



OPERATIONAL PLAN 2025-2026

CONTENTS

STRATEGIC PRIORITY 1	4
STRATEGIC PRIORITY 2	7
STRATEGIC PRIORITY 3	11
2025/26 FINANCIALS	13
STATEMENT OF REVENUE POLICY	14
AVAILABILITY CHARGES	16
DEVELOPER CHARGES	17
FEES AND CHARGES 2025/26FY	18
ESTIMATED INCOME AND EXPENDITURE	18
LOAN BORROWINGS	18
ORGANISATIONAL STRUCTURE	19
APPENDICES	20
Appendix 1: Revenue Policy Fees & Charges 2025/26FY	21
Appendix 2: 2025/26FY Annual Budget	23
2025/26 Budget Summary - Operating and Cash Result	23
Non-Operating (Capital) Income & Expenditure	24
Reserves Listing Estimated Movements in Cash Restrictions	25

Responsible Officer(S) Acronym Definitions

Responsible Officer	Acronym
General Manager	GM
Director Operations & Technical Services	DOTS
Corporate Services Manager	CSM
Chief Financial Officer	CFO
Water Network Manager	WNM
Water Quality Manager	WQM
Project Manager	PM
Asset Officer	AO

STRATEGIC PRIORITY 1

PROVIDE A HIGH QUALITY AND RELIABLE DRINKING WATER SUPPLY

KEY RESULT AREA – 1.1 Deliver Provision Through Fit for Purpose Infrastructure						
Activity 1.1.1 – Deliver capital works program						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
1.1.1.1	Deliver capital works in accordance with adopted capital works program.	DOTS, AO	x	x	x	x
Activity 1.1.2 – Develop and implement maintenance programs						
1.1.2.1	Develop maintenance program	CSM, WNM, GM	X			
1.1.2.2	Implement maintenance program	DOTS, WNM	x	x	x	x
Activity 1.1.3 – Develop and implement backflow prevention program						
1.1.3.1	Identify qualified staff or contractor to review backflow prevention program	DOTS, GM, WNM	x			
1.1.3.2	Implement backflow prevention program	DOTS, WNM	x	x	x	x
Activity 1.1.4 – Undertake regular water meter replacement program						
1.1.4.1	Water meters regularly inspected and replaced in accordance with CTW's meter replacement policy	DOTS, WNM	x	x	x	x

STRATEGIC PRIORITY 1 (Continued)

KEY RESULT AREA – 1.2 ENSURE COMPLIANCE WITH REGULATION						
Activity 1.2.1 – Review and update CTW's Drinking Water Management System (DWMS).						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
1.2.1.1	Complete annual review and update of CTW's Drinking Water Management System (DWMS).	DOTS, WQM	x	x		
Activity 1.2.2 – Inform CTW's customers and regulators of water quality performance						
1.2.2.1	Performance report updated monthly on website	GM, DOTS	x	x	x	x
Activity 1.2.3 – Undertake regular water sampling programs in accordance with NSW Health guidelines.						
1.2.3.1	Program ongoing with NSW health	WQM	x	x	x	x

KEY RESULT AREA – 1.3 BEST PRACTICE ASSET MANAGEMENT						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
Activity 1.3.1 – Have a total Asset Management Plan.						
1.3.1.1	Develop total asset management plan	GM, DOTS	x	x	x	x
Activity 1.3.2 – Asset revaluation undertaken in accordance with audit cycle.						
1.3.2.1	Revaluations completed	GM, CFO, DOTS		x		
Activity 1.3.3 – Review and update asset management plan.						
1.3.3.1	Engage specialist to undertake full review of asset management plan	GM, DOTS, CSM, CFO		x		

STRATEGIC PRIORITY 1 (Continued)

KEY RESULT AREA – 1.4 MITIGATE ENVIRONMENTAL IMPACTS OF SERVICE DELIVERY						
Activity 1.4.1 – Implement a source management strategy.						
	Task	Responsible Officer(S)	Q1	Q2	Q3	Q4
1.4.1.1	Complete the source management strategy.	DOTS, WQM	x			
Activity 1.4.2 – Look for opportunities to optimize operational processes with objective to mitigate emissions.						
1.4.2.1	Continue to explore transition to electric vehicles	GM, AO	x	x	x	x
1.4.2.2	Seek funding opportunity for renewable environmental projects	GM, DOTS	x	x	x	x
Activity 1.4.3 – Environmental flows from Lake Rowlands to be modelled and incorporated into BWSP.						
1.4.3.1	Completion of BWSP with detailed environmental flows.	DOTS, WNM, WQM				x

KEY RESULT AREA – 1.5 EFFICIENT USE OF WATER						
Activity 1.5.1 – Provide information to educate customers and CTW community about water supply and how to use water wisely.						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
1.5.1.1	Provide information to educate customers and CTW community through various methods.	GM, CSM	x	x	x	x

