

**Minutes of the Ordinary Meeting of Central Tablelands Water held at the
Weddin Shire Council Chambers, Grenfell on 14 October 2020, commencing at
10:35am.**

Present

| | | |
|-----------------------|-------------------|---------|
| Cr. David Somervaille | (Chairman) | Blayney |
| Cr. John Newstead | | Blayney |
| Cr. Craig Bembrick | | Weddin |
| Cr. Paul Best | | Weddin |
| Cr. Kevin Walker | (Deputy Chairman) | Cabonne |

| | |
|-----------------|--|
| Gavin Rhodes | (General Manager) |
| Peter McFarlane | (Director Finance & Corporate Services) |
| Noel Wellham | (Director Operations & Technical Services) |
| Bee Smith | (Governance & Executive Support Officer) |

Mr Andrew Francis the Director Infrastructure at Parkes Shire Council joined the meeting via video conference and provided a powerpoint presentation on the background and progress of the Centroc Water Grid Pipeline Project (Item 10) to the Board.

APOLOGIES

20/086 RESOLVED:

That a leave of absence be granted to Cr Anthony Durkin following receipt of an apology for non-attendance.

(Cr. Newstead/Cr. Best)

CONFIRMATION OF MINUTES

20/087 RESOLVED:

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 12 August 2020, being minute numbers 20/066 to 20/085 inclusive, be confirmed.

(Cr. Walker/Cr. Bembrick)

MATTERS ARISING FROM PREVIOUS MINUTES

Nil

DISCLOSURES OF INTERESTS

Cr Somervaille and Cr Newstead disclosed a non-pecuniary conflict of interest at Item 23 (Late Item – Compensation request for pipe infrastructure) due to being current councillors of Blayney Shire Council.

PUBLIC FORUM

Nil

CHAIRMAN'S MINUTE

Nil

COUNCILLOR REPRESENTATION

Cr. Somervaille represented CTW at the following:

- Central NSW JO (CNSWJO) Board Meeting via video conference, 27 August 2020,
- LGNSW Water Management Conference 2020, 7 & 8 October 2020

Cr. Walker represented CTW at the following:

- LGNSW Water Management Conference 2020, 7 & 8 October 2020

NOTICES OF MOTION

Nil

01) ELECTION OF CHAIRMAN AND DEPUTY CHAIRMAN (GO.CO.2)

20/088 RESOLVED:

That Council adopt the ordinary voting system for election of Chairman and Deputy Chairman.

(Cr. Best/Cr. Newstead)

The General Manager advised that he had received one nomination for the position of Chairman, namely Cr. David Somervaille. No further nominations were received.

Cr. David Somervaille was declared duly elected as Chairman.

The General Manager advised that he had received one nomination for the position of Deputy Chairman, namely Cr Kevin Walker. No further nominations were received.

Cr. Kevin Walker was declared duly elected as Deputy Chairman.

02) COUNCIL COMMITTEES (GO.CO.2)**20/089 RESOLVED:**

That Council confirm the Audit Risk and Improvement Committee (ARIC) comprise of the Chairman (or delegate), two (2) external independents, the General Manager and Director Finance and Corporate Services as observers, and the Governance & Executive Support Officer assuming the role of Secretariat to the ARIC.

(Cr. Newstead/Cr. Bembrick)

03) MEETING TIMES AND DATES (GO.CO.2)**20/090 RESOLVED:**

- 1) That Council hold its ordinary meetings for the next 12 months on the following dates:

| | | | |
|-----------|--------------------------------|---|------------|
| Wednesday | 9 th December 2020 | - | Canowindra |
| Wednesday | 10 th February 2021 | - | Blayney |
| Wednesday | 13 th April 2021 | - | Grenfell |
| Wednesday | 9 th June 2021 | - | Canowindra |
| Wednesday | 11 th August 2021 | - | Blayney |
| Wednesday | 13 th October 2021 | - | Grenfell |

- 2) Council consider the Draft Operational Plan and Budget at the April ordinary meeting each year.

(Cr. Walker/Cr. Newstead)

04) DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS (GO.CO.3)**20/091 RESOLVED:**

That the “Disclosures by Councillors and Designated Person” Returns for the period ending 30 June 2020, as tabled be received.

(Cr. Best/Cr. Newstead)

05) AUDIT, RISK AND IMPROVEMENT COMMITTEE (ARIC) MEETING MINUTES AND ANNUAL REPORT (CM.AU.1)**20/092 RESOLVED:**

That Council:

1. Note the Audit, Risk and Improvement Committee meeting minutes dated 3 June 2020, and
2. Endorse the ARIC 2020 Annual Report referred to Council for consideration and acceptance.

(Cr. Best/Cr. Bembrick)

06) AMENDMENTS TO THE MODEL CODE OF CONDUCT (GO.PR.1)

20/093 RESOLVED:

That Council adopt the 2020 Amendments to the Model Code of Conduct for Local Councils in NSW and Procedures, as issued by the Office of Local Government.

