

**Minutes of the Ordinary Meeting of Central Tablelands Water held at Weddin Shire Council Chambers, on Wednesday, 16 April 2025, commencing at 10am**

**Present**

Cr. Andrew Rawson	(Chairperson)	Cabonne
Cr. Craig Gosewisch	(Deputy Chairperson)	Blayney
Cr. Paul Best		Weddin
Cr. Marlene Nash		Cabonne
Cr. John Newstead		Blayney
Cr. Jan Parlett		Weddin
Charlie Harris	(General Manager)	
Peter McFarlane	(Director Finance & Corporate Services)	
Lynette Safranek	(Corporate Service Manager)	
Achal Deo	(Governance & Executive Support Officer)	

**4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY MEMBERS**

Nil

**5. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**5.1) MINUTES OF THE ORDINARY MEETING HELD ON 19 FEBRUARY 2025**

**25/013 RESOLVED:**

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 19 February 2025, being minute numbers 25/001 to 25/112 inclusive, be confirmed.

(Cr. Parlett/Cr. Newstead)

*Carried*

**6. MATTERS ARISING FROM PREVIOUS MEETINGS**

Nil

**7. DISCLOSURES OF INTERESTS**

Nil

**8. PUBLIC FORUM**

Nil

**9. CHAIRPERSON'S MINUTES**

Nil

**10. COUNCILLOR REPRESENTATION**

Cr. Andrew Rawson represented CTW at:

- Sub-Regional Water Security Steering Committee – Molong – February
- NSWJO Meeting of Water Security and Productive Water Portfolio – March 2025
- General Managers Performance Review – Canowindra – 4 March 2025
- JO Water Portfolio Mayors Meeting – Teams meeting
- Cabonne Mayor & GM meeting
- CTW Budget Workshop, Blayney – 26 March 2025
- Belubula Water Security Project (BWSP) Community Consultation - Blayney

Cr. Craig Gosewisch represented CTW at:

- CTW Budget Workshop, Blayney – 26 March 2025

Cr. Marlene Nash represented CTW at:

- CTW Budget Workshop, Blayney – 26 March 2025

Cr. Paul Best represented CTW at:

- CTW Budget Workshop, Blayney – 26 March 2025

Cr. John Newstead represented CTW at:

- General Managers Performance Review – Canowindra – 4 March 2025
- CTW Budget Workshop, Blayney – 26 March 2025
- Belubula Water Security Project (BWSP) Community Consultation - Blayney

Cr. Jan Parlett represented CTW at:

- CTW Budget Workshop, Blayney – 26 March 2025

**11. NOTICES OF MOTION**

Nil

**12. REPORTS OF STAFF****12.1) CARAGABAL WATER SCHEME (WS.SD.2)****25/014 RESOLVED:**

That Council:

1. Note the report on the Caragabal Water Scheme.
2. Write to the Caragabal user group notifying them that CTW will not proceed with a full business case, unless fully funded by external sources.
3. Write to the Minister for Water, The Hon. Rose Jackson, MLC and describe the outcomes of the feasibility study and request support for the village of Caragabal.
4. Continue to support Weddin Council in advocating for Caragabal's access to a suitable potable water supply.

(Cr. Best/Cr. Newstead)

*Carried*

**12.2) POLICY REVIEWS - CODE OF CONDUCT POLICY AND CODE OF MEETING PRACTICE (CM.PL.1)**

**25/015 RESOLVED:**

That Council:

1. Note the report;
2. Endorse the Code of Conduct policy and Code of Meeting Practice, and place them on public display for a period of 28 days; and
3. If no substantial submissions are received during the public display period, the documents be adopted.

(Cr. Best/Cr. Nash)

*Carried*

**12.3) DELEGATIONS OF AUTHORITY FOR THE CHAIRPERSON AND GENERAL MANAGER (CA.ME.1)**

**25/016 RESOLVED:**

1. That Council revoke the delegation from 2022 for the Chairperson and General Manager, and approve the delegation as presented to Councillors at this meeting, noting a minor change to item 12(b) to the uncollectible debt write off being \$4000.

