



DRAFT OPERATIONAL PLAN 2023-2024 (PARTS 1 & 2)



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RESPONSIBLE OFFICER(S) ACRONYM DEFINITIONS

RESPONSIBLE OFFICER POSITION	RESPONSIBLE OFFICER ACRONYM
General Manager	GM
Director Operations & Technical Services	DOTS
Director Finance & Corporate Services	DFCS
Water Network Manager	WNM
Water Quality Manager	WQM
Asset Officer	AO
Governance & Executive Support Officer	GESO

STRATEGIC PRIORITY 1

PROVIDING A HIGH QUALITY AND RELIABLE DRINKING WATER SUPPLY

KEY RESULT AREA – 1.1 SERVICE PROVISION THROUGH FIT FOR PURPOSE INFRASTRUCTURE						
Activity 1.1.1 – Deliver capital works program based on asset management data.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.1.1.1	Deliver capital works in accordance with adopted capital works program.	DOTS & AO	x	x	x	x
Activity 1.1.2 – Review, update and implement maintenance program.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.1.2.1	Implement maintenance program (i.e. flushing, hydrants, reservoirs, pump stations, systems checks, etc).	DOTS & WNM	x	x	x	x
Activity 1.1.3 – Develop and implement backflow prevention program.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.1.3.1	Develop and implement backflow prevention program.	DOTS & WNM	x	x	x	x
Activity 1.1.4 – Undertake regular water meter replacement program.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.1.4.1	Water meters regularly inspected and replaced in accordance with CTW's meter replacement policy (i.e. every 7,500 kilolitres)	DOTS & WNM	x	x	x	x
Activity 1.1.5 – Consider potential use of CTW's existing underutilised groundwater sources.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.1.5	Undertake water quality analysis of groundwater sources to determine usage suitability. Note: To be delivered in FY24/25.	DOTS & WQM				

KEY RESULT AREA – 1.2 ENSURE COMPLIANCE WITH REGULATION

Activity 1.2.1 – Review and update CTW’s Drinking Water Management System (DWMS).

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.2.1.1	Complete annual review and update of CTW’s Drinking Water Management System (DWMS).	DOTS & WQM		x		

Activity 1.2.2 – Inform and involve CTW’s customers and regulators about projects, programs and other activities.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.2.2.1	Inform and involve CTW’s customers and regulators about projects, programs and other activities via media releases, social media and performance monitoring reporting.	GM & DOTS	x	x	x	x

Activity 1.2.3 – Undertake strategic reviews of water treatment facilities.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.2.3.1	Undertake an independent strategic review of the Blayney Water Treatment Plant to ascertain future upgrade options and operations.	DOTS & WQM	x	x		

Activity 1.2.4 – Undertake regular water sampling programs in accordance with NSW Health DWMS guidelines.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.2.4.1	Undertake regular water sampling throughout the water supply network in accordance with NSW Health DWMS guidelines.	WQM	x	x	x	x

KEY RESULT AREA – 1.3 BEST PRACTICE ASSET MANAGEMENT

Activity 1.3.1 – Assets are managed strategically, using whole of life methodology to improve delivery of services and financial management.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.3.1.1	Assets are managed strategically, using whole of life methodology to improve delivery of services and financial management.	DOTS & AO	x	x	x	x

Activity 1.3.2 – Review and update Integrated Water Cycle Management Plan (IWCM) in accordance with applicable regulatory best practice guidelines.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.3.2.1	Review and update Integrated Water Cycle Management Plan (IWCM) in accordance with applicable regulatory best practice guidelines.	GM & DOTS	x	x	x	x

Activity 1.3.3 – Review and update strategic business plan in accordance with applicable regulatory best practice guidelines.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.3.3.1	Engage specialist consultant to assist with the review and update of the strategic business plan (SBP) in accordance with applicable regulatory best practice guidelines.	GM		x	x	x

KEY RESULT AREA – 1.4 MITIGATE ENVIRONMENTAL IMPACTS OF SERVICE DELIVERY

Activity 1.4.1 – Develop and implement a catchment management plan for Lake Rowlands.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.4.1.1	Develop and implement Lake Rowlands catchment management plan.	DOTS & WQM	x	x	x	

Activity 1.4.2 – Review and update Renewable Energy Action Plan (REAP) including solar and battery optimisation projects.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.4.2.1	Review and update Renewable Energy Action Plan (REAP) including solar and battery optimisation projects.	DOTS	x			
Activity 1.4.3 – Continue to review operational processes with the objective of further mitigating environmental impacts.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.4.3.1	Investigate opportunities to utilise electronic fleet vehicles and battery operated small plant where practicable and economically viable.	DOTS, WNM & WQM		x		
KEY RESULT AREA – 1.5 EFFICIENT USE OF WATER						
Activity 1.5.1 – Provide customers with regular and current information regarding how to use water wisely.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.5.1.1	Provide customers with regular and current information regarding how to use water wisely via website, social media and newsletters.	GM, DOTS & GESO	x	x	x	x
Activity 1.5.2 – Develop and promote a source to tap educational program for schools in the water supply area.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
1.5.2.1	Engage a specialist consultant to assist in the development and promotion of a source to tap educational program for schools in the water supply area.	GM, DOTS, DFCS & GESO	x	x	x	x

