



**Central
Tablelands
Water**

Business Paper

**Ordinary Meeting of
Central Tablelands Water**

24 August 2022

Blayney



Friday, 19 August 2022

Notice to Members

Your attendance is requested at an Ordinary Meeting of Council to be held at the Darrell Sligar Centre, Hills Lane Blayney on Wednesday, 24 August 2022 at 10:30am.

Agenda

1. Opening Meeting
2. Acknowledgement of Country
3. Recording of Meeting Statement
4. Apologies and Applications for a Leave of Absence by Members
5. Confirmation of Minutes from Previous Meeting(s)
6. Matters Arising from Previous Meetings
7. Disclosures of Interests
8. Public Forum
9. Chairperson's Minute
10. Councillor Representation
11. Notices of Motion
12. Reports of Staff
13. Questions on Notice
14. Confidential Matters
15. Late Reports
16. Conclusion of the Meeting

Yours faithfully

A handwritten signature in dark ink, appearing to read "G. Rhodes", is written over a light blue horizontal line.

G. Rhodes
General Manager

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

RECORDING OF MEETING STATEMENT

In accordance with the Central Tablelands Water Code of Meeting Practice, this meeting will be audio recorded and will be uploaded to Council's website within 2 weeks after the meeting. The audio recording will allow members of the public to listen to the proceedings of the Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes. By speaking at the Council Meeting you agree to be audio recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times. Whilst Council will make every effort to ensure that audio recordings are available, it takes no responsibility for, and cannot be held liable for technical issues beyond its control. Technical issues may include, recording device failure or malfunction, or power outages. Audio recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published within 2 weeks after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website. Council does not accept any responsibility for any verbal comments made during Council meetings which may be inaccurate, incorrect, defamatory, or contrary to law and does not warrant nor represent that the material or statements made during the meeting are complete, reliable, accurate or free from error. The audio recording is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

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HELD ON WEDNESDAY 24 AUGUST 2022

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12. REPORTS OF STAFF

12.1) **DRAFT COUNCILLOR PAYMENT OF EXPENSES AND PROVISION OF FACILITIES POLICY (CM.ME.1)**

Author: General Manager

IP&R Link: Strategic Priority 2: An efficient, sustainable and customer focused organisation – 2.5: Efficient business operations – 2.5.5: Good governance in place with timely management of council meetings.

RECOMMENDATION:

That Council adopt the draft Councillor Payment of Expenses and Provision of Facilities Policy.

REPORT

At the June 2022 Council meeting it was resolved as follows:

That Council:

1. *Note the report, and*
2. *Endorse the draft Councillor Payment of Expenses and Provision of Facilities Policy, and place on public display for a period of 28 days.*

As the draft Councillor Payment of Expenses and Provision of Facilities Policy has been on public exhibition for the required period of 28 days with no submissions received, Council can now proceed to adopt the Councillor Payment of Expenses and Provision of Facilities Policy.

Council is required under Sections 252 and 253 of the *Local Government Act 1993* to adopt a councillor expenses and facilities policy within the first twelve months of each term of Council.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

Nil.

12.2) LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2022 (CM.CF.1)**Author:** General Manager**IP&R Link:** Strategic Priority 3: Regional leadership and collaboration – 3.2: Regional Leadership in the Water Sector – 3.2.1: Explore opportunities to influence water industry policy and direction through participation in industry groups and bodies. – 3.2.2: Continue to collaborate and build upon the strong relationship with the other water county councils and advocate collectively on water industry issues.

RECOMMENDATION:

That Council:

1. Note the report, and
2. Endorse the actions of the general manager in registering the Chairperson, Cr Cook and general manager during the early bird registration period to attend the 2022 Local Government NSW Annual Conference in the Hunter Valley, from 23 to 25 October 2022.

REPORT

The Local Government NSW Annual Conference is to be held at the Crowne Plaza Hotel at Lovedale in the Hunter Valley from Sunday 23 October to Tuesday 25 October 2022.

Central Tablelands Water is an associate member of Local Government NSW (LGNSW). LGNSW is an independent organisation that exists to serve the interests of New South Wales general and special purpose councils.

LGNSW's objective is to strengthen and protect an effective, democratic system of Local Government across NSW by supporting and advocating on behalf of member councils and delivering a range of relevant, quality services.

This Conference is the annual policy-making event for NSW general-purpose councils, associate members and the NSW Aboriginal Land Council. It is the pre-eminent event of the local government year where local councillors come together to share ideas, debate issues, and work towards a better future in a post-COVID NSW.

All NSW councils, regional, country and metropolitan, meet from across the state, inclusive of mayors, councillors, general managers and senior staff.

In past years, the Chairperson, Deputy Chairperson and General Manager have attended the annual LGNSW Conference and it is expected that Council would again be represented at the 2022 Annual Conference of LGNSW.

As early bird registrations for this conference closed on 17 August, the general manager sought interest from all councillors in late June to attend the conference. The Chairperson and Cr Cook both expressed interest in attending the conference and were subsequently registered along with the general manager during the early bird registration period. By completing the conference registrations early, savings of \$1,026 were realised.

Therefore, endorsement by Council of the general manager's actions in completing the conference registrations during the early bird period is sought.

Further information regarding the conference program is available via the following link:
<https://lgnswconference.org.au/program/>

BUDGET IMPLICATIONS

Operational Plan FY22/23.

POLICY IMPLICATIONS

Nil.

ATTACHMENTS

Nil.

12.3) APPLICATION FOR ANNUAL LEAVE - GENERAL MANAGER (PE.LE.1)**Author:** General Manager**IP&R Link:** Strategic Priority 3: Regional leadership and collaboration**RECOMMENDATION:**

That Council approve annual leave for the period requested by the General Manager and that the Director Finance & Corporate Services, Mr Peter McFarlane, be appointed as Acting General Manager with associated delegations during this time.

REPORT

Application is made for annual leave to be granted to the General Manager for the following period:

- 21 September 2022 until 30 September 2022 inclusive

CTW's Director Finance & Corporate Services, Mr Peter McFarlane has consented to act as General Manager during the above period.

BUDGET IMPLICATIONS

Operational Plan 2022/23

POLICY IMPLICATIONS

Nil

ATTACHMENTS

Nil.

12.4) ORGANISATION STRUCTURE CHANGE (GO.CO.1)

Author: General Manager
IP&R Link: Strategic Priority 1: Provide a high quality and reliable drinking water supply – Strategic Priority 2: An efficient, sustainable and customer focused organisation – 2.4: A capable and motivated workforce

RECOMMENDATION:

That Council:

1. Note the change in the adopted organisational structure from 23.4 to 23.6 Full Time Equivalent (FTE), and
2. Note that a variation will be made in the September 2022 Quarterly Budget Review Statement to fund the additional FTE.

REPORT

Since the resignation of the Governance and Executive Support Officer (GESO) in September 2021, Council has been filling the role on a labour hire basis.

The position has been engaged on the basis of 28 hours per week or 0.8 of a Full Time Equivalent (FTE).

Council is about to advertise the position on a permanent basis and requests that the position be advertised on a full-time basis.

A review of the position description for the position has indicated that a sufficient volume of work is available to have the position filled on a full-time basis of 35 hours per week.

Council is faced with increasing compliance and regulatory requirements that would make the position viable as a full-time position. There will also be additional requirements for the position to assist with the recruitment, insurance and risk compliance functions.

The 22/23 operational budget was adopted based upon an organisation structure of 23.40 full time equivalents (FTE), which will now increase to 23.60 FTE.

BUDGET IMPLICATIONS

The additional cost of making the GESO position full time will be approximately \$18,000 per year inclusive of oncosts. An amendment will be made at the September 22 Quarterly Budget Review that reflects the additional costs from the expected date of appointment of the full-time position to the 30th June, 2023.

POLICY IMPLICATIONS

Nil. Noting that the position will be heavily involved in formulation and review of Council's policies.

ATTACHMENTS

Nil.

12.5) REQUEST TO WAIVE AVAILABILITY CHARGE FOR COMMUNITY EVENT (WS.AG.1)

Author: General Manager
IP&R Link: Strategic Priority 1: Provide a high quality and reliable drinking water supply – Strategic Priority 2: An efficient, sustainable and customer focused organisation – 3.1: Regional collaboration and partnerships

RECOMMENDATION:

That Council waive the net availability charge of \$192 on a one-off basis for the Weddin Mountain Muster 2022 event at the Grenfell Showground and fund it from Council's Donations budget.

REPORT

The General Manager has received a formal request from the Secretary, of the Weddin Mountain Muster Committee, requesting the availability charge be waived for the fire service water connection along Gooloogong Road, Grenfell for the Grenfell Showground.

The Weddin Mountain Muster is a not-for-profit sub-committee of the Grenfell PAH&I Association, whereby they raise money for the upkeep of the Grenfell Showground. According to the Secretary, the Weddin Mountain Muster is a key tourism event for the township of Grenfell and this year will be held from 25th to 30th September.

The Secretary has further advised that during the week of the event, up to 150 people camp at the Grenfell Showground, and unfortunately the water supply flow rate is too slow for the event to run. By utilising the existing fire service at the Grenfell Showground, this negates the water pressure issues.

Under Council's current fire service water connection policy, a fire service is to be used for firefighting purposes only and is charged the standard 20mm availability charge regardless of the meter size. If the fire service is used for purposes other than for firefighting (i.e. washing walls or hard surfaces, etc), the availability charge for the actual meter size is applied. For example, the fire service at Gooloogong Road for the Grenfell Showground is a 40mm service and if used for purposes other than for firefighting would automatically attract an availability charge of \$256 for the quarter, as opposed to a 20mm availability quarterly charge of \$64.

Therefore, noting the above information, this request to waive the net availability charge equates to \$192 (\$256-\$64) and can be funded from Council's Donations budget. All water consumed through the fire service would be charged accordingly.

BUDGET IMPLICATIONS

Operational Plan FY 22/23 – Donations Budget.

POLICY IMPLICATIONS

Nil.

ATTACHMENTS

- 1 [!\[\]\(0551a83d441798e532995956b603f604_img.jpg\)](#) Weddin Mountain Muster 2022 - request to waive availability charge 2 Pages

From: [REDACTED] <grenfellmuster@gmail.com>
Sent: Thursday, 11 August 2022 2:42 PM
To: Gavin Rhodes
Subject: Weddin Mountain Muster

Follow Up Flag: Follow up
Flag Status: Flagged

To Gavin,

The Weddin Mountain Muster is a not for profit sub committee of the Grenfell PAH&I Association, we raise money for the upkeep of the Grenfell Showground. The Weddin Mountain Muster runs from Sunday 25th to Friday 30th September 2022. It is a key event for Grenfell tourism and brings in over \$80, 000 worth of spending in Grenfell Township for the week.

We are writing to you to request that the fee is waived to access meter ID MD3921, Property description Gooloogong Rd, Grenfell NSW 2810, Lot 880, DP 754578. This is a fire fighting mains. It is not a private standpipe. Apparently if there was a fire at the Grenfell Showground this would be turned on so that the fire hydrants in the Simpson Pavilion had ample water.

We are asking for the access fee to be waived, and we just pay for the water used for the week of the Weddin Mountain Muster event in September.

During the week of our event we have up to 150 people camped at the Showground, and unfortunately the water supply flow rate is too slow for our event to run, which is why the Gooloogong mains has been turned on in the past (and we have been charged accordingly).

If you require more information, please call and leave a message [REDACTED].

I look forward to hearing from you.

Kind Regards,

[REDACTED]
Secretary
Weddin Mountain Muster

[REDACTED]
[REDACTED]
[REDACTED]

P: [REDACTED]
E: grenfellmuster@gmail.com
W: www.weddinmountainmuster.com.au
Weddin Mountain Muster: Sunday 25th - Friday 30th September 2022



I work on the Weddin Mountain Muster event, as a volunteer, often outside of standard business work hours.

12.6) SUB-REGIONAL TOWN WATER STRATEGY UPDATE (WS.SP.4)**Author:** General Manager**IP&R Link:** Strategic Priority 1: Provide a high quality and reliable drinking water supply – Strategic Priority 2: An efficient, sustainable and customer focused organisation – Strategic Priority 3: Regional leadership and collaboration – 3.1: Regional collaboration and partnerships – 3.1.4: Consider further regional water security pipeline linkages to form a Central-West water grid. – 3.1.5: Reach agreement with all other relevant water utilities on the governance, management and operation of regional water assets across LGA boundaries.

RECOMMENDATION:

That Council note the report and progress of the Sub-Regional Town Water Strategy.

REPORT**Background**

Cabonne Council (Cabonne) and CTW commissioned an assessment into potential opportunities to develop a more integrated approach to water supply across the footprint of the two organisations. This assessment also recognised that Orange City Council (OCC) has water supply connections in place to both the Cabonne and CTW networks, and so was included in considerations relating to a future regional water supply network.

Key Issues

Cabonne are looking at future options for the management and operation of the Molong, Cumnock and Yeoval potable water supply system. This is a small-scale system with relatively large-scale infrastructure, resulting in high ongoing operational and ownership costs. Options for potentially linking or amalgamating this supply into either the CTW water supply system or the OCC water supply system need to be explored.

CTW's focus is on augmenting Lake Rowlands to increase its long-term supply and drought resilience capacity. Lake Rowlands is the key water supply source for the whole CTW network, with water treated at the nearby Blayney and Carcoar Water Filtration Plants (WFP).

