



**Central  
Tablelands  
Water**

**Business Paper**

**Ordinary Meeting of  
Central Tablelands Water**

**10 February 2021**

**Blayney**

6 February 2021

## **Notice to Members**

Your attendance is requested at an Ordinary Meeting of Council to be held at the Blayney Water Filtration Plant Administration building, on Wednesday, 10 February 2021 at 1.00pm.

### **Agenda**

1. Opening meeting
2. Acknowledgment of country
3. Recording of Meeting Statement
4. Apologies and applications for a leave of absence by members
5. Confirmation of minutes from previous meeting(s)
6. Disclosures of interests
7. Public Forum
8. Chairperson's minute
9. Councillor representation
10. Notices of motion
11. Reports of Staff
12. Questions with notice
13. Confidential matters
14. Conclusion of the meeting

Yours faithfully



G. Rhodes  
**General Manager**

**ACKNOWLEDGMENT OF COUNTRY**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

**RECORDING OF MEETING STATEMENT**

In accordance with the Central Tablelands Water Code of Meeting Practice, this meeting will be audio recorded and will be uploaded to Council's website within 2 weeks after the meeting. The audio recording will allow members of the public to listen to the proceedings of the Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes. By speaking at the Council Meeting you agree to be audio recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times. Whilst Council will make every effort to ensure that audio recordings are available, it takes no responsibility for, and cannot be held liable for technical issues beyond its control. Technical issues may include, recording device failure or malfunction, or power outages. Audio recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published within 2 weeks after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website. Council does not accept any responsibility for any verbal comments made during Council meetings which may be inaccurate, incorrect, defamatory, or contrary to law and does not warrant nor represent that the material or statements made during the meeting are complete, reliable, accurate or free from error. The audio recording is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

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**HELD ON WEDNESDAY 10 FEBRUARY 2021**

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**01) STRATEGIC PLANNING WORKSHOP (GO.CO.1)**

**Author:** General Manager

**IP&R Link:** Strategy Priority 2 – An efficient, sustainable and customer focussed organisation – 2.3 – Improving performance and managing risk

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**RECOMMENDATION:**

That Council note the report and endorse the actions of the general manager in arranging a follow up CTW strategic planning workshop.

**REPORT**

A Futures Strategic workshop was held by CTW in September 2018 with the aim of identifying strategies and managing key risks for CTW. All CTW Councillors, senior management, constituent council's mayors and general managers were invited to attend and participate. The workshop was successfully facilitated by Risk Edge, a risk assessment and management company specialising in governance, enterprise, water cycle and resource management risk.

As a result of the workshop, a number of strategies were identified requiring either collaboration with other stakeholders or strategies that could be implemented independently. Over the past two (2) years, CTW has been progressing many of these strategies and it is now time to take stock and review the identified strategies for ongoing relevancy, and consider new strategies in moving forward as a strong and independent local water utility.

Therefore, Risk Edge have been approached to provide a proposal to facilitate a follow up strategic planning workshop for CTW to be held in April or May this year. Further information regarding the strategic workshop such as date and agenda will be provided in due course.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**02) DEVELOPMENT SERVICING PLAN REVIEW UPDATE (DB.LA.1)****Author:** General Manager**IP&R Link:** Strategic Priority 2 – An efficient, sustainable and customer focussed organisation – 2.2 Financial management.**RECOMMENDATION:**

That Council note the report.

**REPORT**

The purpose of this report is to provide an update of CTW's Development Servicing Plan (DSP) review, and timelines associated with finalising the review.

As Council is aware, a review of CTW's DSP is currently being undertaken. This review has taken longer than originally anticipated due to competing priorities and adhering to the requirements under the current DPIE Water's Best Practice Management Guidelines for DSP's. These guidelines have changed significantly since CTW's existing DSP was adopted in 2013.

CTW has engaged Atom Consulting to assist in completing the DSP review with the following estimated timelines being worked to:

<b>Actions</b>	<b>Estimated Timelines</b>
Review and collate current capital works data.	February 2021
Issue draft DSP including current capital works calculations and methodology to DPIE Water for consideration and approval.	February – March 2021
Once approval is obtained from DPIE Water and subject to not requiring an independent audit, present draft DSP to Council for endorsement to place on public display for a period of 42 days as per DSP guidelines.	March – April 2021
Council to adopt the draft DSP.	May – June 2021

It is to be noted that the above actions and estimated timelines are subject to the approval process times of DPIE Water and potential independent audit requirements.

**BUDGET IMPLICATIONS**

Operational Plan 2020/21

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**03) DEMAND MANAGEMENT REPORT (WS.AG.1)**

**Author:** General Manager

**IP&R Link:** Strategic Priority 1 – Provide a high quality and reliable drinking water supply – 1.1 – Service provision through fit for purpose infrastructure – 1.3 Best practice asset management – 1.4 – Mitigate environmental impacts on service delivery – 1.5 – Efficient use of water.

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**RECOMMENDATION:**

That Council note the report, and endorse the actions of the general manager in arranging the Drought Management and Demand Management workshop to be held on 4 March 2021.

**REPORT**

The draft Drought Management and Demand Management Plans were presented to Council at the December Council meeting for endorsement to proceed on public display.

Both plans are vital to the ongoing management of CTW's finite water sources and assets in an efficient and effective manner, whilst also meeting the best practice management requirements for water supply as set by the NSW Government.

On that basis, Council resolved *"to defer consideration and endorsement of the draft plans to a later meeting to enable a thorough review of the Plans at a workshop."*

Subsequently, Atom Consulting have been engaged to facilitate a workshop with CTW Councillors and staff to review the recent draft Drought and Demand Management Plans. This workshop is scheduled for Thursday 4 March. During the workshop Atom Consulting staff will present on the Best-Practice Management Guidelines and will run through the two draft plans with all workshop participants.

The draft Drought Management and Demand Management Plans were circulated to all Councillors in December for review.

**BUDGET IMPLICATIONS**

Operational Plan 20/21

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil



**04) LAKE ROWLANDS AUGMENTATION PROJECT UPDATE (WS.SP.4)**

**Author:** General Manager

**IP&R Link:** Strategic Priority 1 – Provide a high quality and reliable drinking water supply. Strategic Priority 3 – Regional leadership and collaboration – 3.1 – Regional collaboration and partnerships.

**RECOMMENDATION:**

That Council note the Lake Rowlands Augmentation project report.

**REPORT**

As reported at recent Council meetings, the NSW Government committed \$1 million of funding in December 2019 for the completion of a feasibility study for the Lake Rowlands dam augmentation as part of its emergency response to the drought in regional NSW.

The grant funding received by the NSW government for the Lake Rowlands augmentation is conditional on a two staged approach. These stages are as follows:

- Stage 1 – Feasibility Study investigation of 4 options
  - Option 1 – raising the existing dam wall by 2.2m (8GL);
  - Option 2 – raising the existing dam wall by approximately 5m (Ultimate Design Height 10.5GL);
  - Option 3 – construction of a new dam 2.5km downstream of existing wall (15GL), and
  - Option 4 – construction of a new dam 2.5km downstream of existing wall (26GL).
- Hold Point – DPIE Water concurrence to proceed with preferred option
- Stage 2 – Additional agreed planning works resulting from Feasibility Study
  - Undertake detailed concept design of preferred option;
  - Review of Environmental Factors (REF), and
  - Completion of a final report that includes a benefit cost analysis.

The latest advice received from DPIE Water regarding the Lake Rowlands Augmentation project is for the project to remain at the “Hold Point” and then review once the combined analysis on both the Lake Rowlands augmentation and/or the Lake Rowlands to Carcoar Dam (R2C) pipeline is complete. This is still expected to be completed by March 2021.

DPIE Water have also advised that the modelling for the R2C pipeline will include the existing Lake Rowlands capacity and enlarged capacities, and that this modelling work is underway. When this modelling work is completed, DPIE Water have suggested that this option could be assessed on a triple bottom-line basis along with all the alternative options including evaluation of the improvement to drought security.

During January, CTW welcomed a visit from the NSW Shadow Minister for Water, Clayton Barr MP, which provided the opportunity for a site visit to Lake Rowlands and to explain the importance of the Lake Rowlands Augmentation project in strengthening urban water security for the region.

The Chairman, General Manager and Director Operations & Technical Services also met with the Member for Orange, Philip Donato MP in January to provide an update of CTW's operations and the Lake Rowlands Augmentation project.

The Chairman, General Manager and Director Operations & Technical Services hosted a meeting and site visit to Lake Rowlands with Dr Jim Bentley, CEO Water Sector DPIE Water, and Ms Amanda Chadwick, Executive Director Reform Implementation DPIE Water on Thursday 4 February, following a Central NSW Joint Organisation meeting in Orange. This once again provided an excellent opportunity to explain the Lake Rowlands Augmentation project, and the criticality of this project to increase urban water security and build resilience for the region to assist in managing future droughts.

The General Manager has secured a meeting with the NSW Minister for Water, Property and Housing, the Hon Melinda Pavey MP, for late February at Parliament House, Sydney to discuss the Lake Rowlands Augmentation project.

A meeting with DPIE Water, Water Infrastructure NSW, WaterNSW, the Regional Water Strategy Team, and CTW to discuss the R2C project and the Lake Rowlands Augmentation project is currently being arranged by DPIE Water as the proponent for both projects. CTW has expressed its preference to hold this meeting prior to meeting with Minister Pavey.