STRATEGIC PRIORITY 2

AN EFFICIENT, SUSTAINABLE AND CUSTOMER FOCUSED ORGANISATION

KEY RESULT AREA – 2.1 QUALITY CUSTOMER SERVICE						
Activity 2.1.1 – Review and update community/stakeholder engagement strategy.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.1.1.1	Review and update community/stakeholder engagement strategy.	GESO		x		
Activity 2.1.2 – Undertake customer satisfaction survey.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.1.2.1	Engage specialist consultant to undertake a customer satisfaction survey.	GM & GESO	x			
2.1.2.2	Develop an action plan for improvement based on customer feedback.	GM & GESO		x		
Activity 2.1.3 – Review and update levels of service and report on performance.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.1.3.1	Review and update levels of service for operations and customer service.	GM, DOTS & DFCS	x			
2.1.3.2	Report on performance against levels of service.	GM, DOTS & DFCS		x	x	x
Activity 2.1.4 – Provide regular updates to stakeholders and customers regarding projects and works.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.1.4.1	Provide regular updates to stakeholders and customers regarding projects and works via the website, social media and newsletters.	GM & DOTS	x	x	x	x

KEY RESULT AREA – 2.2 SOUND FINANCIAL MANAGEMENT
Activity 2.2.1 – Review and update long term financial plan (LTFP).

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.2.1.1	Review and update long term financial plan (LTFP) on an annual basis.	DFCS				x
2.2.1.2	Complete Quarterly Budget Review Statements and report to Council.	DFCS	x	x	x	x
2.2.1.2	Prepare Annual Financial Statements for audit.	DFCS	x	x		
2.2.1.3	Report outcomes of Annual Financial Statements audit to the Office of Local Government, Council and Audit Risk & Improvement Committee (ARIC).	DFCS		x	x	
2.2.1.4	Prepare for Interim Financial Audit.	DFCS				x

Activity 2.2.2 – Review schedule of fees and charges as part of the annual operational plan development for endorsement and adoption by council.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.2.2.1	Review schedule of fees and charges to ensure ongoing financial sustainability.	DFCS			x	x
2.2.2.2	Present updated schedule of fees and charges to Council for endorsement and adoption.	DFCS				x

Activity 2.2.3 – Collaborate with constituent councils in the review and update of the Development Servicing Plan (DSP) in accordance with applicable guidelines.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.2.3.1	Engage a specialist consultant to facilitate a workshop with constituent councils to review and update the DSP in accordance with applicable guidelines. Note: To be undertaken in FY25/26.	GM				

Activity 2.2.4 – Explore additional revenue stream opportunities.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.2.4.1	Explore additional revenue stream opportunities (i.e. feasibility of becoming an energy supplier, sale of non-potable water for construction projects, etc).	GM, DOTS & DFCS	x	x	x	x
Activity 2.2.5 – Secure grant funding where available to support the delivery and development of services and infrastructure.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.2.5.1	Apply for grant funding where available to support the delivery and development of services and infrastructure.	GM, DOTS & DFCS	x	x	x	x
KEY RESULT AREA – 2.3 CONTINUOUS IMPROVEMENT WHILST MANAGING RISK						
Activity 2.3.1 – Manage the risk management framework including the risk register.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.3.1.1	Regularly review and update the risk register and present to the Audit Risk & Improvement Committee (ARIC).	DFCS	x	x	x	x
Activity 2.3.2 – Review and update Business Continuity Plan (BCP).						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.3.2.1	Review and update Business Continuity Plan (BCP). Note: To be undertaken in FY23/24 & FY25/26.	DFCS		x	x	
Activity 2.3.3 – Review and update internal audit plan in consultation with the Audit Risk & Improvement Committee (ARIC).						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.3.3.1	Review and update internal audit plan in consultation with the Audit Risk and Improvement Committee (ARIC).	DFCS				x

Activity 2.3.4 – Review and update CTW’s Work, Health & Safety (WHS) policy and procedures in accordance with WHS legislation.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.3.4.1	Review and update CTW’s Work, Health & Safety (WHS) policy and procedures in accordance with WHS legislation.	DOTS		x		x

KEY RESULT AREA – 2.4 A CAPABLE AND MOTIVATED WORKFORCE

Activity 2.4.1 – Review, update and implement CTW’s Workforce Management Strategy.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.4.1.1	Review, update and implement CTW’s Workforce Management Strategy. Note: To be undertaken in FY23/24 & FY25/26.	GM, DFCS & DOTS	x	x		

Activity 2.4.2 – Provide staff with professional development opportunities to meet future needs.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.4.2.1	Encourage staff during staff meetings and performance reviews to undertake professional development and networking opportunities to meet future needs.	GM, DFCS & DOTS	x	x	x	x

Activity 2.4.3 – Develop capability and innovate with technological advances in the field.

