

CENTRAL TABLELANDS *Water*



Business Paper

Ordinary Meeting of Central Tablelands *Water*

15th June 2016

Canowindra



9 June 2016

Notice to Members

Your attendance is requested at an Ordinary Meeting of Council to be held at the Old Vic Inn, Canowindra on Wednesday, 15th June 2016 at 10.30am. Morning tea will be served at 10.00am.

Agenda

1. Public Forum
2. Apologies for non-attendance
3. Leaves of absence granted
4. Confirmation of Minutes - Ordinary Meeting held on 13th April 2016
5. Chairman's Minute
6. Councillor Representation
7. Notices of Motion
8. Reports of Staff
9. Adjourn Meeting and proceed into Committee of the Whole
10. Resume Ordinary Meeting & Report of Committee of the Whole
11. Next Meeting – Grenfell – 10th August 2016

Yours faithfully

G. Rhodes
General Manager

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HELD ON WEDNESDAY 15 JUNE 2016

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01) FINANCIAL MATTERS (FM.BA.1)

(Raelene Mulligan)

RECOMMENDATION:

1. That the information be noted.

REPORT**Cash and Investments**

The below investment summary represents Council's total investments as at 31st May 2016 in accordance with clause 212 of the Local Government (General) Regulation 2005.

Short Term Deposits	\$					92.46%
	6,800,000.00					
IMB Treasury	500,000	183	2.80%	7/06/16	6.80%	
NAB	500,000	91	3.06%	14/06/16	6.80%	
NAB Term Deposit - NAB Orange	500,000	153	2.95%	27/06/16	6.80%	
Bank of Queensland	500,000	180	3.05%	25/07/16	6.80%	
AMP - Curve Securities	500,000	183	3.00%	2/08/16	6.80%	
Reliance Credit Union	500,000	180	2.95%	2/08/16	6.80%	
Bank of Queensland	500,000	181	3.05%	8/08/16	6.80%	
Reliance Credit Union	500,000	180	2.95%	26/08/16	6.80%	
Reliance Credit Union	500,000	180	2.95%	12/09/16	6.80%	
NAB	500,000	182	3.07%	13/09/16	6.80%	
NAB Term Deposit - NAB Orange	800,000	215	3.08%	24/10/16	10.88%	
Bank of Queensland	500,000	181	3.10%	11/06/16	6.80%	
AMP - Curve Securities	500,000	181	3.00%	21/11/16	6.80%	
At Call Deposits	\$ 778,222.95					10.27%
Commonwealth Bank Cheque Account	\$ 189,311.77	At Call	1.85%	N/A		
Commonwealth Bank - BOS Accounts	\$ 588,885.87	At Call	1.90%	N/A		
Reliance Credit Union - Cheque Account	\$ 25.31	At Call	2.00%	N/A		
Total Value of Investment Funds	\$ 7,578,222.95					100%

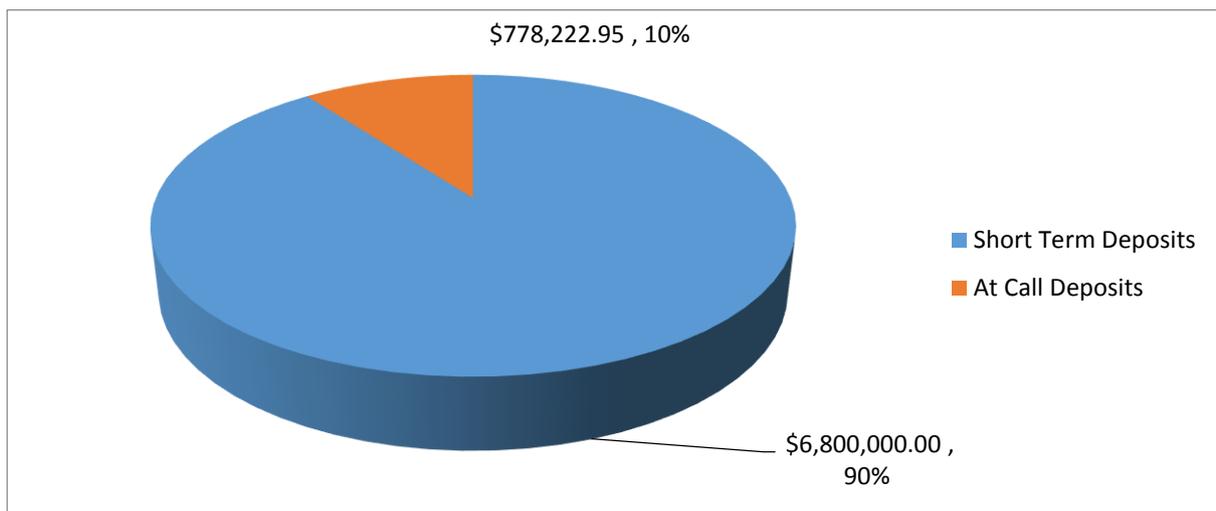
BANK RECONCILIATION

Balance as per Bank Statement	\$	778,222.95
Less: Outstanding Cheques	-\$	741.22
Add: Outstanding Deposits	\$	16,760.26
Balance as per Cash Book	\$	794,241.99

GENERAL FUND

(a) Cash Book Balance	\$	778,222.95
(b) Bank Balance	\$	794,241.99

Cash and Investments by Type



Bank Reconciliation as at 31st May 2016

BANK RECONCILIATION

Balance as per Bank Statement	\$ 778,222.95
Less: Outstanding Cheques	-\$ 741.22
Add: Outstanding Deposits	\$ 16,760.26
Balance as per Cash Book	<u>\$ 794,241.99</u>

GENERAL FUND

(a) Cash Book Balance	\$ 778,222.95
(b) Bank Balance	\$ 794,241.99

The above investments have been secured in accordance with the Act, regulations and Council’s Investment Policy.

Raelene Mulligan

Raelene Mulligan
Director Finance & Corporate Services

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

Nil

02) BUDGET REVIEW STATEMENT - 31ST MARCH 2016 (FM.FR.1)

(Raelene Mulligan)

RECOMMENDATION:

1. That the budget review statement for the quarter ended 31st March 2016 be accepted, and the variations therein be adopted.

REPORT

The Quarterly Budget Review (QBR) for the period ended 31 March 2016 is submitted for examination by Council in accordance with clause 203 of the Local Government (General) Regulation 2005.

It is estimated that the original forecast operating budget surplus for 2015/2016 of \$145,129 is now estimated to have a slight increase, with the final operating result for the year estimated to result in a surplus of \$169,129.

The major variations to the operational budget and capital budget are detailed in the March 2016 QBR, and are summarised as attached.

The overall cash surplus of \$660,770 as originally estimated for 2015/2016 has now been revised to a surplus of \$602,770 which, as per policy, will be transferred to reserves.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

- 1 Quarterly Budget Review Statement - 31st March 2016 7 Pages

Central Tablelands Water

Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

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Central Tablelands Water

Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Central Tablelands Water for the quarter ended 31/03/16 indicates that Council's projected financial position at 30/6/16 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: 

Date: 1st June 2016

Raelene Mulligan
Responsible Accounting Officer

Budget Review Statement as at 31st March 2016

Council's Revised Income and Expenditure for the year 2015/2016

Original Budget			
1,209,344	Operating Revenue		
3,739,657	Availability Charges	1,209,344	
176,000	Water Charges	3,910,657	
50,565	Interest	201,000	
55,296	Other Revenues	65,765	
145,120	Grants & Subsidies	55,296	
43,000	Developer and Capital Contributions	227,120	
	Gains on Disposal of Assets	43,000	
5,418,982			5,712,182
	Operating Expenses		
1,571,297	Employee Costs	1,698,997	
197,948	Borrowing Costs	197,948	
728,004	Materials & Contracts	849,004	
8,000	Legal Costs	2,000	
74,000	Consultants	64,000	
811,358	Other Expenses	847,858	
0	Loss on Sale of Assets	0	
1,883,246	Depreciation - System Assets	1,883,246	
5,273,853			5,543,054
145,129	Operating Result for Period	Surplus/(Deficit)	169,129
	Less Non-Operating Expenditure		
1,452,230	Aquisitions of Assets	1,386,230	
382,708	Repayment of Loans	382,708	
145,120	Transfer to Reserves - S64 Developer Charges	227,120	
584,754	Transfer to Reserves - Renewal Reserves	584,754	
58,451	Water Pricing Increase @ 5%	58,451	
660,770	Estimated Budget Surplus/(Deficit)	602,770	
96,801	Transfer to Reserves - Plant	96,801	
56,771	Transfer to Reserves - DA	56,771	
3,437,605		1,626,667	3,395,605
(3,292,476)			(3,226,476)
	Add Non-Operating Revenue		
288,000	Book Value of Assets Sold	288,000	
-	Loan Funds	-	
39,000	Transfer from Reserves - Plant	39,000	
-	Transfer from Reserves - ELE		
1,082,230	Transfer from Reserves - Renewals	1,016,230	
1,409,230		1,343,230	1,343,230
(1,883,246)			(1,883,246)
	Add Expenses not Involving Flow of Funds		
1,883,246	Depreciation		1,883,246
\$ 0	Budget Result Surplus/(Deficit)		\$ (0)

Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Central Tablelands Water
Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2016
Income & Expenses - Water Fund

	Original Budget 2015/16	Approved Changes		Revised Budget 2015/16	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Other than by a QBRS	Sep QBRS					
Income								
Rates and Annual Charges	1,209,344			1,209,344			1,209,344	907,163
User Charges and Fees	3,739,657			3,874,657	36,000	1a	3,910,657	2,647,693
Interest and Investment Revenues	176,000			176,000	25,000	1b	201,000	115,098
Other Revenues	50,565	13,000		65,765			65,765	59,345
Grants & Contributions - Operating	55,296			55,296			55,296	41,721
Grants & Contributions - Capital	145,120			145,120	82,000	1c	227,120	201,026
Net gain from disposal of assets	43,000			43,000			43,000	41,338
Share of Interests in Joint Ventures								
Total Income from Continuing Operations	5,418,982	-	13,000	5,569,182	143,000		5,712,182	4,013,384
Expenses								
Employee Costs	1,571,297			1,698,997			1,698,997	1,269,847
Borrowing Costs	197,948			197,948			197,948	151,091
Materials & Contracts	728,004			809,004	40,000	2d	849,004	567,512
Depreciation	1,883,246			1,883,246			1,883,246	1,436,126
Legal Costs	8,000			8,000	(6,000)	2e	2,000	-
Consultants	74,000			74,000	(10,000)	2e	64,000	17,240
Other Expenses	811,358			847,858			847,858	541,845
Interest & Investment Losses	0							
Net Loss from disposal of assets								
Total Expenses from Continuing Operations	5,273,854	-	134,000	5,519,054	24,000		5,543,054	3,983,662
Net Operating Result from Continuing Operations	145,129	-	(121,000)	50,129	119,000		169,129	29,722
Discontinued Operations								
Net Operating Result from All Operations	145,129	-	(121,000)	50,129	119,000		169,129	29,722
Net Operating Result before Capital Items	9	-	(121,000)	(94,991)	37,000		(57,991)	(171,304)

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/2016 and should be read in conjunction with the total QBRS report

Central Tablelands Water

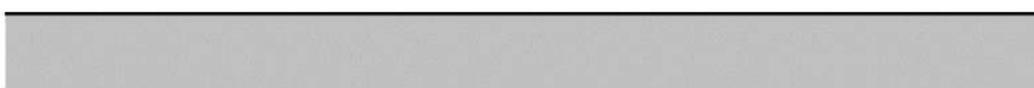
Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

1 (a)	The \$36,000 (net) increase in user fees and charges relates to: \$3,000 increase in standpipe water sales \$25,000 increase in Private Works income due to increased work, and \$8,000 increase in Section 603 certificate and special water meter reading income
1 (b)	An increase of \$25,000 in interest and investment income is expected due to the addition of \$1million in investments, and higher than expected interest rates for the year.
1 (c)	The \$82,000 (net) increase in Grants and Contributions for Capital Purposes relates to: \$100,000 increase in Sec 64 developer charges due to new connection for Newcrest \$30,000 decrease in capital contribution income (infill blocks), and \$12,000 for contributions received for mains extensions
2 (d)	A further \$40,000 is estimated for Materials & Contracts for additional Private Works, due to increased work
2 (e)	A reduction in Consultancy fees is estimated due to reduced Legal Fees (\$8,000), and a \$10,000 reduction for the Waterwise Program.



Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Central Tablelands Water

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2016
Capital Budget - Water Fund

	Original Budget 2015/16	Approved Changes		Revised Budget 2015/16	Variations for this Mar Qtr	Projected Year End Result	Actual YTD figures
		Other than by a QBRs	Sep QBRs				
Capital Expenditure							
New Assets							
- Plant & Equipment	370,000		40,000	410,000		410,000	240,217
- Land & Buildings							
- Office Equipment							1,726
Renewal Assets (Replacement)							
- Plant & Equipment	35,000			35,000		35,000	19,610
- Land & Buildings	1,047,230	(106,000)		941,230		941,230	66,064
- Water Supply Network							
- Land & Buildings							
Loan Repayments (Principal)	382,708			382,708		382,708	284,401
Total Capital Expenditure	1,834,938	(66,000)	(66,000)	1,768,938	-	1,768,938	612,019
Capital Funding							
User Fees & Charges Funding	382,708			382,708		382,708	284,401
Capital Grants & Contributions							
Reserves:							
- External Restrictions/Reserves							
- Internal Restrictions/Reserves	1,121,230		(66,000)	1,055,230		1,055,230	286,279
New Loans							
Receipts from Sale of Assets							
- Plant & Equipment	331,000			331,000		331,000	41,338
- Land & Buildings							
Total Capital Funding	1,834,938	(66,000)	(66,000)	1,768,938	-	1,768,938	612,019
Net Capital Funding	-	-	-	-	-	-	-

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/2016 and should be read in conjunction with the total QBRs report

Central Tablelands Water

Quarterly Budget Review Statement
for the period 01/01/16 to 31/03/16

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

03) INTEGRATED PLANNING & REPORTING - 2016/2017 MANAGEMENT PLAN (FM.PL.1)

(Raelene Mulligan)

RECOMMENDATION:

1. That, in accordance with Sections 402-406 of the Local Government Act 1993, and following the statutory period of 28 days public display, Council now resolve to adopt the following Draft Plans:
 - a. Operational Plan 2016– 2017 – Parts 1 & 2
 - b. Long Term Financial Plan 2016/2017 – 2025/2026

REPORT

In accordance with the requirements of Section 405 of the Local Government Act, the Draft Operational Plan 2016-2017, Parts 1 & 2, and the Long Term Financial Plan 2016/2017 – 2025/2026 were placed on public exhibition for a statutory 28-day minimum period. Advertisements were placed in all local and regional newspapers advising that the Draft Plans were on public exhibition at Council's Office in Blayney and on Council's website. The advertisements invited members of the public to review the Draft Plans and to make written submissions prior to 5 pm on 13th May 2016.

As at 5pm on 13th May 2016, Council had received no submissions.

Council can now proceed to adopt the Draft Operational Plan 2016-2017, Parts 1 & 2, and the Long Term Financial Plan and give approval to the estimates of expenditure and income for the ensuing 12 months.

The Draft Operational Plan 2016-2017 provides for consumption charges to increase by 8% from \$2.36 to \$2.55. The increase in consumption charges will be applied to all accounts issued after 1 July 2016. There is no planned increase in the annual availability charge which will remain at \$200.00 per year for a standard 20mm service.

The Section 64 Developer Charge for 2016/2017 will increase from \$8,700.00 to \$8,850.00 per ET, whilst the capital contribution charge on existing vacant unconnected land (in-fill blocks) for 2016/2017 will increase to \$4,110.00 per ET.

The Estimates of Income and Expenditure for 2016/2017, as presented in the Draft Operational Plan, are summarised as follows:

Operating Revenue

Availability Charges	1,219,968
Water Sales	3,939,953
User Charges	108,780
Interest	173,000
Other Revenues	38,714

Grants – Acquisition of Assets	138,675	
Grants & Subsidies	55,777	
Contributions	25,084	
Net Gains on Disposal of Assets	80,000	5,779,951
<u>Less: Operating Expenses</u>		
Employee Costs	1,786,858	
Borrowing Costs	171,560	
Materials & Contracts	921,464	
Other Expenses	837,680	
Depreciation - System Assets	1,651,730	
Depreciation - Plant & Equipment	203,459	
Amortisation – Intangible Assets	57,714	5,630,465
<u>Estimated Operating Result for Period - Surplus</u>		149,486
<u>Add Expenses not Involving Flow of Funds</u>		
Depreciation		1,912,903
		2,062,389
<u>Add Non-Operating Revenue</u>		
Written-down value of Assets Sold		299,000
Transfer from Reserves		4,707,706
		5,006,706
<u>Less Non-Operating Expenditure</u>		
Acquisition of Assets		4,780,679
Repayment of Loans		409,096
Transfer to Reserves		1,879,320
Budget Result (Balanced)		0

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

Nil

04) DELIVERY PROGRAM PROGRESS REPORT (FM.PL.1)

(Gavin Rhodes)

RECOMMENDATION:

1. That Council note the report.

REPORT

This report relates to and provides information about Council's progress in achieving the strategic outcomes prescribed in Council's Integrated Planning and Reporting Delivery Program. It provides information on the performance of Council's strategic objectives in a streamlined summary aligned directly with Council's Delivery Program.

In accordance with Section 404(5) of the *Local Government Act 1993*, the General Manager must ensure that regular reports are provided to Council as to progress with respect to the achievement of the principal activities detailed in the Delivery Program. Progress reports must be provided at least every 6 months.

This report has been compiled in consultation with management and staff.

A copy of the Delivery Program Progress Report as at June 2016 is attached for information.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

- 1 Delivery Program Progress Report

5 Pages

Delivery Program – Progress Report
June 2016

CSP Ref	DP Ref	TASK	Op Ref	Task	Measure	Responsible Officer/s	Ongoing	Completed	Comment
FUTURE DIRECTION 1 – REGIONAL ECONOMIC DEVELOPMENT									
1.1	1.1.1	Contribute to the development assistance reserve to provide funds to encourage future economic development	1.1.1.a	Allocate 6 cents from each kilolitre of water sold to the Development Assistance Reserve	Budget reflects the allocation	General Manager, Director Finance & Corporate Services	Y		This allocation is reflected in Council's Operational Plan, LTFP and 30 Year Capital Works Program.
	1.1.2	Participate in meetings with Alliance councils and CENTROC to understand future development	1.1.2.a	Attend WBC meetings	No. of meetings attended Involvement in joint projects Outcomes from collaborative projects	Chairman, General Manager, Director Operations and Technical Services, & Director Finance and Corporate Services	Y		The Chairman and General Manager attend all WBC Board Meetings. CTW Staff participate in joint WBC Projects when applicable to CTW.
1.2	1.2.1	Advocate benefits of infill development through lower Section 64 developer charges	1.2.1.a	Details of benefits are outlined in councils operations plan, newsletters and website	Attendance at meetings No. of meetings attended Involvement in joint projects Outcomes from collaborative projects	General Manager, Director Operations and Technical Services, & Director Finance and Corporate Services	Y		The Chairman and General Manager attend all Centroc Board Meetings. The GM attends all Centroc GMAC Meetings. DECS attends all Centroc RDC Meetings. The GM & DOTS attend all CWDA Meetings. CTW Staff participate in joint Centroc Projects when applicable to CTW.
1.3	1.3.1	Be open to proposals to utilise alternative water sources	1.3.1a	Actively seek information on the proposed water supply for Caragabal	Newsletters are sent and information is present on website Discussions with Caragabal Water Scheme	General Manager and Director Operations & Technical Services	Y		Council is always open to proposals to utilise alternative water sources. Council, GM and DOTS have had recent discussions with the Caragabal Water Scheme regarding possible options in providing a potable water supply.
1.4	1.4.1	Continuously advocate for supply augmentation through CENTROC	1.4.1.a	Actively participate in Centroc Water Utilities Alliance	Attendance at meetings No. of meetings attended Involvement in joint projects Outcomes from collaborative projects	General Manager and Director Operations & Technical Services	Y		The GM & DOTS attend all CWUA Meetings and participate in joint projects when applicable to CTW. Council continues to advocate for supply augmentation through Centroc's Water Infrastructure Priority Matrix.
FUTURE DIRECTION 2 - SECURE, QUALITY AND EFFICIENT WATER SUPPLIES									
2.1	2.1.1	Provide incentive to small local subdivisions through a deferred payment scheme	2.1.1.a	Incentives are negotiated on an as needs or as requested basis.	No. of deferred payment schemes taken up	General Manager, Director Finance and Corporate Services	Y		Council continues to offer its deferred payment scheme to small local subdivisions when and as required.
	2.1.2	Respond and provide advice to developer requests to connect to unserviced areas.	2.1.2.a	On an as needs basis	Advice provided is adequate and provided in timely manner	General Manager, Director Operations and Technical Services	Y		The GM & DOTS respond and provide advice to developer requests to connect to unserviced areas in a timely manner.
	2.1.3	Provide planning advice to member councils	2.1.3.a	Input to councils operational plans and LEPs and on an as needs basis	Member councils have the information they need for their planning	General Manager and Director Operations and Technical Services	Y		Council provides planning advice to member councils when and as required.
	2.1.4	On request conduct feasibility studies into connections to unserviced villages within CTW jurisdiction	2.1.4.a	On an as needs basis	Provide timely and appropriate advice	Director Operations and Technical Services	Y		Council is always willing to discuss and conduct feasibility studies into possible new connections to unserviced villages. The Caragabal Water Scheme is a current example.
	2.2.1	Under take regular water sampling programs in excess of requirements of NSW legislation	2.2.1.a	Samples conducted daily to check on water quality	Water samples are completed daily.	Director Operations and Technical Services, Water Quality Manager	Y		Council has an extensive water quality sampling program in place which enables Council to meet regulatory water quality compliance requirements.
			2.2.1.b	Weekly samples are taken and analysed for the purpose of Dept. Health compliance	Weekly samples are collected.	Director Operations and Technical Services and Water Quality Manager	Y		Council has an extensive water quality sampling program in place which enables Council to meet regulatory water quality compliance requirements.