The augmentation of Lake Rowlands offers a potentially significant additional regional water supply source option which needs to be further explored, not just to supply the CTW network, but also share with existing and potential interlinking pipeline connections with other neighbouring LWUs.

The CTW network covers a large area, with many towns connected by a single supply pipeline. This presents a risk to towns at the extremities of this network should supply be interrupted and its backup bore system fail. Options for improving security and resilience of supply to these towns, specifically Cudal and Manildra, should be explored through the development of a strategic two-way interconnection with the Molong Water Supply network, similar to the Parkes-Forbes-CTW pipeline project currently being developed.

OCC already has potable water supply connections to both CTW and the Molong Water Supply system, with the latter ensuring Molong's water supply was maintained during the recent drought. Therefore, any long-term investigation into an integrated regional water supply system should also include OCC. OCC needs to continue to develop additional water supplies to meet future demands. Connection to a regional water supply network, with

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numerous potential additional water sources, could provide options for Orange to improve its overall future water supply security.

Stage 1 Report - Strategic Water Review

A high-level Strategic Water Review across the operational areas of Cabonne, CTW and OCC water utilities was undertaken to identify potential opportunities for better integration of these water supply networks.

This report identified that the study area lends itself to analysis as three discrete water supply zones, based on existing water supply infrastructure and topography.

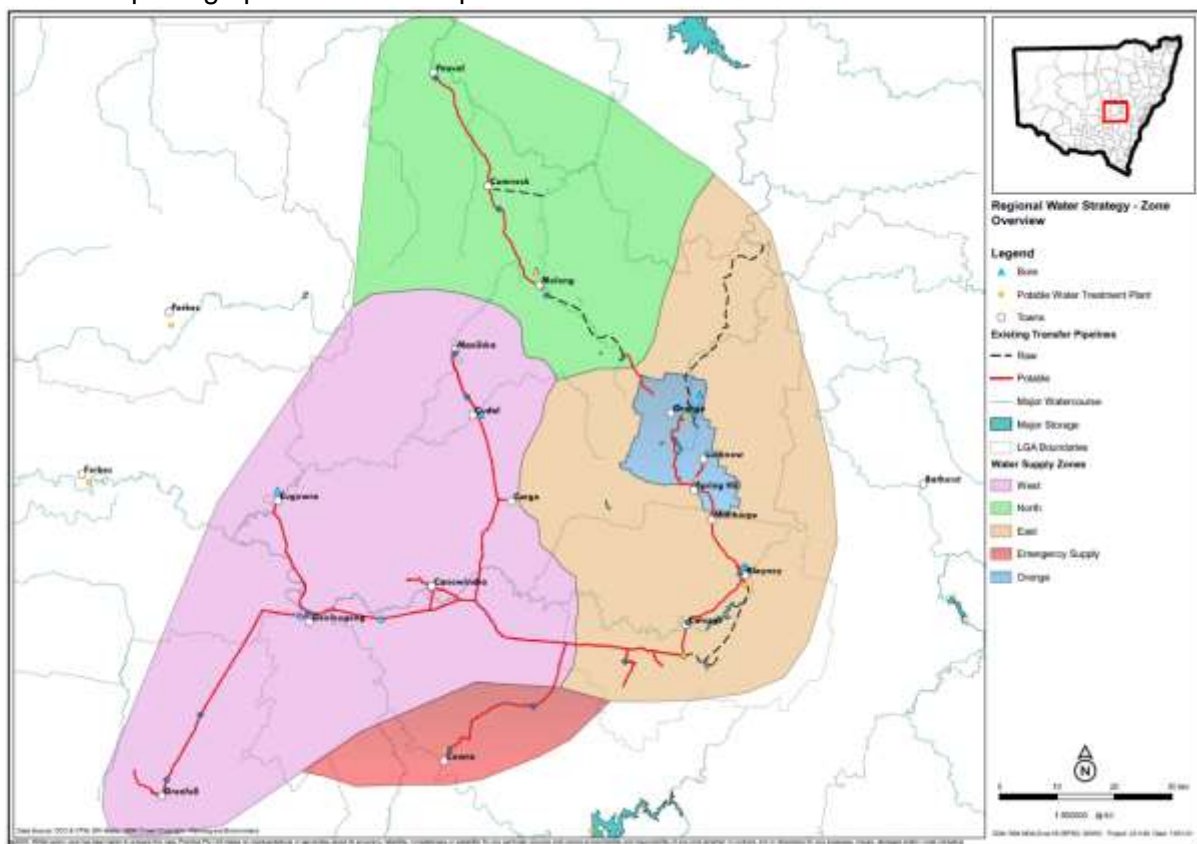
Three water supply zones have been identified as:

- North Zone - Centred on the Molong Water Supply system;
- West Zone - the lower end of the CTW network, and
- East Zone - the upper section of the CTW network and Orange City Council network

These zones, as well as an emergency supply connection to Cowra and the OCC zone are illustrated below. The approach taken was to examine the capacity of each zone to operate in isolation as well as part of an inter-connected regional network, with any potential water supply excess within one zone capable of being transferred to an adjacent zone which requires additional water.

Each zone has identified capacity for supply to be diversified and/or augmented by:

- maximising the use of existing water supplies and associated infrastructure;
- assessing the potential to re-instate existing supplies which are currently not operational; and/or
- exploring options for development of new localised solutions.



Options and Scenario Development

A range of water supply options were identified within each of the three zones, with the options then bundled into a number of scenarios, with a preferred scenario, Scenario A, being identified.

This scenario:

- maximises the use of existing infrastructure across the region;
- decentralises water supply capacity across the network;
- maximises and diversifies water treatment capacity;
- results in the Molong WFP becoming the key potable supply point for the West and North Zones;
- provides for smaller scale water supply options to be progressively developed within the West and North Zones, which are appropriate for the smaller demands and dispersed nature of the demand centres in these zones;
- provides for the development of longer-term, larger scale projects in the East Zone (such as the upgrade to Lake Rowlands) to meet the increased demands within this zone, especially in Orange, and also provide benefits across the entire network; and
- reduces demand on supplies in the East Zone from the North and West Zones to ensure the East Zone can adequately meet future demands.

Scenario A is illustrated below in Fig 2 below.

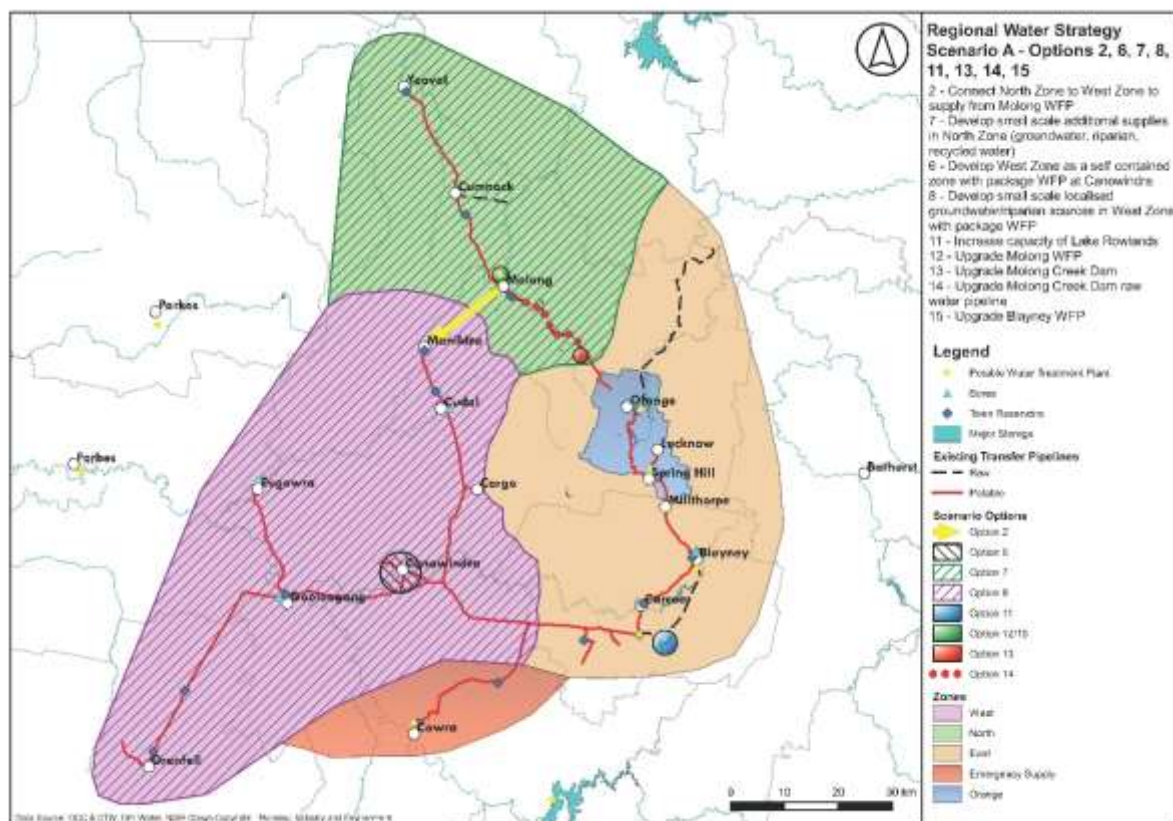


Figure 2 Scenario A

This scenario provides decentralised water treatment capacity across the region, ensuring the Molong WFP continues to play a key local role in supplying water to the North Zone, as

well as having additional capacity to also supply potable water to the West Zone, especially Manildra, Cudal and possibly Cargo. This will also improve the water security of towns in the West Zone and improve supply reliability due to the relatively short distance between the Molong WFP and these towns. This would justify the cost of upgrading and potentially expanding its treatment capacity.

Raw water supplies in the North Zone will need to be enhanced by the development of additional water sources as well as undertaking necessary dam safety or upgrade works at Molong Creek Dam to ensure it can continue to play a key role as the main water supply for the North and West Zones. Upgrade of the raw water pipeline from Molong Creek Dam to Molong would also be required.

The upgrading of Lake Rowlands can focus on the benefits this project brings to the major population areas in the East Zone, especially Orange. In addition, it also has the capacity to enhance the reliability of supply to the West Zone and act as a region-wide back-up to the entire network through the interconnection between the existing CTW and Molong, Cumnock and Yeoval networks.

Development of a Sub-Regional Town Water Strategy (SRTWS)

A detailed evaluation of the options outlined in Scenario A is now required to fully understand the key issues associated with each option, with the aim of developing an overall action plan for delivery of each viable option within Scenario A within the DPE Regional Town Water Strategy (RTWS) framework.

The outcomes of this strategy will provide guidance for each individual LWUs strategic and long-term planning for water infrastructure, aligning with sub-regional objectives.

The key outcomes of an RTWS, as outlined in the DPE Water document, [Comparison of Regional Water Strategies, Joint Organisation Regional Town Water Strategies and Local Water Utility IWCM Strategies \(nsw.gov.au\)](#), are to:

Ensure urban communities that would benefit from across LWU boundaries interconnected town water supply systems have been identified, assessed and the benefits to each LWU and community are quantified.

The RTWS is a key strategic document which:

needs to take account of, and be consistent with any applicable Regional Water Strategy, water sharing plans and water resource plans. The Regional Town Water Strategy should align with other joint initiatives developed by the relevant JO, and with regional plans developed by the department's Planning & Assessment Group.

The three Councils, Cabonne, CTW and Orange, agreed to investigate development of a SRTWS based on the outcomes of the Stage 1 investigations.

A RTWS is normally undertaken by a Joint Organisation (JO) rather than a group of Councils due to the regional focus of the JO's. However, in this instance, due to the localised nature of these three Councils, their existing water supply inter-connections and the need to explore potential regional water supply solutions as a matter of some urgency, the Board of the Central NSW Joint Organisation (CNSWJO) agreed to support the development of a SRTWS covering the footprint of these three Councils. As part of the development of the SRTWS, consideration also needs to be given to potential strategic water supply interconnections during emergency periods with a number of adjacent Councils who are also part of the CNSWJO, in particular Cowra Council who already have a water supply agreement with CTW.

A Proposal to Proceed with the development of the SRTWS was submitted by the three Councils to DPE Water in July 2021. Formal approval was received from DPE Water on 10 August 2021, with the project being identified as “Safe and Secure Water Program – Cabonne, Orange and Central Tablelands Water Sub-Regional Town Water Strategy (SSWP270)”. Funding for the project was also approved subject to agreement of the project plan being approved by DPE Water.

Update of Progress

The Scope of Works for the project plan has been developed and further defined following consultation with the 3 councils and DPE Water staff. This process has taken a period of time to complete, culminating in the scope expanding beyond the original DPE RTWS framework template.

The main reason for expanding the scope of works was to maximise the opportunity to obtain valuable information through the strategy development process that will be utilised by all 3 councils for their future water strategic planning requirements. Such as Integrated Water Cycle Management and Strategic Business Plans.

The SRTWS is to be delivered in two stages as follows:

- Stage 1 – Investigation Phase – is to assess and quantify the capacity and capability of the existing water supply schemes for all participating councils, and
- Stage 2 – Feasibility Level Proof of Concept Assessment Phase – is to develop options and management strategies.