	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
2.4.3.1	Develop capability and innovate with technological advances in the field (i.e. smart metering, intramaps, etc).	DOTS	x	x	x	x

STRATEGIC PRIORITY 3

REGIONAL LEADERSHIP AND COLLABORATION

KEY RESULT AREA – 3.1 REGIONAL COLLABORATION AND PARTNERSHIPS						
Activity 3.1.1 – Work closely with Central NSW Joint Organisation (CNSWJO) including the Water Utilities Alliance (CWUA) for the continued delivery of safe and secure quality drinking water for the region.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.1.1.1	Attend, participate and contribute to CNSWJO and CWUA meetings for the continued delivery of safe and secure quality drinking water for the region.	GM, DOTS & DFCS	x	x	x	x
Activity 3.1.2 – Participate in CNSWJO opportunities for relevant joint procurement activities, knowledge and resource sharing, and advocacy for strategic regional priorities.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.1.2.1	Participate in CNSWJO opportunities for relevant joint procurement activities, knowledge and resource sharing, and advocacy for strategic regional priorities.	GM, DFCS & DOTS	x	x	x	x
Activity 3.1.3 – Collaborate with and support constituent councils to attract residential, commercial and industrial growth to the region.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.1.3.1	Collaborate with and support constituent councils to attract residential, commercial and industrial growth to the region.	GM & DOTS	x	x	x	x
Activity 3.1.4 – Consider further regional water security pipeline linkages to form a Central-West water grid.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.1.4.1	Continued collaboration with Parkes Shire Council, Forbes Shire Council and DPE Water for the Centroc Water Grid Pipeline project.	GM & DOTS	x	x	x	x

3.1.4.2	Continued collaboration with Cabonne Council, Orange City Council and DPE Water for the development and completion of the Sub-Regional Town Water Strategy.	GM & DOTS	x	x	x	x
Activity 3.1.5 – Reach agreement with all other relevant water utilities on the governance, management and operation of regional water assets across LGA boundaries.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.1.5.1	Reach agreement with all other relevant water utilities on the governance, management and operation of regional water assets across LGA boundaries.	GM & DOTS	x	x	x	x
Activity 3.1.6 – Continue to be a key delivery partner of the Belubula Water Security Project (BWSP) with Water Infrastructure NSW and WaterNSW.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.1.6.1	Continue to represent CTW at all Belubula Water Security Project (BWSP) steering and working group meetings.	GM & DOTS	x	x	x	x
3.1.6.2	Continue to advocate for BWSP construction for increased regional water security.	GM & DOTS	x	x	x	x
KEY RESULT AREA – 3.2 REGIONAL LEADERSHIP IN THE WATER SECTOR						
Activity 3.2.1 – Explore opportunities to influence water industry policy and direction through participation in industry groups and bodies.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.2.1.1	Continue to explore opportunities to influence water industry policy and direction through participation in industry groups and bodies.	GM	x	x	x	x
Activity 3.2.2 – Continue to collaborate and build upon the strong relationship with the other water county councils and advocate collectively on water industry issues.						
	TASK	RESPONSIBLE OFFICER(S)	Q1	Q2	Q3	Q4
3.2.2.1	Continue to regularly meet and correspond with other water county councils regarding water industry and governance issues.	GM	x	x	x	x

Operational Plan Part 2

Financials

Annual Budget including Fees & Charges

DRAFT



**Central
Tablelands
Water**

STATEMENT OF REVENUE POLICY

Council is conscious of the needs of its consumers which require a reliable and high quality water supply. Council is also aware of ensuring that its pricing policies must permit the renewal and upgrading of its water network infrastructure so that high service levels can be maintained.

The following principles are applied in the Revenue Policy:

1. Full cost recovery inclusive of both direct and indirect costs.
2. Achieving an operating surplus before capital amounts each year.
3. Ability to fund the Capital Program to maintain service levels by renewing ageing infrastructure.
4. Statutory charges are applied in accord with legislative requirements.
5. Capacity to service borrowing requirements.
6. Price changes are communicated to consumers on a timely basis.

Council has followed the Best Practice Pricing of Local Water Utility services as outlined in the Department of Industry - Water Best Practice Management of Water Supply and Sewerage Guidelines. In summary, the following pricing regime exists for Central Tablelands Water:

1. A two part pricing policy of an availability (access) charge, determined on the diameter of the meter, and a straight line consumption charge.
2. There are no non-residential cross subsidies.
3. Water accounts are rendered quarterly so that consumers have a timely record of consumption and costs.
4. Development Service Charges are set in accord with methodology set down in accord with the guidelines.