STRATEGIC PRIORITY 2

AN EFFICIENT, SUSTAINABLE AND CUSTOMER FOCUSSED ORGANISATION

KEY RESULT AREA – 2.1 QUALITY CUSTOMER SERVICE						
Activity 2.1.1 – Review and monitor Councils financial position.						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
2.1.1.1	Improve community/stakeholder engagement through website, social media, newsletters, etc.	CSM, GM		x	x	
Activity 2.1.2 – Maintain levels of service.						
2.1.2.1	Report on performance against levels of service.	GM, DOTS, CSM	x	x	x	x
Activity 2.1.3 – Provide regular updates to stakeholders and customers regarding projects and works.						
2.1.3.1	Provide regular updates to stakeholders and customers regarding projects and works via the website, social media and newsletters.	GM, DOTS, CSM	x	x	x	x

KEY RESULT AREA – 2.2 SOUND FINANCIAL MANAGEMENT						
Activity 2.2.1 – Review and monitor Councils financial position						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
2.2.1.1	Review and update long term financial plan (LTFP) on an annual basis.	CFO				x
2.2.1.2	Complete Quarterly Budget Review Statements and report to Council.	CFO	x	x	x	x
2.2.1.3	Prepare Annual Financial Statements in preparation for external audit and lodgement.	CFO	x	x		
2.2.1.4	Report Annual Financial Statements audit to the Office of Local Government, Council, and Audit Risk & Improvement Committee (ARIC).	CFO		x		
2.2.1.5	Prepare for Interim Financial Audit for 2026/27	CFO				x

STRATEGIC PRIORITY 2 (Continued)

Activity 2.2.2 – Review fees and charges annually as part of Operational Plan.						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
2.2.2.1	Review schedule of fees and charges to ensure ongoing financial sustainability.	CFO			x	x
2.2.2.2	Present updated schedule of fees and charges to Council for endorsement and adoption.	CFO				x
Activity 2.2.3 – Collaborate with constituent councils in the review and update of the Development Servicing Plan (DSP) in accordance with applicable guidelines.						
2.2.3.1	Review and adopt Development Servicing Plan within guidelines during 2026/27	GM				

Activity 2.2.4 – Explore and secure grant funding to support the delivery and development of services and infrastructure.						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
2.2.4.1	Apply when suitable funding identified.	GM, DOTS, CFO	x	x	x	x
Activity 2.2.5 – Seek funding for delivery of BWSP.						
2.2.5.1	Continue to advocate for funding.	GM, DOTS, CFO	x	x	x	x

STRATEGIC PRIORITY 2 (Continued)

KEY RESULT AREA – 2.3 CONTINUOUS IMPROVEMENT WHILST MANAGING RISK						
Activity 2.3.1 – Use the Risk Management Framework to mitigate risk.						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
2.3.1.1	Review Risk Framework with appropriate specialist	GM, CSM, DOTS	x			
2.3.1.2	Sample risks to ensure appropriate	GM, CSM, DOTS,	x	x	x	x
Activity 2.3.2 – Review and update Business Continuity Plan (BCP).						
2.3.2.1	Review Business Continuity Plan (BCP).	GM, CSM, DOTS, CFO	x	x		
2.3.2.2	Undertake a desktop scenario	GM, CSM, DOTS, CFO			x	
Activity 2.3.3 – Undertake internal audits in accordance with the adopted Audit Risk & Improvement Committee (ARIC) plan.						
2.3.3.1	Conduct one internal audit in accordance with the ARIC adopted plan.	CSM, CFO			x	x
Activity 2.3.4 – Maintain Work, Health & Safety (WHS) policy and procedures in accordance with WHS legislation.						
2.3.4.1	Review and update CTW's WHS policy in accordance with WHS legislation.	DOTS, CSM	x			
2.3.4.2	Review and update CTW's WHS procedures.	DOTS, CSM	x	x		

STRATEGIC PRIORITY 2 (Continued)

KEY RESULT AREA – 2.4 A CAPABLE AND EFFECTIVE WORKFORCE						
Activity 2.4.1 – Review, update and implement CTW’s Workforce Management Strategy.						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
2.4.1.1	Annual Review of Workforce Management Strategy.	GM, CSM, CFO, DOTS		x		x
Activity 2.4.2 – Develop and implement professional development and training matrix.						
2.4.2.1	Develop staff training matrix	CSM	x			
2.4.2.2	Ensure staff participate in training, professional development, and networking opportunities	CSM, DOTS, CFO	x	x	x	x
Activity 2.4.3 – Develop capability and innovate with technological advances in the field.						
2.4.3.1	Use of technology to enable an effective workforce	DOTS, CSM	x	x	x	x