#### **BUDGET IMPLICATIONS**

\$1million grant funding FY2019/20 & FY 2020/21.

#### **POLICY IMPLICATIONS**

Nil

#### **ATTACHMENTS**

Nil

**05) COUNCIL RESOLUTIONS UPDATE REPORT (GO.CO.1)**

**Author:** General Manager

**IP&R Link:** Strategy Priority 2 – An efficient, sustainable and customer focussed organisation – 2.5.5 Good governance in place with timely management of council meetings.

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**RECOMMENDATION:**

That Council note the Council Resolutions Update Report to December 2020.

**REPORT**

The General Manager is responsible for ensuring that Council's resolutions, policies and decisions are implemented in a timely and efficient manner, progress monitored and variances reported.

The General Manager provides the management oversight in relation to all information progressing from appropriate staff to Council for consideration via the Business Paper.

After a Council meeting, each resolution is allocated to the General Manager or responsible officer to action in accordance with the Council resolution. The Senior Management Team (SMT) then discuss the progress of these resolutions at fortnightly SMT meetings.

Council have requested a Resolutions Update Report at each Council meeting.

The Council Resolutions Update Report includes Council Resolutions to December 2020.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

- 1 Council Resolutions Update table 5 Pages

**COUNCIL RESOLUTIONS UPDATE**

<b>Council Resolutions Update – Meeting held 10 February 2021</b>					
<b>Resolution Ref.</b>	<b>Date of Meeting</b>	<b>Subject</b>	<b>Responsible Officer</b>	<b>Decision</b>	<b>Action Taken/Status</b>
17/088	18/10/17	Proposed Boundary Readjustment	DOTS/GM	<ol style="list-style-type: none"> <li>1. That Council approve the proposed boundary readjustment in principle;</li> <li>2. That a plan of the proposed boundary readjustment be reported to Council once completed, for endorsement, and Council to contribute \$3,000 towards the cost of the boundary adjustment and Mr Whitehead to contribute \$3,000 for the cost of the land.</li> <li>3.</li> </ol>	<p>13/11/17 – DOTS advised Mr Whitehead of Council's resolution.</p> <p>14/12/17 – Mr Whitehead replied to DOTS accepting Council's in principle support to the boundary adjustment.</p> <p>15/12/17 – DOTS resigned from CTW. New DOTS appointed in February 2018, commenced March 2018.</p> <p>27/4/18 – GM &amp; DOTS liaising with Mr Whitehead regarding proposed boundary adjustment.</p> <p>10/8/18 – DOTS is continuing to liaise with Mr Whitehead regarding boundary adjustment.</p> <p>7/12/18 – DOTS is following up on this matter as a priority now that a major capital works project is nearing final completion.</p> <p>12/4/19 – DOTS has been liaising with the Mr Whitehead to finalise this matter.</p> <p>10/6/19 – DOTS has engaged surveyor to survey boundary adjustment.</p> <p>2/12/19 – DOTS to liaise further with Mr Whitehead following recent funding announcement for Lake Rowlands.</p>
19/025	17/4/2019	Customer Satisfaction Survey	GM	That Senior Management review the results of the customer satisfaction survey and provide Council with an	21/5/19 – SMT discussed with Chairman and will develop an action plan during upcoming SMT meetings and present to Council.

				<p>action plan to address identified areas for improvement.</p>	<p>23/9/19 – Action plan being developed by SMT and Governance &amp; Executive Officer.  7/5/20 – Action plan being developed in association with a Community Engagement Strategy.  11/6/20 – Draft Community Engagement Strategy and Customer Satisfaction Survey Action plan to be presented at July extraordinary meeting.  7/8/20 – Due to current heavy workloads, the draft Community Engagement Strategy and Customer Satisfaction Survey Action plan was not ready for presentation at the July extraordinary meeting. The strategy and action plan will be presented at the October meeting.  8/10/20 – The draft Community Engagement Strategy/Policy and Customer Satisfaction Survey Action plan is to be circulated to Councillors by the end of October.  3/12/20 – The draft Community Engagement Strategy will be presented to the December Council meeting. The Customer Satisfaction Survey Action Plan will be circulated to Councillors during December.  9/12/20 – Community Engagement Strategy adopted.</p>
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20/015	12/2/20	Water Security – Regional approach to support neighbouring councils	GM	<ol style="list-style-type: none"> <li>1. Consider the issue of adopting a collaborative approach to the supply of water between networks connected to the CTW supply system at the upcoming drought management workshop in March 2020, and</li> <li>2. As a matter of urgency, authorize the general manager to negotiate an agreement between CTW, Orange City Council and Cabonne Council to transfer water to Molong for emergency purposes, and report back to Council on the outcome of the agreement.</li> </ol>	<p>18/2/20 – GM &amp; DOTS convened a meeting with representatives from OCC and Cabonne Council to discuss a proposed agreement to supply water under emergency circumstances via the Carcoar to Orange pipeline through to Molong. Various options were considered including transferring water between councils and bore options.</p> <p>27/2/20 – GM &amp; DOTS attendance at OCC, Cabonne &amp; CTW Town Water Steering Committee meeting chaired by James McTavish (NSW Town Water Supply Coordinator).</p> <p>20/3/20 – CTW Drought Management Workshop held at Canowindra. Topics discussed included Cowra to CTW Pipeline project, Lake Rowlands to Carcoar Dam Pipeline project, Level 5 water restriction implementation, water supply agreements with neighbouring councils, and community engagement.</p> <p>24/3/20 – Solicitor engaged to review the draft OCC and CTW Water Supply Agreement.</p> <p>26/3/20 – GM &amp; DOTS attendance at OCC, Cabonne &amp; CTW Town Water Steering Committee meeting chaired by James McTavish (NSW Town Water Supply Coordinator).</p> <p>5/4/20 – Level 5 water restrictions implemented throughout the entire CTW supply network as Lake Rowlands reaches its Level 5 trigger point of 35%.</p> <p>23/4/20 – GM &amp; DOTS attendance at OCC, Cabonne &amp; CTW Town Water</p>
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					<p>Steering Committee meeting chaired by James McTavish (NSW Town Water Supply Coordinator).</p> <p>8/5/20 – Solicitor engaged to review and update Bulk Water Supply Agreement between Cowra and CTW.</p> <p>20/5/20 - GM &amp; DOTS attendance at OCC, Cabonne &amp; CTW Town Water Steering Committee meeting chaired by James McTavish (NSW Town Water Supply Coordinator).</p> <p>20/5/20 – GM &amp; DOTS attendance at the initial Cowra to CTW Emergency Pipeline Connection Project steering committee meeting.</p> <p>7/8/20 – GM to finalise CTW &amp; OCC WSA summary table prior to issuing draft WSA to OCC for review and follow up discussion.</p> <p>SMT are working through draft Cowra &amp; CTW WSA following initial review by solicitor.</p> <p>18/9/20 – Draft CTW &amp; OCC WSA issued to OCC.</p>
20/097	14/2/20	Centroc Water Grid Pipeline Project	GM/DOTS	That Council endorse Central Tablelands Water's involvement in partnering with Parkes and Forbes Shire Councils in strengthening regional water security through the Centroc Water Grid Pipeline Project, subject to approval of the business case and approval of CTW's financial contribution.	5/2/21 - DOTS continues to represent CTW by attending monthly Centroc Water Grid update meetings.
20/122	9/12/20	Water Connection at Dakers Oval Blayney	GM/DOTS	That Council:	22/12/20 – Letter issued to Blayney Shire Council declining the request for a reduction of the ET water connection



				<ol style="list-style-type: none"> <li>1. Endorse the continued use of the NSW Water Directorate's guidelines for Section 64 Determinations of Equivalent Tenement's when determining new water connections, and on that basis,</li> <li>2. Decline the request from Blayney Shire Council for a reduction of the Equivalent Tenements water connection calculation for the proposed new public amenities block at Dakers Oval, Blayney.</li> </ol>	<p>calculation for the proposed new amenities block at Dakers Oval, Blayney and the original water connection quotation remaining valid until August 2021.</p> <p><b>Action complete.</b></p>
20/123	9/12/20	Demand Management Report	GM	<p>The Chair moved to defer consideration and endorsement of the draft Drought Management and Demand Management Plans to a later meeting to enable a thorough review of the Plans at a workshop.</p>	<p>28/1/21 – Demand &amp; Drought Management Workshop scheduled for Thursday 4 March 2021.</p> <p><b>Action complete.</b></p>



**06) FINANCIAL MATTERS (FM.BA.1)**

**Author:** Finance Officer

**IP&R Link:** Strategic Priority 2 – An efficient, sustainable and customer focussed organisation - Key Result Area 2.3 Improving Performance and Managing Risk – 2.3.1 monitoring of organisational and operational performance is regular, accessible and understandable

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**RECOMMENDATION:**

That the information in relation to Council's investments as at 31 January 2021 be noted.

**REPORT****Cash and Investments**

The investment summary below represents Council's total investments as at 31 January, 2021 in accordance with clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act 1993.

The below investments have been made in accordance with the Local Government Act 1993, the Local Government General Regulation 2005 and Council's Investment Policy.