Council has reviewed its Revenue Policy for 2023/24 with the main features being:

1. An increase in the consumption charge of 4.07% from \$3.69 to \$3.84 per kilolitre (kl) in accordance with its need to provide funding of the large capital works program.
2. Availability charges will increase by 6.25% and applied in accordance with the Flow Capacity Factors outlined below. (meter size of service connection, determines the load that a service can put on the network)
3. Bulk Supply Water charges to other Councils have risen to \$2.31 per kl.
4. Development contributions have been set in accordance the 2021 Development Servicing Plan (DSP).
5. Legal Expenses incurred for debt recovery purposes now includes all associated costs including early stage and late stage intervention in accordance with Council's Water Charges Debt Recovery Policy.

6. Section 603 Certificate fees will be \$95.00 in line with the Office of Local Government determination.
7. Special Reading Fees will also be set at \$95.00 to align with the Sec 603 Certificate fee.
8. The fee at Council's automatic filling stations will be set at \$8.50 per kl.
9. The fee at Council's standpipes will be set at \$10.00 per kl.
10. Service connection fees and private works have been increased by 5% to reflect the cost of providing these services.
11. The processing fee for customer requested account refunds will be set at \$47.00. This only applies if more than one request is made in each financial year.
12. In accordance with the directive of the Office of Local Government (OLG) interest applied on overdue accounts will be at the rate specified under the Local Government Act. The OLG is yet to set this rate for 2023/24.
13. The fee for undertaking pressure and flow testing requested by consumers will be \$260.00

Availability charges will increase from \$256.00 to \$272.00 pa (\$64.00 to \$68.00 per quarter) for a 20mm service connection. This is an increase of approximately 6.25%. It should be noted that Council will review availability charges annually in accordance with the Best Practice Water Pricing guidelines. The Availability Charge is levied to enable customers to access the large water supply infrastructure network held by Council.

It is notable that unlike some local water utilities Council does not levy an availability charge for unconnected vacant properties as permitted by Section 552 of the Local Government Act. Section 552 permits an availability charge to be levied where an unconnected vacant property is located within 225 metres of a Council trunk main and the property is capable of being supplied water.

The overall impact the water access and user charges have on a consumer that uses the average residential consumption of 175kl per annum is an increase of around 82 cents per week or 4.81%. Based on a consumption of 300kl per annum the increase overall in water charges in 23/24 is \$1.17 per week or 4.50%.

AVAILABILITY (ACCESS) CHARGES

The availability charge is calculated by multiplying the charge for a standard 20mm connection by the flow capacity factor (FCF) listed in the Flow Capacity Table below.

FLOW CAPACITY TABLE							
Diameter of Water Service	20mm	25mm	32mm	40mm	50mm	80mm	100mm
Flow Capacity Factor	1.00	1.5625	2.56	4.00	6.25	16.00	25.00

The FCF is a factor based upon relative meter size and measures the load that can be placed on the system by that service size (i.e. large services place greater loads on the system). That is, larger services can place a much larger load on Council's supply network than a smaller service. Based on the formula a 40mm supply can put 4 times more load on the system than a 20mm connection, therefore the availability charge is 4 times that of a 20mm service.

DEVELOPER CHARGES

The 2021 Development Servicing Plan details how the calculated developer charge per Equivalent Tenement (ET) is levied on all new developments, or additions/changes to existing developments, supplied from the Lake Rowlands Supply area.

THE SECTION 64 DEVELOPER CHARGE FOR 2023/2024 IS SET AT \$6,890 PER ET

An ET is calculated in accordance with the Section 64 Determination of Equivalent Tenement (ET) Guidelines, published by the NSW Water Directorate. It is important to note that blocks exceeding 2,000m² in size are considered in the guidelines to exceed 1 ET.

The Developer Charges for the Lake Rowlands supply area have been increased by 7.6% being the CPI for Sydney for the past year (movement Dec 21 to Dec 22 - ABS 6401). The fee will be set at \$6,890 per equivalent tenement. The capital contribution charge (for infill developments) in the Lake Rowlands supply area has also been set at \$6,890 per equivalent tenement.

The capital contribution charge for all vacant unbuilt upon land within the Quandialla supply area is proposed to be \$3,445 per ET. Funds raised by this charge will be set aside for

renewal and augmentation (if required) of the Quandialla Scheme network infrastructure.

ESTIMATED INCOME AND EXPENDITURE

Detailed estimates of Council's income and Expenditure for 2023/2024 are in the attached Appendix.