The key objectives are outlined below:

1. Establish individually the security of existing headworks of Molong, Orange and CTW water supply schemes.
2. Establish the combined security of interconnected existing headworks of Molong, Orange and CTW water supply schemes.
3. Establish the sustainable yield and the drought resilience of the existing groundwater sources.
4. Establish the hydraulic capacity and capability of the interconnected existing bulk distribution system (this to include all strategic mains, reservoirs, pumping facilities and control systems).
5. Identify the key constraints and issues with the existing water treatment plants to meet current and future water quality outcomes.
6. Identify, develop and assess build and non-build options and sharing arrangement.

The works required under Stage 1 will be undertaken by a Lead Consultant as well as specialist sub-consultants, as agreed with the Project Manager. The Lead Consultant will work closely with the Project Manager who has been appointed by the 3 Councils to oversee delivery of the SRTWS on their behalf.

The outcome of Stage 1 will be the delivery of a detailed report comprising the analysis and findings and shall also outline the works required to be undertaken in Stage 2.

A separate procurement process will then be run to undertake Stage 2 of this project. The consultant engaged to undertake the works in Stage 1 will not be excluded from consideration for the works under Stage 2.

Request for Quotation Process

The SRTWS Request for Quotation (RFQ) was issued to 2 organisations which all 3 councils and DPE Water staff agreed have the capacity and applicable local knowledge to undertake the SRTWS work in a cost-effective manner.

The RFQ closed on 27 May 2022 and the responses from both tenderers have been assessed and a preferred tender proposal report prepared. The responses and report were considered by the SRTWS Working Party at a meeting held on 9 June 2022.

The Preferred Tender Proposal Report has since been issued to DPE Water for their technical review.

Next steps

DPE Water have provided a draft funding deed to Cabonne Council (Principal) for the 3 councils to review and finalise, prior to execution.

Following endorsement by DPE Water of the recommendations in the Preferred Tender Proposal Report, Cabonne Council will progress the engagement of the preferred tenderer(s) in accordance with their procurement policy and subject to the funding deed with DPE Water being executed.

BUDGET IMPLICATIONS

Operational Plan 2022/23

POLICY IMPLICATIONS

Nil.

ATTACHMENTS

Nil.

12.7) DELIVERY PROGRAM PROGRESS REPORT (FM.PL.1)

Author: General Manager
IP&R Link: Strategic Priority 1: Provide a high quality and reliable drinking water supply – Strategic Priority 2: An efficient, sustainable and customer focused organisation – Strategic Priority 3: Regional leadership and collaboration

RECOMMENDATION:

That Council note the final progress report of the Delivery Program 2018-2022.

REPORT

This report relates to and provides information regarding Council's progress in achieving the strategic outcomes prescribed in Council's Integrated Planning and Reporting Delivery Program 2018-2022. It provides information on the performance of Council's strategic objectives in a streamlined summary aligned directly with Council's Delivery Program 2018-2022.

In accordance with Section 404(5) of the *Local Government Act 1993*, the General Manager must ensure that regular reports are provided to Council as to progress with respect to the achievement of the principal activities detailed in the Delivery Program.

This report has been compiled in consultation with management and staff.

A copy of the Delivery Program Progress Report as at June 2022 is attached for information.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

1 [!\[\]\(899d8b7697d64725bf017d3296cfcf1b_img.jpg\)](#) Delivery Program 2018-2022 final summary progress report 7 Pages

Delivery Program - Progress Report June 2021

STRATEGY PRIORITY 1 – PROVIDING A HIGH QUALITY AND RELIABLE DRINKING WATER SUPPLY							
DP Ref	Key Result Area	ACTIVITY	Measure	Responsible Officer/s	Ongoing	Completed	Comment
1.1.1	1.1 SERVICE PROVISION THROUGH FIT FOR PURPOSE INFRASTRUCTURE	Deliver capital works program based on asset management data.	Capital works program is delivered	DOTS & AO	✓		The Capital Works program is progressing. All current capital works not completed in FY21/22 will be revoted to be completed in FY22/23.
1.1.2		Develop and deliver maintenance program	Maintenance Program is delivered	DOTS & WNM	✓		CTW develops a maintenance program based on operational needs and asset condition on an annual basis.
1.1.3		Develop and implement a backflow prevention program.	Program is in place	DOTS & WNM	✓		In progress.
1.1.4		Undertake regular water meter replacement program	Program is in place	DOTS & WNM	✓		Meter replacement program when the meter is above 7,500 kL is ongoing.
1.2.1	1.2 COMPLIANCE AND REGULATION	Implement a Water Quality Management Plan.	Water quality guidelines are met or exceeded	DOTS	✓		Drinking Water Management System is reviewed and updated on an annual basis.
1.2.2		Inform and involve our customers and regulators about projects, programs and other activities	Positive involvement and feedback	GM & DOTS	✓		Notification regarding projects and programs are provided via CTW's website, facebook page, public notices in local newspapers, newsletters, householder pamphlets, local radio and television.
1.2.3		Undertake strategic reviews of water treatment facilities.	Reviews completed	DOTS & WQM	✓		CTW has an extensive water monitoring program at Lake Rowlands and WTP's which determine any adjustments to WTP operation. CTW regularly consults with NSW Health and participates in reviews to ensure treatment processes meet Drinking Water Guidelines.
1.2.4		Develop and implement an Integrated Water Cycle Management Plan using established community expectations and asset management information	Plan implemented	DOTS & WQM	✓		IWCM completed in 2014. CTW are currently working in collaboration with Cabonne Council and Orange City Council in the development of a sub-regional town water strategy in consultation with DPE Water. This strategy will also greatly assist with CTW's strategic planning requirements in accordance with DPE Water's new regulatory and assurance framework for local water utilities.
1.2.5		Undertake regular water sampling programs	Program ongoing	DOTS & WQM	✓		Council has an extensive water quality sampling program in place which enables Council to meet regulatory water quality compliance requirements.
1.2.6		Develop and maintain register of legislation and regulation requirements	Register completed	DOTS, WNM & WQM	✓		In progress.

[https://centralwater.sharepoint.com/sites/CTWData/Shared Documents/Data Share/Integrated Planning & Reporting \(IP&R\)/Delivery Program/Delivery Program progress report as at June 2022](https://centralwater.sharepoint.com/sites/CTWData/Shared Documents/Data Share/Integrated Planning & Reporting (IP&R)/Delivery Program/Delivery Program progress report as at June 2022)

Delivery Program - Progress Report June 2021

STRATEGY PRIORITY 1 – PROVIDING A HIGH QUALITY AND RELIABLE DRINKING WATER SUPPLY							
DP Ref	Key Result Area	ACTIVITY	Measure	Responsible Officer/s	Ongoing	Completed	Comment
1.3.1	1.3 BEST PRACTICE ASSET MANAGEMENT	Assets are managed strategically, using whole of life methodology to improve delivery of services and financial management	TAMP and systems, hierarchy and processes are in place	AO		✓	Revised Asset Management Plan adopted in June 2022.
1.4.1	1.4 MITIGATE ENVIRONMENTAL IMPACT OF SERVICE DELIVERY	Review and implement water demand management plan.	Plan has been implemented	DOTS & AO		✓	Industry water expert engaged to assist CTW to review and update current Demand Management Plan. The draft Demand Management Plan was endorsed by Council at the June 2021 Council meeting to be placed on public display for a period of 28 days. The draft plan was adopted by Council at its October 2021 meeting.
1.4.2		Review and implement drought management plan.	Plan has been implemented	DOTS & AO		✓	Industry water expert engaged to assist CTW to review and update current Drought Management Plan. The draft Drought Management Plan was endorsed by Council at the June 2021 Council meeting to be placed on public display for a period of 28 days. The draft plan was adopted by Council at its October 2021 meeting.
1.4.3		Develop and implement an energy cost reduction strategy.	Program is in place and savings quantified	DOTS, WNM, WQM & AO	✓		Renewable Energy Action Plan developed following an energy audit of CTW's assets. SMT are currently working through the action plan with energy industry experts with a focus on solar and storage assessment, and pumped hydro feasibility.
1.4.4		Renewable energy sources are utilised where viable	Alternative sources are being used	DOTS, WNM, WQM & AO	✓		Solar panels were installed at CTW Administration Office in 2018. Proceeding with Stage 1 renewable energy projects at CWTP and Canomodine Pump Station in FY22/23.
1.4.5		Automate and improve the reliability of processes at, and data available from, water treatment facilities.	Evidence of continuous improvement	DOTS, WNM, WQM & AO	✓		Ongoing consultation with NSW Health and associated industry experts to ensure drinking water guidelines are met or exceeded.
1.5.1	1.5 EFFICIENT WATER USE	Provide customers with information and system to monitor water usage.	Water usage can be monitored	GM	✓		Water saving and monitoring measures are provided via CTW's website, newsletters, television advertising and Smart Water Mark.

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Delivery Program - Progress Report June 2021

STRATEGY PRIORITY 2 – AN EFFICIENT, SUSTAINABLE AND CUSTOMER FOCUSED ORGANISATION							
DP Ref	Key Result Area	ACTIVITY	Measure	Responsible Officer/s	Ongoing	Completed	Comment
2.1.1	2.1 CUSTOMER SERVICE	Develop and implement a customer engagement strategy	Strategy has been implemented.	DFCS		✓	A Community Engagement Strategy was adopted by Council in December 2020.
2.1.2		Undertake customer survey	Survey is completed and feedback being used to improve performance	DFCS		✓	Customer satisfaction survey completed by independent research company in March 2019.
2.1.3		Review and action customer survey feedback.	Customers are provided timely services and response.	SMT		✓	SMT have reviewed the results of the survey and developed an action plan to address identified areas for improvement.
2.1.4		Establish service levels and monitor and report on performance.	Service level reviews completed	DOTS & DFCS	✓		In progress.
2.1.5		Public education information about water management and sustainable water practice is developed and published	Information is available	DOTS	✓		Council's membership and involvement with the CWUA includes participation in joint demand management advertising and promotion. This includes the Smart Approved WaterMark membership.
2.1.6	2.1 CUSTOMER SERVICE	Communicate and engage with constituent councils regularly.	Good relationships and communication with other councils.	GM	✓		Constituent councils are regularly invited to attend CTW Strategic and Planning workshops. (e.g. Strategic Futures, DSP, IP&R). Continuous networking with Central NSW Councils during JO meetings. The GM also attends Water County Council GM's meetings on a quarterly basis.
2.1.7		Provide timely advice to developer or customer requests for service connection	Customer service standards are met.	DOTS	✓		Timely responses are provided to developer and customer connection requests.
2.2.1		Develop a long-term financial management plan.	LTFP developed annually.	DFCS		✓	LTFP adopted June 2022.
2.2.2		Review schedule of fees and charges as part of the annual operational plan.	Updated annually.	DFCS		✓	2022/23 Fees & Charges adopted June 2022
2.2.3		Work with constituent councils to review and implement an agreed Development Servicing Plan (DSP) which may include a deferred payment scheme	Plan is developed and implemented	SMT		✓	CTW's 2021 Development Servicing Plan was adopted by Council in June 2021.
2.2.4		Generate income through diversification exploring fee for service opportunities within the region	New income is identified	SMT	✓		Ongoing.

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Delivery Program - Progress Report June 2021

DP Ref		ACTIVITY	Measure	Responsible Officer/s	Ongoing	Completed	Comment
2.2.5	2.2 FINANCIAL MANAGEMENT	Apply project management methodology and structure to key projects to meet budget and timelines	Projects completed on time and in budget	DOTS & DFCS	✓		Microsoft Project is currently being used to plan, monitor and progress projects. Regular SMT and Managers meetings are held to discuss the progress of current projects (i.e. timelines and budget) and to plan for the delivery of future projects. Project update reports are presented at Council meetings.
2.2.6		Secure grant funding where available to support delivery and development of services and infrastructure	Grant funding applications successful	SMT	✓		CTW continues to apply for grant funding when available. CTW were successful in securing funding to purchase and install 5 water filling stations in Manildra, Eugowra, Canowindra, Grenfell and Quandialla. An additional 2 water filling stations are to be installed in Cudal and Cargo via Cabonne Council and the Federal Governments' Drought Communities Funding Program. NSW government announced \$1m on 29/11/19 for a feasibility study into raising the Lake Rowlands Dam wall. \$6m of joint funding from State and Federal Government has been secured by Water Infrastructure NSW to progress the Belubula Water Security Project (Lake Rowlands Augmentation and Carcoar Dam Pipeline). Emergency Drought grant funding was also secured for a new 12ML reservoir at the Carcoar Water Filtration Plant, a new pump station at Woodstock, bore refurbishment investigation, and access to dead water storage works at Lake Rowlands.
2.3.1	2.3 IMPROVING PERFORMANCE AND MANAGING RISK	Monitoring of organisational and operational performance is regular, accessible and understandable	KPI and performance data is monitored and reported	DFCS	✓		Ongoing.
2.3.2		Manage the risk management framework including a risk register	Framework is in place	DOTS & DFCS	✓		Continually monitored and updated. Risk register reported to every ARIC meeting.
2.3.3		Develop and implement a business wide and information technology continuity plan	BCP is in place	SMT		✓	BCP finalised and implemented in May 2021.
2.3.4		Implement internal audit processes for governance and compliance management.	Internal audit committee meets regularly	DFCS	✓		Audit, Risk and Improvement Committee in place and meets 3 times per year. Audit Plan finalised.

