

**Minutes of the Ordinary Meeting of Central Tablelands Water held at Canowindra, on
Wednesday, 17 June 2026, commencing at 10.30am**

Present

Cr. Andrew Rawson, Chairperson	Cabonne Council
Cr. Craig Gosewisch, Dep. Chair	Blayney Shire Council
Cr. Marlene Nash	Cabonne Council
Cr. John Newstead	Blayney Shire Council
Cr. Jan Parlett	Weddin Shire Council
Charlie Harris	General Manager
Lynette Safranek	Executive Manager Corporate Services
Claire Wright	Executive Management Accountant
Achal Deo	Governance & Executive Support Officer

4. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY MEMBERS

26/026 RESOLVED:

That a leave of absence be granted to Cr. Paul Best following receipt of an apology for non-attendance.

(Cr. Rawson, Cr. Newstead)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

5. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

5.1) MINUTES OF THE ORDINARY MEETING HELD ON 30 APRIL 2026

26/027 RESOLVED:

That the Minutes of the Ordinary Meeting of Central Tablelands Water, held on 30 April 2026, being minute numbers 26/015 to 26/025 inclusive, be confirmed.

(Cr. Parlett/ Cr. Nash)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

6. MATTERS ARISING FROM PREVIOUS MEETINGS

Nil

7. DISCLOSURES OF INTERESTS

Nil

8. CHAIRPERSON'S MINUTES

8.1) COUNCILLOR CTW REPRESENTATION (CA.CO.1)

26/028 RESOLVED

Moved: Cr Andrew Rawson, Chairpson

9. COUNCILLOR REPRESENTATION

Nil – refer to report 8.1

10. NOTICES OF MOTION

Nil

11. REPORTS OF STAFF

11.1) RESCISION OF 2025 CODE OF MEETING PRACTICE RESOLUTION (CA.CO.1)

26/029 RESOLVED:

That Council:

1. Rescind Resolution 25/088 for the adoption of the 2025 Code of Meeting Practice
2. Resolve to revert to CTW's 2022 Code of Meeting Practice
3. Resolve to include livestream or audio recording of Council bi-monthly meetings
4. Resolve to continue with agreed meeting dates and times set by resolution for 2026/27.

(Cr. Newstead/Cr. Parlett)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

11.2) AUTOMATIC FILLING STATIONS (WS.MO.4)

26/030 MOTION:

That Council:

1. Resolve that the Eugowra Automatic Filling Station is not reinstated.
2. Endorse the General Manager to negotiate an alternative Metered Standpipe Model at Eugowra with a one-off capital allocation of \$10,000 in 2026/27 to fund installation.
3. Acknowledge the automatic filling stations are not recovering costs and therefore are being subsidised by Council's current customers.

(Cr. Newstead/Cr. Gosewisch)

Amendment

RESOLVED:

That Council:

1. Resolve that the Eugowra Automatic Filling Station is not reinstated.
2. The General Manager provide a report back to Council about alternative standpipe model, subject to a response from community groups.
3. Acknowledge the automatic filling stations are not recovering costs and therefore are being subsidised by Council's current customers, and that a review of the pricing model for all automatic filling stations be undertaken and a report be brought back to Council.

(Cr. Nash, Cr. Parlett)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

Cr Craig Gosewisch left the meeting at 11.01am and returned at 11.02am

11.3) OPERATIONS AND PROJECT UPDATES (CA.PJ.1)

26/031 RESOLVED:

That Council note the Operations and Project Updates report.

(Cr. Newstead/Cr. Gosewisch)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

11.4) LOW COST LOANS INITIATIVE GRANT FUNDING (FM.LO.1)

26/032 RESOLVED

1. That Council endorse development of an application to the Low-Cost Loans Initiative (LCLI) grant funding through the NSW Government for augmentation of Trunk Main A and improvements to the Carcoar Water Treatment Plant.
2. That a report be brought to the August meeting for Council consideration to submit an application.

(Cr. Nash/Cr. Parlett)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

11.5) INVESTMENT REPORTS FOR APRIL AND MAY 2026 (FM.BA.1)

26/033 RESOLVED:

That Council note the Investment Report for the periods 30 April and 31 May 2026.

(Cr. Gosewisch/Cr. Newstead)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

11.6) INTERNAL CASH RESTRICTIONS (FM.BU.1)

26/034 RESOLVED:

That Council:

1. Approve the internal cash restriction transfers for the financial year ended 30 June 2026, as detailed in this report, based on estimated year end results.

2. Delegate authority to the General Manager and Executive Management Accountant to adjust these transfers based on actual results to ensure an Unrestricted Cash balance of \$500,000.

(Cr. Parlett/Cr. Nash)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

11.7) POLICY REVIEWS (CM.PL.1)

26/035 RESOLVED:

That Council:

1. Endorse the following policies and place them on public exhibition for a period of 28 days:
 - Procurement
 - Data Breach
 - Investment and Restricted Assets
2. If no substantial submissions are received during the public exhibition period, the policies are considered to be adopted.
3. Policies endorsed under this recommendation shall take precedence over previous Council resolutions where applicable.