(Cr. Bembrick/Cr. Newstead)

07) DRAFT IT SECURITY AND USAGE POLICY (CM.PO.1)

20/094 RESOLVED:

That Council:

1. Note the report, and
2. Adopt the draft Information Technology (IT) Security and Usage Policy as presented.

(Cr. Walker/Cr. Bembrick)

08) DRAFT FRAUD CONTROL POLICY AND PLAN (FM.PL.1)

20/095 RESOLVED:

That Council:

1. Note the report, and
2. Adopt the draft Fraud Control Policy and Plan as presented.

(Cr. Newstead/Cr. Best)

09) DELIVERY PROGRAM PROGRESS REPORT (FM.PL.1)

20/096 RESOLVED:

That Council note the report.

(Cr. Best/Cr. Bembrick)

10) CENTROC WATER GRID PIPELINE PROJECT (WS.SP.4)

20/097 RESOLVED:

That Council:

1. Note the report, and
2. Endorse Central Tablelands Water's involvement in partnering with Parkes and Forbes Shire Council in strengthening regional water security through the Centroc Water Grid Pipeline Project, subject to

approval of the final business case and approval of CTW's financial contribution.

(Cr. Newstead/Cr. Best)

11) PROPOSED REGIONAL WATER STRATEGY (WS.SP.4)

20/098 RESOLVED:

That Council:

1. Note the proposed regional water strategy report, and
2. Endorse Central Tablelands Water's involvement in partnering with Cabonne Council in the development of the regional water supply network concept and contribute \$6,750 towards the project.

(Cr. Walker/Cr. Newstead)

12) DEMAND MANAGEMENT REPORT (WS.AG.1)

20/099 RESOLVED:

1. That the Council note the report, and
2. The draft Drought Management Plan and Demand Management Plan be circulated to all Councillors for comment prior to seeking endorsement to proceed on public display.

(Cr. Newstead/Cr. Walker)

13) LAKE ROWLANDS AUGMENTATION PROJECT UPDATE (WS.SP.4)

20/100 RESOLVED:

That Council note the Lake Rowlands Augmentation project report.

(Cr. Newstead/Cr. Bembrick)

14) COUNCIL RESOLUTIONS UPDATE REPORT (GO.CO.1)

20/101 RESOLVED:

That Council note the Council Resolutions Update Report to August 2020.

(Cr. Newstead/Cr. Bembrick)

15) FINANCIAL MATTERS (FM.BA.1)

20/102 RESOLVED:

That the information in relation to Council's investment as at 30 September 2020 be noted.

(Cr. Bembrick/Cr. Best)

16) FINANCIAL STATEMENTS UPDATE (FM.FR.1)

20/103 RESOLVED:

That Council:

1. Note the report, and
2. Approve the proposal to hold an extraordinary meeting in late October 2020 via video conference to consider and endorse the draft 2019/20 Annual Financial Statements for audit.

(Cr. Newstead/Cr. Walker)

17) WATER SECURITY – DROUGHT IMPACT UPDATE (WS.AM.1)

20/104 RESOLVED:

That the information in the report be noted.

(Cr. Newstead/Cr. Walker)

18) TRUNK MAIN K RENEWAL (WS.AM.1)

20/105 RESOLVED:

That the information be noted.

(Cr. Best/Cr. Bembrick)

19) LAKE ROWLANDS DAM SAFETY (WS.AM.1)

20/106 RESOLVED:

That the information be noted

(Cr. Newstead/Cr. Best)

20) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

20/107 RESOLVED:

That the information be noted.

(Cr. Newstead/Cr. Walker)

21) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

20/108 RESOLVED:

That the information be noted.

(Cr. Newstead/Cr. Bembrick)

22) QUESTIONS ON NOTICE

(General Manager)

No questions on notice were received.

23) PROCEED TO THE COMMITTEE OF THE WHOLE

20/109 RESOLVED:

That, as business for the Ordinary Meeting has now concluded, Council proceed into Committee of the Whole to discuss the items referred to in the report.

(Cr. Best/Cr. Bembrick)

REPORT OF THE COMMITTEE OF THE WHOLE

Proceedings in brief: Cr Somerville and Cr Newstead left the meeting at 12.50pm due to declaring a non-pecuniary disclosure of interest for the Late Item – Compensation request for pipe infrastructure, and Cr. Walker assumed the Chair.

01) LATE ITEM – COMPENSATION REQUEST FOR PIPE INFRASTRUCTURE (WS.SP.5)

RECOMMENDATION:

That Council endorse the general manager's decision in declining the request from Blayney Shire Council for the reimbursement of costs associated with the removal and disposal of pipe infrastructure at Napier Oval, Blayney.

(Cr. Bembrick/Cr. Best)

Proceedings in brief: Cr Somerville and Cr Newstead returned to the meeting at 1.02pm.

24) REPORT TO THE COMMITTEE OF THE WHOLE

20/110 RESOLVED:

That the recommendations of the Committee of the Whole be adopted.

(Cr. Bembrick/Cr. Best)

Next Meeting: The next meeting of Central Tablelands Water will be held at the Old Vic Inn, Canowindra on 9 December 2020.

There being no further business, the Chairman declared the meeting closed at 1:04pm.