Peter McFarlane  
Responsible Accounting Officer

		Credit Rating	Term (Days)	Rate	Maturity Date	% of Portfolio
<b>Short Term Deposits</b>	<b>\$ 5,100,000.00</b>					<b>82.81%</b>
Commonwealth Bank of Australia	600,000	AA-	242	0.60%	18/06/21	9.74%
Reliance Bank	500,000	Unrated	182	0.80%	5/02/21	8.12%
AMP - Curve Securities	500,000	BBB	183	0.80%	26/02/21	8.12%
Reliance Bank	500,000	Unrated	273	0.60%	4/08/21	8.12%
Macquarie Bank - Curve Securities	400,000	A+	273	0.70%	15/10/21	6.49%
ME Bank - Curve Securities	500,000	BBB+	182	0.60%	25/03/21	8.12%
AMP - Curve Securities	500,000	BBB	330	0.75%	3/11/21	8.12%
Bank of QLD - Curve Securities	500,000	BBB+	182	0.35%	29/10/21	8.12%
Macquarie Bank - Curve Securities	600,000	A+	183	0.70%	6/10/21	9.74%
MyState - Curve Securities	500,000	BAA1	182	0.80%	12/03/21	8.12%

<b>At Call Deposits</b>	<b>\$ 1,058,970.66</b>					<b>17.19%</b>
Commonwealth Bank - General Account	\$ 854,109.70	AA-	At Call	0.00%	N/A	
Commonwealth Bank - BOS Account	\$ 204,834.14	AA-	At Call	0.10%	N/A	
Reliance Credit Union - Cheque Account	\$ 26.82	Unrated	At Call	0.00%	N/A	

Total Value of Investment Funds **\$ 6,158,970.66** **100%**

Average Rate on Term Deposits	
90 Day BBSW for November 2020	0.0100%
Average Rate on Term Deposits	0.6700%
Margin over 90 day BBSW	0.6600%

Average Term - Short Term Deposits (days) 221

<b>Long Term Credit Rating</b>	<b>Amount \$</b>	<b>%</b>
AA-	\$ 1,658,943.84	26.94%
BBB	\$ 1,000,000.00	16.23%
A+	\$ 1,000,000.00	16.23%
BBB+	\$ 1,000,000.00	16.24%
BAA1	\$ 500,000.00	8.13%
Unrated	\$ 1,000,026.82	16.24%
<b>Total</b>	<b>\$ 6,158,970.66</b>	<b>100.00%</b>

#### BANK RECONCILIATION

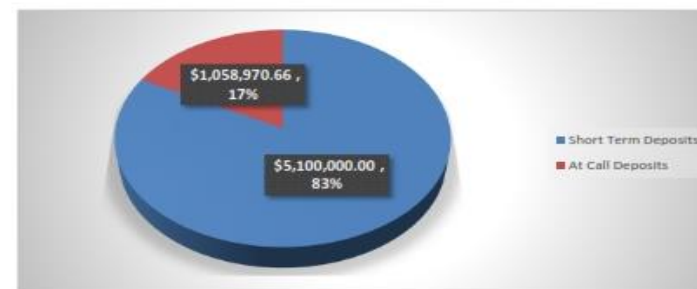
Balance as per Bank Statement	\$ 836,931.23
Add: Receipting banked 01/02/2021	\$ 17,131.90
Add: Receipting on 01/02/2021	\$ 46.57

Balance as per Cash Book **\$ 854,109.70**

#### GENERAL FUND

(a) Cash Book Balance	\$ 854,109.70
(b) Bank Balance	\$ 854,109.70

<b>Short Term Deposits</b>	<b>\$ 5,100,000.00</b>
<b>At Call Deposits</b>	<b>\$ 1,058,970.66</b>



**Investment Commentary**

Interest rates offered by Approved Deposit Institutions (ADI's) on term deposits continue to be at historic lows.

Many ADI's are not accepting new deposits at the present time due to the high level of liquidity in the financial system. This is making it very difficult to move funds around institutions in an effort to improve returns.

Council is seeking to open a new call funds facility (within 24 hours funds return) with Macquarie Bank that is offering a return that is currently well in excess of the call account offered by Council's transactional banker.

This additional call account will allow Council to manage liquidity more effectively by:

- providing a competitive level of return
- allowing term deposit maturities to be extended to attract better rates
- having funds readily available in case of urgent or unexpected cash requirements
- being less reliant on rolling term deposit maturities to have funds available.

**BUDGET IMPLICATIONS**

Interest returns are likely to remain challenging for a considerable period of time. Council may need to review its interest income estimate for 20/21 at future quarterly budget reviews.

**POLICY IMPLICATIONS**

Council's investment policy requires that at least \$500K of total investments be available within 7 days to minimise any liquidity risk. With the opening of an additional call account this will assist in meeting that requirement rather than being reliant on rolling term deposit maturities

**ATTACHMENTS**

Nil

**07) QUARTERLY BUDGET REVIEW STATEMENT – 31 DECEMBER 2020**  
**(FM.FR.1)**

**Author:** Director Finance and Corporate Services

**IP&R Link:** Strategy Priority 2 – An efficient, sustainable and customer focussed organisation. 2.2 Financial Management – 2.2.2 Complete and report on Quarterly Budget Reviews

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**RECOMMENDATION:**

That the budget review statement for the quarter ended 31 December, 2020 be accepted, and the variations therein be voted.

**REPORT**

The Quarterly Budget Review Statement (QBRs) for the period ended 31<sup>st</sup> December 2020 is submitted for consideration by Council in accordance with clause 203 of the Local Government (General) Regulation 2005.

It is estimated that the original forecast operating budget deficit before capital amounts for 2020/2021 of \$146,716 is now estimated to become a \$631,716 deficit. This is an increased deficit of \$485,000.

The principal reasons for this increased operating deficit are:

- Unbudgeted depreciation of \$260,000 relating to the decommissioning of the old Trunk Main K. At the time of the adoption of the draft budget it was anticipated that the new Trunk Main K would have been commissioned in the early part of the 2020/21 year.
- An estimated reduction in water sales of \$250,000 resulting from the wet weather and lower temperatures through many parts of the service area.

This has been offset by some anticipated savings in pumping (electricity) and water purchase costs due to lower levels of water demand. (\$60,000)

The major variations to the operational budget are detailed in the December, 2020 QBR report which is attached.

The adopted overall cash surplus of \$629,042 originally estimated for 2020/2021 has now been revised to a surplus of \$527,741. This is considered satisfactory given the impact climatic conditions are having upon water sales.

This result is considered to be satisfactory in view of the operational conditions being experienced by Council.

**BUDGET IMPLICATIONS**

If the current climatic conditions of low rainfall and more moderate temperatures continue, further reductions in water sales may occur in 20/21.

This will necessitate further reviews of the water sales estimate. Council is monitoring this situation closely. The March quarter water sales figures are expected to be available very soon.

**POLICY IMPLICATIONS**

Nil.

**ATTACHMENTS**

Quarterly Budget Review Statement – 31 December 2020

9 Pages

Central Tablelands Water

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

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Central Tablelands Water

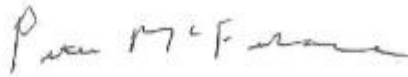
**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

**31 December 2020**

It is my opinion that the Quarterly Budget Review Statement for Central Tablelands Water for the quarter ended 31/12/20 indicates that Council's projected financial position at 30/6/21 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: 

date: 3/02/2021

Peter McFarlane  
Responsible Accounting Officer

## Budget Review Statement as at 31 December 2020

Council's Revised Income and Expenditure for the year 2020/2021

Original Budget		Revised Budget	
<b>1,538,187</b>	<b><u>Operating Revenue</u></b>	<b>1,538,187</b>	
5,190,812	Availability Charges	4,940,812	
66,000	Water Charges	56,000	
64,368	Interest	70,368	
5,183,000	Other Revenues	6,370,902	
132,558	Capital Grants and Contributions	231,206	
52,000	Operational Grants and Contributions	52,000	
<b>12,226,925</b>	Gains on Disposal of Assets		
	<b>Total Operating Revenue</b>	<b>13,259,475</b>	
	<b><u>Operating Expenses</u></b>		
2,290,739	Employee Costs	2,260,739	
49,352	Borrowing Costs	49,352	
1,201,350	Materials & Contracts	1,241,350	
10,000	Legal Costs	16,000	
283,000	Consultants	396,648	
967,200	Other Expenses	907,200	
0	Loss on Sale of Assets	0	
2,389,000	Depreciation and Impairment	2,649,000	
<b>7,190,641</b>	<b>Total Operating Expenses</b>	<b>7,520,289</b>	
<b>5,036,284</b>	<b>Operating Result for Period After Capital</b>	<b>Surplus/(Deficit)</b>	<b>5,739,186</b>
<b>(146,716)</b>	<b>Operating Result for Period Before Capital</b>	<b>Surplus/(Deficit)</b>	<b>(631,716)</b>
	<b><u>Less Non-Operating Expenditure</u></b>		
6,203,756	Acquisitions of Assets	7,839,706	
531,304	Repayment of Loans	531,304	
250,000	Transfer to Reserves - Plant	314,342	
708,017	Transfer to Reserves - Renewal Reserves	708,017	
143,264	Water Pricing Increase @ 3% - Tfr to Infrastructure	143,264	
50,000	Transfer to Reserves - ELE	50,000	
50,000	Transfer to Reserves - Consultancy	50,000	
629,042	Transfer Estimated Budget Surplus/(Deficit)	527,741	
<b>8,565,383</b>		<b>10,164,374</b>	
<b>(3,529,099)</b>		<b>(4,425,188)</b>	
	<b><u>Add Non-Operating Revenue</u></b>		
190,500	Book Value of Assets Sold	206,135	
-	Loan Funds Raised	-	
206,550	Transfer from Reserves - Plant	270,892	
0	Transfer from Consultancy Reserve	65,000	
30,000	Transfer from Reserves - ELE	30,000	
711,756	Transfer from Reserves - Capital	1,204,161	
1,293	Transfer from External Restriction	0	
<b>1,140,099</b>		<b>1,776,188</b>	
<b>(2,389,000)</b>		<b>(2,649,000)</b>	
	<b><u>Add Expenses not Involving Flow of Funds</u></b>		
2,389,000	Depreciation	<b>2,649,000</b>	
<b>\$ -</b>	<b>Budget (Cash) Result Surplus/(Deficit)</b>	<b>\$ -</b>	