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Delivery Program - Progress Report June 2021

DP Ref		ACTIVITY	Measure	Responsible Officer/s	Ongoing	Completed	Comment
2.3.5	2.3 IMPROVING PERFORMANCE AND MANAGING RISK	Implement Work Health and Safety Program	Program is in place	SMT	✓		A review of CTW's WHS policies and procedures was undertaken in late 2018 and in 2019. Recommendations from the review have been addressed via an Action Plan for 2018 & 2019.
2.3.6		Complete a strategic futures review of the operating model of CTW to maximise independence and relevance	Review and plan has been completed	SMT		✓	CTW Futures Strategic Workshops were held in September 2018 and May 2021 with constituent councils and DPIE Water executive staff invited to attend and participate. Strategies from the workshop are regularly reviewed at SMT meetings with strategies being progressed. An IP&R Strategic workshop was also held with all councillors in March 2022. The strategies from the latest workshop were considered during the development of the IP&R suite of documents and adopted by Council in June 2022.
2.4.1	2.4 A CAPABLE AND MOTIVATED WORKFORCE	Develop and implement a workforce management strategy and plan including a review of salary and organisation structure	Review has been completed and plan developed	SMT		✓	A salary system and organisation structure review was undertaken during 18/19. The new salary system was implemented from 1 January 2019. Recruitment of positions from identified resource skills gap was undertaken in March/April 2019. Project completed June 2019.
2.4.2		Provide staff with professional development opportunities that meet future needs.	Training needs are identified annually, and a training budget is available	SMT	✓		Training plan and professional development opportunities to be discussed and agreed during staff performance appraisals.
2.4.3		Develop capability and innovate with mobile technologies in the field	Mobile technologies are in use	DOTS	✓		In progress.
2.5.1	2.5 EFFICIENT BUSINESS OPERATIONS	Corporate systems are integrated and efficient	Evidence of continuous improvement	DFCS	✓		In progress. E.g. EFTSure additional security for creditors system. Migration to the Cloud environment occurred in August 2022.
2.5.2		Continually update and improve the Geographic Information System.	GIS system is current and used	AO	✓		In progress.
2.5.3		Implement a fleet management system.	Review is completed and system in place	DOTS & DFCS	✓		Currently being investigated.
2.5.4		Develop systems and processes to monitor and report on emerging technology and methods related to water cycle management.	New technologies are implemented	DOTS	✓		In progress.

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Delivery Program - Progress Report June 2021

STRATEGY PRIORITY 3 – REGIONAL LEADERSHIP AND COLLABORATION							
DP Ref	Key Result Area	ACTIVITY	Measure	Responsible Officer/s	Ongoing	Completed	Comment
3.1.1	3.1 REGIONAL COLLABORATION AND PARTNERSHIPS	Work closely with Central West JO (through Water Alliance) for regional water security and access	Active participant of JO	GM & DOTS	√		The Chairperson and General Manager attend Central NSW JO (CNSWJO) Board Meetings. The GM attends CNSWJO GMAC Meetings. DFCS attends CNSWJO HR Meetings. The GM or DOTS attend CNSWJO WUA Meetings. CTW Staff participate in joint CNSWJO Projects and training when applicable to CTW.
3.1.2		Participate in opportunities for resource, expertise and knowledge sharing with Central West JO.	Opportunities identified and considered	SMT	√		
3.1.3		Partner with and support constituent councils to attract growth and new business to the region.	Growth in constituent councils is supported	SMT	√		CTW continues to work with constituent councils to encourage growth in the region.
3.2.1	3.2 INDUSTRY AND	Explore opportunities to influence water industry policy and direction through participation in industry groups and bodies	Recognised as a sector leader	SMT	√		CTW continues to have a strong working relationship with DPE Water and WaterNSW. GM represents CTW on the WaterNSW Lachlan Customer Advisory Group. GM & DOTS regularly attend DPE Water regulatory framework workshops for the Town Water Risk Reduction Program and the development of the Regional Water Strategies.
3.2.2		Identify value add services to grow the capability of the Council	Role and service provision is expanded	SMT	√		Ongoing. CTW Strategic Workshops.
3.2.3		Develop a future water strategy	Strategy is developed	SMT	√		Ongoing. CTW Strategic Workshops held in 2018 and 2021 with constituent council representatives (i.e. mayors, general managers and directors) and DPIE Water executive staff. CTW IP&R Strategic workshop March 2022.
3.2.4		Investigate additional raw water sources within the region.	Ongoing investigation	DOTS	√		Ongoing. CTW Strategic Workshops.

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3.2.5	REGIONAL LEADER IN THE WATER SECTOR	Increase capacity of Lake Rowlands (dependent on grant funding)	Lake Rowlands is enlarged	SMT	✓	CTW continues to advocate for the enlargement of Lake Rowlands. CTW is a key stakeholder in the Lake Rowlands to Carcoar Pipeline Project final business case with WaterNSW. \$1m announced on 29/11/19 by NSW State government to undertake a feasibility study for the augmentation of Lake Rowlands. The Lake Rowlands Augmentation has now been combined with the Lake Rowlands to Carcoar Dam Pipeline project and is now known as the Belubula Water Security Project (BWSP). The BWSP is being delivered by Water Infrastructure NSW in close collaboration with CTW and WaterNSW as key stakeholders. The BWSP is jointly funded by the State and Federal governments.
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12.8) COUNCIL RESOLUTIONS UPDATE REPORT (GO.CO.1)

Author: General Manager
IP&R Link: Strategic Priority 2: An efficient, sustainable and customer focused organisation – 2.5.5: Good governance in place with timely management of council meetings.

RECOMMENDATION:

That Council note the Council Resolutions Update Report to June 2022.

REPORT

The General Manager is responsible for ensuring that Council's resolutions, policies and decisions are implemented in a timely and efficient manner, progress monitored and variances reported.

The General Manager provides the management oversight in relation to all information progressing from appropriate staff to Council for consideration via the Business Paper.

After a Council meeting, each resolution is allocated to the General Manager or responsible officer to action in accordance with the Council resolution. The Senior Management Team (SMT) then discuss the progress of these resolutions at fortnightly SMT meetings.

Council have requested a Resolutions Update Report at each Council meeting.

The Council Resolutions Update Report includes Council Resolutions to June 2022.

BUDGET IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

ATTACHMENTS

1 [📄](#) Resolutions Update Report as at June 2022 3 Pages

COUNCIL RESOLUTIONS UPDATE

Council Resolutions Update – Meeting held 24 August 2022					
Resolution Ref.	Date of Meeting	Subject	Responsible Officer	Decision	Action Taken/Status
20/015	12/2/20	Water Security – Regional approach to support neighbouring councils	GM	<ol style="list-style-type: none"> 1. Consider the issue of adopting a collaborative approach to the supply of water between networks connected to the CTW supply system at the upcoming drought management workshop in March 2020, and 2. As a matter of urgency, authorize the general manager to negotiate an agreement between CTW, Orange City Council and Cabonne Council to transfer water to Molong for emergency purposes, and report back to Council on the outcome of the agreement. 	<p>16/8/22 – GM & DOTS met with OCC staff (Director Technical Services, Water Strategic Manager and Water Quality Manager) on 5/8/22 to progress the draft WSA. Actions from that meeting are being addressed by attendees prior to a follow up meeting being arranged in the near future.</p> <p>Status: ongoing.</p>
20/097	14/2/20	Centroc Water Grid Pipeline Project	GM/DOTS	That Council endorse Central Tablelands Water's involvement in partnering with Parkes and Forbes Shire Councils in strengthening regional water security through the Centroc Water Grid Pipeline Project, subject to approval of the business case and approval of CTW's financial contribution.	<p>19/8/22 – The draft business case for the Centroc Water Grid Pipeline Project has been submitted to DPE Water for review and comment. Please refer to DOTS Water Security – Drought Update Reports.</p> <p>Status: ongoing</p>

21/092	17/11/21	Sub-Regional Town Water Supply Strategy	GM/DOTS	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the report on the project “Development of the Safe and Secure Water Program – Cabonne, Orange and Central Tablelands Water Regional Town Water Strategy (SSWP270)”; 2. Endorse the Memorandum of Understanding - Development of the Safe and Secure Water Program – Cabonne, Orange and Central Tablelands Water Regional Town Water Strategy, and 3. Authorise the Chairman and General Manager to execute all necessary documentation to enter into the Memorandum of Understanding - Development of the Safe and Secure Water Program – Cabonne, Orange and Central Tablelands Water Regional Town Water Strategy. 	<p>16/8/22 – MOU to be signed by all 3 councils on 25 August at the CNSWJO Conference in Orange.</p> <p>Status: Action to be completed on 25/8/22.</p>
22/045	22/6/22	Draft Councillor Payment of Expenses and Provision of Facilities Policy	GM	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the report, and 2. Endorse the draft Councillor Payment of Expenses and Provision of Facilities Policy, and place on public display for a period of 28 days. 	<p>16/8/22 - The draft Councillor Payment of Expenses and Provision of Facilities Policy has been on public exhibition for the required period of 28 days with no submissions received. Council can now proceed to adopt the Councillor Payment of Expenses and Provision of Facilities Policy.</p> <p>Status: Action completed.</p>

22/046	22/6/22	Local Government Remuneration Tribunal	GM	That Council endorse its policy of paying the maximum fees to the Chairperson and Members of Central Tablelands County Council, as determined by the Local Government Remuneration Tribunal for Category County Council – Water.	16/8/22 – The maximum fees as determined by the 2022 Local Government Remuneration Tribunal for Category County Council – Water have been updated in the CTW corporate management system. Status: Action completed.
22/048	22/6/22	Levels of Service Report	GM	That Council: 1. Note the Level of Service report, and 2. Receive a report at a subsequent meeting on monitoring its achievement against levels of service and industry benchmarks.	16/8/22 – Following the Council meeting in June, the SMT and Asset Officer have held preliminary discussions regarding how to capture and measure (if possible) data relating to current levels of service. Further discussions are to be held prior to presenting a report to a subsequent meeting of Council. Status: ongoing.
22/060	22/6/22	Carcoar Water Treatment Plant 12ML Clear Water Tank	GM	That Council: 1. Note the report and, 2. Approve delegation for the General Manager to execute contract variations with Leed Engineering and Construction Pty Ltd for the design and construction of a 12ML Clear Water Tank at the Carcoar Water Filtration Plant.	16/8/22 – GM executed contract variations for the design and construction of the 12ML Clear Water Tank at the Carcoar Water Filtration Plant on 29/6/22. Status: Action completed.

12.9) FINANCIAL MATTERS - INVESTMENT REPORT AS AT 31 JULY, 2022
(FM.BA.1)

Author: Director Finance & Corporate Services
IP&R Link: Strategic Priority 2: An efficient, sustainable and customer focused organisation – 2.3.1: Organisational performance is measured and reported through KPI's and used for decision making.

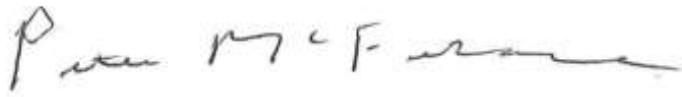
RECOMMENDATION:

That the information in relation to Council's Investments at 31 July, 2022 be noted.

REPORT**Cash and Investments**

The investment summary below represents Council's total investments as of 31 July 2022 in accordance with clause 212 of the Local Government (General) Regulation 2005 and Section 625 of the Local Government Act 1993.

The above investments have been made in accordance with the Local Government Act 1993, the Local Government General Regulation 2005 and Council's Investment Policy.



Peter McFarlane
Responsible Accounting Officer

INVESTMENT COMMENTARY

The Reserve Bank (RBA) has continued to increase the cash rate with four monthly increases in succession now taking the rate to 1.85%.

This is in response to the high level of inflation with the June 2022 Consumer Price Index coming in at an annual rate of 6.1%. Inflation is expected to exceed 7.0% annually by December 2022.

The aim of the interest rate rises is to reduce the overall level of demand in the economy and reduce the pressure on prices. Given that supply side factors (limitations on supply) are the principal driver of price increases the impact of the increases in interest rates may take some time to impact the underlying inflation rate.

Given the low rate of unemployment, wage increases are expected to flow through the economy over the next 12 months. Whilst wage increases are expected to be less than the inflation rate (a real wage decrease), then the ongoing impact on the underlying inflation rate is expected to be minor.

Council expects the level of term deposit interest rates to continue to rise in line with RBA changes to the cash rate.

The RBA is expected to continue to raise the cash rate until it reaches a neutral position which is the point at which the rate is considered neither contractionary nor stimulatory to the

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economy. Commentators have suggested that the neutral rate is somewhere between a cash rate of 2.5% and 4.0%.

BUDGET IMPLICATIONS

Based upon the current trend with interest rates Council believes that the 22/23 interest received budget will be achieved. As Council has a term horizon with its investments of 12 months, it will take some time before maturities occur which allows Council to rollover all deposits onto the prevailing higher interest rates.

This explains why the portfolio return is 0.90% less than the performance benchmark being the 90 Day Bank Bill Swap Rate (BBSW).

POLICY IMPLICATIONS

Council's investment portfolio continues to operate with a combination of rolling term deposits with a 12 month term supported by a call facility, providing the flexibility to fund any unexpected liquidity requirements. This strategy continues to provide the best balance for the portfolio in the current circumstances.