6 | Management Performance Reporting & Reporting Delivery Plan Progress Reported June 2016 Progress report

Delivery Program – Progress Report
June 2016

CSP Ref	DP Ref	TASK	Op Ref	Task	Measure	Responsible Officer/s	Ongoing	Completed	Comment
2.2	2.2.2	Modify filtration plants operations to respond to seasonal conditions	2.2.2.a	Modify operations based on sampling	Operations are modified on outcomes of sampling. Quality control measures in place	Director Operations and Technical Services and Water Quality Manager	✓		CTW has an extensive water monitoring program at Lake Rowlands and WTP's which determine any adjustments to WTP operation.
			2.2.2.b	Chemicals required for operation are on supply	Chemicals are on hand when required.	Water Filtration Plant Operators	✓		Chemical storages sized for spare capacity, to ensure chemicals are on supply at all times. All villages and towns on the CTW network have had recalculation flushed within the last financial year. Flushing of reticulation systems is included in maintenance program to be completed 1 in 2 years.
2.3	2.2.3	Regularly cleanse the reticulation system	2.2.3.a	Flushing of reticulation mains is completed	Reticulation system is clean	Water Service Operators	✓		
	2.2.4	Protect water storage areas from contamination	2.2.4.a	Edgeshores of Lake Rowlands are fenced and maintained	Fenceshores are not breached or contaminated	Director Operations and Technical Services through Contractors	✓		CTW staff regularly patrol the fencing immediately surrounding Lake Rowlands and repair any damage as necessary. In the near future CTW is also fencing part of the catchment area owned by CTW upstream of Lake Rowlands.
			2.2.4.b	All reservoirs have roofs and are bird proof	Reservoirs are not breached or contaminated	Director Operations and Technical Services through Contractors		✓	All CTW reservoirs are roofed and are bird proof.
	2.3.1	Manage a one tier pricing system to encourage responsible water use	2.3.1.a	One tier straight line consumption pricing system is reviewed and monitored	Water use is decreased	General Manager, Director Finance and Corporate Services	✓		One tier pricing is in place and is monitored on a quarterly basis.
2.3.2	Be a member of the save water alliance which produces information to educate the community on reasonable use of water	2.3.2.a	Actively participate in Save Water and Demand Management Programs and provide information to customers	Attendance at meetings No. of meetings attended. Involvement in joint projects. Outcomes from collaborative projects	General Manager	✓		Council was a member of the Save Water Alliance until it closed operations during 2015. Council undertook internal demand management processes through consumer newsletters and updates on the website. Council is also a member of the CWDA and participates in joint projects relevant to CTW.	
2.4	2.3.3	Annually, in summer, participate in joint TV advertising promotion with other Councils.	2.3.3.a	Work with other councils to conduct advertising campaign	Media promotion has been conducted	General Manager	✓		Council's membership and involvement with the CWDA includes participation in joint demand management advertising and promotion.
	2.3.4	Install water supply control for devices for rural customers	2.3.4.a	Inspect flow control devices annually.	Inspections have been completed.	Director Operations and Technical Services and Water Service Operators	✓		Inspection of flow control devices are carried out annually.
			2.3.4.b	On request install new control devices.	Number of new installations.	Water Service Operators	✓		New flow control devices are installed as required.
			2.3.4.c	Have stores of flow control devices on hand.	Controls are readily available.	Stores Officer	✓		Flow control devices are always maintained at each Depot and the main store at Blyney.
2.4	2.4.1	Provide metering to measure system losses	2.4.1.a	System meters are read on a weekly basis to identify potential problems	Weekly reads are completed.	Director Operations and Technical Services and Water Service Operators	✓		System meter reads are completed weekly to ensure early identification of significant water losses.
			2.4.1.b	Action is taken on a as needs basis if problems identified	Problems are resolved in a timely manner.	Director Operations and Technical Services and Water Service Operators	✓		At any time during the year, CTW maintains at least 4 on call staff who all actively work responsibly towards minimising system losses in accordance with CTW's Levels of Service.
	2.4.2	Undertake a regular meter replacement program	2.4.2.a	Ongoing during the year – all domestic water meters are replaced at 7,500lit.	No. of replacements in a year	Water Technician and Revenue Officer	✓		Meter replacement program when the meter is above 7500 lit. is ongoing.

6) Management Performance Planning is reporting Delivery Plan Progress Report June 2016 progress report

Delivery Program – Progress Report
June 2016

CSP Ref	DP Ref	TASK	Op Ref	Task	Measure	Responsible Officer/s	Ongoing	Completed	Comment
FUTURE DIRECTION 3 – A HEALTHY, NATURAL ENVIRONMENT AND ECOLOGY									
3.1	3.1.1	Contain chemicals and sludge within operational sites through use of bunded areas.	3.1.1.a	Chemicals and sludge are stored in a bunded area.	No chemical or sludge spills	Water Service Operators	✓		All chemicals requiring bunding and sludge are contained within appropriately sized bunded areas.
	3.1.2	Backwash water from filtration plants is recycled	3.1.2.a	Backwash water captured in reservoir or lagoon and pumped through to head of plant	All backwash water is recycled through plant daily	Water Service Operators	✓		All backwash water is recycled through both Blayney and Carcoar WTP's.
3.2	3.1.3	Undertake an annual weed management program	3.1.3.a	Arrange the contractor to complete program as specified in weeds program	Weeds are controlled.	Director Operations and Technical Services and Contractor(s)	✓		Annual weed control program is currently being undertaken at Lake Rowlands. CTW staff also maintain weeds throughout the CTW network on an ongoing basis.
	3.2.1	Implement an annual tree planting program.	3.2.1.a	Plant trees at Blayney Filtration plant as per program	Number of trees planted in a year	Director Operations and Technical Services and Water Operators	✓		Trees are planted at Wallaby every year in Winter/Spring.
3.3	3.2.2	Utilise grant funding to manage pest and weed control.	3.2.2.b	Apply for grant funding as it becomes available	Funding secured.	General Manager	✓		Council applies for grant funding when available.
	3.3.1	Have discussions with relevant agencies about research into the effects of climate change	3.3.1.a	Liaison with DPI Water & Central Tablelands Local Lands Services on an as needs basis to develop regional strategies	Agencies work on joint projects or initiatives	General Manager and Director Operations and Technical Services.	✓		CTW currently investigating secure yield and effects of climate change. Strategies to be developed following finalisation of secure yield.
3.4	3.3.2	Prepare a climate change strategy for the organisation	3.3.2.a	Develop plan after consultation with the above agencies and utilising the current CTW Climate Change Adaptation and Mitigation Plan	Plan is developed	General Manager	✓		CTW will prepare and develop a climate change strategy in 2016/17.
	3.4.1	Examine and implement strategies to reduce reliance on conventional electricity supply	3.4.1.a	Identify potential strategies such as mini hydro on trunk mains, outlets of the Lake Rowlands dam and report to council with recommendations.	Strategies are approved and funding allocated for implementation	General Manager, Director Operations and Technical Services	✓		CTW is insisting on LED lighting for all new capital works projects. CTW currently examining a number of sites for solar power suitability. Administration Office lighting was replaced with LED lighting in 2015/2016.
3.5	3.5.1	Implement the recommendations of the drought management plan					✓		As the region is not currently in drought no actions are required for this strategic outcome during this operational plan
3.6	3.5.2	Inform the community about the operational requirements of the drought management plan					✓		The community is informed through regular newsletters and information provided on the website.
	3.6.1	Inform the community about the adverse environmental impacts of bottles water	3.6.1.a	Provide information to community through media and newsletters	Information is provided.	General Manager	✓		The community is informed via the administration office and through regular newsletters and information provided on the website.
	3.6.2	Encourage the availability of environmentally friendly reusable water bottles	3.6.2.a	Provide environmentally friendly reusable water bottles	Water bottles continue to be available.	General Manager	✓		The community is informed through regular newsletters and information provided on the website.
FUTURE DIRECTION 4 – A COMMERCIAL, EQUITABLE EFFICIENT AND CUSTOMER FOCUSED ORGANISATION									
4.1	4.1.1	Implement the work health and safety policy in accordance with NSW legislation	4.1.1.a	Ensure all employees have personal protective equipment and clothing	No instances of staff not using PPE	Director Operations and Technical Services	✓		PPE is issued annually or as required. Internal Audits identify any PPE issues.
			4.1.1.b	Conduct compulsory first aid training for all employees	Training to be revised this year.	Director Operations and Technical Services	✓		All current CTW staff are trained in first aid.
	4.1.2	Manage risk	4.1.2.a	Undertake regular risk assessments of workplaces and projects	Risks are managed and there are no examples of incidents relating to failure to conduct risk assessments	Director Operations and Technical Services and Water Operations staff	✓		Regular internal WHS Audits undertaken at all depots/WTP's. Toolbox meetings identify and manage risks prior to work (rain break, etc) commencing.
			4.1.2.b	Train employees in risk assessment and safe work procedures (training will be accessed when it is available during the year)	Staff have completed appropriate training.	Director Operations and Technical Services	✓		Training will be accessed when available within a reasonable distance from CTW.

6) Management Performance Planning is reporting Delivery Plan Progress reports June 2016 progress report

Delivery Program – Progress Report
June 2016

CSP Ref	DP Ref	TASK	Op Ref	Task	Measure	Responsible Officer/s	Ongoing	Completed	Comment
4.2	4.2.1	An annual review of pricing policy is completed	4.2.1.a	Conduct annual review of pricing policy.	Review is completed and any adjustments made	General Manager and Director Finance and Corporate Services	✓		Council's pricing policy is reviewed on an annual basis as part of the Operational Plan development.
4.3	4.3.1	Undertake regular customer satisfaction surveys	4.3.1.a	Develop customer satisfaction survey	Customer satisfaction survey developed	General Manager	✓		A customer satisfaction survey was completed in 2012. Another customer satisfaction survey will be completed in 2016, with results reported to Council.
	4.3.1.b		4.3.1.b	Conduct survey, analyse and respond to results	Survey is completed and report on results has been provided to council with recommendations	General Manager reported to Council	✓		As per above comments.
	4.3.2	Review and update customer service level agreements outlined in operational plan	4.3.2.a	Review and update customer service level agreements outlined in operational plan	Review has been completed	General Manager and Director Operations and Technical Services	✓	✓	Review has been completed.
4.4	4.3.3	Manage a customer service requests and reporting system	4.3.3.a	Maintain the customer request module on the Synergy, Soft IT system.	Number of requests and response times are monitored and reported to Council.	Director Finance and Corporate Services	✓		CTW manage a robust customer service request system.
	4.4.1	Implement the community engagement strategy in the Business Strategic Plan	4.4.1.a	Promote and comply with the strategy	Community have been engaged in line with the strategy	General Manager, Director Operations and Technical Services	✓		CTW is continuing to implement the community engagement strategy.
	4.5	4.5.1	Implement the Workforce Management Plan	4.5.1.a	Plan for training and manage training database.	Training database is current Training plans are completed.	General Manager, Directors, Administrative Support	✓	
4.5	4.5.2	Accreditation standards required of employees in the water industry are met.	4.5.1.b	An annual staff appraisal is conducted and performance and training requirements are assessed	Appraisals have been completed.	General Manager, and Directors	✓		Staff performance appraisals will be conducted in June 2016.
4.6	4.6.1	Maintain a 30 year projection and 10 year financial plan	4.6.1.a	Quarterly reviews are conducted	Budget is reviewed quarterly and reported to Council	Director Finance and Corporate Services with other Managers	✓		Staff are currently trained above the minimum requirement and no further training is required in this operational year.
	4.6.2	Maintain and implement a 10 year capital works program	4.6.2.a	The annual capital works program is developed as part of the Operational Plan and then rolled out in subsequent year	Capital works program is developed annually	General Manager and Director Operations and Technical Services	✓		Council's 30 Year Capital Works Program and 10 Year LTFP is reviewed and updated on an annual basis. The annual budget is reviewed quarterly and reported to Council.
	4.6.3	Regularly review the integration of the capital works program with the long term financial plan	4.6.2.b	Capital works program is implemented.	Capital works are completed on time and in budget	Director Operations and Technical Services	✓		The 10 year Capital works program has been developed for CTW.
4.7	4.7.1	Use technology to monitor and control operational systems	4.7.1.a	Upgrade telemetry system	System has been upgraded.	Director Operations and Technical Services and Contractor	✓	✓	The Capital Works program is progressing. All current capital works are within budget and within program.
	4.7.2	Continuously monitor technology changes and update systems.	4.7.1.b	Review the support network and expertise around the telemetry system (eg service levels from Fourier Technologies)	Greater knowledge of how to support the telemetry system is in place	General Manager and Director Operations and Technical Services	✓		The Capital Works program is reviewed against the long term financial plan on a bi-monthly basis.
	4.8.1	Develop and maintain a register and manual of legislation and regulations and associated requirements	4.7.2.a	New IT Managed Services agreement has been implemented	New technologies that improve efficiencies have been introduced.	General Manager and Director Finance and Corporate Services	✓		The long term financial plan on a bi-monthly basis.
4.8	4.8.1.a	Develop and maintain a register and manual of legislation and regulations and associated requirements	4.8.1.a	Register is in place and CTW is compliant with relevant legislation	Register is in place and CTW is compliant with relevant legislation	Director Finance and Corporate Services	✓		The development of a compliance register is included in Council's policy and procedures review currently being undertaken. This work is anticipated to be completed by August.