Central Tablelands Water

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 31 December 2020

**Income & Expenses - Council Consolidated**

(\$000's)	Original Budget 2020/21	Approved Changes					Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
<b>Income</b>											
Rates and Annual Charges	1,538,187						1,538,187			1,538,187	802,467
User Charges and Fees	5,190,812						5,190,812	(250,000)	1 (a)	4,940,812	1,534,974
Other Revenues	64,368			6,000			70,368			70,368	49,558
Grants & Contributions - Operating	132,558	143,648		(45,000)			231,206			231,206	45,066
Grants & Contributions - Capital	5,183,000	901,203		88,000			6,172,203	198,699	1 (b)	6,370,902	669,545
Interest and Investment Revenues	66,000			(10,000)			56,000			56,000	35,462
Net gain from disposal of assets	52,000						52,000			52,000	
<b>Total Income from Continuing Operations</b>	<b>12,226,925</b>	<b>1,044,851</b>	<b>-</b>	<b>39,000</b>	<b>-</b>	<b>-</b>	<b>13,310,776</b>	<b>(51,301)</b>		<b>13,259,475</b>	<b>3,137,072</b>
<b>Expenses</b>											
Employee Costs	2,290,739			(30,000)			2,260,739			2,260,739	1,186,613
Borrowing Costs	49,352						49,352			49,352	29,224
Materials & Contracts	1,201,350			40,000			1,241,350	-		1,241,350	879,309
Depreciation	2,389,000						2,389,000	260,000	1 (c)	2,649,000	1,324,500
Impairment of receivables							-			-	
Legal Costs	10,000			6,000			16,000			16,000	9,615
Consultants	283,000	143,648		(45,000)			381,648	15,000	1 (d)	396,648	51,367
Other Expenses	967,200						967,200	(60,000)	1 (e)	907,200	395,558
<b>Total Expenses from Continuing Operations</b>	<b>7,190,641</b>	<b>143,648</b>	<b>-</b>	<b>(29,000)</b>	<b>-</b>	<b>-</b>	<b>7,305,289</b>	<b>215,000</b>		<b>7,520,289</b>	<b>3,876,186</b>
<b>Net Operating Result from Continuing Operations</b>	<b>5,036,284</b>	<b>901,203</b>	<b>-</b>	<b>68,000</b>	<b>-</b>	<b>-</b>	<b>6,005,487</b>	<b>(266,301)</b>		<b>5,739,186</b>	<b>(739,114)</b>
<b>Net Operating Result from All Operations</b>	<b>5,036,284</b>	<b>901,203</b>	<b>-</b>	<b>68,000</b>	<b>-</b>	<b>-</b>	<b>6,005,487</b>	<b>(266,301)</b>		<b>5,739,186</b>	<b>(739,114)</b>
<b>Net Operating Result before Capital Items</b>	<b>(146,716)</b>	<b>-</b>	<b>-</b>	<b>(20,000)</b>	<b>-</b>	<b>-</b>	<b>(166,716)</b>	<b>(465,000)</b>		<b>(631,716)</b>	<b>(1,408,659)</b>

Central Tablelands Water

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
1 (a)	Estimated reduction in water sales due to wet conditions and lower summer temperatures. (250K)
1 (b)	\$90,000 contribution from Cabonne Shire for additional automatic filling stations at Cargo and Cudal \$108,699 return of residual funds from the Carcoar to Orange Pipeline Project
1 (c)	Residual depreciation on old Trunk Main K . New pipeline commissioned in December 2020. (260K) Original budget did not include his depreciation as commissioning was expected by June 2020.
1 (d)	Additional consultants costs associated with the conduct of a updated Futures Strategy meeting. (15K)
1 (e)	Estimated savings in pumping costs (40K) and water purchases (20K) arising from production of lower water volumes.

Central Tablelands Water

Quarterly Budget Review Statement  
for the period 01/10/20 to 31/12/20

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2020

Capital Budget - Council Consolidated

(\$'000's)	Original Budget 2020/21	Approved Changes				Revised Budget 2020/21	Variations for this Dec Qtr	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRs	Dec QBRs	Mar QBRs				
<b>Capital Expenditure</b>									
New Assets									
- Plant & Equipment	20,000					20,000		20,000	15,448
- Land & Buildings	40,000	16,008				56,008		56,008	49,119
- Office Equipment	15,000					15,000	5,000	20,000	16,997
- Smart Metering		40,592				40,592		40,592	40,555
- Telemetry		55,109				55,109		55,109	42,426
- Energy Audit Initiatives		28,298				28,298		28,298	
- Automatic Filling Stations - Weddin Shire		20,617				20,617		20,617	1,750
- Automatic Filling Stations - Cabonne Shire							90,000	90,000	64,739
- Carcoar WFP Reservoir	4,703,000					4,703,000		4,703,000	78,443
- Post Chlorinator - Grenfell North	50,000					50,000		50,000	
- Lake Rowlands - Dead Storage		189,000				189,000		189,000	
- Woodstock Pump Station		806,703				806,703		806,703	162,134
- Orange to Carcoar Pipeline - Water Testing Facility	60,000					60,000		60,000	28,953
- Reticulation Mains - New Connections	30,000					30,000		30,000	10,684
<b>Total New Assets</b>	<b>4,918,000</b>	<b>1,156,327</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,074,327</b>	<b>95,000</b>	<b>6,169,327</b>	<b>511,285</b>
Renewal Assets (Replacement)									
- Pump Replacements	50,156	31,372				81,528		81,528	58,673
- Plant & Equipment	459,000	64,342				523,342		523,342	92,334
- Blayney Office - Indoor Refurbishment		14,035				14,035		14,035	
- Blayney Office - Outdoor Refurbishment	10,000					10,000		10,000	
- Grenfell depot Refurbishment	40,000					40,000		40,000	
- Blayney Depot Refurbishment		32,727				32,727		32,727	
- Canowindra Depot Refurbishment		40,000				40,000		40,000	
- Reticulation Main Renewals	81,600					81,600		81,600	
- Trunk Main K Renewal	15,000	3,143				18,143	11,957	30,100	24,012
- Lake Rowlands Wall Augmentation	630,000					630,000		630,000	2,475
- Carcoar Clearwater Tank Roof									
- BWFP Access Road and Carpark		14,047				14,047		14,047	
- BWFP - Fluoride Plant			55,000			55,000		55,000	55,505
- Carcoar Clearwater Tank Roof			55,000			55,000		55,000	
<b>Total Assets New</b>	<b>1,285,756</b>	<b>199,666</b>	<b>173,000</b>	<b>-</b>	<b>-</b>	<b>1,658,422</b>	<b>11,957</b>	<b>1,670,379</b>	<b>264,199</b>
<b>Subtotal - Asset Expenditure</b>	<b>6,203,756</b>	<b>1,355,993</b>	<b>173,000</b>	<b>-</b>	<b>-</b>	<b>7,732,749</b>	<b>106,957</b>	<b>7,839,706</b>	<b>775,487</b>
Loan Repayments (Principal)	531,304					531,304		531,304	261,105
<b>Total Capital Expenditure</b>	<b>6,735,060</b>	<b>1,355,993</b>	<b>173,000</b>	<b>-</b>	<b>-</b>	<b>8,264,053</b>	<b>106,957</b>	<b>8,371,010</b>	<b>1,036,592</b>
<b>Capital Funding</b>									
Rates & Other Untied Funding	531,304					531,304		531,304	261,105
Capital Grants & Contributions	5,033,000	901,203	55,000			6,022,203	90,000	6,112,203	560,645
Reserves:									
- External Restrictions/Reserves									
- Internal Restrictions/Reserves	915,306	454,790	55,000			1,455,096	16,957	1,475,053	144,494
Receipts from Sale of Assets									
- Plant & Equipment	252,450					252,450		252,450	70,148
<b>Total Capital Funding</b>	<b>6,735,060</b>	<b>1,355,993</b>	<b>173,000</b>	<b>-</b>	<b>-</b>	<b>8,264,053</b>	<b>106,957</b>	<b>8,371,010</b>	<b>1,036,592</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Central Tablelands Water

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20**Capital Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
2 (a)	Additional hardware costs associated with disaster recovery system (phones) Backup system now available at Blayney Treatment plant administration building.
2 (b)	Additional automatic filling stations in Cabonne Shire at Cargo and Cabonne
2 (c)	Finalise service connections on new Trunk Main K.