ATTACHMENTS

1 [↓](#) Investment and Cash Balances at 31 July 2022 1 Page

		Credit Rating	Term (Days)	Rate	Maturity Date	% of Portfolio
Short Term Deposits	\$ 7,700,000.00					92.22%
Commonwealth Bank of Australia	600,000	AA-	364	4.28%	16/06/23	7.19%
Commonwealth Bank of Australia	500,000	AA-	365	0.76%	7/02/23	5.99%
AMP - Curve Securities	500,000	BBB	365	1.00%	28/02/23	5.99%
Unity Bank/Reliance Credit Union	500,000	Unrated	365	0.50%	4/08/22	5.99%
Macquarie Bank - Curve Securities	400,000	A+	367	0.40%	17/10/22	4.79%
ME Bank - Curve Securities	500,000	BBB+	367	1.35%	27/03/23	5.99%
AMP - Curve Securities	500,000	BBB	365	1.00%	3/11/22	5.99%
Bank of QLD - Curve Securities	500,000	BBB+	367	0.67%	31/10/22	5.99%
Macquarie Bank - Curve Securities	600,000	A+	320	0.40%	22/08/22	7.19%
MyState - Curve Securities	500,000	BBB	365	1.10%	15/03/23	5.99%
ME Bank - Curve Securities	500,000	BBB+	365	1.05%	10/03/23	5.99%
Macquarie Bank - Curve Securities	100,000	A+	0	1.35%	At Call	1.20%
ME Bank - Curve Securities	500,000	BBB+	365	2.90%	5/05/23	5.99%
Commonwealth Bank of Australia	500,000	AA-	365	0.33%	15/09/22	5.99%
AMP - Curve Securities	500,000	BBB	365	0.80%	23/09/22	5.99%
Macquarie Bank - Curve Securities	500,000	A+	365	1.60%	28/03/23	5.99%
At Call Deposits	\$ 649,508.66					7.78%
Commonwealth Bank - General Account	\$ 244,304.93	AA-	At Call	1.20%	N/A	
Commonwealth Bank - BOS Account	\$ 405,176.91	AA-	At Call	1.35%	N/A	
Reliance Credit Union - Cheque Account	\$ 26.82	Unrated	At Call	0.00%	N/A	
Total Value of Investment Funds	\$ 8,349,508.66					100%

Average Rate on Term Deposits	
90 Day BBSW for March 2022	2.1208%
Average Rate on Term Deposits	1.2181%
Margin over 90 day BBSW	-0.9027%

Average Term - Short Term Deposits (days) 340

Long Term Credit Rating	Amount \$	%
AA-	\$ 2,249,481.84	26.95%
A+	\$ 1,600,000.00	19.16%
BBB+	\$ 2,000,000.00	23.95%
BBB	\$ 2,000,000.00	23.95%
Unrated	\$ 500,026.82	5.99%
Total	\$ 8,349,508.66	100.00%

BANK RECONCILIATION

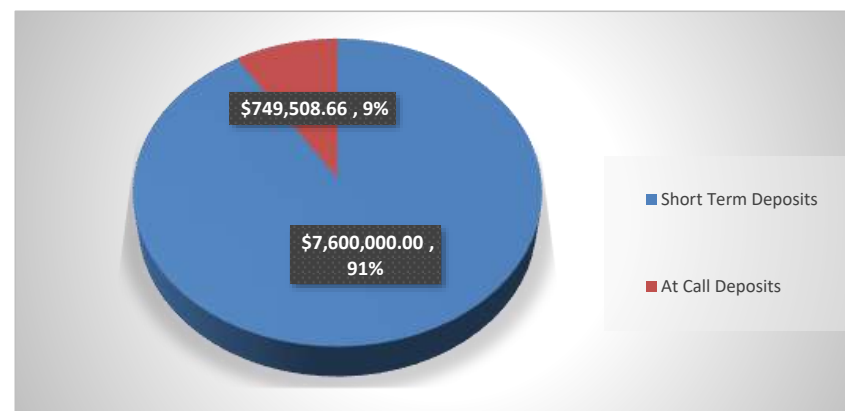
Balance as per Bank Statement	\$	238,576.44
Add: Visa card purchases presented June 2022	\$	5,828.49
Less: Outstanding cheque 823	-\$	100.00

Balance as per Cash Book	\$	244,304.93
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GENERAL FUND

(a) Cash Book Balance	\$	649,508.66
(b) Bank Balance	\$	649,508.66

Short Term Deposits	\$	7,600,000.00
At Call Deposits	\$	749,508.66



12.10) UNCOMPLETED WORKS - REVOTES OF EXPENDITURE AT 30TH JUNE 2022 (FM.BA.1)

Author: Director Finance & Corporate Services
IP&R Link: Strategic Priority 2: An efficient, sustainable and customer focused organisation – 2.2: Sound Financial management – 2.2.1: Review and update long term financial plan (LTFP).

RECOMMENDATION:

That Council revoke the uncompleted works and adjustments be made to the adopted 2022/23 Operational Plan.

REPORT

This report is to recommend the revoting of capital works projects and operational expenditure that were not completed during the 2021/22 financial year. These revotes, if adopted by Council will then form part of the 2022/23 Operational Plan and will be incorporated into the September 2022 Quarterly Budget Review Statement.

These revotes have been considered in consultation with the relevant staff and the Senior Management Team.

Revotes consist of costs that have already been committed by way of purchase order or contract, together with planned works that have not been completed within the 2021/22 financial year.

It is important to note that where the 22/23 adopted budget included provision for works that have been removed from the 21/22 budget then no revote of funds for those works is required.

As a rule, unspent operational expenditure will not be revoted unless there is firm commitment by way of purchase order, contract outstanding or the funds relate to unexpended grant or contribution monies.

The recommended revotes are listed in the table below:

Item	Amount \$	Funding Source
Telemetry Upgrades	22,723	Rolling Program - Infrastructure Restriction
Carcoar Water Treatment Plant 12ML Reservoir	3,985,436	Grant Funding with \$810,000 from Infrastructure Restriction.
Woodstock Permanent Pump Station	200,608	Grant Funding
Post Chlorination – Grenfell North	50,000	Infrastructure Restriction

Post Chlorination – Greys Hill	50,000	Infrastructure Restriction
Trunk Main I Relocation – Mid Western Highway	19,000	Requested Works - Capital Contribution
Depot Upgrades	120,000	Infrastructure Restriction
Blayney Office Refurbishments	35,699	Infrastructure Restriction
Blayney Outdoor Refurbishments	10,000	Infrastructure Restriction
Cargo pump Station Major Renewal	144,896	Infrastructure Restriction
Conomadine Pump Station – Major Renewal	178,050	Infrastructure Restriction
Pump Station Renewals	20,064	Rolling Program - Infrastructure Restriction
Reticulation Mains Renewals Program	91,392	Rolling Program – AC Mains Replacement Infrastructure Restriction
PLC Control Units	35,911	Infrastructure Restriction
Quandialla Reservoir Relining	50,000	Infrastructure Restriction
Capital Revotes	\$5,013,779	

All these revotes are fully cash funded from the source detailed above.

It is notable that a large portion of these revoted funds (\$4,186,044) relates to the Cowra to CTW Emergency Projects consisting of the Woodstock Emergency Pump Station and the Carcoar Water Filtration Plant 12 ML Reservoir, which are primarily grant funded. (Grant funding is \$3,376,044 and \$810,000 is funded from the infrastructure restriction)

There are no revotes involving any operational expenditure.

BUDGET IMPLICATIONS

These revotes if approved will be incorporated into the September 2022 Quarterly Budget Review Statement.

The additional capital budget of \$5,013,779 will increase the adopted Capital Budget for 2022/23 from \$2,375,564 to \$7,389,343.

As there is no operational expenditure revotes, the net operating result before capital items is estimated to remain at the adopted 2022/23 budget level of \$138,446 (surplus).

POLICY IMPLICATIONS

Clause 211 (1) of the Local Government (General) Regulation 2005 requires that Council must not incur a liability for expenditure of money unless a meeting of Council has:

- a. approved the expenditure, and
- b. voted the money necessary to meet the expenditure

The adoption of the revoted works will allow funding for those works to be included in the 2022/23 Operational Plan.

ATTACHMENTS

Nil.

12.11) AUDIT RISK AND IMPROVEMENT COMMITTEE (ARIC) (CM.AU.1)

Author: Director Finance & Corporate Services
IP&R Link: Strategic Priority 2: An efficient, sustainable and customer focused organisation – 2.3: Continuous Improvement Whilst Managing Risk – 2.3.2: Manage the risk management framework including a risk register.

RECOMMENDATION:

1. That Council note the draft minutes of the Audit, Risk, and Improvement Committee (ARIC) meeting held on 18th May 2022.
2. That Council note that the new Risk Management and Internal Audit framework for Councils is yet to be released.
3. That Council note that the Office of Local Government Circular 22-21 has advised that membership of ARIC's will no longer require prequalification through the NSW Government scheme.
4. That Council note that full compliance with the Risk Management and Internal Audit Framework will now be required from 1 July 2024.
5. That Council note the memorandum regarding the Auditor General's Reports to the NSW Parliament.

REPORT

The draft minutes for the ARIC meeting held on 18th May 2022 are attached for Council's information.

The Committee have agreed to permit the distribution of draft ARIC minutes to Council rather than wait for formal adoption at a subsequent meeting. This will allow for a more timely flow of information to Council.

Since the last Council meeting, the Office of Local Government (OLG) have issued an update regarding the proposed new Guidelines for Risk Management and Internal Audit for Councils in NSW.

This update is contained in Circular 22-21, a copy which is attached for Council's information.

The salient items outlined in the Circular were:

- The requirement for members of an ARIC to participate in the NSW Government prequalification scheme has been removed.
- The Council tier structure for differing ARIC membership and composition has been removed (one size fits all).
- That the minimum membership for an ARIC will be one independent chair and two additional independent members.
- Councillors other than mayors or chairpersons may be appointed as non-member observers on the ARIC subject to meeting the eligibility requirements including a commitment to training.

- ARIC membership to be a minimum one independent chairperson and at least two independent members. (Additional independent members may be appointed if Council elects to do so).
- The timeframe for full compliance with the new Guidelines will be from 1 July 2024 (previously 1 July, 2027) (noting that since 4 June 2022 Councils have been required to have an ARIC that complies with the 2010 Internal Audit Guidelines).

The NSW Audit Office has issued a memorandum to Councils which summarises the details of the Auditor General's Reports to Parliament.

A copy of this memorandum is attached for the information of Council. It covers many areas including the very topical industry issue of recognition of rural fire service fleet assets.

BUDGET IMPLICATIONS

The internal audit adopted budget for 2022/23 is \$22,360.

No funds have been spent to date.

With the commitment for the Project Management review being \$18,100 together with the costs of conducting the meetings for the balance of 2022/23, the budget will be fully spent.

POLICY IMPLICATIONS

Section 428A of the Local Government Act 1993 outlines the requirements and duties of the ARIC. Section 23A of the Local Government Act apply to the new OLG guidelines that are to be released shortly which will require compliance by all Councils.

There has been significant industry feedback regarding the amended draft guidelines. The recent Circular 22-21 appears to indicate that the OLG is heading to a one size fits all approach. Given the diversity and varying size of Councils, the success of that approach may be considered problematic for many Councils.

ATTACHMENTS

- 1 [Circular 22-21 Update on ARIC Membership Requirements](#)
- 2 [Attachment Circular 22-21 ARIC Membership](#)
- 3 [NSW Audit Office - Reports to Parliament](#)
- 4 [ARIC Meeting Draft Minutes 18 May 2022](#)



Circular Details	Circular No 22-21 / Date 20 July 2022 / A824754
Previous Circular	21-26 <i>New risk management and internal audit framework for councils and joint organisations</i>
Who should read this	General Managers / Councillors / Council governance staff / Audit, risk and improvement committee members and internal audit personnel
Contact	Council Governance Team / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

Update on membership requirements for audit, risk and improvement committees

What's new or changing

- Following recent discussions, the Office of Local Government (OLG) and NSW Treasury have agreed that the NSW Government's Prequalification Scheme for Audit and Risk Committee Chairs and Members will not be suitable for use by councils and joint organisations.
- OLG's draft *Guidelines for Risk Management and Internal Audit for Local Councils in NSW*, issued for consultation last year, contemplated that from June 2027 councils and joint organisations would be required to appoint Audit, Risk and Improvement Committee (ARIC) chairs and a prescribed number of ARIC members from the NSW Government prequalification scheme. Following discussions with NSW Treasury, OLG has taken the opportunity revisit this requirement, delaying the finalisation of the Guidelines.
- While OLG anticipates that this delay will not be significant, it recognises the need to give councils and joint organisations certainty, particularly given that some are currently in the process of establishing an ARIC for the first time and appointing chairs and members. The proposed new requirements for ARIC membership have therefore been set out in the attachment to this circular.

What this will mean for your council

- Under the new requirements, all councils (including county councils) and joint organisations will be required, at a minimum, to have an ARIC that comprises of the following:
 - one independent chair who meets the independence and eligibility criteria for an ARIC chair, and
 - at least two independent members who meet the independence and eligibility criteria for ARIC members – councils may appoint additional independent members should they choose to do so.
- Councils will also have the option of appointing one non-voting councillor member to their ARIC who meets the eligibility criteria for councillor members.
- The proposed independence and eligibility criteria for ARIC chairs and independent members and the proposed eligibility criteria for councillor members of ARICs are set out in the attachment to this circular.
- The above requirements will apply to all councils and joint organisations. The removal of the requirement for ARIC chairs and a prescribed number of ARIC

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members to be appointed from the NSW Government prequalification scheme based on which tier a council is in, means that it is no longer necessary to place councils in tiers and these arrangements will no longer apply.