STRATEGIC PRIORITY 3

REGIONAL LEADERSHIP AND COLLABORATION

KEY RESULT AREA – 3.1 REGIONAL COLLABORATION AND PARTNERSHIPS						
Activity 3.1.1 – Work closely with Central NSW Joint Organisation (CNSWJO) for the continued delivery of safe and secure quality drinking water.						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
3.1.1.1	Attend, participate and contribute to CNSWJO and CWUA meetings for the continued delivery of safe and secure quality drinking water.	GM, DOTS, CSM	x	x	x	x
Activity 3.1.2 – Participate in CNSWJO opportunities for relevant joint procurement activities, knowledge and resource sharing, and advocacy for strategic regional priorities.						
3.1.2.1	Opportunities identified, considered, and pursued.	GM, DOTS, CSM, CFO	x	x	x	x
Activity 3.1.3 – Collaborate with and support constituent councils to attract residential, commercial and industrial growth to the region.						
3.1.3.1	Collaborate with and support constituent councils to attract residential, commercial and industrial growth to the region.	GM, DOTS	x	x	x	x
Activity 3.1.4 – Seek opportunity to continue to develop regional water security.						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
3.1.4.1	Opportunities considered	GM, DOTS	x	x	x	x
3.1.4.2	Continued collaboration with Cabonne Council, Orange City Council and DPE Water for the development and completion of the Sub-Regional Town Water Strategy.	GM, DOTS	x	x	x	x

STRATEGIC PRIORITY 3 (Continued)

Activity 3.1.5 – Reach agreement with all other relevant water utilities on the governance, management and operation of regional water assets across LGA boundaries.						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
3.1.5.1	Water supply agreements in place for Cowra and Orange.	GM, DOTS	x	x		
Activity 3.1.6 – Continue to be a key delivery partner of the Belubula Water Security Project (BWSP) with Department of Climate Change, Energy, the Environment and Water (DCEEW) and WaterNSW.						
3.1.6.1	Continue to represent CTW at all Belubula Water Security Project (BWSP) steering and working group meetings.	GM, DOTS	x	x	x	x
3.1.6.2	Continue to advocate for BWSP construction for increased regional water security.	GM, DOTS	x	x	x	x

KEY RESULT AREA – 3.2 REGIONAL LEADERSHIP IN THE WATER SECTOR						
Activity 3.2.1 – Explore opportunities to influence water industry policy and direction through participation in industry groups and bodies.						
	Task	Responsible Officer(s)	Q1	Q2	Q3	Q4
3.2.1.1	Continue to explore opportunities to influence water industry policy and direction through participation in industry groups and bodies.	GM	x	x	x	x
Activity 3.2.2 – Continue to collaborate and build upon the strong relationship with the other water county councils and advocate collectively on water industry issues.						
3.2.2.1	Continue to regularly meet and correspond with other water county councils regarding water industry and governance issues.	GM	x	x	x	x

2025/26 Financials

STATEMENT OF REVENUE POLICY

Council is conscious of the needs of its consumers which require a reliable and high quality water supply that complies with the Australian Drinking Water Guidelines. Council is also aware of ensuring that its pricing policies must permit the renewal and upgrading of its water network infrastructure so that current service levels can be maintained into the future.

The following principles are applied in the Revenue Policy:

1. Full cost recovery inclusive of both direct and indirect costs.
2. Seeking to achieve an operating surplus before capital amounts each within 2 financial years
3. Ability to fund the Capital Program to maintain service levels by renewing ageing infrastructure.
4. Infrastructure is upgraded where is required to maintain service to standards of service for user's needs.
5. Statutory charges are applied in accord with legislative requirements.
6. Capacity to service any borrowing requirements.
7. Price changes are communicated to consumers on a timely basis.
8. GST is applied in accordance with regulatory requirements.

Council applies the principles of the Regulatory Assurance Framework (RAF) developed by the Department of Climate Change, Environment, Energy and Water when it comes to determining its fees and charges.

In summary, the following pricing regime exists for Central Tablelands Water:

1. A two-part pricing policy of an availability charge, determined on the diameter of the meter, and a straight-line consumption charge.
2. There are no non-residential cross subsidies.
3. Water accounts are rendered quarterly so that users have a timely record of consumption and costs. Some major consumers are billed monthly.
4. Development Service Charges are set in accord with methodology set down in accord with the Development Servicing Plan. These charges are indexed annually in accord with movements in the Sydney City CPI.
5. Dedicated fire services connections are charged the fee applicable to a 20mm meter service. Full access charges apply if the fire service is used for purposes other than fire control or testing of the service. Testing should be advised to Council to ensure that a full access charge is not levied. Lack of notification resulting in administrative work will attract an administration processing fee of \$55.
6. Pensioner rebates are processed per the Local Government Act.

Council has reviewed its Revenue Policy for 2025/26 with the main features being:

1. An increase in the consumption charge of 4.00% from \$3.96 to \$4.12 per kilolitre (kl) to assist with increased operational costs and maintain standards of service
2. Availability charges will increase by 20% and applied in accordance with the Flow Capacity Factors outlined below (meter size of service connection, determines the load that a service can put upon the network).
3. A new availability charge will now apply for vacant unconnected properties which are located within 225 metres of a water pipe, in accordance with Section 552(b) of the LG Act. This has been set at 50% of the 20mm meter fee that applies to connected properties.
4. Bulk Supply Water charges to other Councils will rise by 4.0% to \$2.47 per kl in line with the change in the consumption charge.
5. Development contributions have been set in accordance the 2021 Development Servicing Plan (DSP) (as per the movement in the Sydney CPI all groups).
6. Legal Expenses incurred for debt recovery purposes includes all associated costs, including early stage and late stage intervention in accordance with Council's Water Charges Debt Recovery Policy.
7. Section 603 Certificate fees have been set at the approved level of \$100 in accordance with the advice from the Office of Local Government.
8. Special Reading fees have been set at \$100.
9. The fee at Council's automatic filling stations (AFS) will be set at \$9.00 per kl. Council has undertaken significant expenditure for upgrades to the AFS during 24/25 to improve the reliability of those stations.
10. The fee at Council's standpipes will be set at \$10.50 per kl.
11. Service connection fees and private works will be priced upon application depending upon the nature and scope of those works.
12. The processing fee for customer requested account refunds will be set at \$55.00.
13. In accordance with the directive of the Office of Local Government (OLG) interest applied on overdue accounts will be at the rate of 10.5%.
14. The fee for undertaking pressure and flow testing requested by consumers will be \$350.00 to provide for recovery of costs including overheads.
15. A new fee has been introduced to cover the installation of Backflow Prevention devices. It has been set at cost plus 15%.
16. A new fee has also been introduced to cover the cost of Backflow inspections, if an annual inspection is not undertaken by the property owner.

AVAILABILITY & WATER CHARGES

By applying the principles of full cost recovery to the availability charge, the proposed increase will help cover the costs of maintaining and upgrading our large water infrastructure. This will ensure we have the funds needed to replace old equipment and fix any outstanding issues, providing a continuous and sustainable water supply. Unlike usage-based charges, which fluctuate with water consumption, the availability charge provides a stable revenue stream. This will help the Council stabilise its finances and reduce revenue fluctuations.

In line with the requirement to effectively recover the cost of water services, Council is proposing a staged increase in water availability charges. This includes an increase in the Availability charge of 20% in 2025/26 and 2026/27 with a return to standard annual adjustments in 2027/28, and a 4% increase to water usage charges in 2025/26. The increase is in accordance with the flow capacity calculation in the Regulatory Assurance Framework (RAF).

Table 1: Availability charge impact

Connection size	2024/25 (per annum)	2025/26 (per annum)	2026/27 (per annum)
20mm	\$292	\$352	\$422
25mm	\$457	\$550	\$902
32mm	\$748	\$902	\$1,081
40mm	\$1,168	\$1,408	\$1,688
50mm	\$1,825	\$2,200	\$2,638
80mm	\$4,672	\$5,632	\$6,752
100mm	\$7,300	\$8,800	\$10,550

Table 2: 20mm Water usage charge impact

Annual usage	Annual increase	Quarterly increase	Annual increase
155KI	\$84.80	\$21.20	9.4%
200KI	\$92.00	\$23.00	8.5%
300KI	\$108.00	\$27.00	7.3%

The rates are billed quarterly and the table 2 demonstrates that a household with a standard 20mm connection using 155 kilolitres of water per year would receive an average annual increase of \$84.80 (9.4%), or \$21.20 per quarter.

This will assist with Council's overall financial sustainability and reduce the reliance on consumption charges. The impact of the proposed price changes is dependent on the level of annual water consumed by customers. Lower overall consumption will reduce the impact of the increase in dollar terms; however, the annual percentage increase will be larger.

The availability charge is calculated by multiplying the charge for a standard 20mm connection by the flow capacity factor (FCF) listed in the flow capacity table below.

Service Size	20mm	25mm	32mm	40mm	50mm	80mm	100mm	150mm	200mm
Flow capacity factor	1.00	1.5625	2.56	4.00	6.25	16.00	25.00	56.25	100.00

The FCF is based upon relative meter size and measures the load that can be placed on the system by that service size. Larger services can place a much larger load on Council's supply network than a smaller service. Based on the formula, a 40mm supply can put 4 times more load on the system than a 20mm connection, therefore the availability charge is 4 times that of a 20mm service. The larger the load that can be placed on the system the larger the FCF charge.

A concessional fee applies to dedicated Fire Services with the access charge capped at the 20mm supply rate unless the service is used for purposes other than fire prevention and control. Use of a fire service for control and or testing should be advised to Council so that the correct tariff is applied.

For the first time, a new access charge will apply for unconnected vacant land within 225 metres of a water main, pursuant to section 552 of the Local Government Act. This will be charged at 50% of the 20mm availability rate. To be subject to this charge, the property must have the ability to be connected to the water supply system. The purpose of this charge is to contribute to funding the depreciation and renewal of the water main that could service the property.

DEVELOPER CHARGES

The 2021 Development Servicing Plan details how the calculated developer charge per Equivalent Tenement (ET) is levied on all new developments, or additions/changes to existing developments, supplied from the Lake Rowlands Supply area.

The Section 64 Developer Charge for 2025/26 is set at \$7,351 per ET

An ET is calculated in accordance with the Section 64 Determination of Equivalent Tenement (ET) Guidelines, published by the NSW Water Directorate. It is important to note that blocks exceeding 2,000m² in size are considered in the guidelines to exceed 1 ET.