**Central Tablelands Water****Quarterly Budget Review Statement**  
for the period 01/07/20 to 31/12/20**Leakage Allowances Granted - Financial Year to Date**

<u>Sept Qtr</u>	<u>No of Applications</u> <u>Granted</u>	<u>Total</u> <u>Allowance Kls</u>	<u>Total</u> <u>Allowance</u> <u>Granted \$</u>
Residential	2	214.65	704.05
Non Residential	0	-	-
<b>Total</b>	<b>2</b>	<b>214.65</b>	<b>704.05</b>

<u>Dec Qtr</u>	<u>No of Applications</u> <u>Granted</u>	<u>Total</u> <u>Allowance Kls</u>	<u>Total</u> <u>Allowance</u> <u>Granted \$</u>
Residential	4	387.25	1,270.18
Non Residential	3	867.00	2,843.76
<b>Total</b>	<b>7</b>	<b>1,254.25</b>	<b>4,113.94</b>

Note: Council's undetected water leaks policy provides for an allowance to be granted if certain conditions are met as per the policy. The granting of a leakage allowance is at the absolute discretion of Council based upon individual circumstances. Property owners are responsible for the maintenance of water infrastructure on their properties.

Central Tablelands Water

**Quarterly Budget Review Statement**  
for the period 01/10/20 to 31/12/20

**Contracts Budget Review Statement**

Budget review for the quarter ended 31 December 2020

**Part A - Contracts Listing** - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Bathurst Constructions	Woodstock Pump Station Building	97,255	05/11/20	4 months	Y	Grant
Able Sales	Woodstock Pump Generator Sets	72,000	01/02/21	1 month	y	Grant
CPB Excavations	Carcoar WTP Reservoir Earthworks	715,792	01/02/21	3.5 months	Y	Grant
Leed Engineering	Carcoar WTP Reservoir	2,734,600	01/02/21	12 months	Y	Grant

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported
3. Contracts for employment are not required to be included.



## **08) REGIONAL WATER SECURITY (CARCOAR TO ORANGE) PIPELINE FINAL PROJECT COSTING (WS.AM.1)**

**Author:** Director Finance and Corporate Services

**IP&R Link:** Strategy Priority 2 – An efficient, sustainable and customer focussed organisation. 2.2.2 Complete and Report on Quarterly Budget Reviews.

---

### **RECOMMENDATION:**

That the report on the final costing for the Regional Water Security Carcoar to Orange Pipeline project be noted.

### **REPORT**

The purpose of this report is outline details of the final project costing for the Regional Water Security Carcoar to Orange Pipeline.

The RESTART NSW Grant for the above project has been finalised and the final contribution by Council has been reconciled.

The pipeline project which commenced in 2015 was commissioned in April, 2019.

The final costs and respective contributions are as follows:

<b>Party</b>	<b>Original Estimates \$</b>	<b>Project Funding Ratio</b>	<b>Final Costs \$</b>	<b>Saving \$</b>	<b>Paid to Date \$</b>	<b>Final Adjustment \$</b>
Central Tablelands Water (CTW)	2,500,000	8.71%	2,291,300	208,700	2,400,000	-108,700
Orange City Council (OCC)	5,000,000	17.42%	4,582,602	417,398	4,824,300	-241,698
State (Grant)	21,210,000	73.87%	19,439,398	1,770,602	19,089,000	350,398
<b>Total</b>	<b>28,710,000</b>	<b>100.00%</b>	<b>26,313,300</b>	<b>2,396,700</b>	<b>26,313,300</b>	<b>\$Nil</b>

The overall project was completed \$2.4M under the original estimate.

Overall, CTW obtained \$14.2M worth of network infrastructure with a \$2.3M cash contribution. This meant that the cash expenditure was effectively leveraged in excess of 6 times as a result of the grant funding sourced from the RESTART NSW.

CTW gained \$11.2 in additional trunk mains, \$2.8m in pumping stations and \$0.2M in upgrades to Carcoar Water Treatment Plant.

The pipeline represents important infrastructure that provides a bi-directional capability to transfer emergency water supplies to and from CTW and OCC in times of system breakdown and for critical human needs.

The project provides a good example of how collaborative efforts between local water utilities and the State Government can improve water supply resilience for local communities.

### **BUDGET IMPLICATIONS**

CTW has received the excess contribution of \$108,700 and it has been accounted for in the December 2020 QBRS. These funds have been returned to the Infrastructure restriction to provide funding for future capital works.

### **POLICY IMPLICATIONS**

Nil



**09) AUDIT, RISK AND IMPROVEMENT COMMITTEE (ARIC) MEETING MINUTES (CM.AU.1)**

**Author:** Director Finance and Corporate Services

**IP&R Link:** Strategy Priority 2 – An efficient, sustainable and customer focussed organisation – 2.3.4 Implement internal audit processes for governance and compliance management.

---

**RECOMMENDATION:**

That Council note the Audit, Risk and Improvement Committee meeting minutes dated 2 September, 2020.

**REPORT**

The adopted minutes of the Internal Audit, Risk and Improvement Committee (ARIC) Meeting held on 2 September 2020 are attached for Council's information.

There was a further Committee Meeting on 18 November 2020, however, those minutes are yet to be adopted. They will be presented to the Council after adoption at the next meeting.

Council has engaged the National Audit Group to conduct a high level review of its fraud control framework and policy. This review is currently underway and is expected to be completed by the end of March, 2021.

The meeting dates for the Committee in 2021 have been confirmed as follows:

- 10 March 2021
- 2 June 2021 (hosted by Cabonne Council)
- 28 July 2021
- 10 November 2021 (New Committee after election)

**BUDGET IMPLICATIONS**

Council has a 2020/21 adopted internal audit budget of \$21,000 that covers the cost of the committee meeting costs and the conduct of at least one internal audit project engagement.

An amount of \$7,601 has been spent for 2020/21 after payment for meeting costs and the initial payment of \$5,000 for the fraud assessment review. (Total cost \$8,450)

An amount of \$13,399 remains unspent at the date of this report.

---

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Minutes of ARIC Meeting 2 September 2020.

3 pages

**Minutes of the Audit, Risk and Improvement Committee Meeting of Central Tablelands Water held at Blayney Shire Community Centre on Wednesday, 2 September 2020 commencing at 11:04am**

<b>PRESENT:</b> Mr Phillip Burgett	(Chairperson - Independent Member - Voting)
Ms Donna Rygate	(Independent Member – Voting)
Cr David Somerville	(Council Chairman - Voting)
Gavin Rhodes	(General Manager - Observer)
Bee Smith	(Executive and Governance Support Officer - Secretariat)
Noel Wellham	(Director Operations and Technical Services – Observer)
Debbie Turner	(Finance Officer – Observer)

*Proceedings in brief: Leanne Smith from Intentus joined the meeting via telephone at 11:04am.*

**1. Welcome**

The Chairperson, Phillip Burgett welcomed everyone to the meeting.

**2. Declarations of Interest**

There were no declarations of interest.

**3. Apologies for Non Attendance**

The General Manager advised that the DFCS was an apology due to being on leave.

**4. Confirmation of Minutes of Audit, Risk and Improvement Committee – 3 June 2020**

Moved: Donna Rygate      Seconded: Cllr Somerville

Resolved: That the minutes of the meeting of 3 June 2020 be adopted.

**5. Major Developments Since the Previous Meeting**

Moved: Donna Rygate      Seconded: Cllr Somerville

Resolved: That the report on recent developments be received and noted.

---

This is Page No. 1 of the Minutes of the Central Tablelands Water Audit Risk and Improvement Committee Meeting held 2 September 2020.

## **6. Risk Management**

The Chairman reiterated that the Risk Register is an operating document management should reference in decision making and report its current status to each Committee meeting.

Moved: Cllr Somerville      Seconded: Donna Rygate

Resolved: That in the absence of the DFCS, no matters have been reported to this meeting but it was agreed that a status update of the Risk Register would be included in the agenda for future Committee meetings.

## **7. 2019-20 External Audit Engagement**

### **a) Interim Management Letter**

Moved: Donna Rygate      Seconded: Cllr Somerville

Resolved: That the Committee receive and note the Interim Management Letter.

### **b) Financial Statements Update**

Moved: Cllr Somerville      Seconded: Donna Rygate

Resolved: That the Committee receive and note the verbal update provided by Ms Leanne Smith on the progress and conduct of the financial statements year end audit for 2019-20.

*Proceedings in brief: Leanne Smith left the meeting at 11:23am.*

## **8. Audit, Risk and Improvement Committee Annual Report 2019-20**

Moved: Donna Rygate      Seconded: Cllr Somerville

Resolved:

- 1) That the ARIC 2020 Annual Report be endorsed and referred to Council for consideration and acceptance subject to Cllr. John Newstead's inclusion in the report as an alternate to Cllr. Somerville;

## **9. Internal Audit Program Update**

### **a) Integrated State Cover 2018 & 2019 WHS Self Audit – Actions Status**

Moved: Donna Rygate      Seconded: Cllr Somerville

Resolved: That the Committee receive and note the Integrated 2018 & 2019 WHS Self Audit progress report.

---

This is Page No. 2 of the Minutes of the Central Tablelands Water Audit Risk and Improvement Committee Meeting held 2 September 2020.

**b) Draft Fraud Control Policy and Fraud Risk Health Assessment**

Moved: Cllr Somerville

Seconded: Donna Rygate

Resolved: That the Committee receive and note the draft Fraud Control Policy.

**10. Business Continuity Plan (BCP) Update**

Moved: Donna Rygate

Seconded: Cllr Somerville

Resolved: That the Committee receive and note the update on the development of the Business Continuity Plan.

