

**Minutes of the Ordinary Meeting of Central Tablelands Water held at the
Weddin Shire Council Chambers, Grenfell on Wednesday, 10th October 2018,
commencing at 10.30am**

<u>Present</u>	Cr. David Somervaille	(Chairman)	Blayney
	Cr. John Newstead		Blayney
	Cr. Paul Best		Weddin
	Cr. Kevin Walker	(Deputy Chairman)	Cabonne
	Cr. Anthony Durkin		Cabonne
	Gavin Rhodes	(General Manager)	
	Peter McFarlane	(Director Finance & Corporate Services)	
	Noel Wellham	(Director Operations & Technical Services)	

APOLOGIES

18/073 RESOLVED:

That a leave of absence be granted to Cr Craig Bembrick following receipt of an apology for non-attendance.

(Cr. Durkin/Cr. Walker)

CONFIRMATION OF MINUTES

18/074 RESOLVED:

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 8th August 2018, being minute numbers 18/054 to 18/072 inclusive, be confirmed.

(Cr. Best/Cr. Walker)

MATTERS ARISING FROM PREVIOUS MINUTES

Nil

DISCLOSURES OF INTERESTS

Nil

CHAIRMAN'S MINUTE

Nil

COUNCILLOR REPRESENTATION

Cr. Somervaille represented CTW at the following:

- Centroc and Central NSW Joint Organisation Board meetings, Parliament House Canberra 23 August 2018.
- NSW Department of Health Drinking Water Workshop, Orange 21 August 2018

- Department of Industry Water – Advisory Group meeting for the Lachlan Valley Water Sharing Plan, Parkes 27 August 2018
- LGNSW Water Management Conference, Armidale 3-5 September 2018
- Lake Rowlands to Carcoar Dam potential pipeline linkage meeting with Deputy Prime Minister's Chief of Staff, Mr Damian Callachor and Member for Calare, Mr Andrew Gee MP, Parliament House Canberra 11 September 2018

Cr. Durkin represented CTW at the following:

- LGNSW Water Management Conference, Armidale 3-5 September 2018

01) ELECTION OF CHAIRMAN AND DEPUTY CHAIRMAN (GO.CO.2)

18/075 RESOLVED:

That Council adopt the ordinary voting system for election of Chairman and Deputy Chairman.

(Cr. Best/Cr. Durkin)

The General Manager advised that he had received one nomination for the position of Chairman, namely Cr. David Somerville. No further nominations were received.

Cr. David Somerville was declared duly elected as Chairman.

The General Manager advised that he had received one nomination for the position of Deputy Chairman, namely Cr Kevin Walker. No further nominations were received.

Cr. Kevin Walker was declared duly elected as Deputy Chairman.

02) COUNCIL COMMITTEES (GO.CO.2)

18/076 RESOLVED:

That Council confirm the Internal Audit Risk and Improvement Committee comprise of the Chairman (or delegate), two (2) external independents, the General Manager as an observer, and the Director Finance and Corporate Services assuming the role of Secretariat to the Internal Audit Risk and Improvement Committee (responsible for the coordination of the committee, functions and processes).

(Cr. Walker/Cr. Newstead)

03) MEETING TIMES AND DATES (GO.CO.2)**18/077 RESOLVED:**

1. That Council hold its ordinary meetings for the next 12 months on the following dates:

Wednesday	12 th December 2018	-	Canowindra
Wednesday	13 th February 2019	-	Blayney
Wednesday	17 th April 2019	-	Grenfell
Wednesday	12 th June 2019	-	Canowindra
Wednesday	14 th August 2019	-	Blayney
Wednesday	9 th October 2019	-	Grenfell

2. Council consider the Draft Operational Plan and Budget at the April ordinary meeting each year.

(Cr. Walker/Cr. Durkin)

04) DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS (GO.CO.3)**18/078 RESOLVED:**

That the “Disclosures by Councillors and Designated Persons” Returns for the period ending 30 June 2018, as tabled be received.

(Cr. Newstead/Cr. Walker)

05) SAFE & SECURE WATER PROGRAM UPDATE (GR.SL.2)**18/079 RESOLVED:**

1. That Council note the report;
2. That Council endorse the engagement of Geolyse by CTW Senior Management to undertake the Lithgow to Kings Plains Water Transfer Pipeline scoping study, due to their knowledge of the proposed pipeline area and expertise in completing water security scoping studies;
3. General Manager be given delegated authority to establish a steering committee for the Lithgow to Kings Plains Water Transfer Pipeline scoping study, and
4. That Council support CTW Senior Management in preparing and submitting an expression of interest and detailed application for a water supply feasibility study at Caragabal, under the Safe & Secure Water Program in consultation with Weddin Shire Council, Caragabal Water Scheme Incorporated and the Caragabal community.

(Cr. Best/Cr. Newstead)

06) FUTURES STRATEGIC WORKSHOP (GO.CO.1)**18/080 RESOLVED:**

1. That Council note the report, and
2. That Council write to all constituent councils acknowledging their participation and contribution to the CTW Futures Strategic Workshop.

(Cr. Newstead/Cr. Best)

07) ORGANISATIONAL STRUCTURE AND SALARY SYSTEM REVIEW PROJECT - UPDATE (PE.EC.1)**18/081 RESOLVED:**

That Council note the report.

(Cr. Newstead/Cr. Durkin)

08) RENEWABLE ENERGY ACTION PLAN (CM.ES.3)**18/082 RESOLVED:**

1. That Council note and receive the Central Tablelands Water Renewable Energy Action Plan as tabled; and
2. That Council continues to support the Senior Management Team in further investigating potential renewable energy projects which reduce operating costs and increase the affordability, reliability and water security for the region.