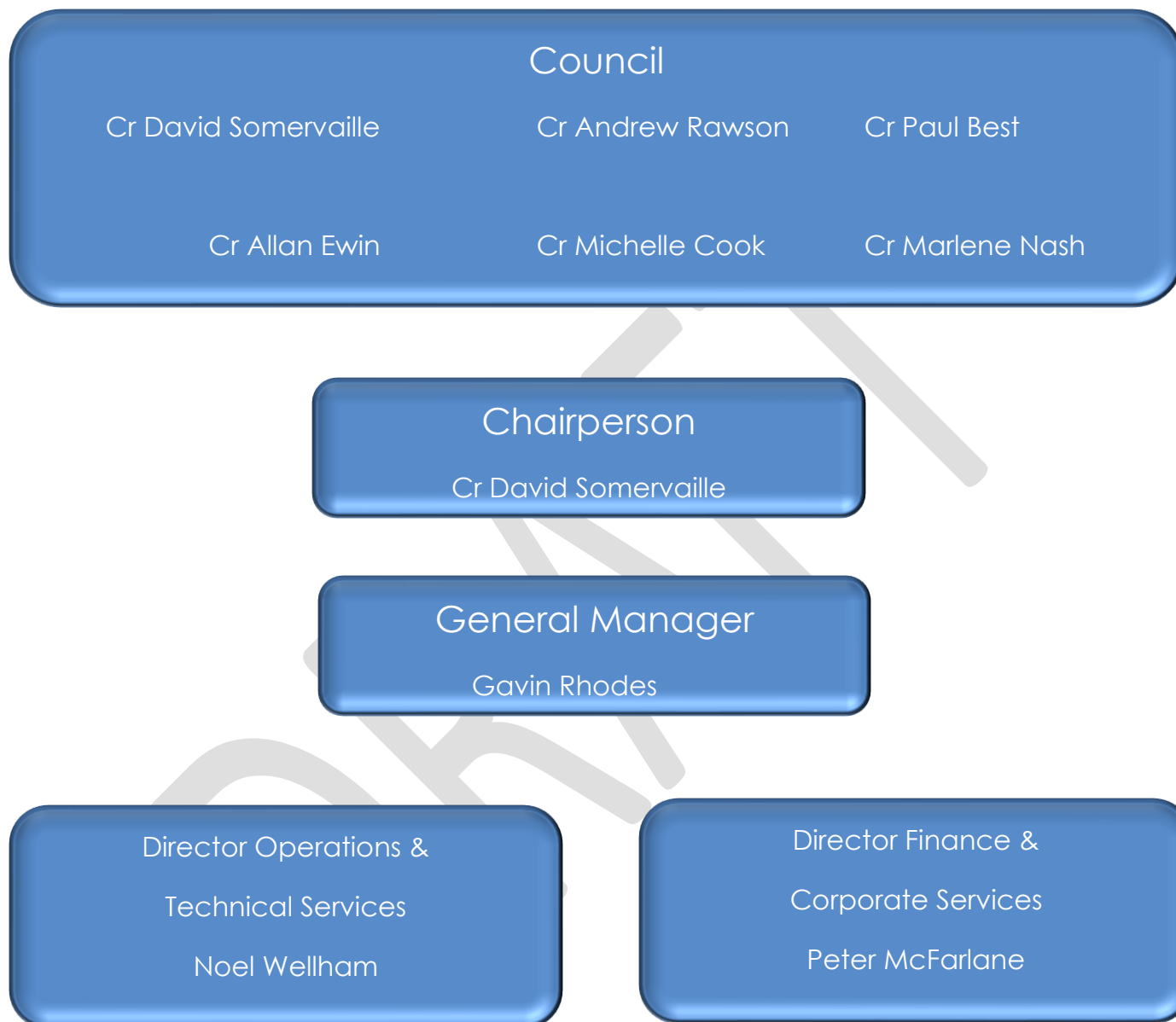
REVENUE POLICY INCLUDING FEES AND CHARGES

Council's Revenue Policy is included in the attached Appendix.

LOAN BORROWINGS

Council does not plan to undertake any loan borrowings in the 2023/24 Financial Year.

ORGANISATIONAL STRUCTURE



Council has 3 constituent Councils being the shires of Weddin, Blayney and Cabonne. These shires incorporate Council's supply region, however, bulk water is also supplied to Cowra Shire Council.