6) Management Performance Plan as reported Delivery Plan Progress Report June 2016 progress report

Delivery Program – Progress Report
June 2016

CSP Ref	IDP Ref	TASK	Op Ref	Task	Measure	Responsible Officer/s	Ongoing	Completed	Comment
FUTURE DIRECTION 5 – A COMMERCIAL, EQUITABLE EFFICIENT AND CUSTOMER FOCUSED ORGANISATION									
5.1	5.1.1	Implement system maintenance program	5.1.1.a	Carry out maintenance as required ensuring the integrity of the system.	Maintenance program is implemented.	Director Operations and Technical Services and Water Operations Staff	✓		CTW develops a maintenance program based on operational needs and asset condition on an annual basis. 2017/18 program to be developed early 2017, on the back of 2016/17 maintenance program implementation. CTW maintains a robust asset management system that feeds into a maintenance and replacement program. Ongoing implementation of maintenance program. A review of the organisational structure and staffing levels is conducted on an annual basis. Council's Asset Management Plan was completed in 2015. It is also reviewed on an annual basis. A Risk Management Plan and procedures are in place. In March 2016, CTW participated in a Business Continuity Management Review and Gap Analysis Program facilitated by Stratuswide Mutual. CTW will continue to review and update its emergency procedures, risk management plan and BCP on a regular basis.
	5.1.2		5.1.1.b	Develop the maintenance program for 2017/2018	Annual maintenance program has been developed and adopted by council	Director Operations and Technical Services	✓		
	5.2	5.2.1	Track system failures to determine maintenance and replacement priorities	5.1.2.a	Maintain data in electronic asset management system to produce reports to inform maintenance program.	Reports are produced quarterly and actions taken to resolve problems	Director Operations and Technical Services and Water Operations staff	✓	
5.2	5.2.1	5.2.1.a		Remove and replace inefficient infrastructure that regularly incurs unnecessary costs	Maintenance program is implemented.	Director Operations and Technical Services and Water Operations staff	✓		
5.3	5.2.2	Review staffing levels as necessary and in line with the Workforce Management Plan	5.2.2.a	An annual review of the organizational structure and staffing levels is completed	Staffing is adequate to meet service levels.	General Manager and Directors	✓		
	5.3.1		5.3.1.a	Develop, implement and review asset management plans based on the PWEA framework and model	Asset Plan has been developed but will need to be further enhanced and reviewed	General Manager and Director Operations and Technical Services	✓		
5.4	5.4.1	Develop, implement and review risk management plans to manage a range of supply disruption scenarios	5.4.1.a	Develop risk plan and emergency response procedures.	Plans and procedures are in place.	Director Operations and Director Finance and Corporate Services	✓		

6) Management Plan/Integrated Planning is reporting Delivery Plan Progress reports/June 2016 progress report

05) DRAFT POLICIES (RM.PO.1)

(Raelene Mulligan)

RECOMMENDATION:

1. That Council endorse the Draft Procurement Policy and Draft Plant and Vehicle Purchase and Disposal Policy as presented.

REPORT**Draft Procurement Policy**

The draft Procurement Policy has been introduced to outline the minimum standards required for any procurement activity, ensuring a transparent probity driven procurement process that can withstand any scrutiny.

The purpose of this policy is to provide clear guidelines for the procurement of goods and services. This policy will assist CTW in ensuring best value for money, good management practices and legislative compliance.

Draft Plant and Vehicle Purchase and Disposal Policy

The plant and vehicle purchase and disposal policy is intended to ensure that the most suitable plant is purchased, balanced with best value principles. It is also provided to ensure that plant and vehicles are replaced in a transparent manner and in accordance with legislative provisions and guidelines issued by the Office of Local Government and ICAC.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

- | | | |
|---|------------------------------------------------------|---------|
| 1 | Draft Procurement Policy | 4 Pages |
| 2 | Draft Plant and Vehicle Purchase and Disposal Policy | 4 Pages |

Central Tablelands *Water*



Draft Procurement Policy

Policy Number:		
Policy Title:	Draft Procurement Policy	
Responsible Officer:	Director Finance and Corporate Services	
Adopted:	Date:	Minute Number:
Last Reviewed:	Date:	
New Review:	Date:	
Version Number:	v1	

RELEVANT LEGISLATION

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Work Health and Safety Act 2011 (NSW)
- State Records Act 1998 (NSW)

RELATED DOCUMENTS

- Gifts & Benefits Policy
- Code of Conduct
- Purchasing Procedure
- Tendering Procedure
- Stocktake Procedure
- Delegations Register

INTRODUCTION

This policy has been introduced to outline the minimum standards required for any procurement activity and to be read in conjunction with the above listed associated documents that ensure a transparent probity driven process that can withstand any scrutiny.

OBJECTIVE

The objective of this policy and associated procedures detail standard procurement practices across Council and to highlight the obligations of Council officers with the delegated authority to arrange goods and services of any value or type on behalf of Council. This policy and underlying procedures set the ethical ground rules and requirements outlined in the Local Government Act 1993 and Local Government (General) Regulations 2005 for all business dealings between Central Tablelands Water (CTW) and our business partners. Furthermore, the procurement policy is based on the underlying principles of Councils' Code of Conduct.

SCOPE

Staff with any level of delegated authority of expenditure are accountable for applying this policy within their areas of responsibility. Specific responsibilities are as follows:-

- The General Manager has ultimate responsibility for procurement and delegated authority of expenditure of funds across CTW;
- The Director Finance & Corporate Services is responsible for the development of all policies and procedures in relation to procurement across Council;
- The Directors and Managers are accountable for the implementation, maintenance and the management of any breach of policy within their areas of responsibility in accordance with this policy and related procedures; and
- Each member of staff is responsible for ensuring that they fulfil their obligations in relation to this policy, procedures and Code of Conduct when spending public funds.

POLICY**Use of Public Funds**

Under no circumstances are any goods, services or work of any kind to be arranged for a purpose other than a direct business need on behalf of and for CTW.

Delegation of Authority

The General Manager has delegated authority to incur financial expenditure on behalf of Council under the following provisions:

- Where expenditure has been provided for in Council's budget; or
- Genuine emergency or hardship;

The General Manager is authorised to enter into contracts on behalf of Council within the expenditure delegation authorised. Other Council Officers may only incur expenditure on behalf of the Council if:

- The Officer has been granted a financial delegation by the General Manager and such delegation is recorded in the Delegations Register; and
- The expenditure is provided for in Council's budget; or
- In the case of genuine emergency or hardship where the power to incur expenditure in these circumstances has also been delegated.

Council Officers may only receive an expenditure delegation greater than \$1,000 where the Officer has completed appropriate training or has relevant experience which, in the opinion of the General Manager, qualifies the Officer to the delegated level.

Any Officer incurring expenditure may only do so in accordance with any constraints imposed by the Council or the General Manager in respect to a financial delegation.

No Officer may have a procurement delegation exceeding \$150,000.

Tender Threshold

Council has a requirement to formally tender for goods and services where the anticipated expenditure for the life of the contract is greater than \$150,000 (incl GST). Any procurement that involves expenditure above this amount must be conducted in accordance with Council's tendering procedure.

Any purchase of goods and services below the tender threshold must be conducted in accordance with Council's purchasing procedure.

All contracts above \$100,000 must be referred to the General Manager before purchase order is generated.

Purchase Orders

No orders are to be placed with suppliers without an official purchase order being supplied by Council first. A purchase order must be authorised by a supervisor with the proper delegation limit before it is sent to a supplier.

All suppliers are instructed not to supply goods unless they make reference to an official CTW purchase order number. If a supplier supplies goods without a purchase order number, and produces an invoice to Council without reference to an official purchase order number, then Council reserves the right to refuse payment for those goods or services.

Promotions & Incentives

The offering or acceptance of promotional goods, rewards, benefits or any other form of incentive in relation to the purchase of goods and services is strictly prohibited. Refer to Council's Gifts and Benefits Policy.

Stocktake

CTW will conduct a yearly physical stocktake of the Blayney Bulk Store, which is to be conducted in compliance with the Stocktake Procedures. Independent 'spot-checks' of inventory on request of the Director Finance and Corporate Services will be undertaken on a quarterly basis.

Local Supplier Preference

CTW is committed to supporting the local economy and enhancing the capabilities of local business and industry. The objective is to create a framework that ensures CTW gives due consideration to the actual and potential benefits to the local economy of sourcing goods and services locally where possible, whilst maintaining a value for money approach at all times.

The intention of this policy supports Council's commitment to achieve the best value for money outcome to CTW and the Community, while maximising opportunities for local business to compete for business.

CTW acknowledges that it has an important role to play in the local economy and is committed to assisting local industry. To assist local industry and local economic development, CTW will ensure that buying practices, procedures and specifications do not disadvantage local suppliers and ensure transparency in quotation, tendering and contract management practices.

Breach of Policy

All procurement activity must be conducted in accordance with this policy and the associated procedures. Failure to comply with this policy or associated procedure may result in disciplinary or legal action.

VARIATION

Council reserves the right to vary the terms and conditions of this policy, subject to a report to Council.

Central Tablelands *Water*



Draft Plant and Vehicle Purchase and Disposal Policy

Policy Number:		
Policy Title:	Draft Plant and Vehicle Purchase and Disposal Policy	
Responsible Officer:	Director Operations and Technical Services	
Adopted:	Date:	Minute Number:
Last Reviewed:	Date:	
New Review:	Date:	
Version Number:	v1	

PART 1 : INTRODUCTION**1.1 Policy Objective**

The purpose of this policy is to ensure that:

- (a) plant and vehicles purchased by Council are best suited for the intended purpose
- (b) there is accountability and transparency in the selection, purchase and disposal of items of plant; and
- (c) Council obtains value for money for plant purchases.

1.2 Scope of Policy

This policy applies to all plant and vehicles owned by Council

Definitions

The Act-	Refers to the Local Government Act 1993.
Light Vehicles-	All sedans, wagons, utilities and light trucks under 4.5 tonne.
Trucks-	All trucks over 4.5 tonne.
Tender-	As defined in the Local Government Act. May take the form of Open or Selective Tenders.
Invitation-	Request for Tender, Quote or Offer for the purchase or sale of plant or vehicles.
Open Invitation-	The invitation to Tender, Quote or offer is advertised appropriately in relation to the value of the contract.
Selective Invitation-	Preparation of a short list of Invitees following a call for Expressions of Interest advertised appropriately in relation to the contract.
Heavy Plant-	Includes but not limited to trailers, skid steer loaders and excavators.
Small Plant-	Included but not limited to mowers, brush cutters pumps and chainsaws.

1.3 Related Documents

Local Government Act 1993

Local Government (General) Regulation 2005

Asset Management Policy

Code of Conduct

Independent Commission Against Corruption Act 1998

PART 2 : POLICY CONTENT**2.1 General Principles**

Central Tablelands Water operates a range of plant and vehicles to enable it to best serve the customers in the provision and distribution of water.

This Policy is intended to ensure that the most suitable plant is purchased, balanced with best value principles. It is also provided to ensure that plant and vehicles are replaced in a transparent manner and in accordance with legislative provisions and guidelines issued by the Division of Local Government and ICAC.

Council will maintain a plant replacement program to ensure effective management of all plant and vehicles. This program shall schedule all vehicles and plant to be replaced each year with estimated replacement value. The allocation required shall be included in the annual budget.