The Developer Charges for the Lake Rowlands supply area have been increased by 2.4% being the CPI all groups for Sydney for the past year (movement December 2023 to December 2024 - ABS 6401). The fee will be set at \$7,351 per equivalent tenement. The capital contribution charge (for infill developments) in the Lake Rowlands supply area has also been set at \$7,351 per equivalent tenement.

The capital contribution charge for all vacant unbuilt land within the Quandialla supply area is proposed to be \$3,676 per ET.

FEES AND CHARGES 2025/26FY

Refer to Appendix 1 for Council's Fees and Charges for 2025/25FY.

ESTIMATED INCOME AND EXPENDITURE

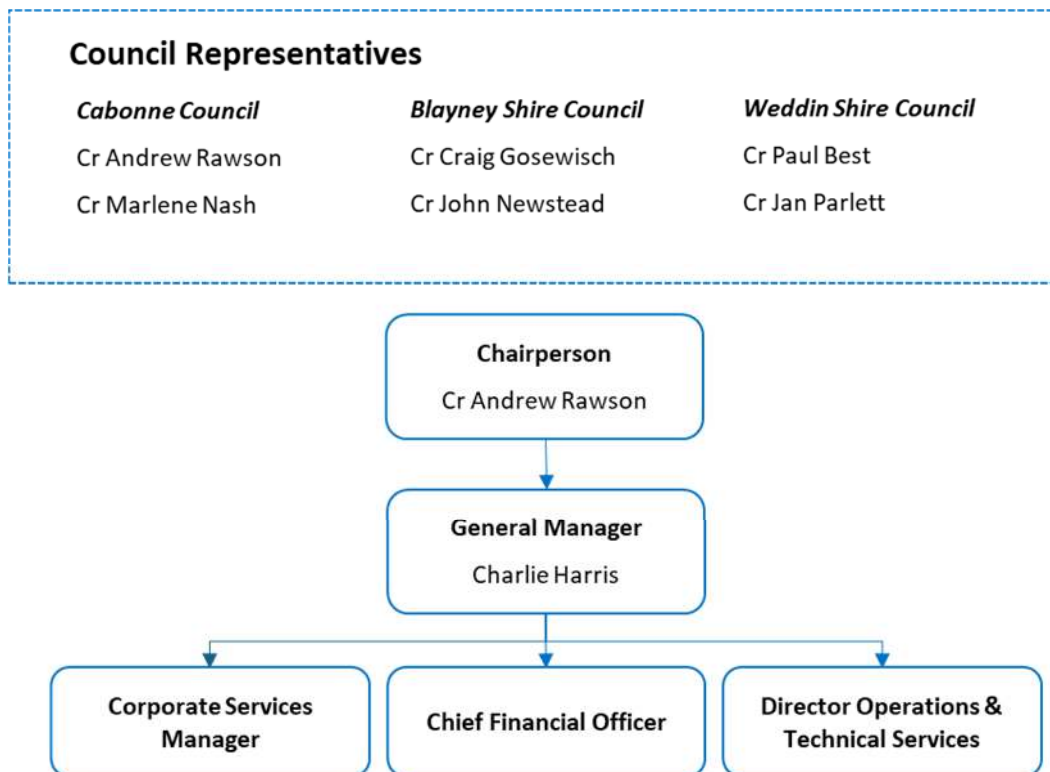
Refer to Appendix 2 for detailed estimates of Council's income and expenditure for 2025/26FY.

LOAN BORROWINGS

- Council does not currently have any borrowings.
- Council does not plan to undertake any loan borrowings in the 2025/26FY.
- As identified in the Long Term Financial Plan, the next consideration of borrowings will be in 2031/32.

ORGANISATIONAL STRUCTURE

Council has three constituent Councils being Weddin, Blayney and Cabonne. These Councils incorporate Council's supply region; however, bulk water is also supplied to Cowra Council.



APPENDICES

Appendix 1:

Revenue Policy: Fees & Charges 2025/26FY

Type	Description	GST	Pricing Principle	Amount \$
Water Charges	Residential/Rural	N	User Charge	\$4.12
(Per Kilolitre)	Non-Residential	N	User Charge	\$4.12
	Industrial	N	User Charge	\$4.12
	Non Potable Water	N	User Charge	\$3.30
	Temporary Access Standpipe	N	User Charge	\$6.20
	Automatic Filling Stations	N	User Charge	\$9.00
	Standpipe Sales	N	User Charge	\$10.50
Bulk Water Charges	Cowra Shire	N	User Charge	\$2.47
(Per Kilolitre)	Other Councils	N	User Charge	\$2.47
Availability Charges	20mm	N	User Charge	\$352.00
(Per Annum)	25mm	N	User Charge	\$550.00
	32mm	N	User Charge	\$902.00
	40mm	N	User Charge	\$1,408.00
	50mm	N	User Charge	\$2,200.00
	80mm	N	User Charge	\$5,632.00
	100mm	N	User Charge	\$8,800.00
	150mm	N	User Charge	\$19,800.00
	200mm	N	User Charge	\$35,200.00
	Fire Service (restricted to fire use only)	N	User Charge	\$352.00
	Unconnected Built Upon Properties within 225 metres of the water main	N	User Charge	\$176.00
	Unconnected Vacant Properties	N	User Charge	\$176.00
Meter Test Fees	20mm and 25mm (other sizes on application). Use of registered laboratory .Refundable if the variance is greater than 3.0%.	N	At Cost	\$390.00
Reconnection Fees	Non Payment (less than 3 months)	N	User Charge	\$240.00
	Non Payment (after 3 months)	N	User Charge	\$420.00
	Other Reconnection	N	User Charge	\$420.00
Other Fees	Attend to Disconnect/Restrict (for non payment of account)	N	User Charge	\$195.00
	Special Reading Fee	N	User Charge	\$100.00
Developer Charges - Lake Rowlands*	Per equivalent tenement (ET). Block sizes exceeding 2000m2 will incur an additional charge in excess of 1 ET. Seek quote on application.	N	At Cost	\$7,351.00