- Given that councils and joint organisations will no longer be required to appoint ARIC chairs and members from the NSW Government prequalification scheme, the timeframe for compliance with the ARIC membership requirements in the Guidelines will be brought forward to **1 July 2024**. As of that date all councils and joint organisations will be required to ensure ARIC chairs and members meet the eligibility and independence requirements set out in the Guidelines and have a risk management framework and internal audit function that complies with the Guidelines.

Key points

- Under the *Local Government Act 1993*, all councils (including county councils) and joint organisations are required to have an ARIC or to have entered into an arrangement with another council or joint organisation to share an ARIC from **4 June 2022**.
- OLG recognises that some councils and joint organisations may have faced challenges in establishing an ARIC or shared arrangements for an ARIC ahead of the 4 June deadline and is prepared to accommodate some flexibility in implementation timeframes provided they can demonstrate that they are actively taking steps to appoint or share an ARIC.
- The Guidelines will be finalised soon. Full compliance with the requirements in the Guidelines will be required from **1 July 2024**.

Where to go for further information

- The proposed independence and eligibility criteria for ARIC chairs and independent members and the proposed eligibility criteria for councillor members are set out in the attachment to this circular.
- The draft [*Guidelines for Risk Management and Internal Audit for Local Councils in NSW*](#) provides further guidance on the proposed requirements for ARICs, the risk management framework and internal audit function. As noted above, the proposed requirement in the draft Guidelines to use the NSW Government prequalification scheme and the tiering arrangements will no longer apply.
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at olg@olg.nsw.gov.au.
- If councils or joint organisations require assistance in establishing an ARIC or shared arrangements for an ARIC, they should contact their Council Engagement Manager at OLG.

Liz Moore

A/Deputy Secretary, Crown Lands and Local Government

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Attachment

The following requirements will apply to ARIC chairs and members from **1 July 2024**.

1. Independence requirements for ARIC chairs and independent members

All ARIC chairs and independent members must be independent to ensure they have no real or perceived bias or conflicts of interest that may interfere with their ability to act independently and can provide the council with robust, objective, and unbiased advice about how the council is functioning.

ARIC chairs and independent members cannot:

- currently be a councillor of any NSW council
- be a non-voting representative of the board of the joint organisation
- be a candidate at the last election of the council
- be a person who has held office in the council during its previous term
- be currently employed by the council or joint organisation, or been employed during the last 12 months
- conduct audits of the council on behalf of the Audit Office of NSW
- have a close personal or business relationship with a councillor or a person who has a senior role in the council that may lead to a real or perceived conflict of interest
- currently, or within the last three years, provided any material goods or services (including consultancy, legal, internal audit, and advisory services) to the council which directly affect subjects or issues considered by the ARIC
- be (or have a close family member who is) a substantial shareholder, owner, officer, or employee of a company that has a material business, contractual relationship, direct financial interest or material indirect financial interest with the council or a related entity which could be considered a real or perceived conflict of interest, or
- currently or have previously acted as an advocate of a material interest on behalf of the council or a related entity which could be considered a real or perceived conflict of interest.

Current staff of councils cannot serve as the chair of an ARIC but may serve as an independent member of another council's ARIC provided they meet the independence and eligibility criteria for membership of the council's ARIC and their employer is not participating in a shared arrangement with the other council in relation to the ARIC or the internal audit function.

2. Eligibility requirements for ARIC chairs and members

The persons appointed as a chair or a member of an ARIC must possess the skills, knowledge, and experience necessary to undertake their roles on the ARIC effectively and to ensure the ARIC is able to operate appropriately and effectively to support the council.

The following eligibility criteria for ARIC chairs and members reflects the minimum standards persons must meet to be appointed as the chair or member of a council's ARIC. Councils may require ARIC chairs and members to satisfy more onerous eligibility criteria if they choose to do so.

Eligibility requirements for ARIC Chairs

In addition to meeting the independence requirements set out above, the following eligibility criteria apply to the chair of an ARIC.

Essential criteria

ARIC chairs must demonstrate the following:

- leadership qualities and the ability to promote effective working relationships in complex organisations
- an ability to communicate complex and sensitive assessments in a tactful manner to the head of the council's internal audit function, senior management and the mayor and councillors
- a sound understanding of:
 - the principles of good organisational governance and capacity to understand local government accountability, including financial reporting
 - the business of the council or the environment in which it operates
 - internal audit operations, including selection and review of the head of the council's internal audit function, and
 - risk management principles
- extensive senior level experience in governance and management of complex organisations, an ability to read and understand financial statements and a capacity to understand the ethical requirements of government (including potential conflicts of interest)
- functional knowledge in areas such as risk management, performance management, human resources management, internal and external auditing, financial reporting, accounting, management control frameworks, internal financial controls, governance (including planning, reporting and oversight), or business operations
- a capacity to form independent judgements and a willingness to constructively challenge/question management practices and information, and
- a professional, ethical approach to the exercise of their duties and the capacity to devote the necessary time and effort to the responsibilities of the chair of an ARIC.

Desirable criteria

- possession of a relevant professional qualification or membership (e.g., Institute of Internal Auditors (IIA), CPA Australia (CPA) and Chartered Accountants Australia and New Zealand (CA)) is desirable.

Eligibility requirements for ARIC independent members

In addition to meeting the independence requirements set out above, the following eligibility criteria apply to ARIC independent members:

Essential criteria

ARIC independent members must demonstrate the following:

- an ability to read and understand financial statements and a capacity to understand the ethical requirements of government (including potential conflicts of interest)
- functional knowledge in areas such as risk management, performance management, human resources management, internal and external auditing, financial reporting, accounting, management control frameworks, internal financial controls, governance (including planning, reporting and oversight), or business operations
- a capacity to form independent judgements and willingness to constructively challenge/question management practices and information
- a professional, ethical approach to the exercise of their duties and the capacity to devote the necessary time and effort to the responsibilities of an independent member of an ARIC, and



- preparedness to undertake any training on the operation of ARICs recommended by the chair based on their assessment of the skills, knowledge and experience of the independent member.

Desirable criteria

Ideally, independent members of ARICs should also meet the following criteria, but these are not essential:

- extensive senior level experience in governance and management of complex organisations, and
- possession of a relevant professional qualification or membership (e.g., Institute of Internal Auditors (IIA), CPA Australia (CPA) and Chartered Accountants Australia and New Zealand (CA)).

Eligibility requirements for non-voting councillor members of ARICs

A councillor must demonstrate the following to be appointed as a non-voting ARIC member:

- an ability to read and understand financial statements and a capacity to understand the ethical requirements of government (including potential conflicts of interest)
- a good understanding of one or more of the following: risk management, performance management, human resources management, internal and external auditing, financial reporting, accounting, management control frameworks, internal financial controls, governance (including planning, reporting and oversight), or business operations
- a capacity to form independent judgements and willingness to constructively challenge/question management practices and information
- a professional, ethical approach to the exercise of their duties and the capacity to devote the necessary time and effort to the responsibilities of a councillor member of an ARIC, and
- preparedness to undertake any training on the operation of ARICs recommended by the chair based on their assessment of the skills, knowledge and experience of the councillor member.

Note: The mayor cannot be appointed as a councillor member on a council's ARIC.

3. Appointment of ARICs

When selecting ARIC members, councils should ensure the ARIC has an appropriate mix of skills, knowledge and experience to successfully implement its terms of reference and add value. An ARIC should have:

- at least one member with financial expertise (for example, a qualified accountant or auditor or other financial professional with experience of financial and accounting matters), and
- a mix of skills and experience in:
 - business
 - financial and legal compliance
 - risk management
 - internal audit, and
 - any specialised business operations of the council, where the ARIC would benefit from having a member with skills or experience in this area.

All ARIC members should have sufficient understanding of the council's financial reporting responsibilities to be able to contribute to the ARIC's consideration of the annual financial statements.



Each ARIC member should also have sufficient time to devote to their responsibilities.

Where possible, councils should ensure that at least one other ARIC member is also qualified to act as the chair if this is ever required.

Note: Councils must undertake a criminal record and financial status (bankruptcy) check of ARIC chairs and members before their appointment.

Attachment

The following requirements will apply to ARIC chairs and members from **1 July 2024**.

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All ARIC chairs and independent members must be independent to ensure they have no real or perceived bias or conflicts of interest that may interfere with their ability to act independently and can provide the council with robust, objective, and unbiased advice about how the council is functioning.

ARIC chairs and independent members cannot:

- currently be a councillor of any NSW council
- be a non-voting representative of the board of the joint organisation
- be a candidate at the last election of the council
- be a person who has held office in the council during its previous term
- be currently employed by the council or joint organisation, or been employed during the last 12 months
- conduct audits of the council on behalf of the Audit Office of NSW
- have a close personal or business relationship with a councillor or a person who has a senior role in the council that may lead to a real or perceived conflict of interest
- currently, or within the last three years, provided any material goods or services (including consultancy, legal, internal audit, and advisory services) to the council which directly affect subjects or issues considered by the ARIC
- be (or have a close family member who is) a substantial shareholder, owner, officer, or employee of a company that has a material business, contractual relationship, direct financial interest or material indirect financial interest with the council or a related entity which could be considered a real or perceived conflict of interest, or
- currently or have previously acted as an advocate of a material interest on behalf of the council or a related entity which could be considered a real or perceived conflict of interest.

Current staff of councils cannot serve as the chair of an ARIC but may serve as an independent member of another council's ARIC provided they meet the independence and eligibility criteria for membership of the council's ARIC and their employer is not participating in a shared arrangement with the other council in relation to the ARIC or the internal audit function.

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The persons appointed as a chair or a member of an ARIC must possess the skills, knowledge, and experience necessary to undertake their roles on the ARIC effectively and to ensure the ARIC is able to operate appropriately and effectively to support the council.

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In addition to meeting the independence requirements set out above, the following eligibility criteria apply to the chair of an ARIC.

Essential criteria

ARIC chairs must demonstrate the following:

- leadership qualities and the ability to promote effective working relationships in complex organisations
- an ability to communicate complex and sensitive assessments in a tactful manner to the head of the council's internal audit function, senior management and the mayor and councillors
- a sound understanding of:
 - the principles of good organisational governance and capacity to understand local government accountability, including financial reporting
 - the business of the council or the environment in which it operates
 - internal audit operations, including selection and review of the head of the council's internal audit function, and
 - risk management principles
- extensive senior level experience in governance and management of complex organisations, an ability to read and understand financial statements and a capacity to understand the ethical requirements of government (including potential conflicts of interest)
- functional knowledge in areas such as risk management, performance management, human resources management, internal and external auditing, financial reporting, accounting, management control frameworks, internal financial controls, governance (including planning, reporting and oversight), or business operations
- a capacity to form independent judgements and a willingness to constructively challenge/question management practices and information, and
- a professional, ethical approach to the exercise of their duties and the capacity to devote the necessary time and effort to the responsibilities of the chair of an ARIC.

Desirable criteria

- possession of a relevant professional qualification or membership (e.g., Institute of Internal Auditors (IIA), CPA Australia (CPA) and Chartered Accountants Australia and New Zealand (CA)) is desirable.

Eligibility requirements for ARIC independent members

In addition to meeting the independence requirements set out above, the following eligibility criteria apply to ARIC independent members:

Essential criteria

ARIC independent members must demonstrate the following:

- an ability to read and understand financial statements and a capacity to understand the ethical requirements of government (including potential conflicts of interest)
- functional knowledge in areas such as risk management, performance management, human resources management, internal and external auditing, financial reporting, accounting, management control frameworks, internal financial controls, governance (including planning, reporting and oversight), or business operations
- a capacity to form independent judgements and willingness to constructively challenge/question management practices and information
- a professional, ethical approach to the exercise of their duties and the capacity to devote the necessary time and effort to the responsibilities of an independent member of an ARIC, and



- preparedness to undertake any training on the operation of ARICs recommended by the chair based on their assessment of the skills, knowledge and experience of the independent member.

Desirable criteria

Ideally, independent members of ARICs should also meet the following criteria, but these are not essential:

- extensive senior level experience in governance and management of complex organisations, and
- possession of a relevant professional qualification or membership (e.g., Institute of Internal Auditors (IIA), CPA Australia (CPA) and Chartered Accountants Australia and New Zealand (CA)).

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- a capacity to form independent judgements and willingness to constructively challenge/question management practices and information
- a professional, ethical approach to the exercise of their duties and the capacity to devote the necessary time and effort to the responsibilities of a councillor member of an ARIC, and
- preparedness to undertake any training on the operation of ARICs recommended by the chair based on their assessment of the skills, knowledge and experience of the councillor member.

Note: The mayor cannot be appointed as a councillor member on a council's ARIC.

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When selecting ARIC members, councils should ensure the ARIC has an appropriate mix of skills, knowledge and experience to successfully implement its terms of reference and add value. An ARIC should have:

- at least one member with financial expertise (for example, a qualified accountant or auditor or other financial professional with experience of financial and accounting matters), and
- a mix of skills and experience in:
 - business
 - financial and legal compliance
 - risk management
 - internal audit, and
 - any specialised business operations of the council, where the ARIC would benefit from having a member with skills or experience in this area.

