

**Minutes of the Ordinary Meeting of Central Tablelands Water held at Canowindra, on  
Thursday, 15 December 2022, commencing at 2pm**

**Present**

Cr. David Somervaille	(Chairperson)	Blayney
Cr. Paul Best		Weddin
Cr. Michelle Cook		Weddin
Cr. Allan Ewin		Blayney
Cr. Andrew Rawson	(Deputy Chairperson)	Cabonne
Gavin Rhodes	(General Manager)	
Peter McFarlane	(Director Finance & Corporate Services)	
Noel Wellham	(Director Operations & Technical Services)	

**1. MEETING OPENED BY CHAIRPERSON**

**2. ACKNOWLEDGEMENT OF COUNTRY**

**3. RECORDING OF MEETING STATEMENT**

**4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY MEMBERS**

**22/091      RESOLVED:**

That a leave of absence be granted to Cr Marlene Nash following receipt of an apology for non-attendance.

(Cr. Best/Cr. Rawson)

**5. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**22/092      RESOLVED:**

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 12 October 2022, being minute numbers 22/078 to 22/090 inclusive, be confirmed.

(Cr. Rawson/Cr. Best)

**6. MATTERS ARISING FROM PREVIOUS MEETINGS**

Nil

**7. DISCLOSURES OF INTERESTS**

Nil

**8. PUBLIC FORUM**

Nil

**9. CHAIRPERSON'S MINUTES**

Nil

## **10. COUNCILLOR REPRESENTATION**

Cr. Somervaille represented CTW at the following:

- DPE Water and CNSWJO Macquarie-Bogan Water Sharing Plan online meeting - 17 October 2022
- LGNSW Annual Conference 2022 – Hunter Valley – 23-25 October 2022
- General Manager's Annual Performance Review – Blayney – 2 November 2022
- Audit, Risk & Improvement Committee meeting (alternate member) – online – 23 November 2022
- CNSWJO Board meeting – online – 24 November 2022

Cr. Rawson represented CTW at the following:

- General Manager's Annual Performance Review – Blayney – 2 November 2022

Cr. Cook represented CTW at the following:

- Macquarie-Castlereagh Regional Water Strategy webinar – 17 October 2022
- LGNSW Annual Conference 2022 – Hunter Valley – 23-25 October 2022
- General Manager's Annual Performance Review – Blayney – 2 November 2022

## **11. NOTICES OF MOTION**

Nil

## **12. REPORTS OF STAFF**

*Mrs Leanne Smith and Mr Marvic Estocapio from Intentus Chartered Accountants provided an online PowerPoint presentation on CTW's Financial Report for 2021-22, on behalf of the Audit Office of NSW and in relation to Item 12.9 of the Business Paper.*

### **12.1) CENTRAL NSW JOINT ORGANISATION BOARD MEETING HELD 24 NOVEMBER 2022 (CM.CF.3)**

#### **22/093 RESOLVED:**

That Council receive and note the Central NSW Joint Organisation Mayoral Report and associated minutes for the meeting held on 24 November 2022.

(Cr. Best/Cr. Ewin)

### **12.2) LGNSW ANNUAL CONFERENCE 2022 (CM.CF.1)**

#### **22/094 RESOLVED:**

That Council note the report regarding the LGNSW Annual Conference 2022.

(Cr. Rawson/Cr. Cook)

### **12.3) CLOSING OF OFFICE OVER CHRISTMAS - NEW YEAR PERIOD (CM.ME.1)**

#### **22/095 RESOLVED:**

That Council note the report.

(Cr. Best/Cr. Cook)

**12.4) APPLICATION FOR ANNUAL LEAVE - GENERAL MANAGER (PE.LE.1)****22/096 RESOLVED:**

That Council approve annual leave for the period requested by the General Manager and that the Director Finance & Corporate Services, Mr Peter McFarlane, be appointed as Acting General Manager with associated delegations during this time.

(Cr. Cook/Cr. Best)

**12.5) CTW MAIN ARTERY PIPELINE AUGMENTATION PROJECT (WS.SP.4)****22/097 RESOLVED:**

That Council:

1. Note the report on the Central Tablelands Water (CTW) Main Artery Pipeline Augmentation Project, and
2. Endorse the actions of the General Manager in submitting a proposal to the Safe & Secure Water Program to co-fund the preparation of pre-development works associated with CTW's Main Artery Pipeline Augmentation Project.

(Cr. Best/Cr. Rawson)

**12.6) EUGOWRA FLOODING - CUSTOMER SUPPORT PACKAGE (WS.SP.11)****MOTION:**

1. That Council advertise the customer support package for Eugowra residents for 28 days pursuant to section 356 of the Local Government Act.
2. That Council provide support to Eugowra residents, businesses, and community organisations by way of the equivalent of a 30 kilolitre allowance for each water connection.
3. That Council provide a \$5,000 cash donation to the GIVIT Eugowra Flood Appeal.
4. That Council place a moratorium upon charging interest on water accounts of Eugowra village residents until 31 May 2023.
5. That the General Manager be delegated to enter into further payment arrangements for Eugowra village residents if considered necessary.