APPENDICES

Appendix 1: Central Tablelands Water Revenue Policy Fees & Charges 2023/2024

Appendix 1
Fees and Charges 2023/2024

Type	Description	GST	Pricing Principle	Amount \$
Water Charges (Per Kilolitre)	Residential/Rural	N	User Charge	\$3.84
	Non-Residential	N	User Charge	\$3.84
	Industrial	N	User Charge	\$3.84
	Non Potable Water	N	User Charge	\$2.95
	Temporary Access Standpipe	N	User Charge	\$5.72
	Automatic Filling Stations	N	User Charge	\$8.50
Bulk Water Charges	Standpipe Sales	N	User Charge	\$10.00
	Cowra Shire	N	User Charge	\$2.31
Other Councils		N	User Charge	\$2.31
Availability Charges (Per Annum)	20mm	N	User Charge	\$272.00
	25mm	N	User Charge	\$425.00
	32mm	N	User Charge	\$697.00
	40mm	N	User Charge	\$1,088.00
	50mm	N	User Charge	\$1,700.00
	80mm	N	User Charge	\$4,352.00
	100mm	N	User Charge	\$6,800.00
Fire Service (restricted to fire use only)		N	User Charge	\$272.00
Unconnected Built Upon Properties		N	User Charge	\$136.00
Meter Test Fees	20mm and 25mm (other sizes on application)	N	At Cost	\$105.00
Reconnection Fees	Non Payment (less than 3 months)	N	User Charge	\$205.00
	Non Payment (after 3 months)	N	User Charge	\$390.00
Other Reconnection		N	User Charge	\$390.00
Other Fees	Attend to Disconnect	N	User Charge	\$115.00
Special Reading Fee		N	User Charge	\$95.00
Developer Charges - Lake Rowlands*	Per equivalent tenement (ET). Block sizes exceeding 2000m2 will incur an additional charge in excess of 1 ET. Seek quote on application.	N	At Cost	\$6,890.00
Capital Contribution Charges - Lake Rowlands*	Per Equivalent tenement. Block sizes exceeding 2000m2 are greater than 1 ET. Seek quote on application.	N	At Cost	\$6,890.00
Developer Charge - Quandialla *	Quandialla Scheme Supply Area – per ET. Block sizes exceeding 2000m2 are greater than 1 ET. Seek quote on application.	N	At Cost	\$3,445.00
Service Connection - 20mm only	4 metres (footpath)	N	User Charge	1,626.00
	10 metres (dirt/gravel)	N	User Charge	1,782.00
	10 metres (bitumen)	N	User Charge	2,746.00
	20 metres (dirt/gravel)	N	User Charge	2,394.00
	20 metres (bitumen)	N	User Charge	3,886.00
	20 metres (bitumen & concrete footpath)	N	User Charge	4,387.00
Rural connection		N	User Charge	2,556.00
Mains Extensions	Price on Application	N	User Charge	POA
Connections 25mm, 32mm & above	Price on Application	N	User Charge	POA
Private Works - Other	Labour rate per hour (during working hours)	Y	User Charge	80.00
	(Overtime rates apply outside working hours)			
	Utility hire rate per kilometre	Y	User Charge	1.30
	Excavator hire rate per hour	Y	User Charge	170.00
	Pressure/Flow Testing	N	User Charge	260.00
Contract Plant Hire	Y	User Charge	At cost	
Administrative Fees	Section 603 Certificate (per property)	N	Statutory	\$95.00
	Dishonoured cheque	Y	At Cost	\$47.00
	Dishonoured Direct Debit	Y	At Cost	\$47.00
	Photocopying B & W (A4) per copy	Y	At Cost	\$0.60
	Photocopying Colour (A4) per copy	Y	At Cost	\$1.20
	Photocopying B & W (A3) per copy	Y	At Cost	\$1.00
	Photocopying Colour (A3) per copy	Y	At Cost	\$2.00
	Copy of Accounts - Per account over 1 account. (single account only no charge)	Y	At Cost	\$4.00
	Search Fees - per hour	Y	User Charge	\$80.00
	Processing Fee - Account refund request - per refund if more than 1 annually.	Y	At Cost	\$47.00
	Interest - overdue accounts	N	Statutory	9.0%
	Debt Collection Costs on overdue accounts - including early and late stage intervention and service fees	Y and N	At Cost	Actual Cost
Government Information Public Access (GIPA Act)	Formal Application	N	Statutory	30.00
	Processing Charge (Per hour)	N	Statutory	30.00
	Internal Review Processing Fee	N	Statutory	40.00

Appendix 2: Central Tablelands Water Annual Budget 2023/24

CENTRAL TABLELANDS WATER

2023/24 BUDGET SUMMARY - OPERATING AND CASH RESULT

OPERATING STATEMENT

	Original Budget 2022/23	Revised Budget 2022/23	Original Budget 2023/24
<u>Operating Revenue</u>			
Availability Charges	1,738,608	1,738,608	2,175,110
User Charges and Fees	5,868,031	5,499,031	5,872,441
Interest and Investment Revenues	111,750	171,750	276,750
Other Revenues	68,868	163,868	150,992
Capital Grants and Contributions	263,740	3,669,784	443,740
Operational Grants and Contributions	-	-	40,000
Gains on Disposal of Assets	60,000	60,000	60,000
	8,110,997	11,303,041	9,019,033
<u>Operating Expenses</u>			
Employee Costs	2,610,353	2,664,353	2,869,500
Materials & Contracts	2,547,508	2,652,508	2,919,375
Other Expenses	12,000	54,000	14,500
Depreciation and Amortisation	2,538,950	2,638,950	2,725,700
	7,708,811	8,009,811	8,529,075
<u>Estimated Net Operating Result for the Year</u>	402,186	3,293,230	489,958
<u>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</u>	138,446	(376,554)	46,218
<u>Add Expenses not Involving Flow of Funds</u>			
Depreciation, Amortisation & Impairment	2,538,950	2,638,950	2,725,700

Less Non-Operating Expenditure

Acquisition of Assets	(2,375,564)	(7,677,081)	(2,083,460)
Transfer to Restrictions - Plant	(300,000)	(300,000)	(310,000)
Transfer to Restrictions - Renewal	(1,500,000)	(1,500,000)	(1,800,000)
Transfer to Restrictions - Water Pricing Increase	(200,000)	(200,000)	-
Transfer to Restrictions - ELE	(80,000)	(80,000)	(90,000)
Transfer to Restrictions - Consultancy	(50,000)	(50,000)	(60,000)
Transfer to Reserves - Budget (Surplus)/Deficit	(781,136)	(316,136)	(718,601)