All ARIC members should have sufficient understanding of the council's financial reporting responsibilities to be able to contribute to the ARIC's consideration of the annual financial statements.



Each ARIC member should also have sufficient time to devote to their responsibilities.

Where possible, councils should ensure that at least one other ARIC member is also qualified to act as the chair if this is ever required.

Note: Councils must undertake a criminal record and financial status (bankruptcy) check of ARIC chairs and members before their appointment.

Memorandum



To	Audit and Risk Committee	From	Karen Taylor Director, Financial Audit
CC	Audit Office of NSW Update	Date	August 2022

AUDITOR-GENERAL'S REPORTS TO PARLIAMENT

Each year the Auditor-General produces Financial Audit, Performance Audit and Special Reports to Parliament. We identified [Reports](#) which may be relevant to Council in our Annual Engagement Plan. The following relevant reports have been tabled since this date:

Name	Issued	Overview
Financial Audit		
Local Government 2021	22 June 2022	<p>Results of the local government sector council financial statement audits for the year ended 30 June 2021.</p> <p>Key findings:</p> <ul style="list-style-type: none"> Central Coast Council was qualified due to insufficient evidence to support \$5.5b in infrastructure assets 41 councils required extensions past the 31 October deadline 59 per cent of councils performed some early close procedures Asset valuations still major cause of errors, delays in the audit and mgr letter findings 67 councils had issues with integrity and completeness of asset records 65 councils have no cyber security framework or related controls 68 councils did not record rural firefighting equipment estimated to be \$145 million in their financial statements. <p>Councils and those charged with governance should track progress on implementing recommendations from audits and public inquiries.</p>
Performance Audit		
Integrity of grant program administration	8 February 2022	<p>The objective of this performance audit is to assess the integrity of the assessment and approval processes for NSW Government grant programs. The grant programs that are the focus of this audit are Stronger Communities Fund Round 2 (tied grants round) and Regional Cultural Fund.</p> <p>We recommended the Department of Premier and Cabinet to develop a model for grant administration that must be used for all grant programs administer in NSW. The Department of Planning and Environment should ensure that guidelines prepared are published and include a governance framework that includes accountabilities and key assessment steps.</p>
Local government business and service continuity arrangements for natural disasters	17 February 2022	<p>This audit assessed the effectiveness of Bega Valley Shire Council and Snowy Valleys Council's approaches to business and service continuity arrangements for natural disasters.</p> <p>Bega Valley Shire Council should update and regularly review its business continuity plans, provide business continuity training, and improve its monitoring of risk controls and actions, including for natural disaster impacts.</p>

Name	Issued	Overview
Building regulation: combustible external cladding	13 April 2022	<p>Snowy Valleys Council should document and monitor all disruption-related risks and controls, regularly review and update its business continuity plans, and progress planned actions to increase staff awareness of business continuity plans.</p> <p>Both councils should have adequate recordkeeping relating to service delivery during natural disasters to inform post incident reviews and future updates to business continuity.</p> <p>The report focuses on how effectively the Department of Customer Service (DCS) and Department of Planning and Environment (DPE) led reforms addressing the unsafe use of combustible external cladding on existing residential and public buildings.</p> <p>Nine local councils were included in the audit because they have responsibilities and powers needed to implement the NSW Government's reforms.</p> <p>By October 2021, around 40 per cent of assessed high-risk buildings, where local councils are responsible, had either been remediated or found not to pose an unacceptable fire risk.</p> <p>By February 2022, almost 50 per cent of affected NSW Government-owned buildings, and 90 per cent of buildings under DPE responsibility, have either been cleared or are in the process of being remediated.</p> <p>While most high-risk buildings have likely been identified, poor information handling makes it difficult to keep track of all buildings from identification, through to risk assessment and remediation.</p> <p>DCS and DPE should:</p> <ol style="list-style-type: none"> 1. address the confusion surrounding the application of the Commissioner for Fair Trading's product use ban for aluminium composite panels with polyethylene content greater than 30 per cent 2. develop an action plan to address buildings assessed as low-risk 3. improve information systems to track all buildings from identification through to remediation.
NSW Planning Portal	21 June 2022	<p>This audit assessed the effectiveness of the department's implementation, governance and stakeholder engagement in delivering the NSW planning portal.</p> <p>The audit found:</p> <ul style="list-style-type: none"> • the NSW planning portal has progressively achieved its objectives to provide citizens with access to consolidated planning information, and allow them to prepare and submit development applications online. • shortcomings in the department's initial planning and management of the program led to a significant time and cost overrun. • the department now has a clear view of the scope necessary to finalise the program, but has not yet published the services it plans to implement in 2022 and 2023. • while implementation of the portal has delivered financial benefits, the department has overestimated their value. The Department has only reported benefits since 2019 and has not independently assured the calculation of benefits. <p>By December 2022, the department should:</p> <ul style="list-style-type: none"> • publish a roadmap of the services it expects to release on the portal across 2022 and 2023

Name	Issued	Overview
Performance audit insights	30 June 2022	<ul style="list-style-type: none"> update its ePlanning program assumptions, benefits targets and change management approach to reflect the government's decision to mandate the use of the portal for all stages of a development application independently assure and report publicly the correct calculation of ePlanning program benefits. <p>In this report, we have analysed the key findings and recommendations from our audit reports over the past four years.</p> <p>Our analysis of findings and recommendations is structured around six key themes:</p> <ul style="list-style-type: none"> Integrity and transparency Performance and monitoring Governance and oversight Cyber security and data System planning for disruption Resource management.

A full list of our tabled Reports is available on the Audit Office [website](#).

OLG UPDATES

OLG regular releases circulars and other publications. Some of the key financial related items are summarised below.

Name	Overview
Review of councillor misconduct framework	<p>NSW Government is conducting an independent review of the framework dealing with councillor misconduct in NSW. Terms of Reference – Independent review of the effectiveness of the framework for dealing with councillor misconduct in NSW – PDF.</p> <p>Submissions are due 28 March 2022.</p>
Circular 22-21	<p>Office of Local Government (OLG) and NSW Treasury have agreed that the NSW Government's Prequalification Scheme for Audit and Risk Committee Chairs and Members will not be suitable for use by councils and joint organisations. OLG is revisiting the requirements which is delaying finalisation of the Guidelines, which are mandatory from 1 July 2024.</p> <p>Note: legislation still required ARIC from 4 June 2022. Audit Office is discussing OLG circular mentioning flexibility with timeframes but difficult given it is a legal requirement.</p>
Circular 22-20	<p>In their 2021/22 annual reports, councils must publish a statement of the total number of persons who performed paid work for them on Wednesday 25 May 2022 including, in separate statements, the total number of the following:</p> <ul style="list-style-type: none"> the number of persons directly employed by the council: <ul style="list-style-type: none"> on a permanent full-time basis on a permanent part-time basis on a casual basis, and under a fixed-term contract the number of persons employed by the council who are "senior staff" for the purposes of the <i>Local Government Act 1993</i> the number of persons engaged by the council, under a contract or other arrangement with the person's employer, that is wholly or principally for the labour of the person, and

Name	Overview
Circular 22-17	<ul style="list-style-type: none"> the number of persons supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee. <p>The <i>Local Government (General) Regulation 2021</i> has been amended to prescribe a tendering threshold of \$500k for contracts entered into by councils for the purpose of responding to, or recovering from, a declared natural disaster within 12 months of the declaration of the natural disaster.</p>
Circular 22-15	<p>The IPC's video has been developed to complement the compliance report it published last year following an audit of councils' compliance with the requirement to publish councillors' and designated persons' disclosure of interest returns on their websites in accordance with the GIPA Act.</p> <p>The report makes several recommendations for councils to implement to promote openness and transparency in relation to disclosure of interest returns and a policy framework for managing their publication.</p> <p>The IPC's compliance report is available here.</p>
Circular 22-13	<p>OLG has developed various information sessions on accounting and financial reporting and financial management responsibilities. The recordings are available on OLG Council Portal and on OLG's YouTube channel.</p>

Minutes of the Audit, Risk and Improvement Committee Meeting of Central Tablelands Water held at the Blayney Community Centre held on Wednesday 18 May commencing at 11:17am.

PRESENT:	Donna Rygate	(Chairperson – Independent Member – Voting)
	Ron Gillard	(Independent Member – Voting)
	Cr Marlene Nash	(Council Member – Voting)
	Gavin Rhodes	(General Manager – Observer)
	Peter McFarlane	(Director Finance & Corporate Services – Acting Secretariat)
	Noel Wellham	(Director Operations & Technical Services - Observer)

1. Welcome

Cr Nash opened the meeting and welcomed all attendees.

2. Election of Chairperson

Cr Nash called for nominations for the position of Committee Chairperson. One nomination for the position was received from Donna Rygate. There being no further nominations for the position, Donna Rygate was duly elected as the Committee Chairperson.

Moved: Ron Gillard

Seconded: Cr Nash

Resolved: That Donna Rygate is elected Chairperson of the Committee.

(Proceedings in brief, Cr Nash handed over the conduct of the meeting to Donna Rygate)

3. Declarations of any Conflicts of Interest

Nil.

4. Declarations of any Unethical Behaviour reported to Council.

Nil.

5. Apologises for non- attendance

This is Page No. 1 of the Minutes of the Central Tablelands Water Audit Risk and Improvement Committee Meeting held 18 May 2022.

An apology was received from Karen Taylor of the NSW Audit Office. It was noted that Leanne Smith from Intentus was going to dial into the meeting.

Moved: Cr Nash Seconded: Ron Gillard

Resolved: That the apology from Karen Taylor be accepted.

6. Confirmation of Minutes of Audit, Risk and Improvement Committee – 16 November, 2021

Moved: Donna Rygate Seconded: Cr Nash

Resolved: That the minutes of the meeting of 16 November, 2021 be adopted.

7. Major Developments Since the Previous Meeting

Moved: Cr Nash Seconded: Ron Gillard

Resolved: That the Committee receive and note the report on recent developments since the meeting held 16th November, 2021.

8. Review of Committee Charter

Moved: Ron Gillard Seconded: Cr Nash

Resolved:

1. That the Committee note Council's decision for eligible council members to be any Councillor other than the CTW Chairperson
2. That the Committee request that Council consider the minimum number of meetings being changed from 3 to 4 per calendar year.

9. Financial Statements Update

Moved: Ron Gillard Seconded: Cr Nash

(Proceedings in brief, Leanne Smith from Intentus rang in at 12.00pm to discuss this item and left at 12.15pm)

Resolved:

1. That the Committee receive and note the Annual Engagement Plan entered into with the NSW Audit Office
2. That the Committee note the draft format of the Financial Statements which comply with the formatting required by the Local Government Accounting Code of Practice.

This is Page No. 2 of the Minutes of the Central Tablelands Water Audit Risk and Improvement Committee Meeting held 18 May 2022.

10. Internal Audit Action Plan

Moved: Cr Nash

Seconded: Ron Gillard

Resolved:

1. That the Committee note the project management scope presented.
2. That the Committee endorse the conduct of the project management audit subject to the two stage approach being put in the scoping document.
3. That the requests for quotation process for the audit be undertaken as soon as possible
4. That the Committee receive a report as to the outcomes from the audit when it is completed.

11. Any other business

- Ron Gillard requested that a copy of the latest risk register be submitted at the next meeting.
- Ron Gillard requested that an update report be provided on the Fraud Health Check conducted by National Audit Group.

12. Meeting Dates

Future meeting dates to be determined after further consultation with Committee Members and the participating Councils.

There being no further business, the Chairperson declared the meeting closed at 12:35pm.

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12.12) WATER SECURITY - DROUGHT IMPACT UPDATE (WS.AM.1)**Author:** Director Operations & Technical Services**IP&R Link:** – 1.1.1: Deliver capital works program based on asset management data. Strategic Priority 1: Provide a high quality and reliable drinking water supply**RECOMMENDATION:**

That Council note the information in the report.

REPORT

Central Tablelands Water (CTW) continues to welcome ongoing rainfalls in its Lake Rowlands Dam (LRD) catchment area.

In following with NSW State Government directions, CTW continues to develop its drought resilience opportunities through continuance of the below projects:

1. **Woodstock Pump Station** - A successful “Dry” commissioning check was undertaken during the 1st week of August 2022 by CTW’s contract Process Control Engineer and Electrical installer. CTW awaits agreement with Cowra Shire Council (CSC) to undertake “Wet” commissioning tests to prove the operation of the new pump station to reverse the flow of Trunk Main H and transfer potable water from CSC’s Woodstock Reservoir into CTW’s Trunk Main C. The “Wet” commissioning is anticipated to be completed in early September 2022.
2. **Centroc Water Grid Pipeline** - CTW, in conjunction with Parkes and Forbes Shire Councils, awaits feedback from DPE Water on the Centroc Water Grid Pipeline project’s draft final business case.

BUDGET IMPLICATIONS

Project		Woodstock Pump Station		
Approved Budget		\$806,703 (includes \$63,886 contingency)		
Project End date		Sept 2022		
Revised Budget	Expenditure to date	Projected (*)	Total	Remaining Funds (**)
\$806k	\$658k	\$62k	\$720k	\$86k

Note: (*) Projected costs include 1-2 weeks of commissioning.

(**) Remaining funds will be available for CTW’s 12ML reservoir project.

POLICY IMPLICATIONS

Nil

ATTACHMENTS

Nil.