(Cr. Ewin/Cr. Best)

An **AMENDMENT** was moved by Cr. Rawson and seconded by Cr. Best:

1. That Council advertise the customer support package for Eugowra residents for 28 days pursuant to section 356 of the Local Government Act.
2. That Council provide support to Eugowra residents, businesses, and community organisations by way of the equivalent of a 35 kilolitre allowance for each water connection, funded in part by CTW staff foregoing the 2022 Christmas Party.
3. That Council place a moratorium upon charging interest on water accounts of Eugowra village residents until 31 May 2023.
4. That the General Manager be delegated to enter into deferred payment arrangements for flood affected consumers if considered necessary.

The amendment became the substantive motion and was put.

**RESOLVED:**

- 22/098**
1. That Council advertise the customer support package for Eugowra residents for 28 days pursuant to section 356 of the Local Government Act.
  2. That Council provide support to Eugowra residents, businesses, and community organisations by way of the equivalent of a 35 kilolitre allowance for each water connection, funded in part by CTW staff foregoing the 2022 Christmas Party.
  3. That Council place a moratorium upon charging interest on water accounts of Eugowra village residents until 31 May 2023.
  4. That the General Manager be delegated to enter into deferred payment arrangements for flood affected consumers if considered necessary.

(Cr. Rawson/Cr. Best)

**12.7) COUNCIL RESOLUTIONS UPDATE REPORT (GO.CO.1)**

**22/099 RESOLVED:**

That Council note the Council Resolutions Update Report to October 2022.

(Cr. Cook/Cr. Ewin)

**12.8) FINANCIAL MATTERS - INVESTMENT REPORT AS AT 30 NOVEMBER, 2022 (FM.BA.1)**

**22/100 RESOLVED:**

That the information in relation to Council's Cash and Investments on 30 November 2022 be noted.

(Cr. Best/Cr. Cook)

**12.9) ANNUAL FINANCIAL STATEMENTS AND AUDITORS REPORT YEAR ENDING 30 JUNE 2022 (FM.FR.1)**

**22/101 RESOLVED:**

That Council receive the 21/22 Financial Statements and Auditors Reports.

(Cr. Cook/Cr. Ewin)

**12.10) QUARTERLY BUDGET REVIEW STATEMENT - 30 SEPTEMBER 2022 (FM.FR.1)**

**22/102 RESOLVED:**

That Council adopt the budget review statement for the quarter ended 30 September 2022 and the variations therein be voted.

(Cr. Cook/Cr. Rawson)

**12.11) POLICY REVIEW - DRAFT CONCEALED LEAKS POLICY (CM.ME.1)**

**22/103 RESOLVED:**

That Council adopt the draft Concealed Leaks Policy.  
(Cr. Rawson/Cr. Best)

**12.12) AUDIT RISK AND IMPROVEMENT COMMITTEE (ARIC) (CM.AU.1)**

**22/104 RESOLVED:**

1. That Council receive and note the Audit Risk and Improvement Committee Minutes of the meeting of 23 August 2022.
2. That the Council ratify the Audit Risk and Improvement Committee Charter recommendation to change the Charter so that it aligns with Council's Code of Meeting Practice.
3. That Council note the progress in respect of the Project Management Review that is currently underway.

(Cr. Ewin/Cr. Rawson)

**12.13) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**22/105 RESOLVED:**

That Council note the information.  
(Cr. Rawson/Cr. Cook)

**12.14) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**22/106 RESOLVED:**

That Council note the information in the General Report.  
(Cr. Best/Cr. Ewin)

**12.15) WATER SECURITY - DROUGHT IMPACT UPDATE (WS.AM.1)**

**22/107 RESOLVED:**

That Council note the information in the report.  
(Cr. Cook/Cr. Rawson)

**12.16) RENEWABLE ENERGY PROJECTS UPDATE (ET.SP.2)**

**22/108 RESOLVED:**

That Council note the update report for the renewable energy projects.  
(Cr. Best/Cr. Cook)

### **13. QUESTIONS ON NOTICE**

(General Manager)

No questions on notice were received.

### **ATTACHMENTS**

Nil

### **14. CONFIDENTIAL MATTERS**

**22/109 RESOLVED:**

That, as the business for the Ordinary Meeting has now concluded, Council Proceed into Committee of the Whole to discuss the items referred to in the report.

(Cr. Best/Cr. Cook)

**14.1) GENERAL MANAGER'S CONTRACT (GO.CO.1)**

*This matter is considered to be confidential under Section 10A(2) (a) of the Local Government Act, as it deals with personnel matters concerning particular individuals.*

**22/110 RESOLVED:**

That the Chairman's Minute, be accepted and the contents therein be noted and endorsed.

(Cr. Rawson/Cr. Best)

**22/111 RESOLVED:**

That, as the deliberation of the Committee is concluded, the Council reconvene the Ordinary Meeting.

(Cr. Rawson/Cr. Best)

**AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE CHAIRPERSON ANNOUNCED THE OUTCOMES OF RESOLUTION NUMBER 22/110.**

### **15. CONCLUSION OF THE MEETING**

**Next Meeting:** The next meeting of Central Tablelands Water will be held at Blayney on Wednesday, 15 February 2023 at 10:30am.

There being no further business, the Chairperson declared the meeting closed at 4.50pm.