2.2 Policy Provisions

The provisions of this policy are set out below;

2.2.1 Criteria relating to purchase of plant and vehicles

Vehicles and plant are to be selected for purchase on the following factors;

- (a) Suitability for the intended purpose of the item, make or model
- (b) Reliability, service costs, operator preference, reputation and running costs
- (c) Purchase cost and resale potential

2.2.2 Replacement Frequency

Vehicles- changeover will be based on optimum replacement timing in order to achieve the lowest average annual cost during the life of the vehicle.

Plant- replacement of earthmoving plant and trucks will generally be between two years and twelve years following an individual assessment of deterioration, reliability, frequency of use, and improved technology. This criteria recognises that some plant items need not be replaced due to age where an assessment of serviceability has been conducted and a determination made that the item of plant is serviceable.

2.2.3 Method of Purchase

Vehicles

Vehicles requiring replacement will be advertised locally and/or specification sheets will be given to local motor dealers.

Quotations received will be determined after consideration of criteria as set out in 2.2.1 of this policy.

As an alternative, this policy reserves the option to replace vehicles under the NSW Procurement Contract.

Minor Plant

The annual replacement program will provide an allocation for the purchase and replacement of minor plant such as pumps, mowers, chainsaws etc. Quotations in accordance with councils purchasing policy shall be obtained prior to the purchase of minor plant.

Heavy Plant

Major plant purchases are advertised under tender arrangements.

2.2.4 Method of Disposal

Vehicles and plant will be disposed of using the most financially advantageous method.

Acceptable methods include;

- (a) Auction. (Reserves set at market values)
- (b) Private sale (reserves set at market values)

VARIATION

Council reserves the right to vary the terms and conditions of this policy, subject to a report to Council.

DRAFT

06) STAFF PERFORMANCE REVIEWS (PE.EC.1)

(Gavin Rhodes)

RECOMMENDATION:

1. That Council note the information.

REPORT

Annual performance reviews on all staff will be completed during June 2016. The General Manager is pleased to report that he is supported by a cohesive and dedicated team in Operations Management, Finance and Administration.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

Nil

07) LOCAL GOVERNMENT REMUNERATION TRIBUNAL (GR.LR.4)

(Gavin Rhodes)

RECOMMENDATION:

1. That Council endorse its policy of paying the maximum fees to the Chairman and Members of Central Tablelands County Council, as determined by the Local Government Remuneration Tribunal for Category County Council – Water.

REPORT

Council has received advice that the Local Government Remuneration Tribunal has delivered its determination in regards to fees payable to councillors and mayors/chairpersons for 2016-2017, increasing fees by 2.5 per cent from 1 July 2016.

A full copy of the Tribunal's 2016 Annual Review **will be tabled** at this Council meeting for Councillors information.

The following table lists the Tribunal's determinations for 2016-2017:

	Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
	<i>Minimum</i>	<i>Maximum</i>	<i>Minimum</i>	<i>Maximum</i>
<i>Principal City</i>	25,670	37,640	157,030	206,620
<i>Major City</i>	17,110	28,240	36,360	82,270
<i>Metropolitan Major</i>	17,110	28,240	36,360	82,270
<i>Metropolitan Centre</i>	12,830	23,90	27,260	63,640
<i>Metropolitan</i>	8,540	18,840	18,180	41,090
<i>Regional Rural</i>	8,540	18,840	18,180	41,090
<i>Rural</i>	8,540	11,290	9,080	24,630
County Council – Water	1,700	9,410	3,640	15,460
<i>County Council – Other</i>	1,700	5,630	3,640	10,270

Council's policy is to pay the maximum fees as determined by the Local Government Remuneration Tribunal.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

Nil

08) INQUIRY INTO WATER AUGMENTATION IN RURAL AND REGIONAL NEW SOUTH WALES (GR.LR.2)

(Gavin Rhodes)

RECOMMENDATION:

1. That Council note the report.

REPORT

Councillors may be aware, that the NSW Legislative Council's General Purpose Standing Committee No.5 is currently conducting an inquiry into water augmentation in rural and regional New South Wales.

The inquiry will report on the performance or effectiveness of the NSW government agencies that are responsible for the augmentation of water supply for rural and regional New South Wales, and in particular the following:

- a) investigate the requirement for a water equation (demand and supply out to the middle of this century) for rural and regional New South Wales
- b) examine the suitability of existing New South Wales water storages and any future schemes for augmentation of water supply for New South Wales, including the potential for aquifer recharge
- c) review the NSW Government's response to the recommendations of the June 2013 report by the Standing Committee on State Development on the adequacy of water storages in New South Wales
- d) examine the 50 year flood history of New South Wales, particularly in northern coastal New South Wales, including the financial and human cost
- e) examine technologies available to mitigate flood damage, including diversion systems, and the scope of infrastructure needed to support water augmentation, by diversion, for rural and regional New South Wales
- f) examine social, economic and environmental aspects of water management practices in New South Wales and international jurisdictions, including the following case studies:
 - i. Broken Hill town water supply/Menindee Lakes system
 - ii. South Western NSW water management practices
 - iii. North Western NSW water management practices
- g) the efficiency and sustainability of environmental water being managed by different State and Federal Government departments and agencies
- h) the management, appropriateness, efficiency and reporting of:

- i. inter-valley transfers
 - ii. carryover
 - iii. the management and reporting of the water market, and
- i) any other related matter.

Council has been invited to make a submission to the inquiry. The closing date for submissions is 14 August 2016. The General Manager in consultation with senior management, will provide a draft submission to the August Council Meeting on the Legislative Council's inquiry into augmentation of water supply for rural and regional NSW.

A copy of the invitation and terms of reference for the inquiry into water augmentation in rural and regional New South Wales is provided as an attachment to this report.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

1 Inquiry into water augmentation

4 Pages

Gavin J. Rhodes

From: GPSC5 GPSC5 <GPSC5.GPSC5@parliament.nsw.gov.au>
Sent: Wednesday, 20 April 2016 2:05 PM
To: GPSC5 GPSC5
Subject: COI1424 - Inquiry into water augmentation - Call for submissions
Attachments: Terms of Reference.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

SynergySoft: COI1424

Inquiry into water augmentation in rural and regional New South Wales

As you may be aware, the NSW Legislative Council's General Purpose Standing Committee No.5 is currently conducting an inquiry into water augmentation in rural and regional New South Wales. A copy of the terms of reference is attached for your information.

On behalf of the committee, I would like to invite you to make a submission to the inquiry. The closing date for submissions is 14 August 2016.

The inquiry will take place over 18 months, and the committee intends to hold public hearings across rural and regional New South Wales, following the closing date for submissions.

Submissions can be lodged via:

- the committee's website at www.parliament.nsw.gov.au/waterinquiry
- email to gpsc5@parliament.nsw.gov.au
- letter to The Director, General Purpose Standing Committee No.5, Legislative Council, Parliament House, Macquarie Street, Sydney NSW 2000.

Submissions are confidential until the committee decides to publish them. Once published, submissions are usually placed on the committee's website. Please note that personal contact details will be removed. If you would like to request that all or some of your submission be kept **confidential**, including your identity, you need to state so clearly in your submission. The committee will consider your request.

If the committee accepts your submission, it will be protected by parliamentary privilege. Anyone who republishes a committee document may be subject to the laws of defamation.

Further details about the inquiry will be published on the committee's website as they become available.

Further information about participating in an Upper House inquiry, including a guide to writing submissions, can be found at www.parliament.nsw.gov.au/prod/web/common.nsf/key/LCCCommitteesGetInvolved

If you would like further information about the inquiry or making a submission, please do not hesitate to contact Claire Armstrong on (02) 9230 3307. Please feel free to forward this information to any other interested parties.

The committee would greatly appreciate your contribution to this inquiry.

Yours sincerely

Hon Robert Brown MLC
Committee Chair



LEGISLATIVE COUNCIL

GENERAL PURPOSE STANDING COMMITTEE NO. 5

**Inquiry into the augmentation of water supply for rural and regional
New South Wales**

1. That General Purpose Standing Committee No. 5 inquire into and report on the performance or effectiveness of the NSW government agencies that are responsible for the augmentation of water supply for rural and regional New South Wales, and in particular:
 - a) investigate the requirement for a water equation (demand and supply out to the middle of this century) for rural and regional New South Wales
 - b) examine the suitability of existing New South Wales water storages and any future schemes for augmentation of water supply for New South Wales, including the potential for aquifer recharge
 - c) review the NSW Government's response to the recommendations of the June 2013 report by the Standing Committee on State Development on the adequacy of water storages in New South Wales
 - d) examine the 50 year flood history in New South Wales, particularly in northern coastal New South Wales, including the financial and human cost
 - e) examine technologies available to mitigate flood damage, including diversion systems, and the scope of infrastructure needed to support water augmentation, by diversion, for rural and regional New South Wales
 - f) examine social, economic and environmental aspects of water management practices in New South Wales and international jurisdictions, including the following case studies:
 - i. Broken Hill town water supply/Menindee Lakes system
 - ii. South Western NSW water management practices
 - iii. North Western NSW water management practices
 - g) the efficiency and sustainability of environmental water being managed by different State and Federal Government departments and agencies
 - h) the management, appropriateness, efficiency and reporting of:
 - i. inter-valley transfers

- ii. conveyance and loss water
 - iii. carryover
 - iv. the management and reporting of the water market, and
- i) any other related matter.
2. That the committee report by 27 October 2017.

Committee membership

The Hon Robert Brown MLC	Shooters and Fishers Party	<i>Chair</i>
The Hon Mick Veitch MLC	Australian Labor Party	<i>Deputy Chair</i>
Mr Jeremy Buckingham MLC	The Greens	
The Hon Rick Colless MLC	The Nationals	
Mr Scot MacDonald MLC	Liberal Party	
The Hon Gregory Pearce MLC	Liberal Party	
The Hon Penny Sharpe MLC	Australian Labor Party	

09) LOCAL GOVERNMENT WATER MANAGEMENT CONFERENCE (CM.CF.1)

(Gavin Rhodes)

RECOMMENDATION:

1. That Council give approval for the Chairman, Deputy Chairman, General Manager and Director Operations & Technical Services to attend the 2016 LG Water Management Conference in Broken Hill.

REPORT

The 2016 LG Water Management Conference will be held in Broken Hill from Sunday 28 August 2016 to Tuesday 30 August 2016.

The Chairman, General Manager and Director Operations & Technical Services normally attend this Conference and, occasionally in the past another Councillor has attended. As early bird registrations close in mid July 2016, the General Manager is seeking approval from Council to register the Chairman, Deputy Chairman, General Manager and Director Operations & Technical Services to attend.

A Draft Program of the 2016 LGNSW Water Management Conference is attached for information.