**11. Any Other Business**

There was no other business.

**12. Next Meeting**

The next meeting will be held at Blayney Shire Community Centre on 18 November 2020.

There being no further business, the Chairperson declared the meeting closed at 12:13pm.

## **10) GOVERNMENT INFORMATION PUBLIC ACCESS ACT 2009 (GIPA) – AGENCY INFORMATION GUIDE (IM.CO.1)**

**Author:** Director Finance and Corporate Services

**IP&R Link:** Strategy Priority 2 – An efficient, sustainable and customer focussed organisation. 2.5.5 Efficient Business Operations – Good Governance in place.

---

### **RECOMMENDATION:**

1. That Council adopt the Draft Agency Information Guide 2021 in accordance with the Government Information Public Access Act 2009 (GIPA).
2. That Council ratify the placing of redacted copies of councillors and designated persons on its website as full disclosure is not considered in the public interest.

### **REPORT**

This report will outline details of Council's latest GIPA agency information guide.

The "Agency Information Guide" (AIG) is a guide that:

- a) describes the structure and functions of the Council;
- b) describes the ways in which the functions (including, in particular, the decision-making functions) of the Council affect members of the public;
- c) specifies any arrangements that exist to enable members of the public to participate in the formulation of the Council's policy and the exercise of the Council's functions;
- d) identifies the various kinds of government information held by Council;
- e) identifies the types of government information held by the Council that the Council makes (or will make) publicly available;
- f) specifies the manner in which the Council makes (or will make) government information publicly available, and
- g) identifies the information that are (or will be) made publicly available free of charge and those kinds for which a charge is (or will be) imposed.

Council must make government information publicly available as provided by its AIG. This can be done via Council's website.

A copy of Council's Draft Agency Information Guide 2021 and Access Application form is attached to the report.

Guideline 1 – Returns of Interest issued by the The Information and Privacy Commissioner (IPC) and Circular 19-21 issued by the Office of Local Government – OLG referred to the form of disclosure of Returns of Interest.

Councillors and Designated Persons Returns of interest are prescribed as open access information for local government under Schedule 1 of the GIPA (Public Access) Regulation 2018.

Returns of Interest by Councillors and Designated Persons (the Returns) are accessible by way of inspection at Council's Administration Office at 30 Church Street Blayney. This provides open access to the Returns through attendance and inspection at the Office.

Guideline 1 requires that the Returns are to be publicly available free of charge on Council's website unless there is an overriding public interest against disclosure. Council is of the view that for the privacy and security of the persons completing the Returns redacted copies will be provided on Council's website as soon as practicable after this meeting. Once this is done the unredacted copies of the Returns will no longer be available for inspection at the Council Administration Office as the redacted copies will be available on the website

### **BUDGET IMPLICATIONS**

Nil.

### **POLICY IMPLICATIONS**

Nil

### **ATTACHMENTS**

Draft Agency Information Guide 2021

8 pages

2021

Central Tablelands Water



**Central  
Tablelands  
Water**

**Draft Agency  
Information  
Guide**

Prepared in accordance with the provisions  
of Section 20 of the Government  
Information (Public Access) Act 2009.



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## OPEN ACCESS INFORMATION

### AGENCY INFORMATION GUIDE – CENTRAL TABLELANDS WATER

#### ABOUT COUNCIL

Central Tablelands County Council (Trading as Central Tablelands Water), a water supply authority constituted under the Local Government Act 1993, was first proclaimed in 1944. The council area includes the Shires of Blayney, Cabonne and Weddin. Bulk water is also supplied to Cowra Shire Council to service the villages of Woodstock, Gooloogong and Pearce's Rural Scheme. Council also provides reticulated water to the township of Quandialla and bulk water to Williams Crossing Rural Scheme.

#### COUNCIL STRUCTURE & OBJECTIVES

Central Tablelands Water is a constituency of three local government areas, namely Blayney Shire, Cabonne Shire and Weddin Shire. The Council comprises two delegates each elected by their constituent council for a four-year term. The Chairman and Deputy Chairman are elected each year by the Councillor's.

Operational aspects of the Council are run by the General Manager with a structure of 2 departments, each with its own Director. Refer to Council's Organisation Structure at Appendix 2 for a listing of functions within each department.

Council's Vision, Mission and corresponding strategic directions and outcomes are listed in Council's [Strategic Business Plan](#), [Delivery Program](#) and [Operational Plan](#).

#### EFFECT THAT COUNCIL FUNCTIONS HAVE ON THE PUBLIC

The Council's functions are directed towards meeting the needs and expectations of the public, which it serves, and to fulfil legislative and regulatory requirements. In fulfilling these requirements, Council makes decisions that impact the public. These include determining:

- Council's role and responsibilities within the CTW Strategic Business Plan;
- Fees and charges levied by Council; and,
- Policies and procedures in the provision of services.
- Council's role and responsibilities within the Drought and Demand Management Plans.
- Council's role in providing water infrastructure within the Development Servicing Plan.

### DECISION MAKING– PUBLIC PARTICIPATION

Council comprises its councillor's who as elected representatives of the community provide strategic and policy guidance to benefit the community. Council meets regularly (six times per year) to determine recommendations from Council staff in relation to its functions. Meetings of the Council are open to the members of the public and all are welcome to attend (except those sessions closed to the public as stated by the Local Government Act). The opportunity is also offered to members of the public to address Council on matters that are within its jurisdiction. Prior arrangements should be made with the General Manager.

Council also holds Community Consultation meetings; receives input from the Community and can be approached directly. All Council and Community Consultation meetings are advertised on Council's website and local newspapers prior to the meetings being held.

### WHAT INFORMATION IS HELD BY COUNCIL?

Council holds information relating to its various functions. The information covers a wide range including: files, policy documents, general documents and legal documents.

### WHAT INFORMATION IS PUBLICLY AVAILABLE?

The type of information that is available and may be accessed includes but is not limited to:

- Integrated Planning & Reporting (IP&R) Documents (Strategic Business Plan, Operational Plan; Delivery Plan, Long Term Financial Plan, Workforce Management Plan, Asset Management Plan)
- Strategic Business Plan;
- Council's Business Papers;
- Annual Reports;
- Financial Reports
- Drought Management Plan;
- Developer Servicing Plan;
- Demand Management Plan; and,
- Council Policies.
- Disclosure Log of Formal Access Applications
- Register of Contracts
- Register of Interests



### HOW IS COUNCIL INFORMATION ACCESSED?

Under the Government Information (Public Access) Act 2009 (the GIPA Act) there are four ways that Council held information may be accessed:

#### 1. *Mandatory release*

State and local government agencies are required to publish specific open access information on their website, free of charge. For example, these could include a register of government contracts, policies, media releases and annual reports. Please refer to Appendix 1 for a list of open access information available to the public. This list is progressively being added to Council's website; however it can be requested from Council's Right to Information Officer at any time. It is noted that the Register of Interest for councillor's and designated persons will be available on the website with signatures and addresses redacted.

#### 2. *Proactive release*

Council seeks to make as much other information as possible publicly available in an appropriate manner, including on the internet. The information is usually available free of charge or at the lowest reasonable cost e.g. Council may charge photocopying fees for hardcopy (paper) documents. Frequently requested information or information of public interest may be made readily available. Council's proactive procedure will be reviewed every 12 months.

#### 3. *Informal release*

Council is authorised to release other information in response to an informal request, subject to any reasonable conditions Council imposes. For example, such information could include requests for personal information by the individual concerned. In some instances, an Access to Council Information – Informal Release Request may be required and will need to be submitted. In other instances the information will simply be handed over or be made available for viewing or be provided electronically or by way of a paper copy. Access to photocopying may be made available at the requestor's expense.

#### 4. *Formal release*

Council may release information in response to a formal access application. This is the last resort, if the information is not available in any other way. A Government Information (Public Access) Act 2009 ACCESS APPLICATION will need to be submitted with an accompanying fee.

### DOCUMENTS ABOUT COUNCIL THAT HAVE BEEN TABLED IN PARLIAMENT

Council is not aware of any documents that have been tabled in Parliament by or on behalf of Central Tablelands Water. Should this occur Council will publish links to these documents here.

### COUNCIL'S POLICY DOCUMENTS

Council's policies are available from Council's website: [www.ctw.nsw.gov.au](http://www.ctw.nsw.gov.au)

For enquiries please contact Council's Right to Information Officer:

Phone: 02 6391 7200

E-mail: [water@ctw.nsw.gov.au](mailto:water@ctw.nsw.gov.au)

Mail: PO Box 61 Blayney NSW 2799

The GIPA Act defines "policy documents" as documents used by Council in connection with the exercise of those functions of Council that affect or are likely to affect rights, privileges or other benefits, or obligations, penalties or other detriments, to which members of the public are or may become entitled, eligible, liable or subject.

#### **COUNCIL'S DISCLOSURE LOG OF FORMAL ACCESS APPLICATIONS**

Council's Disclosure Log of Formal Access Applications is available on the website [www.ctw.nsw.gov.au](http://www.ctw.nsw.gov.au).

#### **COUNCIL'S RECORD OF ANY OPEN ACCESS INFORMATION THAT HAS NOT BEEN DISCLOSED BECAUSE OF AN OVERRIDING PUBLIC INTEREST**

There has not been an occurrence of not disclosing information because of an overriding public interest.

