



**Central
Tablelands
Water**

Business Paper

**Extraordinary Meeting of
Central Tablelands Water**

30 October 2020

Video Conference

28 October 2020

Notice to Members

Your attendance is requested at an Extraordinary Meeting of Council to be held via video conference platform Zoom on Friday, 30 October 2020 at 12:00pm.

Agenda

1. Opening meeting
2. Acknowledgment of country
3. Recording of Meeting Statement
4. Apologies
5. Reports of Staff
6. Confidential matters
7. Conclusion of the meeting

Yours faithfully



G. Rhodes
General Manager

ACKNOWLEDGMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

RECORDING OF MEETING STATEMENT

In accordance with the Central Tablelands Water Code of Meeting Practice, this meeting will be audio recorded and will be uploaded to Council's website within 2 weeks after the meeting. The audio recording will allow members of the public to listen to the proceedings of the Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes. By speaking at the Council Meeting you agree to be audio recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times. Whilst Council will make every effort to ensure that audio recordings are available, it takes no responsibility for, and cannot be held liable for technical issues beyond its control. Technical issues may include, recording device failure or malfunction, or power outages. Audio recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published within 2 weeks after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website. Council does not accept any responsibility for any verbal comments made during Council meetings which may be inaccurate, incorrect, defamatory, or contrary to law and does not warrant nor represent that the material or statements made during the meeting are complete, reliable, accurate or free from error. The audio recording is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

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OF THE EXTRAORDINARY MEETING OF CENTRAL TABLELANDS WATER
HELD ON FRIDAY 30 OCTOBER 2020

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01) FINANCIAL STATEMENTS CERTIFICATES (FM.FR.1)

Author: Director Finance & Corporate Services

IP&R Link: Strategy Priority 2 – An efficient, sustainable and customer focussed organisation – 2.2.2 Complete and report on Quarterly Budget Reviews (Financial Result)

RECOMMENDATION:

1. That Council's Financial Reports be referred to audit in accordance with Section 413(1) of the Local Government Act 1993.
2. That Council notes that the Annual Financial Reports have been compiled in accordance with:
 - a) The Local Government Act 1993 (as amended) and the regulations made thereunder;
 - b) The Australian Accounting Standards and Professional pronouncements; and
 - c) The Local Government Code of Accounting Practice and Financial Reporting.
3. That Council endorses the Annual Financial Reports as fairly presenting the Council's operating result and financial position for the year, and that the Financial Reports accord with Council's accounting and other records.
4. That Council states that it is not aware of any matter that would render this report false and misleading in any way.
5. That Council, in accordance with Section 413 (2) (c) of the Local Government Act 1993 authorises the Chairman, the Deputy Chairman, the General Manager and the Responsible Accounting Officer to sign the required Statements relating to the General Purpose Financial Report and the Special Purpose Financial Report.
6. That Council delegates to the General Manager the authority to issue the Financial Statements upon receipt of the Auditor's Reports.
7. That Council endorse the internal restrictions as listed in Note 7 in the Financial Report totalling \$6.243M.

REPORT

Section 413 (2) (c) of the Local Government Act 1993, requires Council to prepare Financial Reports and to refer those reports for audit within four (4) months after the end of the financial year (s416 (1)). This was extended to the 30 November, 2020 by the Office of Local Government due to the impacts of the COVID 19 pandemic.

As the financial statements are only in draft form (unaudited), a full commentary regarding the result will not be presented at this time. This will occur at the December, 2020 meeting where the Audit reports are presented to the public.

Council's auditors will be onsite on the 2nd November, 2020 to undertake the final audit of the Financial Statements.

As part of the Financial Reports, Council is required to present a statement on its opinion on the reports. A copy of the form of the Councillors and Management Statements are attached.

Council's Responsible Accounting Officer and General Manager are also required to endorse the certificates along with the Council members. Both the General Manager and Responsible Accounting Officer will be signing the certificates at the conclusion of the meeting.

Council is also asked to endorse the listing of internal restrictions shown at Note 6. These restrictions have been reconciled after the determination of the cash and investment balances at 30 June, 2020. Council retains an unrestricted cash balance of \$499K to provide working capital for any unplanned operational requirements.

Any transfer from restricted funds requires the endorsement of Council through either the adopted budget or through the quarterly budget review process. (QBRs).

Once the auditor has completed the audit and has submitted their report, Council must fix a date for a meeting at which the auditor's report will be presented, and give public notice of the date. This date must be at least seven (7) days after the date on which notice is given, but not more than five (5) weeks after the auditor's reports are given to Council.

The auditor will be presenting their reports to the next ordinary meeting of Council, scheduled for 9 December, 2020.

By granting the delegation to the General Manager to issue the financial statements, this allows the reports to be lodged quickly after the Auditors report is issued rather than having another meeting

BUDGET IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

ATTACHMENTS

- 1 Financial Statements - Statement by Council 2 Pages
- 2 Note 7– Internal Restrictions

Central Tablelands Water**Special Purpose Financial Statements**

for the year ended 30 June 2020

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 30 October 2020

Clr David Somerville
Chairperson
30th October 2020

Clr Kevin Walker
Deputy Chairperson
30th October 2020

Gavin Rhodes
General Manager
30th October 2020

Peter McFarlane
Responsible Accounting Officer
30 October 2020

Central Tablelands Water**General Purpose Financial Statements**

for the year ended 30 June 2020

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and professional pronouncements, and
- the *Local Government Code of Accounting Practice and Financial Reporting*.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 30th October, 2020

Cllr David Somerville
Chairperson
30th October 2020

Cllr Kevin Walker
Deputy Chairperson
30th October 2020

Gavin Rhodes
General Manager
30th October 2020

Peter McFarlane
Responsible Accounting Officer
30th October 2020

02) CARCOAR WATER FILTRATION PLANT RESERVOIR (WS.SP.6)

(General Manager)

RECOMMENDATION:

1. That, as these matters deal with items that are subject to commercial information of a confidential nature, Council consider this matter in the Committee of the Whole and that in terms of Section 10A (2) of the Local Government Act, the press and the public be excluded from the meeting of the Committee of the Whole.

ATTACHMENTS

Nil