BUDGET IMPLICATIONS

Funded in Operational Plan 2016/2017

POLICY IMPLICATIONS

Nil

ATTACHMENTS

- 1 LGNSW Water Management Conference Program

4 Pages



2016 LGNSW WATER MANAGEMENT CONFERENCE
 Broken Hill Musicians Club, Broken Hill, 28 to 30 August 2016
 Draft Program

Conference MC Gerry Gannon		
Sunday 28 August		
3.00pm – 5.00pm	Registration opens	
6.00pm – 8.00pm	Welcome reception and registration	Cr Keith Rhoades AFSM President, LGNSW
Monday 29 August, Broken Hill Musicians Club, Broken Hill		
8.00am	Conference registration opens	
8.15am	Trade exhibition opens	
9.00am	Welcome and overview of the day	Gerry Gannon
9.05am	Welcome to Country	
9.10am	Welcome to Broken Hill City Council	Cr Wincen Cuy, Mayor of Broken Hill City Council
9.20am	Address from LGNSW	Cr Keith Rhoades AFSM President LGNSW
9.30am	Keynote address Sydney Water's <i>lifestream, strategy</i> – water's contribution to a livable and prosperous Sydney	Paul Plowman General Manager, Livable Cities Solutions Division Sydney Water
10.00am	Keynote address WSAA efficiency benchmarking of water utilities and customer survey – insight and lessons for local water utilities	Adam Lovell Executive Director Water Services Association of Australia
10.30am	Product/organisation overview by Wastelink	
10.35am	Morning tea sponsored by Wastelink	
11:00am	Keynote address <ul style="list-style-type: none"> • Key water policy challenges in NSW and structural and policy reforms underway • The story of Broken Hill's recent water supply crisis 	Gavin Hanlon Deputy Director General Water Department of Primary Industries
11.45am	Presentation Broken Hill's water supply systems – overview and challenges	John Coffey Manager Water Supply and Quality Essential Water
12.05pm	Presentation Short term emergency water supply for Broken Hill	Hendrik van Rhijn Principal Engineer Water NSW Water Solutions NSW Public Works
12:25pm	Presentation Broken Hill and beyond - what contribution can water reuse make to overcoming water shortages in inland towns and cities?	Stuart Khan Associate Professor, School of Civil & Environmental Engineering University of New South Wales
12:55pm	TBC	
1.00pm	Lunch sponsored by Wastelink	

2.00pm - 5.00pm	Concurrent sessions - (Select one of two site visits or Water Directorate Forum)	
<p>Site Visit I - From New to Old - Broken Hill's Water Supply</p> <p>This conference site visit will illustrate parts of Broken Hill's present and historical water supply system and discuss current challenges of supplying water to Broken Hill.</p> <p>Umberumberka Reservoir and Waterworks The site visit will showcase one of the most complete surviving steam-driven water supply systems in Australia.</p> <p>The Umberumberka waterworks, commissioned in 1915, were built as a complete supply system consisting of dam and reservoir, steam pumping station, rising main, balance tank, and gravity main to Broken Hill covering a distance of 25 km. Most of the original system is still in place except for the original steam pumping engines which were replaced by diesel driven pumps in 1960. These days the reservoir is a standby facility, adding to Broken Hill's main water supply.</p> <p>Mundi Mundi Lookout The site visit will pass Silverton and make a short stop at the Mundi Mundi Lookout.</p> <p>Mica Street Water Treatment Plant and Desalination Facility This recently commissioned desalination facility is located on top of a hill and provides for a great lookout over Broken Hill and its water supply facilities.</p> <p>Broken Hill obtains most of its water supply from the Menindee Lakes system. Raw water from the lakes is pumped and transferred via a 120 km pipeline to the Mica Street Water Treatment Plant where it is treated to drinking water standards. The current drought has significantly reduced storage levels in the Menindee Lakes which poses a significant risk to the security of water supply for Broken Hill's 20,000 residents. What is left in the lakes and the supplementary bore water from shallow aquifers at Menindee has become increasingly saline requiring desalination.</p>	<p>Site Visit II - White Leeds Arid Wetlands</p> <p>Delegates visiting White Leeds Arid Wetlands will be inspired by the purpose built, artificial arid zone wetland that supports a wildlife refuge located 8km south of Broken Hill. In a two hour bus and walking tour through the wetlands system demonstrating its unique environment and capabilities.</p> <p>White Leeds Arid Wetlands receives treated effluent water from Broken Hill City and manages the treated effluent through a subterranean wetlands system, including:</p> <ul style="list-style-type: none"> • A surface wetland known as Sanctuary Lake, which is designed to provide habitat for wildlife, support ecosystems, provide visual amenity, and offer educational opportunities; and • A final storage dam, known as Pioneer Dam, designed to receive wetland overflows and mitigate flood potential. <p>The wetlands system has an estimated footprint of 20 hectare and holds approximately 438 megalitre of water. The system takes only three days to produce deep blue primary contact water.</p> <p>White Leeds Arid Wetlands aspires to become an education hub on conservation and the benefits of reusing water.</p> <p>Information will encompass:</p> <ul style="list-style-type: none"> • Natural resource management; • Regeneration and growth of flora and fauna of high diversity and threatened species, including water plants, migratory birds, lizards, snakes, and small mammals; • Low costs, low evaporation management of wetlands (e.g. no pumps on the property); and • Water purification processes including nutrients recycling, filtering out sedimentation and decomposing vegetative matter. 	<p>Water Directorate Forum</p> <p>The forum is organised by the Water Directorate NSW and provides an opportunity to discuss issues around the operations of local water utilities.</p> <p>Chair: Gary Mitchell, Executive Officer, Water Directorate.</p> <p>Topics include:</p> <ul style="list-style-type: none"> • Smart Approved WaterMark and continuation of <i>savewater!</i> IP <p>Presenter: Chris Philpot, CEO, Smart Approved WaterMark</p> <ul style="list-style-type: none"> • Management of water entitlement • Return flows policy • Changes to dam safety regulation • Telcos on tanks • Training and workforce development
From 6.30pm	Transfer	
7.00pm - 10.00pm	Conference Dinner	

Tuesday 30 August, Broken Hill Musicians Club, Broken Hill		
8.00am	Conference registration opens	
8.15am	Trade exhibition opens	
8.50am	Welcome and overview of the day	Gerry Gannon
9.00am	Keynote address Water data and information to better prepare for water security and future challenges	Dr Amgad Elmahdi Manager Water Resources Assessment Section Bureau of Meteorology
9.30am	Presentation Making the data work for you - innovative and strategic data use and analysis for water utilities	Matt Zhang Senior Research Scientist Data & City Team Leader Analytics program DATA61 CSIRO
10:00	Keynote Sydney Water's innovative approach in transforming the customer experience using human centred design	Michael Storey Research Direction & Value Manager Business Strategy & Resilience Sydney Water
10.30am	Product/organisation overview by Murray-Darling Basin Authority	
10.35am	Morning tea sponsored by Murray-Darling Basin Authority	
11.00am	Presentation Local water utilities in regional NSW – what now?	Carmel Krogh Director Shoalhaven Water Shoalhaven City Council
11:30am – 2:00pm	Concurrent conference streams (Select one stream!)	
11:30am – 2:00pm	STREAM 1 – What contribution can water reuse make to overcoming water shortages in inland towns and cities? Policy, regulation and case studies of a range of potable and non-potable reuse projects from around the country. <i>Facilitated by Stuart Khan, Associate Professor, School of Civil & Environmental Engineering, University of New South Wales</i>	
11.30am	Introduction	Stuart Khan Associate Professor School of Civil & Environmental Engineering University of New South Wales
11.35am	Regulation of water reuse in NSW	Nanda Altavilla Recycled Water Assessment Specialist Department of Primary Industries – Water <i>Invited</i>
11.55am	Residential reuse	Tim Mackney Manager Water & Wastewater Ballina Shire Council
12.15pm	Water reuse for irrigation	Simon Smith Regional Operations Manager Trinity Tony White Irrigation Manager, Water Reticulation System Virginia Trinity

12.35pm	Industrial water reuse	John Coffey Manager Water Supply and Quality Essential Water <i>Invited</i>
12.55pm	Potable water reuse	<i>Speaker to be advised</i>
1.15pm	A triple bottom line approach to decision making	Michalis Hadjikakou Research Associate School of Civil and Environmental Engineering's Water Research Centre University of New South Wales
1.35pm	Facilitated discussion	Stuart Khan Associate Professor, School of Civil & Environmental Engineering University of New South Wales
11:30am – 2:00pm	STREAM 2 – Local water utilities in regional NSW – what now? Discussion on amalgamations, alliances, county councils and regulatory reform. <i>Facilitated by Grant Leslie, General Manager Australia, Balmoral Group</i>	
11.30am	The future of county councils – a fork in the road?	Brendan Guiney Executive Manager Infrastructure Development Midcoast Water County Council
12.00pm	Regional asset management and best practice initiatives – Lower Macquarie Water Utilities Alliance 2016	Stewart McLeod Director Technical Services Western Plains Regional Council Michael Brearley Director, Collaborative Planning & Engineering CPE Associates Jacqui Hansen Consulting Engineer CPE Associates
12.30pm	Centroc Water Utilities Alliance – current innovations in the context of local government reform	Andrew Francis Director Infrastructure Parkes Shire Council Chair Centroc Water Utilities Alliance Meredith MacPherson Program Manager Centroc Water Utilities Alliance
1.00pm	How does five into one go? Experiences from the Clarence Valley Council amalgamation	Greg Mashiah Manager Water Cycle Clarence Valley Council
1.30pm	Beyond Best Practice – what the future holds for the LGA-based local water utility and the national water initiative	Rod Haig Strategic Engineer (Water and Wastewater) Lismore City Council
2:00pm	Summary and future commitment	
2.10pm	Lunch sponsored by Murray-Darling Basin Authority	
Close of conference		

This program is correct at the time of printing; speakers and program details may have changed due to unforeseen circumstances.

10) CENTROC BOARD MEETING HELD 12 MAY 2016 (CM.CF.3)

(Gavin Rhodes)

RECOMMENDATION:

1. That Council note the report and associated minutes of the Centroc Board Meeting held 12 May 2016.

REPORT

A Centroc Board Meeting was held at Parliament House in Sydney on 12 May 2016. The Chairman and General Manager represented CTW at the Board Meeting.

A copy of the Mayoral Report and the Minutes from the Centroc Board Meeting held 12 May 2016 are attached to this report for your information.

BUDGET IMPLICATIONS

Funded in Operational Plan 2016/2017

POLICY IMPLICATIONS

Nil

ATTACHMENTS

- 1 Centroc Mayoral Board Report 12th May 2016

10 Pages



**Report from the Mayor attending the Centroc Board Meeting 12 May 2016
Parliament House Sydney**



I attended the Centroc Board meeting at Parliament House Sydney 12 May 2015. Meetings were also held the day before with several parties along with Centroc representatives.

Member for Bathurst and Minister for Local Government Paul Toole assisted with organising the Parliament visit again this year. The Board thanked him for his support.

With the Cabinet meeting on the Local Government amalgamations in the morning and the official announcement by the Premier at 12.30pm, some Ministers were unable to address the Board. Apologies were received from The Hon Paul Toole, Minister for





Local Government, The Hon Robert Stokes, Minister for Planning and The Hon Mr John Barilaro, Minister for Regional Development.

Given the circumstances of the day we were fortunate to have the following Ministers address the Board.

- The Hon Jillian Skinner, Minister for Health;
- Senior advisors to the The Hon Duncan Gay, Minister for Roads, Maritime and Freight, Mr Andrew Huckel and Ms Emma Higginson;
- The Hon Andrew Constance, Minister for Transport and Infrastructure;
- The Hon Niall Blair, Minister for Lands and Water and Primary Industries; and
- Executive Director of Planning and Design, to the Hon Robert Stokes, Minister for Planning, Mr Halvard Dalheim.

Prior and Post Board meetings, the Chair, Cr Bill West, met with

- The Hon Paul Green- Christian Democratic Party;
- The Hon Robert Brown, MLC & The Hon. Robert Borsak, MLC- Shooters and Fishers Party;
- The Hon Niall Blair MLC, Minister for Primary Industries, Minister for Land and Water;
- The Hon Mick Veitch, MLC, Shadow Minister for Primary Industries, Shadow Minister for Lands and Water, and Shadow Minister for Western NSW;
- The Hon Duncan Gay- Minister for Roads, Maritime and Freight;
- The Hon Sarah Mitchell- Parliamentary Secretary for Rural and Regional Health and Western NSW; and
- Mr Chris Hall, Chief of Staff, Ms Anna Reed, Policy Adviser, to The Hon. Stuart Ayers, MP Minister for Trade, Tourism and Major Events and Sport.

Follow-up meetings are being arranged in the region and Council will be informed as dates come to hand.

I provide the following report for Council's information, along with the meeting minutes.

Transport Infrastructure - Centroc Members resolved to provide \$50K to kick start the implementation of the Centroc Road Transport Technical Committee Business Plan.





The Board will also receive a report on the potential for funding to assist in having fibre to airports in the region.