(Cr. Durkin/Cr. Best)

09) LGNSW WATER MANAGEMENT CONFERENCE 2018 (CM.CF.1)**18/083 RESOLVED:**

That Council note the report.

(Cr. Durkin/Cr. Newstead)

10) CENTROC AND CENTRAL NSW JOINT ORGANISATION BOARD MEETINGS HELD 23 AUGUST 2018 AT PARLIAMENT HOUSE CANBERRA (CM.CF.3)**18/084 RESOLVED:**

That Council note the report and associated minutes of the Centroc Board and Central NSW Joint Organisation meetings held 23 August 2018.

(Cr. Walker/Cr. Newstead)

11) COUNCIL RESOLUTIONS UPDATE REPORT (GO.CO.1)**18/085 RESOLVED:**

That Council note the Council Resolutions Update Report to August 2018.
(Cr. Durkin/Cr. Best)

12) FINANCIAL MATTERS (FM.BA.1)**18/086 RESOLVED:**

That the information be noted.
(Cr. Best/Cr. Walker)

13) FINANCIAL STATEMENT BY COUNCIL – FINANCIAL STATEMENT CERTIFICATES 2017/18 (FM.FR.1)**18/087 RESOLVED:**

1. That Council's Financial Reports be referred to audit in accordance with Section 413(1) of the Local Government Act 1993.
2. That Council notes that the Annual Financial Reports have been compiled in accordance with:
 - a) The Local Government Act 1993 (as amended) and the regulations made thereunder;
 - b) The Australian Accounting Standards and Professional pronouncements; and
 - c) The Local Government Code of Accounting Practice and Financial Reporting.
3. That Council endorses the Annual Financial Reports as fairly presenting the Council's operating result and financial position for the year, and that the Financial Reports accord with Council's accounting and other records;
4. That Council states that it is not aware of any matter that would render this report false and misleading in any way.
5. That Council, in accordance with Section 413(2)(c) of the Local Government Act 1993 authorises the Chairman, the Deputy Chairman, the General Manager and the Responsible Accounting Officer to sign the required Statements relating to the General Purpose Financial Report and the Special Purpose Financial Report.
6. That Council delegates to the General Manager the authority to issue the Financial Statements upon receipt of the Auditor's Reports.
7. That Council endorse the internal restrictions as listed in Note 6 in the Financial Report.

(Cr. Durkin/Cr. Newstead)

14) CANOWINDRA RESERVOIR ROOF REPLACEMENT – UPDATE ON CONTRACTOR ENGAGEMENT (RM.CM.2)

18/088 RESOLVED:

That Council note the appointment of the Johns Lyng Group to undertake the rectification work on the roof of the reservoir located at Church Street Canowindra.

(Cr. Walker/Cr. Newstead)

15) REGIONAL WATER SECURITY PIPELINE PROJECT UPDATE (WS.AM.1)

18/089 RESOLVED:

That the information be noted.

(Cr. Newstead/Cr. Walker)

16) TRUNK MAIN K RENEWAL (WS.AM.1)

18/090 RESOLVED:

1. That the information be noted, and
2. That Council approves the action taken by the General Manager of procuring the pipe for Stage 2a of the Trunk Main K Project, totalling \$180,782.61 (ex-GST), due to the long lead time associated with the manufacture and delivery of the pipe.

(Cr. Durkin/Cr. Newstead)

17) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

18/091 RESOLVED:

That the information be noted.

(Cr. Walker/Cr. Durkin)

18) PEFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

18/092 RESOLVED:

That the information be noted.

(Cr. Durkin/Cr. Newstead)

19) QUESTIONS ON NOTICE

(General Manager)

No questions on notice were received.

**20) WATER LEAKAGE – ACCOUNT 567000005 (CR.EQ.1)
GENERAL MANAGER’S PERFORMANCE REVIEW (GO.CO.4)**

(General Manager)

18/093 RESOLVED:

That, as these matters deal with items that are subject to the affairs of an individual, Council consider those matters in the Committee of the Whole and that in terms of Section 10A (2) of the Local Government Act, the press and the public be excluded from the meeting of the Committee of the Whole.

(Cr. Best/Cr. Newstead)

21) PROCEED TO COMMITTEE OF THE WHOLE

18/094 RESOLVED:

That, as business for the Ordinary Meeting has now concluded, Council proceed into Committee of the Whole to discuss the items referred to in the report.

(Cr. Durkin/Cr. Newstead)

REPORT OF THE COMMITTEE OF THE WHOLE

WATER LEAKAGE – ACCOUNT 567000005 (CR.EQ.1)

RECOMMENDATION:

That Council grant a one-off 50% concession on the water usage as recorded on the June 2018 and September 2018 water accounts.

(Cr. Durkin/Cr. Best)

GENERAL MANAGER’S PERFORMANCE REVIEW (GO.CO.1)

RECOMMENDATION:

That the Chairman’s minute, reporting on the outcome of the General Manager’s annual performance review conducted 29 August 2018, be noted.

(Cr. Durkin/Cr. Newstead)

RECOMMENDATION:

That as the deliberation of the Committee is concluded, the Council reconvene the Ordinary Meeting.

(Cr. Best/Cr. Walker)

22) REPORT TO THE COMMITTEE OF THE WHOLE

18/095 RESOLVED:

That the recommendations of the Committee of the Whole be adopted.

(Cr. Durkin/Cr. Newstead)

Next Meeting: The next meeting of Central Tablelands Water will be held in Canowindra on 12th December 2018.

There being no further business, the Chairman declared the meeting closed at 1.10pm.