(Cr. Newstead/Cr. Gosewisch)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

11.8) RURAL WATER SUPPLY POLICY (CM.PL.1)

26/036 RESOLVED:

That Council:

1. Note the submission received during the exhibition period.
2. Adopt the Rural Water Supply Policy (CTW-PR004) with the amendments outlined in this report.
3. Authorise the General Manager to make minor editorial amendments prior to publication, if required.

(Cr. Parlett/Cr. Nash)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

11.9) UNCONNECTED LAND AVAILABILITY CHARGE POLICY (CM.PO.1)

26/037 MOTION:

That Council:

1. Receive and note the report reviewing the Unconnected Land Availability Charge and Policy.
2. Affirm the legislative basis for levying a water availability charge on eligible unconnected land under Section 552 of the *Local Government Act 1993 (NSW)*.

3. Adopt the revised CTW-PR052 (Unconnected Land Availability Charge Policy, version 1.2) as presented, maintaining the existing framework for discretionary exclusions and the 50% charging concession.

(Cr. Nash/Cr. Parlett)

AMENDMENT

RESOLVED:

That Council:

1. Receive and note the report reviewing the Unconnected Land Availability Charge Policy.
2. Affirm the legislative basis for levying a water availability charge on eligible unconnected land under Section 552 of the *Local Government Act 1993 (NSW)*.
3. The revised CTW-PR052 Unconnected Land Availability Charge Policy-v1.3 be placed on public exhibition for a period not less than 28 days and return it to the August Council meeting for adoption.

(Cr. Parlett/Cr. Gosewisch)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

Proceedings in brief:

The meeting was paused at 1.16pm and recommenced at 1.32pm.

11.10) AUGUST 2026 COUNCIL MEETING DATE ADJUSTMENT (CA.CO.1)

26/038 RESOLVED:

That Council resolve to move its August 2026 meeting to Wednesday 26 August 2026, commencing at 11.00am.

(Cr. Gosewisch/ Cr. Nash)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

11.11) 2026/27 INTEGRATED PLANNING & REPORTING DOCUMENTS (CA.CO.1)

26/039 RESOLVED:

In accordance with Sections 402-406 and 532 of the Local Government Act 1993 and Clause 219 of the Local Government (General) Regulations 2005, and following the statutory period of 28 days of public exhibition and staff review, Council adopt the following documents and make its fees and charges for 2026/27:

- Business Activity Strategic Plan 2022-32
- Delivery Program 2027-2030 and Operational Plan 2026/27
- Long-Term Financial Plan 2027-2036
- Annual Budget and Statement of Revenue Policy 2026/27
- Workforce Management Strategy 2027-2030

(Cr. Gosewisch/ Cr. Newstead)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

11.12) 2022-26 DELIVERY PROGRAM 6-MONTH PROGRESS REPORT (CA.CO.1)

26/040 RESOLVED:

That Council note the final 6-month progress report of the 2022-2026 Delivery Program covering the period January to June 2026.

(Cr. Gosewisch/Cr. Nash)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

11.13) AUDIT RISK & IMPROVEMENT COMMITTEE (ARIC) (CM.AU.1)

26/041 RESOLVED:

That Council:

1. Note the Audit, Risk & Improvement Committee Minutes for the meeting held on 6 May 2026, and
2. Adopt the draft Internal Audit Charter endorsed by the Audit Risk & Improvement Committee.

(Cr. Gosewisch/Cr. Nash)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

11.14) CORPORATE SERVICES UPDATE (CM.CP.2)

26/042 RESOLVED:

That Council note the information provided within the Corporate Services Update.

(Cr. Parlett/Cr. Newstead)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

12. QUESTIONS ON NOTICE

Nil

13. CONFIDENTIAL MATTERS

26/043 RESOLVED:

That, as the business for the Ordinary Meeting has now concluded, Council Proceed into Committee of the Whole to discuss the items referred to in the report.

(Cr. Newstead/Cr. Parlett)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

13.1) REQUEST TO WAIVER SECTION 64 WATER CONTRIBUTIONS (CA.CO.1)

This matter is considered to be confidential under Section 10A(2) (d) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

26/044 RESOLVED:

That Council:

1. Does not have a policy framework or adopted DSP provision that enables the discretionary waiver or reduction of Section 64 charges on a case-by-case basis.
2. CTW will only charge actual costs for the installation of the service connection for the Lot 150 / DP 750182, with a maximum set at the quoted amount.

(Cr. Newstead/Cr. Parlett)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

26/045 RESOLVED:

That, as the deliberation of the Committee is concluded, the Council reconvene the Ordinary Meeting.

(Cr. Gosewisch/Cr. Newstead)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

REPORT OF THE COMMITTEE OF THE WHOLE

26/046 RESOLVED:

That the recommendations of the Committee of the Whole be adopted.

(Cr. Gosewisch/Cr. Newstead)

Carried

Cr. Rawson, Cr. Nash, Cr. Gosewisch, Cr. Newstead, Cr. Parlett

14. CONCLUSION OF THE MEETING

Next Meeting: The next meeting of Central Tablelands Water will be held in Blayney on Wednesday, 26 August 2026 at 11am.

There being no further business, the Chairperson declared the meeting closed at **2.13pm**.