

**Minutes of the Ordinary Meeting of Central Tablelands Water held at  
Canowindra, on Wednesday, 17 December 2025, commencing at 10am**

**Present**

Cr Andrew Rawson	(Chairperson)	Cabonne
Cr. Marlene Nash		Cabonne
Cr. Craig Gosewisch	(Deputy Chairperson)	Blayney
Cr. John Newstead		Blayney
Cr. Paul Best		Weddin
Cr. Jan Parlett		Weddin
Charlie Harris	General Manager	
Lynette Safranek	Executive Manager Corporate Services	
Claire Wright	Executive Management Accountant	
Achal Deo	Governance & Executive Support Officer	
Katy Henry	Auditor	

***Proceedings in brief:***

One minute silence was observed in respect of the Bondi terror attack.

**4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY  
MEMBERS**

Nil

**5. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**5.1) MINUTES OF THE ORDINARY MEETING HELD ON 29 OCTOBER 2025**

**25/096 RESOLVED:**

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 29 October 2025, being minute numbers 25/076 to 25/095 inclusive, be confirmed.

(Cr. Parlett/Cr. Nash)

*Carried*

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

**6. MATTERS ARISING FROM PREVIOUS MEETINGS**

Nil

**7. DISCLOSURES OF INTERESTS**

There were no declarations of interest declared.

(Cr. Gosewisch/ Cr. Parlett)

*Carried.*

**8. CHAIRPERSON'S MINUTES****8.1) CHAIRMAN'S REPORT****25/097 RESOLVED:**

That the Chairperson's Minute, as read, be accepted and the contents therein be noted and endorsed.

(Cr. Rawson)  
*Carried*

**9. COUNCILLOR REPRESENTATION**

Nil

**10. NOTICES OF MOTION**

Nil

**11. REPORTS OF STAFF****11.1) CNSWJO BOARD MEETING - 12 NOVEMBER 2025 (CM.CF.3)****25/098 RESOLVED:**

That Council Note the report from the Central NSW Joint Organisation (CNSWJO) Board meeting on 12 November 2025.

(Cr. Newstead/Cr. Best)  
*Carried*  
Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

**11.2) LGNSW 2025 ANNUAL CONFERENCE - DELEGATES REPORT (CM.CF.1)****25/099 RESOLVED:**

That Council note the delegates report on the LGNSW 2025 Annual Conference.

(Cr. Parlett/Cr. Newstead)  
*Carried*  
Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

**11.3) STRATEGIC PROJECTS STAGE 2 - SAFE AND SECURE WATER PROGRAM (CA.CO.1)****25/100 RESOLVED:**

That Council:

1. Endorse the project budget of \$375,348 ex GST on the basis that it is funded 50/50 with the NSW Government, to be reflected in the December Quarterly Budget Review Statement.

2. Accept the quote of \$60,117 ex GST from City Water Technology for the assessment of the capacity of the Blayney and Carcoar Water Treatment Plants.
3. Accept the quote of \$89,290 ex GST from NSW Public Works for the modelling of the reticulation network in Blayney, Canowindra, and Millthorpe.

(Cr. Gosewisch/Cr. Nash)

*Carried*

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

**11.4) PRINCIPLES FOR DECISION-MAKING – BELUBULA WATER SECURITY PROJECT (WS.SP.25)**

**25/101 RESOLVED:**

That Council

1. Endorse the principles outlined in this report as the foundation for decision-making on the Belubula Water Security Project.
2. Incorporate the principles into all Belubula Water Security Project planning, assessment, and reporting processes.
3. Advocate for ongoing stakeholder engagement and transparent communication throughout the project lifecycle by the Belubula Water Security Project, Project Control Group.

(Cr. Parlett/Cr. Best)

*Carried*

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

**11.5) OPERATIONS AND PROJECT UPDATES (CA.PJ.1)**

**25/102 RESOLVED:**

That Council note the update provided on operations and projects currently underway.

(Cr. Newstead/Cr. Gosewisch)

*Carried*

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

**11.6) AUDIT RISK AND IMPROVEMENT COMMITTEE (ARIC) (CM.AU.1)**

**25/103 RESOLVED:**

That Council:

1. Note the Audit Risk and Improvement Committee Minutes of the meeting held on 13 November 2025, and
2. Endorse the updated 4-year Internal Audit plan for 2025/26 to 2028/29 financial years.

(Cr. Gosewisch/Cr. Parlett)

*Carried*

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

**11.7) POLICY REVIEWS (CM.PL.1)****25/104 RESOLVED:**

That Council:

1. Endorse the following policies and place them on public display for a period of 28 days:
  - Access Information (GIPA) policy and Information Guide (GIPA)
  - Assets Disposal Policy
  - Related Parties Policy
  - Financial Assistance and Donations Policy
  - Unconnected Vacant Land Availability Charge Policy
  - Statement of Business Ethics Policy
  - Investment Policy.
2. If no substantial submissions are received during the public display period, the documents be adopted.
3. Policies endorsed under this Recommendation shall take precedence over previous Council resolutions where applicable.

(Cr. Newstead/Cr. Gosewisch)

*Carried.*

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

**11.8) CODE OF MEETING PRACTICE (CM.PL.1)****25/105 RESOLVED:**

That Council adopt the Code of Meeting Practice presented to the meeting.

(Cr. Gosewisch/Cr. Newstead)

*Carried.*

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

**11.9) CORPORATE SERVICES UPDATE (CM.CP.2)****25/106 RESOLVED:**

That Council note the information provided within the Corporate Services Update.

(Cr. Parlett/Cr. Best)

*Carried.*

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

*Proceedings in brief:*

Katy Henry entered the meeting room at 11.27am.

**11.10) INVESTMENT REPORT AS AT 31 OCTOBER 2025 AND 30 NOVEMBER 2025 (FM.BA.1)****25/107 RESOLVED:**

That Council note the report on Cash and Investments at 31 October 2025 and 30 November 2025.

(Cr. Best/Cr. Newstead)

*Carried.*

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

***Preceedings in brief:***

Katy Henry delivered a presentation on the conduct of the audit for the Council.

The presentation outlined the Audit Work Program 2025–2028, key focus areas for the 2024–25 Local Government Sector Report, the Report on the Conduct of the Audit including financial results and analysis, and specific matters relating to cash, cash equivalents and investments, and infrastructure, property, plant and equipment. The session concluded with questions and answers and closing remarks.

**11.11) ANNUAL FINANCIAL STATEMENTS AND AUDIT REPORT FOR YEAR  
ENDING 30 JUNE 2025 (FM.FR.1)**

**25/108 RESOLVED:**

That Council:

1. Receive the 2024/25 Financial Statements and Auditors Reports, and
2. Note the Final Management Letter.

(Cr. Gosewisch/Cr. Newstead)

*Carried.*

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

**12. QUESTIONS ON NOTICE**

Nil

**13. LATE REPORTS**

**13.1 INVESTMENT POLICY REVIEW (CM.PL.1)**

**25/109 RESOLVED:**

That Council:

1. Endorse the Investment Policy and place it on public display for a period of 28 days:
2. If no substantial submissions are received during the public display period, the document be adopted.

(Cr. Newstead/Cr. Gosewisch)

*Carried.*

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Best, Cr. Parlett

**14. CONCLUSION OF THE MEETING**

**Next Meeting:** The next meeting of Central Tablelands Water will be held at Blayney on Wednesday, 18 February 2026 at 10am

There being no further business, the Chairperson declared the meeting closed at 11.57am.