

**Minutes of the Ordinary Meeting of Central Tablelands Water held at Canowindra, on  
Wednesday, 13 December 2023, commencing at 10.30am**

**Present**

Cr. David Somervaille	(Chairperson)	Blayney
Cr. Andrew Rawson	(Deputy Chairperson)	Cabonne
Cr. Paul Best		Weddin
Cr. Michelle Cook		Weddin
Cr. Allan Ewin		Blayney
Gavin Rhodes	(General Manager)	
Peter McFarlane	(Director Finance & Corporate Services)	
Noel Wellham	(Director Operations & Technical Services)	
Ben Campbell	(Asset Officer)	
Katy Henry	Auditor	Intentus

**4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY MEMBERS****23/087 RESOLVED:**

That a leave of absence be granted to Cr Marlene Nash following receipt of an apology for non-attendance.

(Cr. Best/Cr. Rawson)

**5. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING****23/088 RESOLVED:**

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 18 October 2023, being numbers 23/069 to 23/086 inclusive, be confirmed.

(Cr. Rawson/Cr. Ewin)

**6. MATTERS ARISING FROM PREVIOUS MEETINGS**

Nil

**7. DISCLOSURES OF INTERESTS**

Nil

**8. PUBLIC FORUM**

Nil

**9. CHAIRPERSON'S MINUTES**

Nil

**10. COUNCILLOR REPRESENTATION**

Cr. Somervaille represented CTW at the following:

- CNSWJO Water Security and Productive Water Portfolio online meeting – 2 November 2023
- NSW Water Minister's – Water Security Media Event at Suma Park Dam, Orange – 3 November 2023
- CTW Strategic Water Treatment Plant workshop, Blayney – 3 November 2023
- LGNSW Annual Conference – Rosehill Gardens Racecourse, Parramatta - 12 to 14 November 2023
- CNSWJO Board Meeting and Minister's roundtable discussions at NSW State Parliament, Sydney – 22 to 23 November 2023
- CTW Christmas Party – Grenfell – 1 December 2023

Cr. Rawson represented CTW at the following:

- NSW Water Minister's – Water Security Media Event at Suma Park Dam, Orange – 3 November 2023
- CTW Strategic Water Treatment Plant workshop, Blayney – 3 November 2023
- LGNSW Annual Conference – Rosehill Gardens Racecourse, Parramatta - 12 to 14 November 2023 – as a Delegate of Cabonne Council
- CTW Christmas Party – Grenfell – 1 December 2023

Cr. Nash represented CTW at the following:

- CTW Strategic Water Treatment Plant workshop, Blayney – 3 November 2023
- LGNSW Annual Conference – Rosehill Gardens Racecourse, Parramatta - 12 to 14 November 2023 – as a Delegate of Cabonne Council

Cr Cook represented CTW at the following:

- NSW Water Minister's – Water Security Media Event at Suma Park Dam, Orange – 3 November 2023
- CTW Strategic Water Treatment Plant workshop, Blayney – 3 November 2023
- LGNSW Annual Conference – Rosehill Gardens Racecourse, Parramatta - 12 to 14 November 2023
- CTW Christmas Party – Grenfell – 1 December 2023
- CTW Primary Schools Water Bottle Roll-Out – Quandialla, Caragabal, Grenfell & Gooloogong – 8 December 2023

Cr Best represented CTW at the following:

- CTW Strategic Water Treatment Plant workshop, Blayney – 3 November 2023
- LGNSW Annual Conference – Rosehill Gardens Racecourse, Parramatta - 12 to 14 November 2023 – as a Delegate of Weddin Shire Council
- CNSWJO Board Meeting and Minister's roundtable discussions at NSW State Parliament, Sydney – 22 to 23 November 2023 – as a Delegate of Weddin Shire Council
- CTW Christmas Party – Grenfell – 1 December 2023
- CTW Primary Schools Water Bottle Roll-Out – Grenfell – 8 December 2023

Cr. Ewin represented CTW at the following:

- CTW Strategic Water Treatment Plant workshop, Blayney – 3 November 2023

## **11. NOTICES OF MOTION**

Nil

## **12. REPORTS OF STAFF**

*At 10.35am. Katy Henry from Intentus Chartered Accountants provided a PowerPoint presentation on CTW's Financial Report and Auditors Report for 2022/23, on behalf of the Audit Office of NSW and in relation to Item 12.8 of the Business Paper. Katy Henry left the meeting at 11.00am.*

### **12.1 CLOSING OF OFFICE OVER CHRISTMAS - NEW YEAR PERIOD (CM.ME.1)**

#### **23/089 RESOLVED:**

That Council note the report.

(Cr. Rawson/Cr. Cook)

### **12.2 APPLICATION FOR ANNUAL LEAVE - GENERAL MANAGER (PE.LE.1)**

#### **23/090 RESOLVED:**

That Council approve annual leave for the period requested by the General Manager and that the Director Finance & Corporate Services, Mr Peter McFarlane, be appointed as Acting General Manager with associated delegations during this time.

(Cr. Cook/Cr. Rawson)

### **12.3 CENTRAL NSW JOINT ORGANISATION BOARD MEETING HELD 23 NOVEMBER 2023 (CM.CF.3)**

#### **23/091 RESOLVED:**

That Council receive and note the Mayoral Report (including Minutes) for the Central NSW Joint Organisation Board meeting and roundtable discussions with the NSW Premier, Treasurer, and various Ministers on 23 November 2023 at State Parliament.

(Cr. Ewin/Cr. Best)

### **12.4 LGNSW ANNUAL CONFERENCE 2023 (CM.CF.1)**

#### **23/092 RESOLVED:**

That Council note the report regarding the LGNSW Annual Conference 2023.

(Cr. Best/Cr. Cook)

**12.5) TRUNK MAIN "C" EMERGENCY PIPE REPLACEMENT WORKS (WS.SP.4)**

**23/093 RESOLVED:**

That Council:

1. Note the report on the Trunk Main "C" emergency pipe replacement works, and
2. Endorse the actions of the General Manager in engaging directly with Leed Engineering and Construction Pty Ltd in accordance with Section 55 (3)(k) of the *Local Government Act 1993* to undertake emergency pipe replacement works at a total cost of \$368,930.10 (GST inclusive) and contingency of up to 20%.

(Cr. Rawson/Cr. Ewin)

**12.6) COUNCIL RESOLUTIONS UPDATE REPORT (GO.CO.1)**

**23/094 RESOLVED:**

That Council:

1. Note the Council Resolutions Update Report to October 2023, and
2. Progress Item 2, Resolution Reference 23/005 as a priority.

(Cr. Rawson/Cr. Cook)

**12.7) POLICY REVIEW - SOCIAL MEDIA POLICY (CM.PL.1)**

**23/095 RESOLVED:**

That Council:

1. Note the report;
2. Endorse the draft Social Media Policy and place on public display for a period of 42 days, and
3. If no submissions are received during the public display period, the Social Media Policy be adopted.

(Cr. Ewin/Cr. Best)

**12.8 ANNUAL FINANCIAL STATEMENTS AND AUDITORS REPORT YEAR ENDING 30 JUNE 2023 (FM.FR.1)**

**23/096 RESOLVED:**

That Council receive the 2022/23 Financial Statements and Auditors Reports.

(Cr. Cook/Cr. Rawson)

**12.9) FINANCIAL MATTERS - INVESTMENT REPORT AS AT 30 NOVEMBER 2023**  
**(FM.BA.1)**

**23/097      RESOLVED:**

That the information in relation to Council's Cash and Investments at 30 November 2023 be noted.

(Cr. Cook/Cr. Ewin)

**12.10) QUARTERLY BUDGET REVIEW STATEMENT - 30 SEPTEMBER 2023**  
**(FM.FR.1)**

**23/098      RESOLVED:**

That Council adopt the budget review statement for the quarter ended 30 September 2023 and the variations therein be voted.