12.13) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

Author: Director Operations & Technical Services
IP&R Link: Strategic Priority 1: Provide a high quality and reliable drinking water supply – Strategic Priority 2: An efficient, sustainable and customer focused organisation – 2.1.4: Establish service levels and monitor and report on performance.

RECOMMENDATION:

That Council note the information.

REPORT

FROM 16/06/2022 to 11/08/2022

a) Main Breaks

Location		Date	Size / Type	Comment
Blayney	Burton St	21/08/2022	100mm AC	DNR
Canowindra	Nyrang Ck	30/06/2022	80mm AC	R&RP
Canowindra	Sutton St	11/07/2022	100mm AC	R&RP
Cargo	Cargo Rd – TM U	22/04/2022	150mm CI	R&RP
Mandurama	Belubula Way - TM C	3/08/2022	225 Steel	Weld
Millthorpe	Church St	13/7/2022	100mm AC	R&RP
Millthorpe	Nyes Gate Rd – TM F	9/08/2022	150mm AC	R&RP



DNR
Notes

1. CTW Mains (Trunk & Retic) Break score of 7/573km == 1.22/100km.
Rolling Value across 12mths = 7.68/100km which is lower than the 2017-18 NSW State Median benchmark of 9.0 breaks/100km.

b) Service Activities and Requests

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2019	2020	2021	2022	% of Total meters	
BLAYNEY	17	7	16	25	1.70%	1470
BURST METER	0	0	0	1	0.07%	

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CUSTOMER DAMAGED METER	0	0	0	0	0.00%	
DIRTY WATER COMPLAINT	0	0	0	0	0.00%	
HYDRANT LEAK	0	0	0	1	0.07%	
LEAKING METER	1	3	4	14	0.95%	
LEAKING SERVICE	7	2	4	2	0.14%	
LOW PRESSURE COMPLAINT	1	0	0	0	0.00%	
MAIN BREAK	3	0	1	1	0.07%	
MAINTENANCE - GENERAL	2	1	2	4	0.27%	
METER NEW / REPLACEMENT	0	1	5	1	0.07%	
METER NOT SHUTTING OFF	1	0	0	1	0.07%	
NO WATER COMPLAINT	1	0	0	0	0.00%	
PATHCOCK FAILURE	0	0	0	0	0.00%	
QUALITY COMPLAINT	1	0	0	0	0.00%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2019	2020	2021	2022	% of Total meters	
CANOWINDRA	18	20	20	27	2.38%	1135
BURST METER	1	0	0	0	0.00%	
CHECK METER READING	1	0	0	1	0.09%	
HYDRANT LEAKING	0	0	0	1	0.09%	
LEAKING METER	5	5	5	6	0.53%	
LEAKING SERVICE	4	1	1	5	0.44%	
LOW PRESSURE COMPLAINT	1	1	1	0	0.00%	
MAIN BREAK	6	4	4	2	0.18%	
MAINTENANCE - GENERAL	0	6	6	3	0.26%	
METER NEW / REPLACEMENT	0	3	3	9	0.79%	
METER NOT SHUTTING OFF	0	0	0	0	0.00%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2019	2020	2021	2022	% of Total meters	
CARCOAR	1	3	3	3	2.24%	134
LEAKING METER	0	2	1	2	1.49%	
LEAKING SERVICE	0	0	1	0	0.00%	
MAIN BREAK	0	1	1	0	0.00%	
METER NOT SHUTTING OFF	1	0	0	0	0.00%	
QUALITY COMPLAINT	0	0	0	1	0.75%	
Total Complaints = 1						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2019	2020	2021	2022	% of Total meters	
CARGO	2	2	5	1	0.61%	163
LEAKING METER	1	1	0	0	0.00%	
LEAKING SERVICE	0	0	1	0	0.00%	
LOW PRESSURE COMPLAINT	1	0	0	0	0.00%	
MAIN BREAK	0	1	1	1	0.61%	
MAINTENANCE - GENERAL	0	0	2	0	0.00%	
METER NEW / REPLACEMENT	0	0	1	0	0.00%	
NO WATER COMPLAINT	0	0	0	0	0.00%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2019	2020	2021	2022	% of Total meters	
CUDAL	2	3	2	5	1.74%	230
BURST METER	0	0	0	1	0.43%	
DIRTY WATER COMPLAINT	1	0	0	0	0.00%	
HYDRANT LEAKING	0	0	0	1	0.43%	
LEAKING METER	0	0	1	0	0.00%	
LEAKING SERVICE	0	1	0	2	0.87%	
MAIN BREAK	1	2	0	0	0.00%	
NO WATER COMPLAINT	0	0	1	1	0.43%	
Total Complaints = 1						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2019	2020	2021	2022	% of Total meters	
EUGOWRA	1	3	0	4	1.03%	389
BURST METER	0	0	0	0	0.00%	
LEAKING METER	1	1	0	1	0.26%	
LEAKING SERVICE	0	1	0	0	0.00%	
MAIN BREAK	0	1	0	0	0.00%	
MAINTENANCE – GENERAL	0	0	0	1	0.26%	
METER NEW/REPLACEMENT	0	0	0	1	0.26%	
METER NOT SHUTTING OFF	0	0	0	1	0.26%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2019	2020	2021	2022	% of Total meters	

GRENFELL	8	15	19	12	0.82%	1347
BURST METER	0	0	0	1	0.07%	
CHECK METER READING	1	0	0	0	0.00%	
CUSTOMER DAMANGED METER	0	0	0	1	0.07%	
CUSTOMER DAMAGED SERVICE	0	1	0	0	0.00%	
DIRTY WATER COMPLAINT	2	2	0	0	0.00%	
LEAKING METER	4	4	11	2	0.15%	
LEAKING SERVICE	1	3	2	1	0.07%	
LOW PRESSURE COMPLAINT	0	0	0	2	0.15%	
MAIN BREAK	0	2	0	0	0.00%	
MAINTENANCE – GENERAL	0	2	0	1	0.07%	
METER NEW / REPLACEMENT	0	0	6	3	0.22%	
METER NOT SHUTTING OFF	0	1	0	0	0.00%	
NO WATER COMPLAINT	0	0	0	1	0.07%	
Total Complaints = 3						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2019	2020	2021	2022	% of Total meters	
LYNDHURST	1	0	1	0	0.00%	156
LEAKING METER	1	0	0	0	0.00%	
LEAKING SERVICE	0	0	0	0	0.00%	
METER NEW / REPLACEMENT	0	0	1	0	0.00%	
METER NOT SHUTTING OFF	0	0	0	0	0.00%	
NO WATER COMPLAINT	0	0	0	0	0.00%	
PATHCOCK FAILURE	0	0	0	0	0.00%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2019	2020	2021	2022	% of Total meters	
MANDURAMA	0	1	3	3	0.75%	134
LEAKING METER	0	0	0	2	1.49%	
LEAKING SERVICE	0	0	1	0	0.00%	
LOW PRESSURE COMPLAINT	0	1	0	0	0.00%	
MAIN BREAK	0	0	1	1	0.75%	
METER NEW / REPLACEMENT	0	0	1	0	0.00%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2019	2020	2021	2022	% of Total meters	

MANILDRA	0	2	2	3	0.71%	280
BURST METER	0	0	0	0	0.00%	
CUSTOMER DAMAGED METER	0	0	0	0	0.00%	
DIRTY WATER COMPLAINT	0	1	0	0	0.00%	
LEAKING METER	0	0	1	1	0.36%	
LEAKING SERVICE	0	1	0	0	0.00%	
MAINTENANCE - GENERAL	0	0	0	1	0.36%	
METER NEW / REPLACEMENT	0	0	1	0	0.00%	
NO WATER COMPLAINT	0	0	0	1	0.36%	
Total Complaints = 1						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2019	2020	2021	2022	% of Total meters	
MILLTHORPE	6	6	7	5	1.09%	459
BURST METER	1	0	0	1	0.22%	
DIRTY WATER COMPLAINT	0	0	0	1	0.22%	
LEAKING METER	0	1	1	0	0.00%	
LEAKING SERVICE	2	2	0	0	0.00%	
MAIN BREAK	1	2	3	2	0.44%	
MAINTENANCE – GENERAL	0	1	2	1	0.22%	
METER NEW / REPLACEMENT	0	0	1	0	0.00%	
QUALITY COMPLAINT	2	0	0	0	0.00%	
Total Complaints = 0						

ACTIVITIES	PREVIOUS YEARS			THIS PERIOD		Total Meters
	2019	2020	2021	2022	% of Total meters	
QUANDIALLA	1	0	0	0	0.00%	100
LEAKING METER	1	0	0	0	0.00%	
LEAKING SERVICE	0	0	0	0	0.00%	
METER NEW / REPLACEMENT	0	0	0	0	0.00%	
Total Complaints = 0						
TOTAL ACROSS CTW TOWNSHIPS	57	62	78	88	1.47%	5997

Notes:

1. Comparison years use data from the normal 8 week period i.e. June to August
2. Total Meters is the number of meters connected to consumers.
3. CTW complaint rolling value score across 12mths == 14.84%, mostly attributed to water discolouring issues in Blayney township at the beginning of 2022, resulting in a vastly higher than the 2017/18 NSW State median of 5.0 complaints/1000 connections.

4. CTW Total Service Activities and Requests score == 1.47%, which is below CTW benchmark of 5% across all townships.

c) *Lake Rowlands*

The current level of Lake Rowlands Dam is 103% (15.08.22) with the Dam's scour valve fully shut.

d) *Water Services*

Since 16th June 2022, there have been an additional five (5) new domestic water services connected to, and 1 water meter disconnected from, Council's mains.

e) *Water transfer through CTW ⇔ OCC pipeline*

No water has been transferred to, or from, Orange using this pipeline.

BUDGET IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

ATTACHMENTS

Nil.

12.14) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)

Author: Director Operations & Technical Services
IP&R Link: Strategic Priority 1: Provide a high quality and reliable drinking water supply – 1.1.2.2: Implement revised maintenance program. – 1.1.4: Maintain cleanliness of Facilities. – 1.1.5: Maintenance and flushing programs in place for reticulation system. – 1.5.5.2: Implement water meter replacement program. – 1.5: Efficient use of water

RECOMMENDATION:

That Council note the information in the General Report.

REPORT**GENERAL REPORT**

- a) *Meter Reading*
The first meter read for the 2022-23 financial year was completed in accordance with CTW's meter reading schedule.
- b) *Meter Change Program*
There have been thirty-seven (37) water meter changes since the previous reporting period.
- c) *Water Filtration Plants*
Blayney Water Treatment Plant (BWTP) and Carcoar Water Treatment Plant (CWTP) has maintained its full operational performance.
- d) *Pump Stations*
Cleaning of pump stations listed under general maintenance has continued throughout our network over the past months.
- e) *Drinking Water Quality*
There have been no reportable incidences of exceeding CTW's Critical Control Points for delivery of drinking water from CTW's Water Treatment Plants.
- f) *Trunk Mains*
Ongoing inspections continue to be hampered due to the persistent wet weather conditions.
- g) *Hydrants*
Ongoing inspections and maintenance requirements have continued on hydrants throughout all towns on the CTW supply network during the previous three months.
- h) *Rural Scheme renewals*
No renewals have been undertaken for this 2022-23 financial year.
- i) *Reticulation main renewals*
Wet weather and meter reading activities have hampered the progress of the reticulation mains renewal program for Millthorpe and Canowindra townships.

BUDGET IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Nil.

ATTACHMENTS

Nil.

12.15) RENEWABLE ENERGY PROJECTS UPDATE (ET.SP.2)

Author: Director Operations & Technical Services
IP&R Link: Strategic Priority 2: An efficient, sustainable and customer focused organisation – Strategic Priority 3: Regional leadership and collaboration – 3.1: Regional collaboration and partnerships – 3.1.2: Participate in CNSWJO opportunities for relevant joint procurement activities, knowledge and resource sharing, and advocacy for strategic regional priorities. – Strategic Priority 1: Provide a high quality and reliable drinking water supply – 1.1: Service provision through fit for purpose infrastructure – 1.1.1: Deliver capital works program based on asset management data. – 1.4: Mitigate environmental impacts of service delivery – 1.4.2: Review and update Renewable Energy Action Plan (REAP) including solar and battery optimisation projects. – 1.4.3: Continue to review operational processes with the objective of further mitigating environmental impacts.

RECOMMENDATION:

That Council note the update report for the renewable energy projects.

REPORT

In following with CTW's staged approach to assist with renewable energy opportunities, the Central NSW Joint Organisation (CNSWJO), on behalf of Central Tablelands Water, has facilitated a formal Request for Tender (RFT) process to identify a suitable provider for:

- Stage 1 - Supply and installation of Solar PV systems for Carcoar Water Treatment Plant and Canomodine Pump Station sites.

An open RFT process was undertaken through the CNSWJO eProcure Portal. The RFT commenced on 20 July 2022 and closed on 11 August 2022.

Nine (9) companies submitted tender responses.

A tender evaluation process has been undertaken by the Tender Evaluation Panel with a preferred tenderer being identified. CTW will now undertake contract negotiations with the preferred tenderer with the aim of having a contract signed by early-September 2022.

BUDGET IMPLICATIONS

Operational Plan 22/23

POLICY IMPLICATIONS

Nil.

ATTACHMENTS

Nil.

13. QUESTIONS ON NOTICE

(General Manager)

No questions on notice were received.

ATTACHMENTS

Nil