#### **COUNCIL'S REGISTER OF GOVERNMENT CONTRACTS**

Under the GIPA Act 2009 Council is required to provide a register for all contracts over \$250,000 where the contractor undertakes a specific project, the contractor agrees to provide specific goods or services or which involves the transfer or lease of real property.

Council's Register of Contracts over \$250,000 in value is currently being updated will be placed on the Council website by 30 April, 2021

#### **CONTACT INFORMATION – THE INFORMATION AND PRIVACY COMMISSION NEW SOUTH WALES**

If you require any other advice or assistance about access to information you may contact the Information and Privacy Commission New South Wales by the following methods:

##### **Information and Privacy Commission NSW**

Level 15, McKell Building  
2-24 Rawson Place  
Haymarket NSW 2000

GPO Box 7011  
Sydney NSW 2001  
Free call: **1800 IPC NSW** (1800 472 679)  
Website: [www.ipc.nsw.gov.au](http://www.ipc.nsw.gov.au)  
Email: [ipcinfo@ipc.nsw.gov.au](mailto:ipcinfo@ipc.nsw.gov.au)

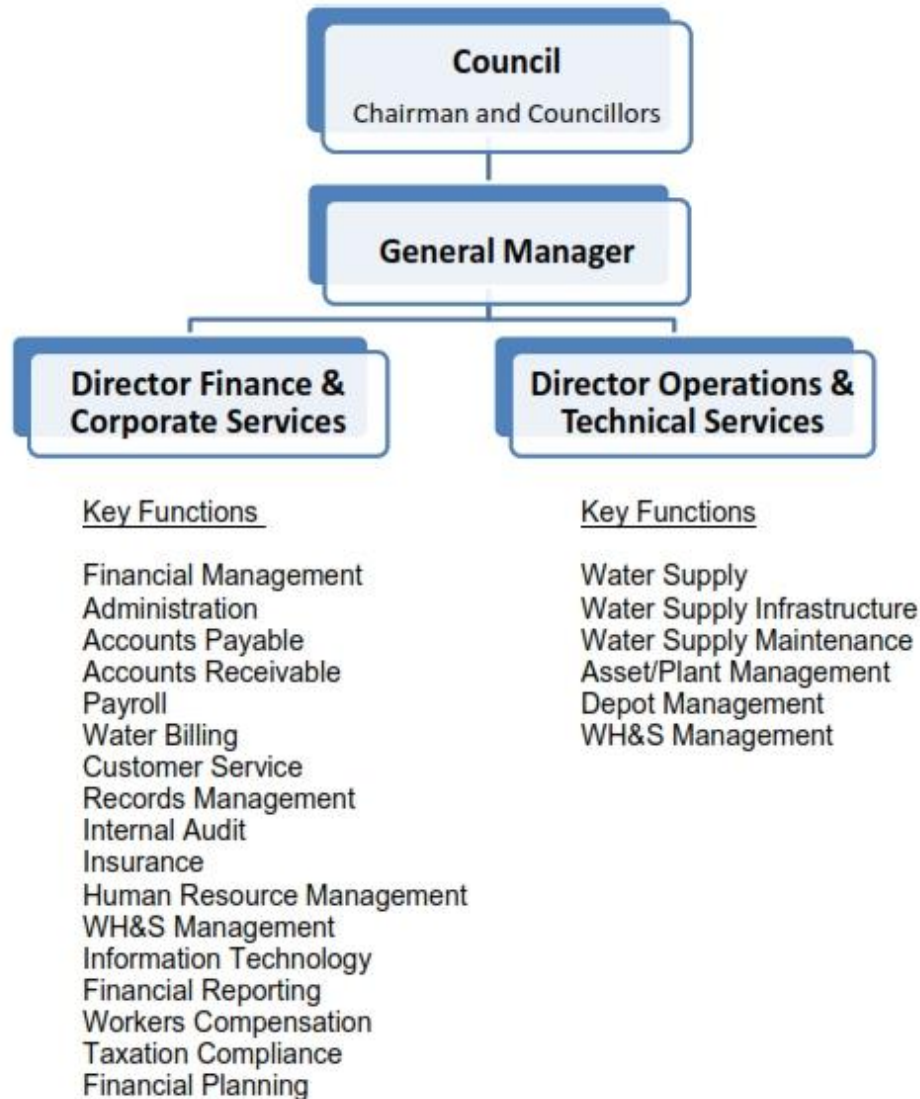
## Appendix 1

### 1 INFORMATION ABOUT LOCAL AUTHORITY

- (1) Information contained in the current version and the most recent previous version of the following records is prescribed as open access information:
  - a) the model code prescribed under section 440 (1) of the LGA and the code of conduct adopted under section 440 (3) of the LGA,
  - b) code of meeting practice;
  - c) annual report;
  - d) annual financial reports;
  - e) auditor's report; and,
  - f) IP&R documents.
  - g) Disclosure log of formal access applications
  - h) Contracts Register
  - i) Register of Interests ( see note under mandatory release above)
- (2) Information contained in the following records is prescribed as open access information:
  - a) agendas and business papers for any meeting of the local authority or any committee of the local authority (but not including business papers for matters considered when part of a meeting is closed to the public),
  - b) minutes of any meeting of the local authority or any committee of the local authority, but restricted (in the case of any part of a meeting that is closed to the public) to the resolutions and recommendations of the meeting,
  - c) Departmental representative reports presented at a meeting of the local authority in accordance with section 433 of the LGA.

## Appendix 2

### ORGANISATION STRUCTURE – CENTRAL TABLELANDS WATER





**11) WATER SECURITY – DROUGHT IMPACT UPDATE (WS.AM.1)**

**Author:** Director Operations & Technical Services

**IP&R Link:** Strategy Priority 1 – Providing a high quality and reliable drinking water supply – 1.1.1 Deliver capital works program based on asset management data.

---

**RECOMMENDATION:**

That the information in the report be noted.

**REPORT**

Central Tablelands Water (CTW) continues to welcome January 2021 rainfalls that have followed those which have caused the filling and overspilling of Lake Rowlands Dam in 29th July.

As reported at the December 2020 Council meeting, approximately 15.6GL of water, equating to 346% of the current Lake Rowlands Dam storage capacity, has spilt over the spillway. Lake Rowlands is currently sitting at 99% with the likely chance of above median rainfall forecasted for the next three (3) months in the Central Tablelands region according to the [Bureau of Meteorology](#).

In following with NSW State Government directions, CTW continues to develop its drought resilience through continuance of the below projects.

1. Progress on the erection of the permanent pump station building at Woodstock Reservoir, to enable a supply of potable water to CTW through Cowra Shire Council's Trunk Main 'H', continued through the Christmas break. The building awaits a side door and ventilation louvers to achieve lockup status.
2. CTW, in conjunction with Parkes Shire Council, continues to develop the CTW component (Stage3) of the Centroc Water Grid Pipeline project.
3. A draft report has been completed relating to water quality studies for the Cudal Bore and Blayney Well assets. CTW has reviewed this report and provided relevant comments back to the consultant.

**BUDGET IMPLICATIONS**

Operational Plan FY2020/21.

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil



**12) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**Author:** Director Operations & Technical Services

**IP&R Link:** Strategy Priority 1 – Providing a high quality and reliable drinking water supply – 1.1.2 Develop and deliver maintenance program. 1.1.4 Undertake regular water meter replacement program.

---

**RECOMMENDATION:**

That the information be noted.

**REPORT**

- a) *Meter Reading*  
The third meter read for the 2020-21 financial year was completed on 25<sup>th</sup> January in-line with CTW's meter reading schedule.
- b) *Meter Change Program*  
There have been 21 meter changes undertaken since the previous reporting period.
- c) *Water Filtration Plants*  
Both Blayney and Carcoar Water Treatments Plants continue to operate unabated. A replacement Fluoride system for BWTP is been installed and is awaiting commissioning by the contractor in conjunction with DPIE-Health
- d) *Pump Stations*  
Cleaning of Pump Stations listed under general maintenance has continued throughout our network over the past three months.
- e) *Drinking Water Quality*  
No reportable incidences of exceeding our Critical Control Points for delivery of drinking water from our Water Treatment Plants.
- f) *Trunk Mains*  
Ongoing inspections continue to be carried out on Trunk Mains and Rural supplies during the previous three months.
- g) *Hydrants*  
Ongoing inspections and maintenance requirements have continued to be carried out on hydrants throughout all towns on the CTW supply network during the previous three months.
- h) *Rural Scheme renewals*  
Nil have been undertaken for this 2020-21 financial year.
- i) *Automated Water Filling Stations (AFS)*  
Two AFS for Cudal and Cargo have been delivered and are awaiting installation.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**13) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)****Author:** Director Operations & Technical Services

**IP&R Link:** Strategy Priority 1 – Providing a high quality and reliable drinking water supply – Strategy Priority 2 – An efficient, sustainable and customer focussed organisation – 2.1.4 Establish service levels and monitor and report on performance.

**RECOMMENDATION:**

That the information be noted.