(Cr. Ewin/Cr. Best)

**12.11) MODERN SLAVERY RISK ASSESSMENT PROJECT (CM.AG.3)**

**23/099      RESOLVED:**

That Council note the progress of the regional modern slavery compliance project supported by Central NSW Joint Organisation.

(Cr. Rawson/Cr. Cook)

**12.12) WATER SECURITY - DROUGHT IMPACT UPDATE (WS.AM.1)**

**23/100      RESOLVED:**

That Council note the information in the report and continue to provide "in-principle" support for the Centroc Water Grid Pipeline project.

(Cr. Best/Cr. Cook)

**12.13) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**23/101      RESOLVED:**

That Council note the information in the report.

(Cr. Cook/Cr. Rawson)

**12.14) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**23/102 RESOLVED:**

That Council note the information in the General Report.

(Cr. Best/Cr. Ewin)

**12.15) RENEWABLE ENERGY PROJECTS UPDATE (ET.SP.2)**

**23/103 RESOLVED:**

That Council note the update report for the renewable energy projects.

(Cr. Rawson/Cr. Best)

*Proceedings in brief: the meeting was paused at 1.04pm for lunch and resumed at 1.47pm. During the lunch break, the Chairperson presented the Employee of the Year Award to Jamie O'Loughlin a Water Network Operator based at Grenfell.*

**13. QUESTIONS ON NOTICE**

(General Manager)

Nil

**14. CONFIDENTIAL MATTERS**

**23/104 RESOLVED:**

That, as the business for the Ordinary Meeting has now concluded, Council Proceed into Committee of the Whole to discuss the items referred to in the report.

(Cr. Rawson/Cr. Best)

**14.1) MAINS EXTENSION - ADELAIDE LANE BLAYNEY (WS.AG.1)**

This matter is considered to be confidential under Section 10A(2) (b) of the Local Government Act, as it deals with the personal hardship of any resident or ratepayer.

**23/105 RESOLVED:**

1. That Council confirms the mains extension proposed for the connection to the property in Adelaide Lane, Blayney.
2. That the applicant contribute 20% of the cost of this mains extension.
3. That future service connections not be required to contribute to the cost of this mains extension.

(Cr. Best/Cr. Ewin)

*Proceedings in brief: The Director Finance & Corporate Services, Director Operations & Technical Services and Asset Officer left the meeting at 2.45pm.*

#### **14.2) GENERAL MANAGER'S CONTRACT (GO.CO.1)**

This matter is considered to be confidential under Section 10A(2) (a) of the Local Government Act, as it deals with personnel matters concerning particular individuals

#### **23/106 RESOLVED:**

That:

1. The information in the Chairperson's Minute be noted.
2. The increase in the General Manager's Total Remuneration Package as recommended by the Review Panel be approved, effective from 12 August 2023, being the anniversary date of his current contract.

(Cr. Rawson/Cr. Best)

*Proceedings in brief: The Director Finance & Corporate Services, Director Operations & Technical Services and Asset Officer returned to the meeting at 3.08pm.*

#### **23/107 RESOLVED:**

That, as the deliberation of the Committee is concluded, the Council reconvene the Ordinary Meeting.

(Cr. Rawson/Cr. Best)

**AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE CHAIRPERSON ANNOUNCED THE OUTCOMES OF RESOLUTION NUMBERS 23/105 AND 23/106.**

### **15. LATE REPORT**

#### **0.1) CODE OF CONDUCT COMPLAINTS FOR REPORTING PERIOD (GO.CO.1)**

#### **23/108 RESOLVED:**

That Council receive the report on Code of Conduct Complaints for the Reporting period 1 September 2022 to 31 August 2023.

(Cr. Best/Cr. Rawson)

## **16. CONCLUSION OF THE MEETING**

**Next Meeting:** The next meeting of Central Tablelands Water will be held at Blayney on Wednesday, 21 February 2024 at 10.30am.

There being no further business, the Chairperson declared the meeting closed at 3.10pm.