Fees & Charges 2025/26FY (Continued)

Type	Description	GST	Pricing Principle	Amount \$
Capital Contribution Charges - Lake Rowlands*	Per Equivalent tenement. Block sizes exceeding 2000m2 are greater than 1 ET. Seek quote on application.	N	At Cost	\$7,351.00
Developer Charge - Quandialla *	Quandialla Scheme Supply Area – per ET. Block sizes exceeding 2000m2 are greater than 1 ET. Seek quote on application.	N	At Cost	\$3,676.00
Standard Service Connection - 20mm only	Price on Application	N	User Charge	POA
Mains Extensions	Price on Application	N	User Charge	POA
Connections 25mm, 32mm & above	Price on Application	N	User Charge	POA
Private Works - Other	Labour rate per hour (during working hours)	Y	User Charge	105.00
	(Overtime rates apply outside working hours)			
	Utility hire rate per kilometre	Y	User Charge	1.35
	Excavator hire rate per hour	Y	User Charge	175.00
	Pressure/Flow Testing	N	User Charge	350.00
	Backflow Prevention Devices - Test Fees	N	User Charge	Cost + 15%
	Install Backflow Prevention Device	N	User Charge	Cost + 15%
Administrative Fees	Section 603 Certificate (per property)	N	Statutory	\$100.00
	Dishonoured cheque	Y	At Cost	\$55.00
	Dishonoured Direct Debit	Y	At Cost	\$55.00
	Photocopying B & W (A4) per copy	Y	User Charge	\$0.60
	Photocopying Colour (A4) per copy	Y	User Charge	\$1.20
	Photocopying B & W (A3) per copy	Y	User Charge	\$1.00
	Photocopying Colour (A3) per copy	Y	User Charge	\$2.00
	Copy of Accounts - Per account over 1 account. (single account only no charge)	Y	At Cost	\$4.50
	Search Fees - per hour	Y	User Charge	\$84.00
	Processing Fee - Account refund request	Y	At Cost	\$55.00
	Interest - overdue accounts	N	Statutory	10.5%
	Debt Collection Costs on overdue accounts - including early and late stage intervention and service fees	Y and N	At Cost	Actual Cost
Government Information Public Access (GIPA Act)	Formal Application	N	Statutory	30.00
	Processing Charge (Per hour)	N	Statutory	30.00
	Internal Review Processing Fee	N	Statutory	40.00

Appendix 2: 2025/26FY Annual Budget

2025/26 Budget Summary - Operating and Cash Result

	Original Budget 2024/25	Revised Budget 2024/25	Original Budget 2025/26
Operating Revenue			
Availability Charges	1,980,353	1,980,353	2,415,149
User Charges and Fees	6,655,593	6,180,393	6,175,967
Interest and Investment Revenues	385,000	465,000	430,000
Other Revenues	136,311	136,311	91,579
Capital Grants and Contributions	374,290	559,921	1,367,550
Operational Grants and Contributions		-	250,000
Gains on Disposal of Assets	40,000	130,000	50,000
	9,571,547	9,451,978	10,780,245
Operating Expenses			
Employee Costs	3,086,012	3,086,012	3,331,414
Materials & Contracts	3,243,216	3,121,216	3,365,540
Other Expenses	20,000	20,000	23,508
Depreciation and Amortisation	2,998,000	3,255,000	3,402,276
	9,347,228	9,482,228	10,122,738
Estimated Net Operating Result for the Year	224,319	(30,250)	657,507
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	(149,971)	(590,171)	(710,043)
Add Expenses not Involving Flow of Funds			
Depreciation, Amortisation & Impairment	2,998,000	3,255,000	3,402,276
Less Non-Operating Expenditure			
Acquisition of Assets	(2,482,006)	(3,204,408)	(1,906,566)
Transfer to Restrictions - Plant	(261,032)	(261,032)	(150,000)
Transfer to Restrictions - Renewal	(2,000,000)	(2,000,000)	(2,100,000)
Transfer to Restrictions - ELE	(90,000)	(90,000)	(90,000)
Transfer to Restrictions - Consultancy	(40,000)	(40,000)	(100,000)
Transfer to Developer Contribution Restriction			(1,000,000)
Transfer to Reserves - Budget (Surplus)/Deficit	(838,855)	(823,797)	(749,782)
Subtotal Non Operating Expenditure	(5,711,893)	(6,419,237)	(6,096,348)
Add Non-Operating Revenue			
Carrying amount of Assets Sold	221,032	221,032	220,168
Transfer from Restrictions - Plant	300,000	300,000	270,168
Transfer from Restrictions - ELE Provision	30,000	130,000	120,000
Transfer from Restrictions - Consultancy	120,000	120,000	60,000
Transfer from Restrictions -Infrastructure	1,818,542	2,423,455	1,366,229
Transfer from External Restriction.	-	-	
Subtotal Non Operating Revenue	2,489,574	3,194,487	2,036,565
Estimated Cash Budget Result -Balanced Budget	-	-	-