**REPORT***a) Main Breaks*

Location		Date	Size / Type	Comment
Blayney	Tumulla PI	20/12/2020	100mm AC	DNR
Blayney	Frape St	21/12/2020	100mm AC	R&RP
Canowindra	Nyrang Ck	12/01/2021	75mm PVC	DNR
Canowindra	Tilga St	27/01/2021	80mm AC	DNR
Carcoar	Collins St	27/01/2021	150mm AC	DNR
Carcoar	Icely St	30/01/2021	100mm AC	R&RP
Carcoar	Backhouse spur	02/02/2021	125 PE	DNR
Cargo	Court St	04/01/2021	100mm AC	DNR
Mandurama	Olive St	29/01/2021	100mm AC	R&RP
Manildra	Cudal St	13/01/2021	100mm AC	DNR
Manildra	Cudal St	26/01/2021	100mm AC	DNR
Millthorpe	Crowson St	03/12/2020	100mm AC	R&RP
Millthorpe	Victoria St	18/12/2020	180mm PE	DNR
Millthorpe	Crowson St	20/01/2021	100mm AC	R&RP

**Notes**

1. CTW Mains (Trunk & Retic) Break score of 12/573km == 2.09/100km.  
Rolling Value across 12mths = 12.04/100km which is higher than the 2017-18 NSW State Median benchmark of 9.0 breaks/100km.
2. The above information assists CTW with planning priorities for its reticulation mains replacement programming.

*b) Service Activities and Requests*

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2018	2019	2020	2021	% of Total Meters	
<b>BLAYNEY</b>	<b>25</b>	<b>29</b>	<b>18</b>	<b>14</b>	<b>0.96%</b>	<b>1451</b>
CUSTOMER DAMAGED METER	0	0	0	0	0.00%	
DIRTY WATER COMPLAINT	0	1	0	4	0.28%	
HYDRANT LEAKING	0	2	2	0	0.00%	
LEAKING METER	14	13	4	4	0.28%	
LEAKING SERVICE	4	4	4	3	0.21%	
LOW PRESSURE COMPLAINT	0	2	0	0	0.00%	
MAIN BREAK	4	4	2	2	0.14%	
MAINTENANCE - GENERAL	0	1	0	1	0.07%	
METER NEW / REPLACEMENT	0	0	4	0	0.00%	
METER NOT SHUTTING OFF	3	0	1	0	0.00%	
NO WATER COMPLAINT	0	2	0	0	0.00%	
QUALITY COMPLAINT	0	0	1	0	0.00%	
Total Complaints = 4						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2018	2019	2020	2021	% of Total Meters	
<b>CANOWINDRA</b>	<b>18</b>	<b>12</b>	<b>12</b>	<b>8</b>	<b>0.72%</b>	<b>1113</b>
LEAKING METER	4	2	4	2	0.18%	
LEAKING SERVICE	8	5	2	1	0.09%	
LOW PRESSURE COMPLAINT	1	0	1	1	0.09%	
MAIN BREAK	1	3	3	2	0.18%	
MAINTENANCE - GENERAL	1	1	1	0	0.00%	
METER - SPECIAL READING	0	0	0	1	0.09%	
METER NEW / REPLACEMENT	0	0	1	0	0.00%	
NO WATER COMPLAINT	1	1	0	1	0.09%	
PATHCOCK FAILURE	1	0	0	0	0.00%	
QUALITY COMPLAINT	1	0	0	0	0.00%	
Total Complaints = 1						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2018	2019	2020	2021	% of Total Meters	
<b>CARCOAR</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>2.26%</b>	<b>133</b>
CHECK METER READING	0	0	1	0	0.00%	
HYDRANT LEAKING	1	0	0	0	0.00%	
MAIN BREAK	1	0	2	3	2.26%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2018	2019	2020	2021	% of Total Meters	
<b>CARGO</b>	<b>0</b>	<b>5</b>	<b>1</b>	<b>3</b>	<b>2.26%</b>	<b>160</b>
LEAKING METER	0	1	0	0	0.00%	
LEAKING SERVICE	0	0	0	1	0.75%	
LOW PRESSURE COMPLAINT	0	3	0	0	0.00%	
MAIN BREAK	0	0	1	1	0.75%	
MAINTENANCE - GENERAL	0	0	0	1	0.75%	
PATHCOCK FAILURE	0	1	0	0	0.00%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2018	2019	2020	2021	% of Total Meters	
<b>CUDAL</b>	<b>3</b>	<b>4</b>	<b>2</b>	<b>3</b>	<b>1.32%</b>	<b>227</b>
LEAKING METER	1	1	2	1	0.44%	
LEAKING SERVICE	2	2	0	2	0.88%	
MAIN BREAK	0	1	0	0	0.00%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2018	2019	2020	2021	% of Total Meters	
<b>EUGOWRA</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>3</b>	<b>0.78%</b>	<b>387</b>
LEAKING METER	2	4	1	0	0.00%	
LEAKING SERVICE	3	0	2	2	0.52%	
MAINTENANCE - GENERAL	0	0	1	0	0.00%	
METER NOT SHUTTING OFF	0	0	1	1	0.26%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2018	2019	2020	2021	% of Total Meters	
<b>GRENFELL</b>	<b>1</b>	<b>7</b>	<b>9</b>	<b>8</b>	<b>0.15%</b>	<b>1331</b>
CHECK METER READING	0	1	0	0	0.00%	
CUSTOMER DAMAGED METER	0	1	0	0	0.00%	
DIRTY WATER COMPLAINT	0	3	6	0	0.00%	
HYDRANT LEAKING	0	0	0	0	0.00%	
LEAKING METER	1	2	3	2	0.15%	
LEAKING SERVICE	3	1	4	1	0.08%	
LOW PRESSURE COMPLAINT	0	2	1	1	0.08%	
METER - SPECIAL READING	0	0	0	1	0.08%	
METER NEW / REPLACEMENT	0	0	0	1	0.08%	

METER NOT SHUTTING OFF	1	1	2	1	0.08%	
NO WATER COMPLAINT	0	0	1	1	0.08%	
QUALITY COMPLAINT	0	2	0	0	0.00%	
Total Complaints = 1						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2018	2019	2020	2021	% of Total Meters	
<b>LYNDHURST</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0.65%</b>	<b>155</b>
LEAKING METER	0	0	0	0	0.00%	
LEAKING SERVICE	0	0	2	1	0.65%	
METER NOT SHUTTING OFF	1	0	0	0	0.00%	
NO WATER COMPLAINT	0	0	0	0	0.00%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2018	2019	2020	2021	% of Total Meters	
<b>MANDURAMA</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1.49%</b>	<b>134</b>
LEAKING METER	0	0	1	0	0.00%	
LEAKING SERVICE	0	1	0	1	0.75%	
MAIN BREAK	3	0	0	1	0.75%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2018	2019	2020	2021	% of Total Meters	
<b>MANILDRA</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>4</b>	<b>1.43%</b>	<b>279</b>
HYDRANT LEAKING	1	0	0	0	0.00%	
LEAKING SERVICE	0	0	1	2	0.72%	
MAIN BREAK	0	0	0	2	0.72%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2018	2019	2020	2021	% of Total Meters	
<b>MILLTHORPE</b>	<b>4</b>	<b>4</b>	<b>9</b>	<b>4</b>	<b>0.88%</b>	<b>453</b>
CHECK METER READING	0	0	0	1	0.22%	
LEAKING METER	1	2	3	0	0.00%	
LEAKING SERVICE	0	1	3	0	0.00%	
MAIN BREAK	2	0	1	3	0.66%	
MAINTENANCE - GENERAL	0	1	0	0	0.00%	
METER NEW / REPLACEMENT	0	0	1	0	0.00%	
METER NOT SHUTTING OFF	1	0	1	0	0.00%	

NO WATER COMPLAINT	0	0	1	0	0.00%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2018	2019	2020	2021	% of Total Meters	
QUANDIALLA	1	2	3	1	1.00%	100
DIRTY WATER COMPLAINT	0	1	0	0	0.00%	
LEAKING METER	1	1	2	0	0.00%	
LEAKING SERVICE	0	0	0	1	1.00%	
LOW PRESSURE COMPLAINT	0	0	1	0	0.00%	
Total Complaints = 0						

<b>TOTAL ACROSS CTW TOWNSHIPS</b>	<b>64</b>	<b>68</b>	<b>66</b>	<b>54</b>	<b>0.91%</b>	<b>5923</b>
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## Notes:

1. Comparison years use data from the same period ie December 2020 to February 2021.
2. Total Meters is the number of meters where water is connected.
3. CTW complaint rolling value score across 12mths == 8.77 which is above the 2017/18 NSW State median of 5.0 complaints/1000 connections. The flushing program for town reticulation pipelines has been completed in all but one town. This should reduce these rolling averages over the next 12 months.
4. CTW Total Service Activities and Requests score == 0.91% which is below CTW benchmark of 5% across all townships.

c) *Lake Rowlands*

The current level of Lake Rowlands is 99% (5.01.21) with the Dam's scour valve fully closed.

d) *New Water Services*

Since the previous December 2020 council meeting, there have been seven (7) new domestic water services connected to Council's mains.

e) *Water transfer through CTW ⇔ OCC pipeline*

No water has been transferred to, or from, Orange using this pipeline.

**BUDGET IMPLICATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

**14) QUESTIONS ON NOTICE**

(General Manager)

No questions on notice were received.

**ATTACHMENTS**

Nil



15)

**WATER LEAKAGE – ACCOUNT 27000009 (CR.EQ.1)**

(General Manager)

**RECOMMENDATION:**

1. That, as this matter deals with an item that is subject to the affairs of a consumer, Council consider this matter in the Committee of the Whole and that in terms of Section 10A (2) of the Local Government Act, the press and the public be excluded from the meeting of the Committee of the Whole.

**ATTACHMENTS**

Nil