Subtotal Non Operating Expenditure

(5,286,700) (10,123,217) (5,062,061)

Add Non-Operating Revenue

Carrying amount of Assets Sold	232,412	232,412	232,412
Transfer from Restrictions - Plant	194,941	194,941	194,941
Transfer from Restrictions - ELE Provision	30,000	80,000	30,000
Transfer from Restrictions - Consultancy	-	20,000	-
Transfer from Restrictions - Capital	1,888,211	3,643,684	1,389,050
Transfer from External Restriction.	-	-	-

Subtotal Non Operating Revenue

2,345,564 4,171,037 1,846,403

Estimated Cash Budget Result -Balanced Budget

- (20,000) -

CENTRAL TABLELANDS WATER

2023/24 BUDGET SUMMARY

NON-OPERATING (CAPITAL) INCOME & EXPENDITURE

		Original Budget 2022/23	Revised Budget 2022/23	Original Budget 2023/24
<u>Acquisition and Renewal of Assets</u>		2,375,564	7,677,081	2,083,460
<u>Funding</u>				
Plant	Vehicle Replacements	487,353	487,353	504,410
Plant	Other Plant and Equipment	25,000	25,000	30,000
Reserves	Office Equipment	30,000	30,000	31,050
Reserves	Pump Station Renewals	53,211	73,275	53,000
Reserves	Town/Village Restriction Signage			80,000
Reserves	Reticulation Rural Scheme	30,000	30,000	
Reserves	Blayney Office - Outdoor Refurbishment	20,000	30,000	10,000
Reserves	Blayney Office - Indoor Refurbishment		35,699	
Reserves	Telemetry Upgrades	20,000	42,723	25,000
Reserves	Depot Refurbishments		120,000	60,000
Contributions	Reticulation Mains - New Connections	40,000	120,000	40,000
Reserves	Trunk Main U - 7 Km Renewal			320,000
Reserves	Reticulation Mains Renewals	700,000	791,392	150,000
Reserves and Grant	Western Artery Trunk Main Design			300,000

Reserves	Carcoar WTP - Seal Internal Access Rd			120,000
Reserves	Eugowra Pump Station			120,000
Reserves	Gooloogong Bore - Renew Switchboard	250,000	250,000	
Reserves	Post Chlorinator - Grenfell North		50,000	
Reserves	Post Chlorinator - Greys Hill		50,000	
Reserves	Post Chlorinator - Gooloogong Bore		50,000	
Reserves	Post Chlorinator - Quandialla Reservoir		50,000	
Contributions	TM I Relocation		19,000	
Reserves	Renewal Energy Infrastructure	500,000	500,000	150,000
Reserves	PLC Control Units		35,911	
Reserves	Carcoar Town Reservoir Refurbishment	120,000	137,738	
Reserves	Cargo Pump Station Renewal		144,896	
Reserves	Canomodine Pump Station		178,050	
Reserves	Quandialla Pump Station Renewal		50,000	
Reserves	Carcoar Plant 12 ML Reservoir		3,985,436	
Grant	Woodstock Pump Station		200,608	
Reserves	New Metering - Gooloogong Bore		25,000	
Reserves	New Metering -Lake Rowlands		50,000	
Reserves	New Metering -Quandialla Bore		15,000	
Reserves	Blayney Treatment Plant Renewals	50,000	50,000	30,000
Reserves	Carcoar Water Filtration Plant Renewals	50,000	50,000	60,000

<u>Repayment of Loan</u>	-	-	-
<u>Transfers to Restrictions</u>	2,881,136	2,446,136	2,889,236
Employees Leave Restriction	80,000	80,000	90,000
Renewal & Infrastructure Restriction	1,500,000	1,500,000	1,500,000
Plant & Equipment Reserve	300,000	300,000	310,000
Consultancy Reserve	20,000	50,000	50,000
Water Pricing Increase - Infrastructure	200,000	200,000	158,100
Transfer to Reserves - Budget Cash Surplus	781,136	316,136	781,136
<u>Funding Summary</u>			
Plant Sales/Plant Reserve	487,353	487,353	504,410
Infrastructure Restriction	1,888,211	3,693,684	1,389,050
Capital Grants	-	3,376,044	150,000
Capital Contributions	-	120,000	40,000
	2,375,564	7,677,081	2,083,460