The Chair met with the Hon Duncan Gay, Minister for Roads, Maritime and Freight on the Wednesday. He confirmed that the Bells Line Corridor should be secured by the end of the year. The region thanked the Minister for his ongoing support for our region through the Fixing Country Rail and Fixing Country Roads Programs issued a media release in this regard.



Water Security – Centroc will lodge a submission to the Legislative Council inquiry into augmentation of water supply for rural and regional NSW. In preparation to the submission, an invitation will be sent to the Chair of the Legislative Committee no 5 to visit the regional to hear about the work this region is doing in strategic regional water planning.

A meeting with Mr Frank Garofalow, Director Water Regulation and Ms Alison Kirk, Director Water Planning and Policy was held whilst representatives were in Sydney, the main topics covered were, Water Regulation and Inter-governmental collaboration and alignment and Strategic Regional Water Planning Framework.

Parkes, Forbes and Central Tablelands Water (CTW) members met with the Hon Niall Blair MLC, Minister for Primary Industries, and Minister for Lands and Water 11 May, at this meeting the following key items were raised with him;

- Regional Priority Infrastructure Plan and
- Parkes-Forbes- CTW pipeline project.

Correspondence will be followed up with the Minister regarding an update on the Centroc Water Security Study.

Health – Advice will be provided to the Board on strategies to remove the barrier to rural health workforce.

The Board have asked Department of Premier and Cabinet to coordinate a meeting with key stakeholders including Primary Health Network, and Western NSW Local Health District with a view of scoping the collaborative opportunity of alignment between health precincts and integrated health care.

Minister Jillian Skinner addressed the Centroc Board the main topics raised were;

- Regional Health Workforce;





- Regional Health Infrastructure, particularly issues around car parking at a number of hospitals in the region; and
- Growing our own Health workforce.

A further report will be provided on the success on the Beyond the Range Program.

Regional Development – Central NSW Tourism, Chair, Mr Norm Mann, and Executive Officer Ms Lucy White addressed the Centroc Board on the success of the current model and approach. It was noted that this is under review by the State with advice to be provided in the second half of this year. Attendees were keen to see the current successes of this region included in any new regional tourism organisation structures.

A MoU between Centroc and TAFE was adopted.

A presentation from Ms Alison Morgan on the Making it happen in the Regions initiative, was presented, members are encouraged to engage in the process. Advice was provided on a workshop attendees were invited to in Dubbo 24 May.

Advice was received from the Chair of Regional Development Australia Central West (RDACW), Mr Alan McCormack on concerns particularly for Education in the region. The Board resolved to receive a report on options from working with RDACW on supporting education in the region

Mayors are encouraged to provide support to their communities through the Census process. Economic Development Officers will be approached with scoping advice for improving the case for investment in the region, particularly with the lack of alignment in data analysis.

A Mining Affectedness in Central NSW report was endorsed; it will be revised annually based on feedback from Members.

A report to the Board will be received on 'the Right to Farm'.

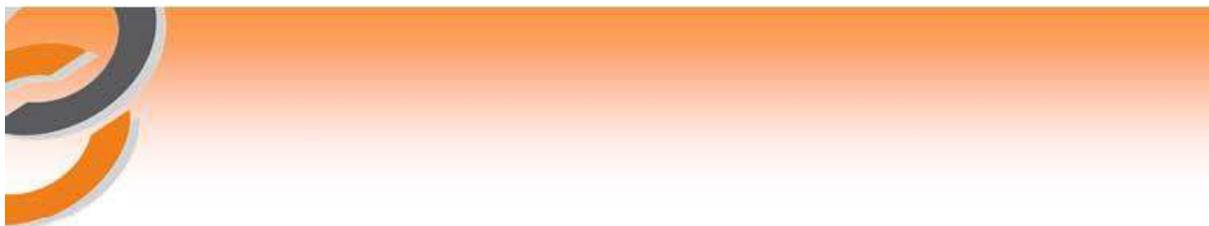
Parliamentary Secretary for Western NSW, Sarah Mitchell and Parliamentary Secretary for Southern NSW, Katrina Hodgkinson addressed the Board.

Planning – A response to the Regional Plan is due Mid June. As this is such a short turn around, Centroc will be seeking an extension to allow a better response.

A submission will be lodged by Centroc to IPART on the review of the local Government rating system.

Mr Halvard Dalheim, Executive Director of Planning and Design, provided advice on the Regional Plan, as Minister for Planning as The Hon Robert Stokes was unable to attend.

Operational – The new members reviewed on the Code of Conduct panel were approved by the Board.



Centroc staff continue to maintain savings for the Region. Over 5000 courses have been completed since the online training system began in 2012, and over 1000 employees have been trained in 2015/2016 for various courses, with over \$150,000 in savings been achieved for this financial year.

Financial – the anticipated profit at 30 June 2016 is \$35755 against a budgeted profit of \$5470. This profit has increased due to the LGP rebate received and the increase income from the training services.

The Treasurer arrived during the Premiers amalgamations announcement and expressed her interest in visiting the region. Further follow up with her office will be undertaken with Centroc staff.

There is a lot of valuable collaborative activity going on and Centroc members should be congratulated for their collaborative efforts for better outcomes for the region. I commend this report to you for noting.

Recommendation/s

That the Mayoral Report from the Centroc Board Meeting 12 May 2016 at Parliament House be noted



Confirmation of the Minutes of the Board Meeting 12 May 2016 held at State Parliament House

Cr G Rush	Bathurst Regional Council	Cr J Davis	Orange City Council
Mr D Sherley	Bathurst Regional Council	Mr G Styles	Orange City Council
Cr S Ferguson	Blayney Shire Council	Cr K Keith	Parkes Shire Council
Ms R Ryan	Blayney Shire Council	Mr K Boyd	Parkes Shire Council
Cr I Gosper	Cabonne Council	Cr J Shaw	Upper Lachlan Shire Council
Mr A Hopkins	Cabonne Council	Mr J Bell	Upper Lachlan Shire Council
Cr D Somerville	Central Tablelands Water	Cr M Liebich	Weddin Shire Council
Mr G Rhodes	Central Tablelands Water	Mr G Carroll	Weddin Shire Council
Cr B West	Cowra Council	Cr B Ingram	Young Shire Council
Mr P Devery	Cowra Council	Mr D Aber	Young Shire Council
Cr P Miller	Forbes Shire Council	Mr A McCormack	RDACW
Mr M Kershaw (Acting)	Forbes Shire Council	Mr P McMillan	RDACW
Cr J Medcalf	Lachlan Shire Council	Ms A Morgan	DPC
Mr R Hunt	Lachlan Shire Council	Mr N Mann	CNSWT
Cr M Statham	Lithgow City Council	Ms L White	CNSWT
Mr R Bailey	Lithgow City Council	Ms J Bennett	Centroc
Cr R Thompson	Lithgow City Council	Ms M Macpherson	Centroc
Cr K Sajowitz	Oberon Council	Ms L Chapman	Centroc
Mr G Wallace (Acting)	Oberon Council		

Board Members in bold

1 Meeting opened at 9.00am by Chair Cr B West

2 Apologies

Cr W Tuckerman, Mr A McMahon, Cr D Kennedy, Mr B Cam, Cr K Rhoades and Ms D Rygate

Resolved	Cr P Miller/Mr D Aber
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That the apologies for the Centroc Board meeting 12 May 2016 listed above be accepted.

3. The Board was addressed by Mr Norm Mann and Ms Lucy White on Central NSW Tourism

4. As a result of a meeting of cabinet on Local Government Amalgamations, advice was received from The Treasurer that she would arrive at 12:20, The Minister for Health advised she would arrive late, the Minister for Regional Development apologised and the Minister for Local Government apologised.

5. Minutes

4a Confirmation of the Minutes of the GMAC Meeting 28 April 2016

Resolved	Mr K Boyd/Mr R Bailey
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That the Minutes of the Centroc GMAC Meeting 28 April 2016 held in Orange be confirmed.

4b Confirmation of the Minutes of the Board Meeting 25 February 2016

Resolved	Cr P Miller/Cr K Keith
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That the Minutes of the Centroc Board Meeting 25 February 2016 held at Blayney be confirmed

4 c Noting of the Minutes of the Executive Meeting 28 April 2016

Resolved **Mr R Bailey/ Cr G Rush**

That the Minutes of the Centroc Executive meeting 28 April held at Orange be noted with a change made to the place from Blayney to Orange.

6. Business Arising from the Minutes – Matters in Progress

Resolved **Cr K Keith/ Cr J Medcalf**

That the Board note the Matters in Progress, making deletions as suggested.

7. Correspondence

6a Correspondence In

Resolved **Mr K Boyd/Cr P Miller**

That the Board note the incoming correspondence; and note with regret the resignation of Mid Western Regional Council and offer an operational membership subject to them being a member of another ROC.

6b Correspondence Out

Resolved **Cr P Miller/Mr J Bell**

That the Board note the outgoing correspondence.

8. Reports

7a Transport Infrastructure including Bells Line of Road

Resolved **Mr K Boyd/Cr P Miller**

That the Board note the Transport Infrastructure report

1. including meetings with State representatives being co-ordinated to progress the Blayney Demondrille Line and sequestration of the corridor for the Bells Line between the M7 and Kurrajong; and
2. the Board receive a report on the potential for funding to assist in having fibre to airports in the region;
3. up to \$50K be used to progress the activities identified in the Centroc Roads Transport Technical Committee Business Plan; and
4. this to be administered through the Executive with a report to be provided to the Board.

7b Water Infrastructure Report

Resolved **Mr K Boyd/Cr K Keith**

That the Board note the Water Infrastructure Report and

1. a submission be made through the Executive to the Legislative Council Inquiry into augmentation of water supply for rural and regional NSW within existing policy; and
2. send letter of congratulations to the award winning members of the Centroc Water Utilities Alliance.

7c Health Report

Resolved **Cr P Miller/ Cr I Gosper**

That the Board note the Health report and

1. note that a strategic session to progress health priorities will be held in the latter part of the year;
2. in the interim, note that under the hand of the Chair, the Department of Premier and Cabinet is being asked to coordinate a meeting with key stakeholders including Primary Health Networks, Centroc and Western Area Health with a view to scoping the collaborative opportunity of alignment between health precincts and integrated health care;



- | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> 3. advice be provided to the Board from Charles Sturt University on its Clinical Training Model including internship positions; 4. advice be provided to the Board on strategies to remove the barrier to rural health workforce; 5. seek interest in external funding of the Quadruple Bottom Line costs to community of the withdrawal of medical services; and 6. receive an update on the status of the success of the Beyond the Range Program. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

The meeting adjourned for morning tea at 10:00

The meeting resumed at 10:30

The meeting received advice from the Chair of Regional Development Australia Central West raising concerns particularly for education in the region.

7e Planning Report

Resolved	Cr P Miller/ Cr J Medcalf
That the Board	
<ol style="list-style-type: none"> 1. Lodge a submission under the hand of the Chair to IPART on the Review of Local Government Rating System under existing policy; 2. Commend to members they send staff to the next Enabling Regional Adaptation Workshop in Orange 30 May/1 June 3. Commend to members that each council workshops draft Regional Plan in the first instance and provide feedback to the Centroc Executive to develop a response by mid June. 4. Request an extension of 2 months on response to the Regional Plan. 	

7f Operation Report

Resolved	Mr D Sherley/Mr K Boyd
That the Board note the Operational Report	
<ol style="list-style-type: none"> 1. approve the members of the Regional Code of Conduct Panel; 2. receive advice on the likely timing of JO to inform a report on the potential of incorporation including the structures of Hunter and REROC; and 3. Contact the other ROCs for potential advocacy support. 	

7g Financial report

Resolved	Mr R Bailey/Mr J Bell
That the Board note the Financial report.	