(Cr. Parlett/Cr. Newstead)

*Carried*

**12.4) STATE OF THE REGION (PREVIOUSLY END OF TERM) REPORT (GO.PR.1)**

**25/017 RESOLVED:**

That Council:

1. Endorse the State of the Region report covering the period 2021/22 to 2023/24, and
2. Place it on Council's website.

(Cr. Nash/Cr. Best)

*Carried*

**12.5) DELIVERY PROGRAM PROGRESS REPORT (FM.PL.1)**

**25/018 RESOLVED:**

That Council note the Delivery Program 2022-2026 progress report as at March 2025.

(Cr. Gosewisch/Cr. Parlett)

*Carried*

**12.6) COMMUNICATIONS ENGAGEMENT STRATEGY (CM.PO.1)**

**25/019 RESOLVED:**

That Council:

1. Note the report;
2. Endorse the Communications Engagement Strategy and place it on public display for a period of 28 days; and
3. If no substantial submissions are received during the public display period, the Communications Engagement Strategy be adopted and placed on Councils website.

(Cr. Parlett/ Cr. Gosewisch)

*Carried*

**12.7) PERFORMANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**25/020 RESOLVED:**

That Council note the information in the report.

(Cr. Nash/Cr. Gosewisch)

*Carried*

**12.8) MAINTENANCE OF COUNCIL'S SYSTEMS (WS.MO.4)**

**25/021 RESOLVED:**

That Council note the information in the General Report.

(Cr. Best/Cr. Newstead)

*Carried*

**12.9) PROJECT UPDATES (CA.PJ.1)**

**25/022 RESOLVED:**

1. That Council note the update on the various projects currently underway.

(Cr. Best/ Cr. Gosewisch)

*Carried*

**10.10) FINANCIAL MATTERS - INVESTMENT REPORT AS AT 31 MARCH 2025 (FM.BA.1)**

**25/023 RESOLVED:**

That the information in relation to Cash and Investments at 31 March 2025 be noted.

(Cr. Newstead/ Cr. Gosewisch)

*Carried*

### **13. QUESTIONS ON NOTICE**

Nil

### **14. CONFIDENTIAL MATTERS**

**25/024 RESOLVED:**

That, as the business for the Ordinary Meeting has now concluded, Council Proceed into Confidential to discuss the items referred to in the report.

(Cr. Best/Cr. Newstead)

*Carried*

**14.1) GENERAL MANAGER'S SIX MONTH PERFORMANCE REVIEW**

*This matter is considered to be confidential under Section 10A(2) (a) of the Local Government Act, as it deals with personnel matters concerning particular individuals.*

**25/025 RESOLVED:**

That the Chairperson's Minute, and the following recommendations be accepted, and the contents therein be noted and endorsed.

That Council:

1. Receive and note the Confidential General Manager Six Monthly Performance Review Report prepared by the Facilitator SINC Solutions Pty Ltd, for the period 26 August 2024 to 28 February 2025.
2. Notes the General Manager's performance for the review period as determined by those present as being of a high standard, and meeting or exceeding the criteria.
3. Increase the Total Remuneration Package of the General Manager by five percent (5%) for the duration of the contract given the 'more than satisfactory' performance criteria has been met and the low level, by industry standards, of the current total remuneration package.
4. Note the General Manager will continue to complete the Position Objectives to 30 June 2025 with a focus on the items detailed in the 'Next Steps – Objectives by 30 June 2025' section of the Report.
5. Delegate the authority to finalise and sign all documentation as required to the Chairperson.

(Cr. Newstead/Cr. Gosewisch)

*Carried*

**25/026 RESOLVED:**

That, as the deliberation of the Confidential Section is concluded, the Council reconvene into the Ordinary Meeting.

(Cr. Newstead/Cr. Gosewisch)

*Carried*

**AT THE RE-OPENING OF THE MEETING TO THE PUBLIC, THE CHAIRPERSON ANNOUNCED THE OUTCOME OF RESOLUTION NUMBER 25/025.**

## **15. CONCLUSION OF THE MEETING**

**Next Meeting:** The next meeting of Central Tablelands Water is an Extraordinary Council Meeting to be held at Canowindra on Wednesday, 7 May 2025 at 10am.

The next Ordinary meeting of Central Tablelands Water will be held at Canowindra on Wednesday, 18 June 2025 at 10am.

There being no further business, the Chairperson declared the meeting closed at 12pm.