CENTRAL TABLELANDS WATER

2023/24 BUDGET SUMMARY

ESTIMATED MOVEMENTS IN CASH RESTRICTIONS

	Original Budget 2022/23	Revised Budget 2022/23	Original Budget 2023/24
<u>Renewals (Infrastructure Restriction) Restriction</u>			
Balance at beginning of year	4,482,232	6,200,356	4,271,200
Transfer from Reserve for Capital Works	(1,888,211)	(3,945,292)	(1,389,050)
	2,594,021	2,255,064	2,882,150
Transfer to Reserve for Capital Works	1,700,000	1,700,000	1,800,000
	4,294,021	3,955,064	4,682,150
Transfer to/from Reserve re Surplus/(Deficit)	718,601	316,136	718,601
Estimated Balance at end of year	5,012,622	4,271,200	5,400,751
<u>Plant & Equipment Restriction</u>			
Balance at beginning of year	775,521	670,462	775,521
Transfer from Reserve	(194,941)	(194,941)	(201,764)
	580,580	475,521	573,757
Transfer to Reserve	300,000	300,000	310,000
Estimated Balance at end of year	880,580	775,521	883,757
<u>Development Assistance Restriction</u>			
Balance at beginning of year	488,000	481,789	481,789
Transfer from Reserve	(6,011)	-	-
	481,989	481,789	481,789
Transfer to Reserve	-	-	-
Estimated Balance at end of year	481,989	481,789	481,789
<u>Employee Leave Entitlements Restriction</u>			

Balance at beginning of year	448,000	558,000	558,000
Transfer from Reserve	(30,000)	(80,000)	(30,000)
	418,000	478,000	528,000
Transfer to Reserve	90,000	80,000	90,000
Estimated Balance at end of year	508,000	558,000	618,000

Consultancy Restriction

Balance at beginning of year	90,000	110,000	140,000
Transfer from Reserve	-	(20,000)	-
	90,000	90,000	140,000
Transfer to Reserve	20,000	50,000	50,000
Estimated Balance at end of year	110,000	140,000	190,000

Total Internal Restrictions

Balance at beginning of year	6,283,753	8,020,607	6,226,510
Transfers from Restrictions	(2,119,163)	(4,240,233)	(1,620,814)
	4,164,590	3,780,374	4,605,696
Transfer to Restrictions	1,830,323	2,446,136	2,968,601
Estimated Balance at end of year	6,210,162	6,226,510	7,574,297

Total External Restrictions

<u>Unexpended Contributions</u>			-
Balance at beginning of year	-	12,400	12,400
Transfer from Reserve	-	-	-
	-	12,400	12,400
Transfer to Reserve	-	-	-
Estimated Balance at end of year	-	12,400	12,400

Note: Opening Balances in the revised budget are as per the Audited Financial Statements at 30 June 2022

CENTRAL TABLELANDS WATER

2023/24 BUDGET SUMMARY

Budgeted Expenditure from Continuing Operations

Budgeted Income from Continuing Operations	Original Budget 2022/23	Revised Budget 2022/23	Original Budget 2023/24
Governance Expenses	243,339	285,339	266,880
Technical Services Expenses	368,294	438,294	640,194
Plant Running Expenses (Net)	82,228	82,228	83,475
Water Supplies - Operating Expenditure			
Private Works & Installations	72,510	72,500	89,200
Meter Reading	231,500	231,500	231,750
Pump Stations	528,375	528,375	509,275
Reservoirs	176,250	176,250	178,500
Filtration Plant Expenses	813,980	813,980	844,380
Reticulation Mains Expenses	474,900	474,900	452,500
Trunk Mains Expenses	218,400	218,400	219,200
Catchment Areas	89,080	89,080	79,455
Telemetry Expenses	94,080	94,080	86,140
Depots	124,025	124,025	139,650
System Checks	135,204	135,204	142,630
Water Analysis	105,478	105,478	106,180
Automatic Filling Stations	7,280	7,280	9,250
Water Purchases	41,600	41,600	30,000
Water Infrastructure Depreciation Expense	2,250,000	2,350,000	2,397,000
Sub Total Water Supplies Operating Expense	5,362,662	5,462,652	5,515,110
Total Expenses from Continuing Operations	7,708,811	8,009,801	8,529,075

CENTRAL TABLELANDS WATER

2023/2024 BUDGET SUMMARY

Budgeted Income from Continuing Operations

Budgeted Income from Continuing Operations	Original Budget 2022/23	Revised Budget 2022/23	Original Budget 2023/24
Availability (Access) Charges Water access charges - Includes Pension Subsidy received	1,738,608	1,738,608	2,175,110
User Charges & Fees Water sales and other fees and charges including new connections.	5,868,031	5,499,031	5,872,441
Other Revenue Sundry income . lease fees, , rebates and sundries etc	68,868	163,868	150,992
Interest & Investment Revenue Interest on Investments and Overdue Accounts	111,750	171,750	276,750
Grants - Contributions Provided for Operating Purposes Grants - Contributions Provided for Operating Works	-	-	40,000
Contributions Provided for Capital Purposes Development Contributions and Mains Extensions	263,740	293,740	293,740
Grants Provided for Capital Purposes	-	3,376,044	150,000
Net Gains from the disposal of assets Profit/Loss on sale of equipment (plant and vehicles)	60,000	60,000	60,000
Total Income from Continuing Operations	8,110,997	11,303,041	9,019,033



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