The meeting adjourned at 11:00 with a presentation by the Hon Andrew Constance Senior Advisors to the Hon Duncan Gay Andrew Huckel and Emma Higginson presented at 11:30 The Minister for Health, the Hon Jillian Skinner presented at 11:45 The Minister for Lands Water and Primary Industry presented at 12:05

- **The Board will follow-up with a letter regarding an update of the Centroc Water Security Study**

The meeting adjourned a 12:25 to receive advice from an announcement by the Premier on amalgamations.



The Treasurer arrived at 12:35 during the adjournment and said she would like to visit the region and understood the challenges of this meeting given the announcements of the day.
 At 12:45 the Executive Director of Planning & Design, Mr Halvard Dalheim, provided advice on the Regional Plan.

The meeting adjourned for lunch at 1:30, the Hon Troy Grant, the Hon Kevin Humphries, the Hon Sarah Mitchell and the Hon Katrina Hodgkinson were in attendance.

The meeting resumed at 2:00pm

The meeting welcomed Parliamentary Secretary for Western NSW the Hon Sarah Mitchell and for Southern NSW, the Hon Katrina Hodgkinson

Ms Alison Morgan presented on the Making it Happen in the Regions Initiative

7 d Regional Development

Resolved	Cr K Keith/Cr G Rush
That the Board note the Regional Development report and	
1. change the line item in the management plan from Progress the development of a “food and fibre” plan for the region to Progress support for the agricultural industry;	
2. the Economic Development Officer’s be approached with scoping advice to seek their engagement on the potential to progress options for improving the case for investment in the region in particularly with regard to - Lack of alignment in data analysis and models to make the case for investment in the region leads to Councils and other investing in business cases that are disregarded by funding entities;	
3. note that any advocacy on regional development include advice from the workshop on making the case for investment in the region;	
4. receive a report on The Right To Farm;	
5. endorse the Mining Affectedness in Central NSW report and note it will be revised for annually based on feedback from members;	
6. adopt the MoU with TAFE;	
7. commend to members they engage in the Making it Happen in the Regions process;	
8. commend to Mayors they provide support to encourage community engagement in the Census; and	
9. receive a report on options from working with RDACW on supporting education in the region.	

8. Late Reports

9. Matters Raised by Members

10. Speakers to the next meeting

PHN- Andrew Harvey

11. Next Meetings

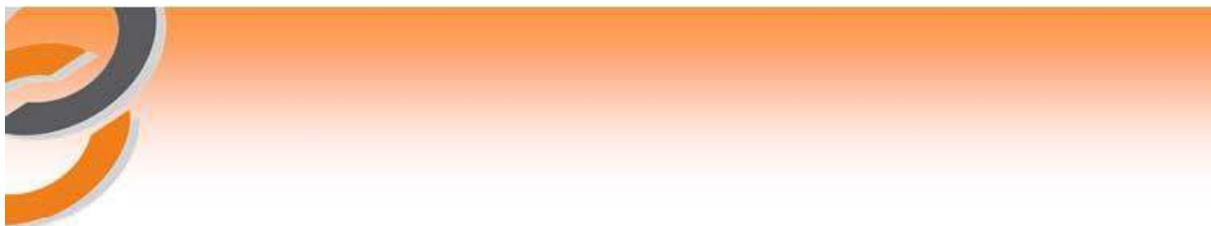
Board -25 August - Cowra

Board - 24 November – Canberra

GMAC – 28 July 2016 – Orange

GMAC 27 October 2016- Orange

Executive – 28 July 2016 in Orange



Meeting closed at 3.00 pm
Page 4 is the last page of the Centroc Board Minutes 12 May 2016

11) EXECUTIVE DEAN'S AWARD – DIRECTOR FINANCE & CORPORATE SERVICES (PE.EC.3)**RECOMMENDATION:**

1. That Council note the outstanding academic achievement of Council's Director Finance & Corporate Services.

REPORT

Council's Director Finance & Corporate Services, Mrs Raelene Mulligan, is currently studying a Bachelor of Accounting undergraduate degree by distance education through Charles Sturt University. Undertaking this academic qualification is a professional development condition of Mrs Mulligan's employment agreement with Council.

Noting the above, the General Manager is delighted to congratulate and acknowledge Mrs Mulligan on her recent Executive Dean's List Award in recognition of outstanding academic achievement.

To receive an Executive Dean's List Award a student must achieve the following:

- Achieved a grade of Distinction or High Distinction in all coursework subjects undertaken, and
- Completed a minimum of 32 points over a maximum of 3 sessions.

In any given session, only a small number of students attain this high level of achievement. The General Manager continues to encourage Mrs Mulligan with her study, and fellow staff members with professional development aspirations.

Mrs Mulligan received her Executive Dean's List Award at a Faculty of Business Presentation Ceremony at Bathurst on 10 May 2016. A copy of Mrs Mulligan's award is provided for information.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

1 Executive Dean's Award

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EXECUTIVE DEAN'S AWARD

This is to certify that

Raelene Mary Jane Mulligan

enrolled in the course leading to the award

Bachelor of Accounting

was included on the

Executive Dean's List

on 10 May 2016

*In recognition of outstanding academic performance
across Session 1 and Session 2 2015*

L. White

*Lesley White
Executive Dean
Faculty of Business*

Issued: 10 May 2016

YOU+CSU

12) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

(Darrell Sligar)

RECOMMENDATION:

1. That the information be noted.

REPORT**a) *Service Replacement Program***

Council staff completed fifteen full and fifty partial replacements during the past two months.

b) *Hydrant/Valve Maintenance*

Replacement of check valve at West Grenfell Reservoir has been completed. Hydrant cleaning undertaken at Somers and Garland.

c) *Reservoir Maintenance*

Installation of a float valve at Lyndhurst Reservoir. Replacement of chlorine dosing pump at Greys Hill Reservoir.

d) *Pump Station Maintenance*

Replacement of external steel pipework with HDPE at Grenfell North Pump Station. Original Quandiella bore pump has been refurbished and is now a spare pump.

e) *Filtration Plant Maintenance*

Safety rail installed at Carcoar WTP following internal WH&S Audit. Refurbishment of the No 1 filtered water pump from Carcoar has been completed. Dosing pipelines at Carcoar have been re-painted in accordance with Australian Standards.

Corroded floor grating at Blayney WTP has been replaced with galvanised steel grating.

f) *Trunk Main Maintenance*

Repair of valve and pipeline on Trunk Main 'X' at the Belubula crossing. Two breaks were repaired on Trunk Main 'C'. Leaking valve on Trunk Main 'K' just upstream on McDonald's Lane Pump Station was repaired.

A chlorinator has been installed at Old River Pump House to boost chlorine residual during low demand periods (winter months).

g) *WH&S*

Council's WH&S representative has conducted internal safety audits at Canowindra, Grenfell and Cudal depots, with only minor safety issues being recorded, such as replacement of MSDS. At every Audit, the WH&S representative demonstrates the usage of BA (Breathing Apparatus) Units to staff.

Electrical equipment and tools at Canowindra Depot were tested and tagged as part of CTW's WH&S Program.

h) Meters

Reading of meters commenced in Blayney on the 7th April and was completed on the 29th April with the reading of Cowra Shire rural connections.

Ten meters were replaced in the last two months due to age and condition.

i) Capital Works

Preliminary works for Trunk Main 'K' replacement is progressing. All existing pipe infrastructure has been located and identified. Construction of access gates is in progress and is due for completion at the end of June 2016.

Earthworks for the new office/amenities building at Blayney Filtration Plant has been completed, with construction of the building due to commence at the end of June 2016.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

Nil

13) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

(Darrell Sligar)

RECOMMENDATION:

1. That the information be noted.

REPORT

j) Main Breaks

The main failures recorded during the past two months are listed in the table below.

Location		Date	Size	Comment
Canowindra	East St	29.04.16	100mm	DNR
	TMC - Green Gully	06.06.16	225mm	Weld
Cowra Shire	TMC – Sugarloaf	06.06.16	225mm	Weld
Cudal	Main St	13.04.16	100mm	Shrinking pipe from S/V
Eugowra	Nanima St	03.05.16	150mm	DNR
Grenfell	Mid-West Hwy	12.05.16	225mm	Leaking collar
Lyndhurst	Mt McDonald Rd	12.05.16	100mm	S/L
Manildra	Orange St	03.05.16	100mm	DNR
	Orange St	10.05.16	100mm	DNR
Millthorpe	Nyes Gate Rd	03.05.2016	100mm	DNR

k) Service Complaints and Requests

A summary of service complaints and requests received for the last two months are as follows:

Row Labels	Count of Town/Village
BLAYNEY	19
CHECK METER READING	1
CUSTOMER DAMAGED SERVICE	1
LEAKING METER	6
LEAKING SERVICE	5
METER NOT SHUTTING OFF	4
NO WATER COMPLAINT	1
PATHCOCK FAILURE	1
CANOWINDRA	12
HYDRANT LEAKING	1
LEAKING METER	4

LEAKING SERVICE	2
MAIN BREAK	2
METER NOT SHUTTING OFF	1
PATHCOCK FAILURE	1
PRV ISSUE/MAINTENANCE	1
CARCOAR	1
METER NOT SHUTTING OFF	1
CARGO	4
LEAKING SERVICE	2
LOW PRESSURE COMPLAINT	1
NO WATER COMPLAINT	1
COWRA SHIRE	2
CHECK METER READING	1
MAIN BREAK	1
CUDAL	3
LEAKING METER	2
MAIN BREAK	1
EUGOWRA	6
LEAKING METER	2
LEAKING SERVICE	3
MAIN BREAK	1
GRENFELL	9
CHECK METER READING	1
DIRTY WATER COMPLAINT	1
LEAKING METER	2
LEAKING SERVICE	3
MAIN BREAK	1
MAINTENANCE - GENERAL	1
LYNDHURST	1
MAIN BREAK	1
MANILDRA	7
LEAKING METER	1
LEAKING SERVICE	4
MAIN BREAK	2
MILLTHORPE	5
CUSTOMER DAMAGED MAIN	1
LEAKING METER	1
LEAKING SERVICE	1
MAIN BREAK	1
PATHCOCK FAILURE	1
QUANDIALLA	1
NO WATER COMPLAINT	1
Grand Total	70

l) Lake Rowlands

The level of Lake Rowlands has increased from 74% to its present level of 84% (8.06.2016)

m) New Water Services

During the past two months there have been two new domestic water services connected to Council's mains.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

Nil

14) QUESTIONS ON NOTICE

(Gavin Rhodes)

No questions on notice were received.

ATTACHMENTS

Nil

15) STANDARD & POOR'S CLASS ACTION SETTLEMENT AGREEMENT (LS.CO.1)
REGIONAL WATER SECURITY PIPELINE PROJECT STAGE 2 FUNDING (WS.AM.1)
GENERAL MANAGER PERFORMANCE REVIEW (GO.CO.4)

(Gavin Rhodes)

RECOMMENDATION:

1. That, Council adjourn into a Closed Meeting and the press and the public be excluded from the meeting of the Committee of the Whole, as these matters are considered to be confidential under Section 10A(2) of the Local Government Act, for the following reasons:
 - a. advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege, or
 - b. commercial information of a confidential nature that would, if disclosed:
 - i. confer a commercial advantage on a competitor of the council, or
 - c. personnel matters concerning particular individuals (other than councillors).

ATTACHMENTS

Nil

16) Proceed to Committee of the Whole

(Gavin Rhodes)

RECOMMENDATION:

1. That, as business for the Ordinary Meeting has now concluded, Council proceed into Committee of the Whole to discuss the items referred to in the report.

Council should exclude the press and public at this point, for confidential discussion on the items referred to Committee

ATTACHMENTS

Nil

17) Report of the Committee of the Whole

(Gavin Rhodes)

RECOMMENDATION:

1. That the recommendations of the Committee of the Whole be adopted.

ATTACHMENTS

Nil