Non-Operating (Capital) Income & Expenditure

		Original Budget 2024/25	Revised Budget 2024/25	Original Budget 2025/26
Acquisition and Renewal of Assets		2,482,006	3,204,408	1,906,566
Funding				
Plant	Vehicle Replacements	522,064	522,064	540,336
Plant	Other Plant and Equipment	31,050	31,050	32,137
Reserves	Office Equipment	52,137	52,137	53,962
Reserves	Pump Station Renewals	54,855	181,323	-
Reserves	Business/Corporate System			110,000
Reserves	Blayney Office - Outdoor Refurbishment	20,350	-	
Reserves	Blayney Office - CCTV		-	4,720
Reserves	Blayney Office - Indoor Refurbishment			30,000
Reserves	Blayney Office - Outdoor Drainage and Yard Seal			100,000
Reserves	Telemetry Upgrades	50,000	100,589	100,000
Reserves	Depot Refurbishments	200,000	370,936	140,000
Reserves	Crown Land Acquisition	50,000	50,000	50,000
Contributions	Retic Mains Extensions - New Connections	41,400	116,400	
Reserves	Trunk Main U - 7 Km Renewal	500,000	-	
Reserves	Smart Metering Project			150,000
Reserves	Reticulation Mains Renewals	80,000	571,130	
Reserves	Trunk Main U & C - Creek Crossing	250,000	-	
Reserves and Grant	Western Artery Trunk Main Design	-	221,262	
Reserves	Bangaroo Booster Pump Refurbishment		13,886	
Reserves	Carcoar WTP - Seal Internal Access Rd		16,216	
Reserves	Blayney WTP - Reseal Access Road and Carpark		23,763	
Reserves	Reservoir Resealing and Coating Program	250,000	250,000	
Reserves	Bangaroo Pump Station Refurbishment		-	
Reserves	Eugowra Pump Station		80,693	
Reserves	Manildra - Reticulation Main Bridge Renewal			64,000
Reserves	Gooloogong Bore - Renew Switchboard		113,617	
Reserves	Reservoir Access Ladders Renewal			160,000
Reserves	Gooloogong Bore - Turbidity Analyser			50,000
Reserves	Carcoar Town Reservoir Refurbishment		67,000	
Reserves	Carcoar PLC Upgrade	70,000	70,000	
Reserves	Carcoar Town Reservoir - Internal Coating	42,000		
Reserves	Carcoar Town Pump Station Relocation	25,000		
Reserves	Manildra Bridge Main Renewal		-	
Reserves	Carcoar Plant 12 ML Reservoir		9,933	
Reserves	New Metering -Lake Rowlands		6,526	
Reserves	Outflow Metering - 19 Reservoirs	50,000	90,233	
Reserves	Blayney Treatment Plant Renewals	31,050	31,050	32,137
Reserves	Lake Rowlands - Destratification Upgrade		-	
Reserves	Automatic Filling Station Upgrades		52,500	25,000
Reserves	Quandialla Bore Site -Upgrades			75,000
Reserves	Quandialla Reservoir Bore Site - Upgrades			75,000
Grant	Carcoar WFP Fluoride Plant	100,000	100,000	
Reserves	Carcoar WFP Chlorine Lifting System			50,000
Reserves	Carcoar Water Filtration Plant Renewals	62,100	62,100	64,274
Repayment of Loan		-	-	-
Transfers to Restrictions		3,189,887	3,253,797	3,268,973
	Employees Leave Restriction	90,000	90,000	60,000
	Renewal & Infrastructure Restriction	2,000,000	2,000,000	2,100,000
	Plant & Equipment Reserve	261,032	300,000	270,118
	Consultancy Reserve	40,000	40,000	40,000
	Transfer to Reserves - Budget Cash Surplus	798,855	823,797	798,855
Funding Summary				
Plant Sales/Plant Reserve	Plant Sales/Plant Reserve	522,064	522,064	540,336
Infrastructure Restriction	Infrastructure Restriction	1,818,542	2,122,423	1,366,229
Capital Grants	Capital Grants	100,000	210,631	-
Capital Contributions	Capital Contributions	41,400	349,290	-
		2,482,006	3,204,408	1,906,565

