017	2018	2019	% of Total customers	
<b>MANDURAMA</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0.75%</b>	<b>133</b>
CHECK METER READING	0	1	1	1	0.75%	
HYDRANT LEAKING	0	0	1	0	0.00%	
LEAKING SERVICE	0	1	1	0	0.00%	
MAINTENANCE – GENERAL	0	0	1	3	2.26%	
PATHCOCK FAILURE	0	1	0	0	0.00%	

Total Complaints =0

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Customers
	2016	2017	2018	2019	% of Total customers	
<b>MANILDRA</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>1</b>	<b>0.36%</b>	<b>279</b>
BURST METER	0	1	0	0	0.00%	
LEAKING METER	0	1	1	1	0.36%	
LEAKING SERVICE	0	2	2	0	0.00%	
MAINTENANCE - GENERAL	0	0	1	0	0.00%	

Total Complaints =0

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Customers
	2016	2017	2018	2019	% of Total customers	
<b>MILLTHORPE</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0.22%</b>	<b>449</b>
BURST METER	0	0	1	0	0.00%	
CHECK METER READING	0	0	1	1	0.22%	

Total Complaints =0

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Customers
	2016	2017	2018	2019	% of Total customers	
<b>QUANDIALLA</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>98</b>
LEAKING SERVICE	0	1	0	0	0.00%	
METER NEW / REPLACEMENT	0	1	0	0	0.00%	

Total Complaints =0

<b>TOTAL ACROSS CTW TOWNSHIPS</b>	<b>51</b>	<b>76</b>	<b>68</b>	<b>42</b>	<b>0.71%</b>	<b>5882</b>
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Notes:

1. Total Customers reflect the number of properties where water is connected.
2. Comparison years use data from the same period i.e. August to October.
3. CTW Complaints score 4/5882 connections == 0.68 /1000 connections

c) *Lake Rowlands*

The current level of Lake Rowlands is 60% (4.10.19)

d) *New Water Services*

Since 15<sup>th</sup> August 2019, there have been nil (0) new domestic water services connected to Council's mains.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**17) QUESTIONS ON NOTICE**

(General Manager)

No questions on notice were received.

**ATTACHMENTS**

Nil

18)

**WATER LEAKAGE – ACCOUNT 4394000006 (CR.EQ.1)**

**WATER LEAKAGE – ACCOUNT 1361000001 (CR.EQ.1)**

**WATER LEAKAGE – ACCOUNT 23000003 (CR.EQ.1)**

**WATER LEAKAGE – ACCOUNT 3743000006 (CR.EQ.1)**

**CABONNE COUNCIL – SALE OF LAND FOR UNPAID RATES AND CHARGES (FM.DB.1)**

**GENERAL MANAGER'S CONTRACT (GO.CO.1)**

(General Manager)

### **RECOMMENDATION:**

1. That, as these matters deal with items that are subject to the affairs of an individual or commercial information of a confidential nature, Council consider those matters in the Committee of the Whole and that in terms of Section 10A (2) of the Local Government Act, the press and the public be excluded from the meeting of the Committee of the Whole.

### **ATTACHMENTS**

Nil

**19) PROCEED TO COMMITTEE OF THE WHOLE**

(General Manager)

**RECOMMENDATION:**

1. That, as business for the Ordinary Meeting has now concluded, Council proceed into Committee of the Whole to discuss the items referred to in the report.

*Council should exclude the press and public at this point, for confidential discussion on the items referred to Committee*

**ATTACHMENTS**

Nil

**20) REPORT OF THE COMMITTEE OF THE WHOLE**

(General Manager)

**RECOMMENDATION:**

That the recommendations of the Committee of the Whole be adopted.

**ATTACHMENTS**

Nil