Reserves Listing

Estimated Movements in Cash Restrictions

	Original Budget 2024/25	Revised Budget 2024/25	Original Budget 2025/26
<u>Renewals (Infrastructure Restriction) Restriction</u>			
Balance at beginning of year	6,983,733	7,645,862	8,046,204
Transfer from Reserve for Capital Works	(1,389,050)	(2,423,455)	(1,366,229)
	5,594,683	5,222,407	6,679,975
Transfer to Reserve for Capital Works	2,000,000	2,000,000	2,100,000
	7,594,683	7,222,407	8,779,975
Transfer to/from Reserve re Surplus/(Deficit)	838,855	823,797	749,782
Estimated Balance at end of year	8,433,538	8,046,204	9,529,757
<u>Plant Restriction</u>			
Balance at beginning of year	770,462	885,701	846,733
Transfer from Reserve	(261,032)	(300,000)	(270,168)
	509,430	585,701	576,565
Transfer to Reserve	261,032	261,032	150,000
Estimated Balance at end of year	770,462	846,733	726,565
<u>Development Assistance Restriction</u>			
Balance at beginning of year	461,389	461,389	461,389
Transfer from Reserve	-	-	-
	461,389	461,389	461,389
Transfer to Reserve	-	-	-
Estimated Balance at end of year	461,389	461,389	461,389
<u>Employee Leave Entitlements Restriction</u>			
Balance at beginning of year	658,000	753,000	713,000
Transfer from Reserve	(30,000)	(130,000)	(120,000)
	628,000	623,000	593,000
Transfer to Reserve	90,000	90,000	90,000
Estimated Balance at end of year	718,000	713,000	683,000
<u>Consultancy Restriction</u>			
Balance at beginning of year	200,000	200,000	120,000
Transfer from Reserve	(120,000)	(120,000)	(60,000)
	80,000	80,000	60,000
Transfer to Reserve	40,000	40,000	100,000
Estimated Balance at end of year	120,000	120,000	160,000
<u>Total Internal Restrictions</u>			
Balance at beginning of year	9,073,584	9,945,952	10,187,326
Transfers from Restrictions	(1,800,082)	(2,973,455)	(1,816,397)
	7,273,502	6,972,497	8,370,929
Transfer to Restrictions	3,229,887	3,214,829	3,189,782
Estimated Balance at end of year	10,503,389	10,187,326	11,560,711

Budgeted Expenditure from Continuing Operations

	Original Budget 2024/25	Revised Budget 2024/25	Original Budget 2025/26
Governance Expenses	281,258	281,258	301,372
Corporate Support Expenses	1,777,706	1,893,707	2,108,345
Technical Services Expenses	658,303	658,302	566,142
Strategic Planning Grant Expenses			300,000
Operations Expenses	213,388	213,388	215,045
Plant Running Expenses (Net)	70,075	70,075	93,239
Water Supplies - Operating Expenditure			
Private Works & Installations	86,401	86,400	89,088
Meter Reading	262,300	262,300	264,795
Pump Stations	493,159	465,159	497,028
Reservoirs	488,870	243,870	176,882
Filtration Plant Expenses	871,430	871,430	902,070
Reticulation Mains Expenses	628,100	628,100	613,224
Trunk Mains Expenses	240,300	240,300	224,517
Catchment Areas	91,800	91,800	112,420
Telemetry Expenses	80,652	115,653	128,891
Depots	146,000	145,899	147,223
System Checks	124,149	124,150	134,540
Water Analysis	100,367	100,367	109,328
Automatic Filling Stations	7,070	7,070	12,897
Water Purchases	33,000	33,000	40,817
Water Infrastructure Depreciation Expense	2,693,000	2,950,000	3,084,874
Sub Total Water Supplies Operating Expense	6,346,598	6,365,498	6,538,594
Total Expenses from Continuing Operations	9,347,328	9,482,228	10,122,737

Budgeted Income from Continuing Operations

	Original Budget 2024/25	Revised Budget 2024/25	Original Budget 2025/26
Availability (Access) Charges Water access charges - Includes Pension Subsidy received	1,980,353	1,980,353	2,415,149
User Charges & Fees Water sales and other fees and charges including new connections.	6,655,593	6,180,393	6,175,967
Other Revenue Sundry income . lease fees,rent, rebates and sundries etc	136,311	136,311	91,579
Interest & Investment Revenue Interest on Investments and Overdue Accounts	385,000	465,000	430,000
Grants - Contributions Provided for Operating Purposes Grants - Contributions Provided for Operating Works	-	-	250,000
Contributions Provided for Capital Purposes Development Contributions and Mains Extensions	274,290	339,290	1,367,550
Grants Provided for Capital Purposes	100,000	220,631	-
Net Gains from the disposal of assets Profit/Loss on sale of equipment (plant and vehicles)	40,000	130,000	50,000
Total Income from Continuing Operations	9,571,547	9,451,978	10,780,245

